



# ***Red Oak Community School District***

***904 Broad Street***

***Red Oak, Iowa 51566***

***www.redoakschooldistrict.com***

## **Regular Board of Directors Meeting**

Meeting Location: Sue Wagaman Board Room  
Webster Building

Monday, October 11, 2010 – 6:00 pm

### **- Agenda -**

- 1.0 Call to Order – Board of Directors President Lee Fellers
- 2.0 Roll Call – Board of Directors Secretary Shirley Maxwell
- 3.0 Approval of the Agenda – President Lee Fellers
- 4.0 Communications
  - 4.1 Good News and Affirmations from Red Oak Schools
    - ☆ ROHS Homecoming Organizers – Student Council Members and Sponsor
    - ☆ Ann Iverson – Child Safety Advocate
  - 4.2 Visitors and Presentations
  - 4.3 Correspondence
- 5.0 Consent Agenda
  - 5.1 Review and Approval of Minutes from September 27, 2010
  - 5.2 Review and Approval of Monthly Business Reports
  - 5.3 Personnel Considerations
  - 5.4 Education Service Agreements
- 6.0 General Business for the Board of Directors
  - 6.1 Old Business – none
  - 6.2 New Business
    - 6.2.1 Business Reports – Update from Business Manager Shirley Maxwell

Red Oak Community School District Board of Directors Meeting  
10.11.2010

6.2.2 Certified Annual Report Highlights – Business Manager Shirley Maxwell

6.2.3 October 1 Student Head Count Review – Not Certified

6.2.4 Allowable Growth and Request for Supplemental Aid – Business Manager Shirley Maxwell

6.2.5 Schools in Need of Assistance Process Update - Update from Team Members

6.2.6 Share Agreement with the Stanton Community School District – Vocational Education

6.2.7 Board of Directors Responsibility Appointments for the 2010 – 2011 School Term

6.2.8 Red Oak CSD Mission and Belief Statement Update – Board Review and Approval

6.2.9 Board of Directors' Goals Adoption for 2010 – 2011

7.0 Reports

7.1 Administrative

7.2 Future Conferences, Workshops, Seminars

7.3 Other Announcements

8.0 Next Board of Directors Meeting:

Special Board Meeting:  
**Fiscal Policy Review Workshop**  
Monday, October 25, 2010  
**Special Time: 5 pm**  
Sue Wagaman Board Room  
Webster Building

9.0 Adjournment

## Item 4.0 Communications

### 4.1 Good News and Affirmations from Red Oak Schools

School administrators and department directors will share 'good news' with the directors this evening and encourage the governing body to also share positive events happening in the lives of the school community.

#### ☆ **ROHS Homecoming Organizers – Student Council Members and Sponsor**

The Red Oak High School STUCO recently completed a very successful homecoming week of activities. They are sponsored by Instructor Gayle Allensworth. According to the sponsor, STUCO planned activities and fundraising items that lowered prices to address the needs of financially strapped families but yet still provided the opportunity to make some profit for STUCO. The week's parade was a success and the homecoming game itself saw a huge fan attendance.

Congratulations to Sponsor Gayle Allensworth and STUCO Members Ben Adams, President; Brittney Walker, Vice President; Phyl Keat, Secretary; Jill Norris, Treasurer; Kristine Boatman, Kristi Yargas, Tanner Allensworth, Abbey Pratt, Jessica Kruse, Andrea Miller, Nick Leinen, and Maranda Gowdy.

#### ☆ **Ann Iverson – Child Safety Advocate**

Ann Iverson is a 30 year veteran teacher in Red Oak who routinely travels to work on foot and has over many, many years provided 'safe crossing' in the early AM for the young and old at the intersection of Oak, 8<sup>th</sup>, and Summit – long before a school crossing guard was stationed there. She is commended and recognized this evening for providing safe passage for many children. Thank you, Ann Iverson!

### 4.2 Visitors and Presentations

No presentations were scheduled at publication time. Board President Lee Fellers will welcome all visitors who are present.

### 4.3 Correspondence

Any correspondence received and important to the governing body is shared at the table.

## Item 5.0 Consent Agenda

**BACKGROUND INFORMATION:** The following items are presented for approval in one formal motion. Should any director have a question or would like for an item to be placed on the regular discussion agenda, please notify Board Secretary Shirley Maxwell in advance of the meeting.

Enclosed are reference pages for:

### **5.1 Review and Approval of the Minutes from September 27, 2010**

The minutes are enclosed for your review. Unless there are suggested changes, they are submitted for approval by Board Secretary Shirley Maxwell.

### **5.2 Review and Approval of the Monthly Business Reports**

Payment vouchers are ready for approval. There could be some last minute bills for payment placed at the table prior to the meeting. Business Manager Shirley Maxwell is available to answer any questions concerning the expenditures.

### **5.3 Personnel Considerations**

Several job assignments and job changes are noted below for your consideration. If you have any questions prior to tonight's meeting, please contact the superintendent.

#### **Resignation:**

Enclosed is a letter of resignation from Assistant Wrestling Coach Bob Deter. Bob's past involvement as a coach in the program is appreciated and valued. Due to the work requirement of the technology department, it is necessary for him to make this change.

#### **Employment:**

Enclosed are several position recommendations from district administrators.

**Assistant Wrestling Coach:** Enclosed is a recommendation from AD Spangenberg for Mr. P.J. Hedrington, currently teaching at the Clarinda Academy.

Item 5.3 – continued

**Eye of the Tiger Publication:** Enclosed is a recommendation from Principal Jedd Sherman for Laura Horn, to fill the assignment due to the retirement of English Instructor Mike Gilbert.

**SUGGESTED BOARD ACTION:** It is recommended the board of directors approve the following consent agenda items:

- Minutes from September 27, 2010
- Monthly business reports as presented
- Personnel: Acceptance of a resignation letter from Assistant Wrestling Coach Bob Deter; Approval of P.J. Hedrington, assistant wrestling coach and Laura Horn, Eye of the Tiger Publication Sponsor
- Education service agreements with the: Nebraska Center for the Education of Children Who Are Blind or Visually Impaired; Woodward-Granger Community School District (two students); the Stanton Community School District, and the Glenwood Community School District.

***Red Oak Community School District***

**Regular Board of Directors Meeting**

Meeting Location: Sue Wagaman Board Room, Webster Building, Red Oak, Iowa  
Monday, September 27, 2010

This regular meeting of the Board of Directors of the Red Oak Community School District was called to order by President Lee Fellers at 6:00 p.m.

**PRESENT: Directors:** Lee Fellers, Charla Schmid, Warren Hayes, Paul Griffen, Elizabeth Dilley, Terry Schmidt, Superintendent, & Shirley Maxwell, Board Secretary

**APPROVAL OF AGENDA**

Director Schmid moved and Director Griffen seconded to approve the agenda as presented. The motion carried unanimously.

**CONSENT AGENDA**

Director Griffen moved, seconded by Director Dilley, to approve the consent agenda as presented. The motion carried unanimously.

- Review and approval of minutes from September 13, 2010
- Review and approval of monthly business reports
- Approval of education service agreement with Clarinda Academy

**PERSONNEL CONSIDERATIONS**

Director Dilley moved and Director Griffen seconded to approve the following personnel. The motion carried unanimously.

- ★ Rosanne Vorhies, paraeducator at Inman Primary
- ★ Lori Vanderhoof, paraeducator at the Webster Head Start Program
- ★ Deann Birt, paraeducator at Red Oak High School
- ★ Paulette Unkrur-Daniel, school crossing guard
- ★ Carolyn Lewis, van driver for special education students

**ANNUAL GOALS SETTING/WORK SESSION**

The Board of Directors' annual goal setting work session was held at this time.

**ADJOURNMENT**

Director Dilley moved, and Director Hayes seconded to adjourn the meeting at 8:51 p.m. The next regular meeting of the Board of Directors will be held on Monday, October 11, 2010, at 6:00 p.m., in the Sue Wagaman Board Room at the Webster Building. The motion carried unanimously.

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Lee Fellers, President

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Shirley Maxwell, Secretary

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>
<u>Checking</u> 1			
Checking Account: 1	Fund: 10 OPERATING FUND		
SCHOOL ADMINISTRATORS OF IOWA	10012010	100.00	
10 0010 2321 000 0000 320	REG FEE		100.00
			Vendor Total: 100.00
SHOUTPOINT, INC	5043	67.80	
10 0010 2236 000 0000 536	VOIP LINES	67.80	
			Vendor Total: 67.80
SOCs/FES	INV000704	257.62	
10 0010 2236 000 0000 536	WEB SITE HOSTING	257.62	
			Vendor Total: 257.62
TRAVEL PLACE	09292010	2,521.20	
10 0010 2310 000 0000 580	AIRLINE TICKETS	971.70	
10 0010 2213 100 3376 580	AIRLINE TICKETS	1,549.50	
			Vendor Total: 2,521.20
UNITED PARCEL SERVICE	000053702239	80.00	
	0		
10 2020 2410 000 0000 531	UPS CHARGES	20.00	
10 1901 2410 000 0000 531	UPS CHARGES	20.00	
10 3230 2410 000 0000 531	UPS CHARGES	20.00	
10 1902 2410 000 0000 531	UPS CHARGES	20.00	
			Vendor Total: 80.00
			Fund Total: 3,026.62
			Checking Account Total: 3,026.62
<u>Checking</u> 3			
Checking Account: 3	Fund: 21 STUDENT ACTIVITY FUND		
ATLANTIC COMMUNITY SCHOOLS	09232010	92.50	
21 0010 1400 920 6645 320	ENTRY FEES	92.50	
			Vendor Total: 92.50
BASS, DAVE	09272010	70.00	
21 0010 1400 920 6720 320	OFFICIAL	70.00	
BASS, DAVE	09302010	60.00	
21 0010 1400 920 6720 320	OFFICIAL	60.00	
			Vendor Total: 130.00
BIGA, JERRY	09242010	120.00	
21 0010 1400 920 6720 320	OFFICIAL	120.00	
			Vendor Total: 120.00
BIRD, ANDREW	09242010	120.00	
21 0010 1400 920 6720 320	OFFICIAL	120.00	
			Vendor Total: 120.00
CLARK, BILL	09242010	135.00	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>		
21 0010 1400 920 6720 320	OFFICIAL	135.00	
			Vendor Total: 135.00
DOCKER, DAVE	09272010	70.00	
21 0010 1400 920 6720 320	OFFICIAL	70.00	
			Vendor Total: 70.00
HALLQUIST, KEVIN	10052010	90.00	
21 0010 1400 920 6815 340	OFFICIAL	90.00	
			Vendor Total: 90.00
HOBERG, JOHN	09242010	120.00	
21 0010 1400 920 6720 320	OFFICIAL	120.00	
			Vendor Total: 120.00
IHSADA	09222010	125.00	
21 0010 1400 920 6600 320	MEMBERSHIPS	125.00	
			Vendor Total: 125.00
KEEFE, NICK	10052010	90.00	
21 0010 1400 920 6815 340	OFFICIAL	90.00	
			Vendor Total: 90.00
LASCHANZKY, DIRK	09242010	120.00	
21 0010 1400 920 6720 320	OFFICIAL	120.00	
			Vendor Total: 120.00
LEWIS CENTRAL COMMUNITY SCHOOL	09292010	1,750.00	
21 0010 1400 920 6600 320	COOP SWIM FEE	1,750.00	
			Vendor Total: 1,750.00
NORHUES, TOM	09272010	70.00	
21 0010 1400 920 6720 320	OFFICIAL	70.00	
			Vendor Total: 70.00
SOUTHWEST IOWA HONOR MARCHING BAND	09212010	2,220.00	
21 0010 1400 950 7472 618	3RD PAYMENT FIESTA BOWL	2,220.00	
			Vendor Total: 2,220.00
SWIBA	10052010	99.00	
21 2020 1400 910 6220 618	HONOR BAND REGISTRATION	99.00	
			Vendor Total: 99.00
WOODIN, TOM	09272010	70.00	
21 0010 1400 920 6720 320	OFFICIAL	70.00	
			Vendor Total: 70.00
WRIGHT, TOM	09302010	60.00	
21 0010 1400 920 6720 320	OFFICIAL	60.00	



<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>
			Vendor Total: 60.00
			Fund Total: 5,481.50
			Checking Account Total: 5,481.50

September 2010 RECONCILIATIONS

	GENERAL FUND	AMERICAN RECOVERY MANAGEMENT	PHYSICAL PLANT AN DEBT SERVICE	CAPITAL PROJECTS		
Beg. Balance	(\$870,768.99)	\$49,850.44	\$90,348.87	\$1,123,852.33	\$5,087.89	\$900,185.66
Revenue	\$1,899,239.37	\$0.00	\$46,869.15	\$12,345.60		\$55,514.82
Expenditure	\$847,106.98	\$0.00	\$30,189.50	\$0.00		\$0.00
Balance	\$181,363.40	\$49,850.44	\$107,028.52	\$1,136,197.93	\$5,087.89	\$955,700.48

\$2,435,228.66

1710102.63

Checking Account .75%	Checking Account	\$2,575,138.21	\$2,435,228.66
	Outstanding Checks	\$139,929.55	\$2,435,208.66
		\$2,435,208.66	\$20.00 Bank Error

	ACTIVITY FUND	ENTERPRISE	NUTRITION FUN FLEX FUND	
Beg. Balance	\$188,268.50	\$13,022.40	\$346,333.42	\$12,470.01
Revenue	\$47,175.21	\$226.80	\$55,520.61	
Expenditure	\$19,119.60	\$1,068.47	\$45,293.75	
Balance	\$216,324.11	\$12,180.73	\$356,560.28	\$12,470.01

\$228,504.84

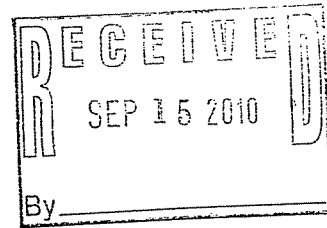
Checking Account .75%	\$248,196.12	\$378,300.66
Outstanding cks	\$19,657.48	\$21,774.18
Book Balance	\$228,538.64	\$356,526.48

-\$33.80 Bank Error

\$33.80

\$850,000.00 has been borrowed from ISCAP

COPY



Robert A. Deter  
1604 Sunnyslope Drive  
Red Oak, IA 51566  
September 8, 2010

Angie Spangenberg, Activities Director  
Red Oak Community Schools  
2011 N 8<sup>th</sup> Street  
Red Oak, IA 51566

Dear Angie

I truly enjoyed my coaching experience during last year's wrestling season and had true intentions to continue this year. Unfortunately, the demands of my job as Technology Director will not permit me to do both jobs effectively. I, regrettably, am resigning my position as assistant wrestling coach.

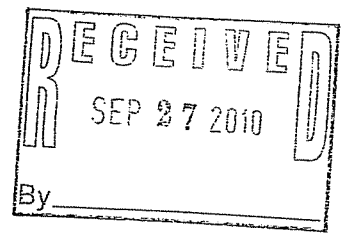
I will plan to stay involved with the program when I can and will gladly help with any home wrestling meets.

Sincerely,

A handwritten signature in cursive script that reads "Robert A. Deter".

Robert A. Deter

COPY



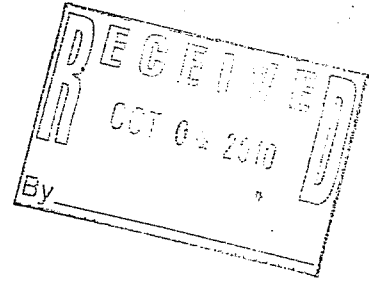
Dear Mrs. Spangenberg,

I am interested in the assistant wrestling coach position at Red Oak High School. I feel that my experience and knowledge of teaching wrestling can benefit the students of Red Oak. My experience as an assistant wrestling coach started with CAM Middle School, continued at Atlantic High School and at Clarinda Academy. The discipline, preparation, dedication and life lessons that the sport of wrestling teaches our youth are remarkable and can never be measured. These same lessons I have learned as a high school and collegiate wrestler. During my wrestling coaching career I have coached several state qualifiers, district champions, and won several conference titles.

Thanks,

P.J. Hedrington

Red Oak Community School District  
Staff selection Recommendations



Date 10/4/10

Building HS Vacancy Asst. Wrestling

The following information is needed for the Central Office. Please print

Name P. J. Hedrington

Address \_\_\_\_\_  
\_\_\_\_\_

**COPY**

Certified:

Position on Salary Schedule and Recommended Base Amount for Contract:

Actual Years Experience	Years of Experience Granted	Initial Placement on Schedule	Education Attained & Granted	Base Amount for Contract	License	Approval Areas
					On File	Meets
		Class _____ Step _____			* will bring copy Pending	Filed for Temporary Permanent

If this is a coaching contract, this season runs from Nov. to Mr.

Classified:

Actual Years Experience	Years of Experience Granted	Classification Placement Level & Year	Hours Per Day	Hourly Rate	# of Days in Contract	Starting Date

1070

[Signature]  
Principal/Director Name

Please send form to Superintendent for Board Approval

**COPY**

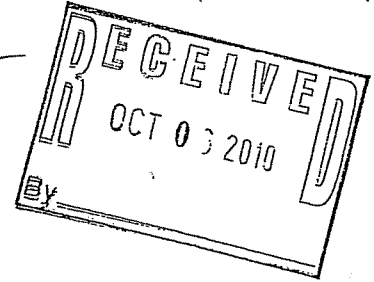
Red Oak Community School District  
Staff selection Recommendations

*Extracurricular*

Date 10/5/10

Building ROHS

Vacancy Eye of the Tiger



The following information is needed for the Central Office. Please print

Name Laura Morn

Address 1208 Division St  
Red Oak, IA 51566

Certified:

Position on Salary Schedule and Recommended Base Amount for Contract:

Actual Years Experience	Years of Experience Granted	Initial Placement on Schedule	Education Attained & Granted	Base Amount for Contract	License	Approval Areas
					On File	Meets
					Pending	Filed for
						Temporary
						Permanent

*Stipend on Master Contract*  
Class \_\_\_\_\_  
Step \_\_\_\_\_


If this is a coaching contract, this season runs from \_\_\_\_\_ to \_\_\_\_\_.

Classified:

Actual Years Experience	Years of Experience Granted	Classification Placement Level & Year	Hours Per Day	Hourly Rate	# of Days in Contract	Starting Date

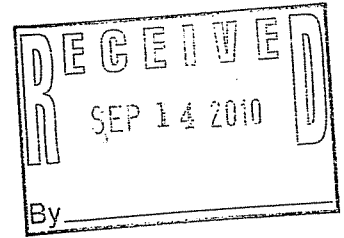
*Jedd Sherman*  
Principal/Director Name

Please send form to Superintendent for Board Approval

 Nebraska Center for the  
Education of Children who are  
Blind or Visually Impaired

824 10<sup>th</sup> Avenue; PO Box 129  
Nebraska City, NE 68410  
(402) 873-5513 or (800) 826-4355  
FAX (402) 873-3463  
www.ncecbvi.org

COPY



Dear Administrator:

Enclosed is a contract for pupil(s) who are residents of your district attending the Nebraska Center for the Education of Children Who Are Blind or Visually Impaired for the 2010-2011 school year.

Please return one copy of the signed contract to NCECBVI. Also please provide the following information concerning the person(s) to contact for reports or to involve in the IEP process.

The Red Oak School, District # \_\_\_\_\_ delegates the following person(s) to receive progress reports, participate in the IEP conferences and maintain documentation of the student's programs at Nebraska Center for the Education of Children Who Are Blind or Visually Impaired.

Name: Monica Crouch  
School District: Red Oak Comm. Schools County: Montgomery  
Address: 904 Broad St.,  
City: Red Oak State: IA Zip Code: 51566  
Telephone: (712) 623-6610 Fax: (712) 623-6613  
E-Mail: (if available) crouchm@roschools.com

EXHIBIT "B"

DESCRIPTION OF SERVICES

Nebraska Center for the Education of Children Who Are  
Blind or Visually Impaired (established 1875)  
824 Tenth Avenue, P. O. Box 129  
Nebraska City, NE 68410

Phone: (402) 873-5513  
Fax: (402) 873-3463

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Role of  
Services

The Nebraska Center for the Education of Children Who Are Blind or Visually Impaired (NCECBVI) provides a comprehensive educational program for visually impaired children. The center also provides special materials, adapted teaching techniques, specialized curriculum and experience meaningful and relevant experiences for students enrolled on the Nebraska City campus.

The NCECBVI program includes academic classes, transition programming and life skills training. Both day and residential programs facilitate significant cultural and social association with other visually impaired and sighted peers and role models within the community. When appropriate, students attend Nebraska City Public Schools for a portion of their class day.

The teaching staff at NCECBVI holds endorsements in special education and/or subject areas in addition to visual impairment endorsement. The center also provides psychological evaluation services, orientation and mobility training, occupational and physical therapy, low vision assessment and educational evaluations. In addition, NCECBVI has the most complete collection of adapted computer technology for the visually impaired in the state.

Room, board, laundry, books, supplies, recreational and minor medical care are provided to the students. Parents provide spending money, clothing, major hospital care, dental services and ophthalmologic care. The school district provides tuition and transportation as defined in Rule 51. Students have the opportunity to participate in various extra-curricular activities at NCECBVI, at local school districts, and within Nebraska City.

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## **AGREEMENT FOR SPECIAL EDUCATION SERVICES**

This agreement is made by and between the Nebraska Center for the Education of Children Who Are Blind or Visually Impaired/Educational Service Unit #4, herein after called NCECBVI, and School District No. 5463 in the county of Montgomery, State of Iowa, herein after called School District.

### **WHEREAS:**

A. The Nebraska Center for the Education of Children Who Are Blind or Visually Impaired has been approved as a service agency by the Nebraska Department of Education and is capable of providing a program of special education or related services as described in Exhibit "B" attached hereto and incorporated by reference herein, such programs being approved by the Nebraska Department of Education.

B. The School District desires to contract with NCECBVI for the special education program or related services described in Exhibit "B".

C. The student(s) listed in Exhibit "A" attached hereto and incorporated by reference herein, is a resident of the School District, and has been determined to be eligible for the special education program or related services to be provided by NCECBVI.

### **IT IS THEREFORE AGREED BY AND BETWEEN THE PARTIES:**

1. The term of this agreement shall be from **August 23, 2010** to **May 26, 2011** during which period NCECBVI agrees to provide the special education program or related services described in Exhibit "B" to the listed students(s). NCECBVI agrees to prepare Individualized Education Plans for the listed student(s) in accordance with Nebraska Department of Education rules, and federal regulations implementing P.L. 94-142.

2. NCECBVI further agrees to monitor and measure the educational progress of the student(s) and to report the student's progress to the School District in such a manner as the School District may request. All records maintained by NCECBVI with respect to the student(s) listed in Exhibit "A" shall be available for inspection by the School District's authorized representatives and when requested by the School District, NCECBVI agrees to copy and transmit to the School District copies of any such records within a reasonable time.

3. No "related services" as defined by 20 U.S.C. 1401(17) and 34 C.F.R. 300-13 shall be provided by NCECBVI to the student(s) listed in Exhibit "A" except as specified in Exhibit "B" or in a separate contract with the School District for such "related services."

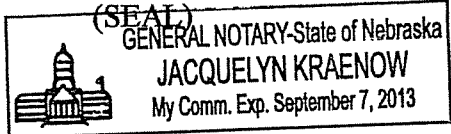
4. The School District agrees to pay for the services provided by NCECBVI to student(s) listed in this agreement. Such payment shall be the amount as approved by the State Board of Education.

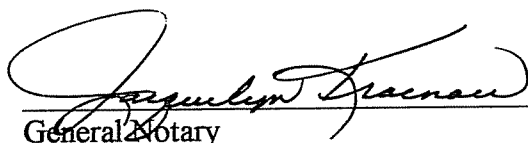
5. NCECBVI shall submit a statement for services rendered under this agreement quarterly in October, January, March and May. The School District will remit within thirty days of receipt of such statement the amount shown due.

6. The parties agree to abide by such valid rules and regulations as shall be established by the Nebraska Department of Education to carry out the provisions of Sections 43-641 through 43-660 R.R.S.

7. In the event this agreement is determined to be contrary to law, or in the event that the law authorizing this agreement shall be declared by competent judicial authority to be invalid, this agreement shall be null and void and of no further effect and the parties shall have no further obligations hereunder.

  
NCECBVI Campus Administrator

9/8/10  
Date  
(SEAL)  
  
GENERAL NOTARY-State of Nebraska  
JACQUELYN KRAENOW  
My Comm. Exp. September 7, 2013

  
General Notary

\_\_\_\_\_  
School District Officer

\_\_\_\_\_  
Date

(SEAL)

\_\_\_\_\_  
General Notary

EXHIBIT "A" - Student List

**Sheldon Bright**

**PLEASE SIGN AND RETURN ONE COPY; KEEP ONE COPY FOR YOUR RECORDS**

# Woodward-Granger Community School District

*Serving the Communities of Woodward and Granger*

Jody A. Gray  
Superintendent  
306 West Third Street  
Woodward, Iowa 50276  
515-438-4333  
Fax 515-438-2497

Linda Carroll  
Director of Curriculum  
306 West Third Street  
Woodward, Iowa 50276  
515-438-4333  
Fax 515-438-2497

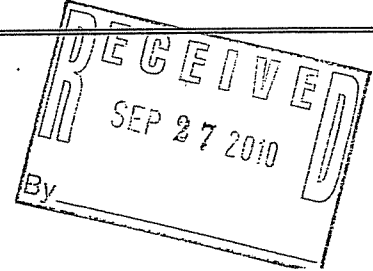
Jodi Bermel  
Middle/High School Principal  
306 West Third Street  
Woodward, Iowa 50276  
515-438-2115  
Fax 515-438-4320

Bradley Anderson  
Elementary Principal  
2200 State Street  
Granger, Iowa 50109  
515-999-2357  
Fax 515-999-9299

Karen Broderick  
Grandwood Principal  
1251 334<sup>th</sup> Street  
Woodward, Iowa 50276  
515-438-3240  
Fax 515-438-3414

*Building Futures. One Student at a Time*

**COPY**



DATE:

TO: Special Education Director

FROM: Ms. Jody Gray, Superintendent of Schools

Enclosed please find two copies of an inter-agency contract for special education instructional services and/or programs for your student(s) whose parent(s) and/or guardian(s) reside in your district and are attending the Woodward-Granger Community School District (Elementary, Middle School, High School, Woodward Academy, or our Grandwood Campus). Please have your representative sign both copies of the contract, retain one copy for your records and return the other copy to me.

If you need a copy of the student(s) IEP, please contact our office and one will be forwarded.

Please sign and return one copy of the contract to my office:

Woodward-Granger CSD  
Attention: Special Education Director  
306 West Third Street  
Woodward, IA 50276

Sincerely,

A handwritten signature in black ink, appearing to be "Jody Gray", written over a horizontal line.

Jody Gray  
Superintendent

# Woodward-Granger Community School District

*Serving the Communities of Woodward and Granger*

Jody Gray  
Superintendent  
306 West Third Street  
Woodward, Iowa 50276  
515-438-4333  
Fax 515-438-4329

Linda Carroll  
Director of Curriculum  
306 West Third Street  
Woodward, Iowa 50276  
515-438-4333  
Fax 515-438-4329

Jodi Bernel  
Middle/High School Principal  
306 West Third Street  
Woodward, Iowa 50276  
515-438-2115  
Fax 515-438-2497

Brad Anderson  
Elementary Principal  
2200 State Street  
Granger, Iowa 50109  
515-999-2357  
Fax 515-999-9299

Karen Broderick  
Grandwood Principal  
1251 334<sup>th</sup> Street  
Woodward, Iowa 50276  
515-438-3240  
Fax 515-438-3414

## *Building Futures, One Student at a Time*

### INTER-AGENCY AGREEMENT FOR SPECIAL EDUCATION INSTRUCTIONAL PROGRAM 2009-2010

This agreement is entered into Red Oak CSD and the WOODWARD-GRANGER COMMUNITY SCHOOL DISTRICT.

We, the undersigned agencies, for each special education student being provided services or programs by other than the student's agency of residence, do hereby consent and agree to the following conditions:

#### CONDITION I


The receiving agency shall provide instructional services and programs for the students referred for special education classes in accordance with the State of Iowa Department of Education Rules and Regulations and in accordance with the state laws governing such services and the delivery thereof (Chapters 273, 281 and 442). The receiving agency shall retain the right to limit enrollment.

#### CONDITION II

The cost of the above services shall be paid by the sending agency to the receiving agency and shall be actual costs incurred in providing these services and programs. Payment of these actual costs will be determined in the following manner:

- A. The receiving agency shall provide the sending agency with SEMIANNUAL INVOICES for the actual costs of services and programs of the current school year. The first invoice will include an estimate of the costs and contain no administrative fees. The final invoice will include the actual costs for the entire year including administrative costs minus previously paid amounts. Cost will be prorated to the days of service if the service is for less than one year.
- B. For special education services provided by the Woodward Youth Academy, located within the Woodward-Granger School District, tuition invoices shall be forwarded to the sending agency when Woodward Academy makes costs known to the W-G Business Office.
- C. The receiving district shall provide the sending agency with an itemized final statement of the actual costs of services and itemize any payments received toward the cost.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Superintendent or Authorized Agent Designee of Sending District

Signed  \_\_\_\_\_ Date September 16, 2010  
Superintendent or Authorized Agent Designee, W-G Community School

Contract Services provided for:

Level 2

Student Name

Start Date: 08/26/2010

End Date: 05/27/2011

Academy Special Education Program

Return one signed copy to:

Attention: Woodward-Granger Schools, 306 W. 3<sup>rd</sup> Street, Woodward, IA 50276.

# Woodward-Granger Community School District

*Serving the Communities of Woodward and Granger*

Jody A. Gray  
Superintendent  
306 West Third Street  
Woodward, Iowa 50276  
515-438-4333  
Fax 515-438-2497

Linda Carroll  
Director of Curriculum  
306 West Third Street  
Woodward, Iowa 50276  
515-438-4333  
Fax 515-438-2497

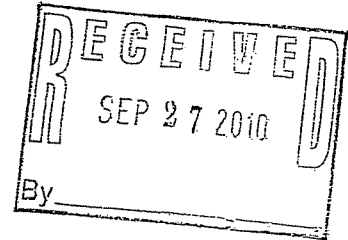
Jodi Bermel  
Middle/High School Principal  
306 West Third Street  
Woodward, Iowa 50276  
515-438-2115  
Fax 515-438-4320

Bradley Anderson  
Elementary Principal  
2200 State Street  
Granger, Iowa 50109  
515-999-2357  
Fax 515-999-9299

Karen Broderick  
Grandwood Principal  
1251 334<sup>th</sup> Street  
Woodward, Iowa 50276  
515-438-3240  
Fax 515-438-3414

***Building Futures, One Student at a Time***

---



DATE:

TO: Special Education Director

FROM: Ms. Jody Gray, Superintendent of Schools

Enclosed please find two copies of an inter-agency contract for special education instructional services and/or programs for your student(s) whose parent(s) and/or guardian(s) reside in your district and are attending the Woodward-Granger Community School District (Elementary, Middle School, High School, Woodward Academy, or our Grandwood Campus). Please have your representative sign both copies of the contract, retain one copy for your records and return the other copy to me.

If you need a copy of the student(s) IEP, please contact our office and one will be forwarded.

Please sign and return one copy of the contract to my office:

Woodward-Granger CSD  
Attention: Special Education Director  
306 West Third Street  
Woodward, IA 50276

Sincerely,

A handwritten signature in black ink, appearing to be "Jody Gray", written over a horizontal line.

Jody Gray  
Superintendent

# Woodward-Granger Community School District

*Serving the Communities of Woodward and Granger*

Jody Gray  
Superintendent  
306 West Third Street  
Woodward, Iowa 50276  
515-438-4333  
Fax 515-438-4329

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Grandwood Principal  
1251 334<sup>th</sup> Street  
Woodward, Iowa 50276  
515-438-3240  
Fax 515-438-3414

*Building Futures, One Student at a Time*

## INTER-AGENCY AGREEMENT FOR SPECIAL EDUCATION INSTRUCTIONAL PROGRAM 2009-2010

This agreement is entered into Red Oak CSD and the WOODWARD-GRANGER COMMUNITY SCHOOL DISTRICT.

We, the undersigned agencies, for each special education student being provided services or programs by other than the student's agency of residence, do hereby consent and agree to the following conditions:

### CONDITION I

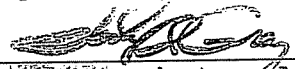
The receiving agency shall provide instructional services and programs for the students referred for special education classes in accordance with the State of Iowa Department of Education Rules and Regulations and in accordance with the state laws governing such services and the delivery thereof (Chapters 273, 281 and 442). The receiving agency shall retain the right to limit enrollment.

### CONDITION II

The cost of the above services shall be paid by the sending agency to the receiving agency and shall be actual costs incurred in providing these services and programs. Payment of these actual costs will be determined in the following manner:

- A. The receiving agency shall provide the sending agency with SEMI-ANNUAL INVOICES for the actual costs of services and programs of the current school year. The first invoice will include an estimate of the costs and contain no administrative fees. The final invoice will include the actual costs for the entire year including administrative costs minus previously paid amounts. Cost will be prorated to the days of service if the service is for less than one year.
- B. For special education services provided by the Woodward Youth Academy, located within the Woodward-Granger School District, tuition invoices shall be forwarded to the sending agency when Woodward Academy makes costs known to the W-G Business Office.
- C. The receiving district shall provide the sending agency with an itemized final statement of the actual costs of services and itemize any payments received toward the cost.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Superintendent or Authorized Agent Designee of Sending District

Signed  Date Sep. 16, 2010  
Superintendent or Authorized Agent Designee, W-G Community School

Contract Services provided for:

Level 2

Student Name

Start Date: 08/26/2010

End Date: 05/27/2011

Academy Special Education Program

Return one signed copy to:

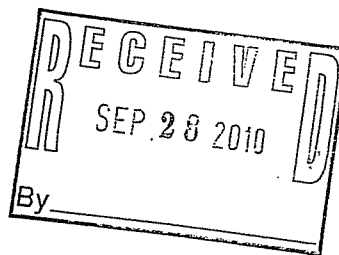
Attention: Woodward-Granger Schools, 306 W. 3<sup>rd</sup> Street, Woodward, IA 50276.

# STANTON COMMUNITY SCHOOL DISTRICT

Empowering All Students to Succeed

605 Elliott Street  
P.O. Box 400  
Stanton, Iowa 51573

COPY



September 29, 2010

Red Oak Community Schools  
904 Broad Street  
Red Oak, IA 51566

Enclosed are two copies of special education contracts for students who are open enrolled from Red Oak Community School District to Stanton and are currently weighted for special education services.

Please have the authorized person sign both copies of each contract, retaining one copy of each for your files and returning the other copies to me.

If you have any questions concerning these contracts, please call me at 829-2162.

Thank you,

A handwritten signature in cursive script that reads "Vicky King".

Vicky King, Board Secretary  
Stanton Community School  
605 Elliott Street  
Stanton, IA 51573



JUNIOR-SENIOR HIGH SCHOOL  
Phone 712-829-2162  
Fax 712-829-2164

Judd D. Ashley, Superintendent  
Dennis B. McClain II, K-12 Principal

ELEMENTARY SCHOOL  
Phone 712-829-2171  
Fax 712-829-2717

**CONTRACT FOR SPECIAL EDUCATION INSTRUCTIONAL PROGRAM**

**2010-2011 School Year**

This agreement is entered into by Red Oak Community School District (Sending Agency) and the Stanton Community School District (Receiving Agency), 605 Elliott Street, Stanton, Iowa 51573.

We, the undersigned agencies, for each special education student being provided services or programs by other than the student's agency of residence, hereby do consent and agree to the following conditions.

**CONDITION I**

The receiving agency shall provide instructional services and programs for the students referred for special education classes in accordance with the State of Iowa Department of Education Rules and Regulations and in accordance with state laws governing such services and the delivery thereof (Chapters 273, 281, and 442). The receiving agency shall retain the right to limit enrollment.


**CONDITION II**

The cost of the above services shall be paid by the sending agency to the receiving agency and shall be the actual costs incurred in providing these services and programs. Payment of these actual costs will be determined and paid in the following manner:

- A. For first semester services, the initial billing by the receiving agency will be determined by multiplying the special education weighting appropriate for the program and half of Stanton School's current per pupil cost. The second billing by the receiving agency will be for the actual cost of services, made subject to estimating the costs for the month of June, less any payments previously made. Cost will be prorated if service is for less than one full school year. Payment by the sending agency will be made prior to June 20, so all receipts can be accounted for in the current school year.
- B. Should the student require a dedicated aide, all costs associated with the aide will be billed to and paid by the sending agency. Should the student's status change and the aide is no longer required, any unemployment costs incurred by the receiving agency will be billed to and paid by the sending agency.
- C. School district tuitioning special education students shall also be required to pay the state per pupil allocation of Phase II to Stanton Community School based on the number of students enrolled on the third Friday in September of the current school year.
- D. An itemized statement of actual costs will be provided to the sending agency upon request.
- E. All statements/remittance are to be sent to:  
Stanton Community School  
Attention: Vicky King, Board Secretary  
605 Elliott Street  
Stanton, Iowa 51573

\_\_\_\_\_  
Board President or Authorized Designee  
RED OAK COMMUNITY SCHOOL (Sending Agency)

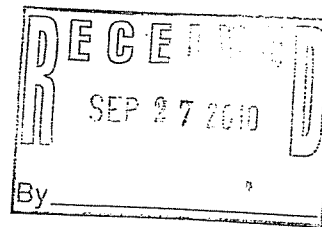
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Board President or Authorized Designee  
STANTON COMMUNITY SCHOOL (Receiving Agency)

\_\_\_\_\_  
Date



GLENWOOD COMMUNITY SCHOOL DISTRICT  
103 Central, Suite 300  
Glenwood, IA 51534



**CONTRACT FOR PMIC SERVICES FOR THE 2010-2011 SCHOOL YEAR**

Student: \_\_\_\_\_

DOB: \_\_\_\_\_

Enrollment Date: 2/23/2010

Level: \_\_\_\_\_

This agreement is entered into by the Red Oak Community School District  
(sending district) and the Psychiatric Medical Institute for Children (PMIC) Program at the  
**Glenwood Community School District** (receiving district).

We, the undersigned agencies, for each student being provided educational services or programs by other than the student's agency of residence hereby do consent and agree to the following conditions:

Condition I

The receiving district shall provide instructional services and programs for the students referred for PMIC Program education classes in accordance with state laws governing such services and the delivery thereof.

Condition II

The cost of the above services shall be paid by the sending district to the receiving district and shall be the actual cost incurred in providing these educational services and programs at a per diem of \$32.68 per school day for regular education students plus the special portion for special education students. Payment of those actual costs will be determined and paid in the following manner.

A. The Glenwood CSD shall bill the sending district actual cost of services at the end of the regular education student's term. The cost shall be determined by multiplying the number of days enrolled in the PMIC program by the state per pupil cost per day as stated above. For special education students the sending district will be billed estimated costs for the student's term and will be billed the balance of the actual costs at the end of the school year in accordance with state regulations.

B. All remittance are to be sent to: Shirley Lundgren, Glenwood Community Schools, 103 Central, Suite 300, Glenwood, IA 51534.

Signed \_\_\_\_\_  
Board President or Authorized Representative (Sending District)

Date \_\_\_\_\_

Signed Shirley Lundgren  
Board President or Authorized Representative (Receiving District)

Date 9-20-2010

Item 6.2.1 Business Reports – Update from Business Manager Shirley Maxwell

**BACKGROUND INFORMATION:** Following the suggestions of Vice-President Charla Schmid with affirmation from all other Directors, the presentation of the district's monthly reconciliation report, budget analysis, etc. by Business Manager Shirley Maxwell will be presented in its own spot on the agenda.

This report will provide more prominence to one of the Board's specific goals: "improved fiscal health and monitoring for ROCSD".

Enclosed is this month's report in preparation of the upcoming Fiscal Policy Review Workshop scheduled for October 25 at 5 pm.

Please allow Shirley a few minutes for the presentation.

**SUGGESTED BOARD ACTION:** Following awareness and inquiry (as needed) by the Directors, it is recommended approval of the monthly budget report by Business Manager Shirley Maxwell.

**QUARTERLY CASH BALANCE COMPARISONS (From Balance Sheets)**

**2008-2009, 2009-2010, 2010-2011**

	General	Management	PPEL	Capital Projects	Debt Service	Activity	Enterprise	Child Nutrition	Scholarship	YTD
<b>September 2008</b>										
Current Year	\$ 114,655	\$ (24,760)	\$ 863,708	\$ 291,222		\$ 197,017	\$ 9,219	\$ 288,141	\$ 205,848	\$ 1,945,049
Prior Year	\$ 745,648	\$ 66,577	\$ 882,817	\$ 278,012	\$ -	\$ 171,140	\$ 16,828	\$ 275,882	\$ 201,864	\$ 2,638,767
Difference	\$ (630,993)	\$ (91,337)	\$ (19,109)	\$ 13,211	\$ -	\$ 25,877	\$ (7,610)	\$ 12,259	\$ 3,984	\$ (693,718)
<b>December 2008</b>										
Current Year	\$ 808,845	\$ 89,137	\$ 1,083,902	\$ 422,559	\$ -	\$ 202,817	\$ 6,704	\$ 330,937	\$ 205,848	\$ 3,150,749
Prior Year	\$ 1,647,671	\$ 90,915	\$ 1,067,144	\$ 433,686	\$ -	\$ 190,416	\$ 17,316	\$ 317,266	\$ 201,864	\$ 3,966,277
Difference	\$ (838,826)	\$ (1,778)	\$ 16,758	\$ (11,127)	\$ -	\$ 12,401	\$ (10,612)	\$ 13,671	\$ 3,984	\$ (815,528)
<b>March 2009</b>										
Current Year	\$ 67,953	\$ 80,596	\$ 1,184,956	\$ 589,948	\$ -	\$ 203,006	\$ 7,410	\$ 335,391	\$ 205,848	\$ 2,675,108
Prior Year	\$ 1,102,677	\$ 86,835	\$ 1,168,839	\$ 585,223	\$ -	\$ 212,183	\$ 16,324	\$ 334,251	\$ 201,864	\$ 3,708,195
Difference	\$ (1,034,724)	\$ (6,239)	\$ 16,117	\$ 4,725	\$ -	\$ (9,176)	\$ (8,914)	\$ 1,140	\$ 3,984	\$ (1,033,086)
<b>June 2009</b>										
Current Year	\$ 700,037	\$ 215,018	\$ 1,196,137	\$ 391,896		\$ 184,080	\$ 7,830	\$ 343,298		\$ 3,038,297
Prior Year	\$ 1,343,097	\$ 125,066	\$ 902,327	\$ 234,950		\$ 181,033	\$ 10,955	\$ 308,863		\$ 3,106,291
Difference	\$ (643,060)	\$ 89,952	\$ 293,810	\$ 156,946	\$ -	\$ 3,047	\$ (3,125)	\$ 34,435	\$ -	\$ (67,994)
<b>SEPTEMBER 2009</b>										
Current Year	\$99,705	\$70,991	\$1,164,116	\$598,066		\$204,530	\$11,471	\$310,711	\$211,841	\$2,671,431
ISCAP MONEY	\$796,000									
Prior Year	\$114,655	(\$24,760)	\$863,708	\$291,222		\$197,017	\$9,219	\$288,141	\$205,848	\$1,945,050
Difference	(\$810,950)	\$95,751	\$300,408	\$306,844	\$0	\$7,513	\$2,252	\$22,570	\$5,993	-\$69,619
*Stimuls Dollars are not included in these figures										
<b>DECEMBER 2009</b>										
Current Year	\$224,426	\$117,461	\$1,083,902	\$700,503	\$0	\$212,543	\$13,581	\$331,256	\$211,841	\$2,895,512
Prior Year	\$808,845	\$89,137	\$1,086,294	\$422,559	\$0	\$202,817	\$6,704	\$330,937	\$205,848	\$3,153,141
Sp ed, Title, Prov Dev Stimulus	\$147,762									
Difference	(\$732,181)	\$28,324	(\$2,392)	\$277,944	\$0	\$9,726	\$6,877	\$319	\$5,993	-\$257,629
<b>MARCH 2010</b>										
Current Year	(\$303,523)	\$49,363	\$1,137,904	\$840,392	\$64,175	\$210,852	\$12,589	\$357,536	\$212,389	\$2,581,677
Prior Year	\$67,953	\$80,596	\$1,184,956	\$589,948	\$0	\$203,006	\$7,410	\$335,391	\$205,848	\$2,675,108
Sp Ed, Title, Prov Dev Stimulus	\$0									
Difference	(\$371,476)	-\$31,233	(\$47,052)	\$250,444	\$64,175	\$7,846	\$5,179	\$22,145	\$6,541	(\$93,431)
<b>JUNE 2010</b>										
Current Year	\$522,276	\$127,226	\$1,219,762	\$581,065	\$4,736	\$194,422	\$13,167	\$387,389	\$212,389	\$2,740,154
Prior Year	\$ 700,037	\$ 215,018	\$ 1,196,137	\$ 391,896	\$ -	\$ 184,080	\$ 7,830	\$ 343,298	\$ 211,841	\$ 3,250,138
Sp Ed, Title, Prov Dev Stimulus	\$49,850									\$ 49,850
Difference	(\$227,611)	(\$87,792)	\$23,624	\$189,169	\$4,736	\$10,341	\$5,337	\$44,091	\$548	(\$559,834)
<b>September 2010</b>										
Current Year	\$231,214	\$107,029	\$1,136,198	\$955,700	\$5,088	\$216,324	\$12,181	\$356,560	\$203,983	\$3,224,276
Prior Year	\$99,705	\$70,991	\$1,164,116	\$598,066		\$204,530	\$11,471	\$310,711	\$211,841	\$2,671,431
ISCAP	\$720,000									
Sp Ed, Title, Prov Dev Stimulus	\$93,733									
Difference	(\$682,224)	\$36,038	-\$27,918	\$357,634	\$5,088	\$11,794	\$710	\$45,849	-\$7,858	\$552,845

Item 6.2.2 Certified Annual Report Highlights

– Business Manager Shirley Maxwell

**BACKGROUND INFORMATION:** Business Manager Shirley Maxwell will provide a quick overview of the Certified Annual Report (CAR) that was due and filed on September 15. This report comes to you as the annual district financial audit was completed by Bruce Frink on 10.5 and 10.6.

The Certified Annual Financial Report is a report of financial and pupil data required by Iowa Code to be filed annually with the Department of Education by each school district and area education agency and which is due no later than September 15th following the close of the fiscal year.

Please allow Shirley a few minutes to give this report.

**SUGGESTED BOARD ACTION:** It is recommended the Directors approve the Certified Annual Report as presented by Business Manager Shirley Maxwell.

Item 6.2.3 October 1 Student Head Count Review – Not Certified

**BACKGROUND INFORMATION:** The official count day for student enrollment was October 1. This is the day district administrators count the number of students attending district schools.

The official reporting date for the Certified Enrollment Report is October 15. This report measures all weighted classes such as vocational, concurrent credit classes, open in/out enrollment, shared subject students, etc. This October 15 enrollment report will be ready for your review at the Fiscal Policy Review Workshop scheduled for October 25.

Enclosed this evening is a three year “look” at the number of students enrolled in Red Oak on October 1.

**SUGGESTED BOARD ACTION:** No official action required this evening.

Item 6.2.4 Allowable Growth and Request for Supplemental Aid  
– Business Manager Shirley Maxwell

**BACKGROUND INFORMATION:** Each year the business manager comes before the Directors seeking approval to file to the Department of Management the *Allowable Growth and Request for Supplemental Aid*.

This comes about as a result of a negative balance in the special education budget. The State of Iowa provides for modified allowable growth, or grants supplemental aid when appropriated, for districts with unusual circumstances creating an unusual need for additional funds. Such is the case in Red Oak for special education.

The special education deficit is at an “all time low” for the Red Oak Schools. Shirley will explain how this has happened and the purpose of her request this evening.

**SUGGESTED BOARD ACTION:** (to be provided)

Item 6.2.5 Schools in Need of Assistance Process Update

- Update from Team Members

**BACKGROUND INFORMATION:** This evening Director of Curriculum & Instruction Barb Sims will provide a short overview of the Schools In Need of Assistance (SINA) process. One of the most important aspects of the SINA process is to use a survey of district teachers to assess “current reality”. Rather than reproduce 87 pages of survey results, a one page summary has been developed by the SINA Team, chaired by Ms. Harva Paul of the Green Hills AEA. The summary page is included here for your review.

Please allow Barb a few minutes for the report.

**SUGGESTED BOARD ACTION:** No official action required at this point.

## **Considerations for DINA Diagnosis/Design Phases Based on the District Profile**

### **Overall Strengths**

- Teachers feel the administration is making efforts to address district concerns.
- Over 40% of K-8 teachers have reading endorsements.
- The district has committed time and resources to developing PLCs (Professional Learning Communities) which can provide a common framework for future school improvement efforts.

### **Considerations for Further Study**

#### **Curriculum:**

- There is a lack of aligned curriculum K-8, including specific guidance for mastery of grade-level expectations, definition of mastery, and assessment of student mastery.
- There is not a consistent set of materials at each grade level to support instruction.

#### **Instruction:**

- There is not a systematic implementation of instructional strategies that have been part of professional development in the past.
- There is little evidence that teachers are implementing learning from professional development consistently and with fidelity.

#### **Assessment:**

- There is no system for teachers and administrators to readily access data that reflects individual student performance, grade-level performance, co-hort performance and sub-group performance on district assessments

#### **Climate:**

- There appears to be variation in teacher perceptions regarding building culture/climate.



Item 6.2.6 Share Agreement with the Stanton Community School District  
– Vocational Education

**BACKGROUND INFORMATION:** The Stanton Community School District is providing vocational agriculture education classes for ten (10) students in this first semester. In addition, Stanton Instructor Rick Boyer is the Adviser of Record for the Red Oak FFA Chapter even though Adviser Assistant Dale Spencer is the main contact for Red Oak students.

Enclosed is a draft of a shared working agreement that specifically details the financial arrangements recommended by Terry. He has visited with Superintendent Judd Ashley of Stanton who concurs with the suggested terms.

The Directors should consider approval this evening if the draft is deemed acceptable.

Red Oak CSD is in the middle of the recruitment phase of a vocational agriculture instructor to work in Red Oak beginning the second semester. It is anticipated this process will reach closure in the last week of October and a recommendation could be forthcoming to the Directors on 11.8.

**SUGGESTED BOARD ACTION:** (to be determined)



## ***Red Oak Community School District***

***904 Broad Street  
Red Oak, Iowa 51566  
(712) 623-6600***

- draft -

### **Inter-District Agreement for Vocation Agriculture Education**

Pursuant to the provisions of Chapter 28E and Section 280.15 of the Code of Iowa, this agreement is entered into between the Red Oak Community School District and the Stanton Community School District.

In consideration of the mutual obligations expressed below, the parties agree as follows:

1. Stanton Community School District agrees to provide the opportunity for interested students from the Red Oak Community School District to participate in the Vocational Agriculture Education Program receiving the professional services of Mr. Rick Boyer, a certified teacher.
  - a. The expense of salary, FICA, IPERS, and insurance benefits will be calculated on a per pupil program cost as determined by the Business Managers of Red Oak CSD and Stanton CSD.
  - b. In consideration for the above services, the Red Oak Community School District agrees to pay Stanton Community School District one time each semester the shared program is in effect. The student census shall be taken on the 1<sup>st</sup> Day of October for first semester and the 4<sup>th</sup> Day of January for the second semester. Payments from the Red Oak CSD to the Stanton CSD will be made not later than 30 days after the official student census.
  - c. The Red Oak Community School District agrees to pay the Stanton Community School District the sum of \$500 each semester for Mr. Rick Boyer to serve as the named Chapter Adviser for the Red Oak High School FFA Organization.

The terms of this contract are for one year commencing July 1, 2010 and terminating on June 30, 2011. The agreement can be terminated at the end of each semester given the Red Oak Community School District provides a 30 day written notice.

\_\_\_\_\_  
President, Red Oak CSD Board of Directors  
Directors

\_\_\_\_\_  
President, Stanton CSD Board of

\_\_\_\_\_  
Superintendent, Red Oak CSD

\_\_\_\_\_  
Superintendent, Stanton CSD

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Item 6.2.7 Board of Directors Responsibility Appointments for  
the 2010 – 2011 School Term

**BACKGROUND INFORMATION:** Currently several Directors serve in appointments and advisories.

These include:

- The Montgomery County Conference Board - currently Director Elizabeth Dilley
- Interest Based Bargaining Team with the Red Oak Education Association – currently Vice-President Charla Schmid and Director Paul Griffen
- Interest Based Bargaining Team with the Red Oak Support Staff Association - currently President Lee Fellers and Vice-President Charla Schmid
- Facilities and Operations: President Lee Fellers and Director Paul Griffen
- Policy Review: Directors Elizabeth Dilley and Warren Hayes
- Technology: Directors Warren Hayes and Paul Griffen
- School Calendar: Director Warren Hayes

Proposed New:

- Red Oak Curriculum Council - ????
- School Improvement Advisory Council - ????

**SUGGESTED BOARD ACTION:** (to be determined)

Item 6.2.8 Red Oak CSD Mission and Belief Statement Update  
– Board Review and Approval

**BACKGROUND INFORMATION:** The Board of Directors worked diligently on September 27 to complete its annual review process and goals establishment exercise. The Directors determined it was past time to review and discuss the district's mission, vision, and belief statements. Following good idea exchange and consensus building, it was determined a new draft would be appropriate. Please review the following before taking any final action this evening:

**In place currently:**

**The Vision for the Red Oak Community School District**

The Red Oak Community School District will provide opportunities and experiences for all students in a safe, positive learning environment in order that they become functional, lifelong learners who are tolerant, responsible, productive citizens in a global society.

**The Mission of the Red Oak Community School District**

The Red Oak Community School District dedicates itself to providing opportunities for all students to reach their maximum academic and social development in order to function in a free society.

**The Educational Philosophy of the Red Oak Community School District**

The Red Oak Community School District affirms that the ultimate purpose of education is to help students become effective citizens of a democracy. Acting through its Board of Directors, the Red Oak Community School District is dedicated to providing equal education to all enrolled students.

**Board of Directors' Revision – 9.27.2010:**

**Vision:**

Excellence for All . . . Whatever It Takes!

**Belief:**

The Red Oak Community School District enables itself to provide the best opportunities for all students to academically, socially, and ethically prepare themselves for global citizenship.

**SUGGESTED BOARD ACTION:** The Directors are invited to continue discussion and consider possible final action this evening.

Item 6.2.9 Board of Directors' Goals Adoption for 2010 – 2011

**BACKGROUND INFORMATION:** Enclosed are the 2009 – 2010 and 2010 – 2011 Directors' goals established one year ago. The Board met two weeks ago to review these goals and determine progress, lack of progress, clarity, importance, and priority. Additional work was done to establish a clearer, more focused plan for the 2010 – 2011 and 2012 – 2013 school years.

**Results of that work reflected the following priorities/goals for the Board:**

- ★ Test scores will increase to match or exceed expected standards
- ★ Re-establish Vocational Ag Programs in ROCSD
- ★ Reduce the number of drop-outs at Red Oak High School by 50 percent with the ultimate goal of no drop outs
- ★ Build on and enhance steps to gain greater financial health in the school district.
- ★ Develop and implement a district-wide personnel handbook for better communication and understanding

**The Directors also discussed several big ideas to pursue over a period of time:**

- ⇒ Technology Tools that could include but not be limited to a computer one-to-one program beginning at Red Oak High
- ⇒ Review and Analysis of the Instructional Model for Secondary Level Learners – specifically determine the effectiveness of “block scheduling” and program offerings.
- ⇒ Long –range Facilities Planning – seek to have and utilize a plan to guide board goals, budget planning, and support for district’s learning programs

The Directors should determine with Terry this evening the issues of clarity, intent, and support for the statements provided. At the first meeting in November Terry will present a flow chart of expectations and timelines that should/could be followed.

Directors' Discussion?

**SUGGESTED BOARD ACTION:** (to be determined)

## Red Oak Community School District Goals and Strategies Fiscal Year 10 and Fiscal Year 11

Goal	Strategies	Ownership	Check Points	Other Comments
<p><b><u>Teaching and Learning</u></b></p> <p>Test scores will increase to match expected standards</p> <p>Refine professional learning opportunities that help teachers succeed.</p>	<ul style="list-style-type: none"> <li>✓ A communication tool will be shared with the Board and Community that identifies areas needed for improvement.</li> <li>✓ Each month one area of needed growth will be highlighted to the Board and Community</li> <li>✓ Assessments will be communicated showing intended and actual progress</li> <li>✓ A monthly written progress report will be shared with the Board and Community</li> </ul>	<p>District Administrators School Improvement Teams</p> <p>School leaders: principal, teacher leaders, et al</p> <p>School leaders: principal, teacher leaders, et al</p> <p>Principals, Supt, Teacher Quality Committee</p>	<p>First board meeting of the month through May, '10</p> <p>Monthly Directors' meetings as possible</p> <p>Monthly</p>	

**Red Oak Community School District Goals and Strategies  
Fiscal Year 10 and Fiscal Year 11**

<p><b>Expand learning opportunities for students identified in the Talented and Gifted Program</b></p>	<ul style="list-style-type: none"> <li>✓ Current program opportunities will be expanded and reported to the Board and Community.</li> <li>✓ A long range plan of program improvements and strategies for student, parent, and teacher involvement will be completed.</li> </ul>	<p>Extended Learning Opportunity Staff</p> <p>Extended Learning Opportunity Staff</p>	<p>November, '09 April, '10</p> <p>May, '10</p>	
<p><b>Establish the Iowa Core Curriculum in ROCSD</b></p>	<ul style="list-style-type: none"> <li>✓ Outline a timeline of planned activities</li> <li>✓ The Directors will receive two comprehensive progress reports during each semester until all implementation deadlines have been met.</li> <li>✓ The community will be kept informed on the Iowa Core Curriculum</li> </ul>	<p>Iowa Core Team</p> <p>Webmaster ICC admin rep</p>	<p>September, '09</p> <p>Nov, '09 Mar, '09</p> <p>Quarterly</p>	
<p><b>Review of all Vocational Programs in ROCSD</b></p>	<ul style="list-style-type: none"> <li>✓ A comprehensive review of all vocational programs will be completed for Red Oak High School</li> </ul>	<p>ROSH leadership and vocational education teaching professionals</p>	<p>Plan outline due by 9.28.09</p>	

**Red Oak Community School District Goals and Strategies  
Fiscal Year 10 and Fiscal Year 11**

<p><b><u>Student Life</u></b></p> <p><b>Reduce the number of drop-outs at Red Oak High School by 50 percent with the ultimate goal of no drop outs</b></p>	<ul style="list-style-type: none"> <li>✓ An economic impact review will be completed to assess fiscal relevancy for the Red Oak Community School District in all vocational programs</li> </ul>	<p>ROHS Leadership ROMS Leadership Student Services Support Professionals</p>	<p>Progress report due by 11.9.09</p> <p>Final report and recommendations due by 1.11.10</p>	
	<ul style="list-style-type: none"> <li>✓ Identify the causes of students who drop out in Red Oak High School</li> <li>✓ Examine the current alternative high school program to determine if it should be expanded to lessen student drop outs.</li> <li>✓ Propose a multi- year approach to drop out prevention</li> </ul>		<p>Organizational timeline review not later than 10.12.09</p> <p>Status review and report not later than 2.08.10</p> <p>Final recommendations due not later than 4.12.10</p>	
<p><b>Provide additional learning tools to reduce substance abuse among students.</b></p>	<ul style="list-style-type: none"> <li>✓ Assess and report the current data for student substance abuse</li> <li>✓ Identify a success driven program of intervention to lesson substance abuse</li> </ul>	<p>School Counselors Building administrators Parent Advisory Groups (PTO, parent councils)</p>	<p>Organizational progress report not later than 11.09.09</p>	



**Red Oak Community School District Goals and Strategies  
Fiscal Year 10 and Fiscal Year 11**

<p><b>Increase attendance rates at all attendance centers.</b></p>	<ul style="list-style-type: none"> <li>✓ Target programs of effectiveness for middle level students and high school levels students</li>   <li>✓ Structure a program of attendance improvement for all attendance centers</li> </ul>	<p><b>Building Principals School Counselors Attendance records staff</b></p>	<p><b>Recommendations for program improvements not later than 4.12.10</b></p> <p><b>Update: 9.14.09</b></p> <p><b>Quarterly reports to the Board of Directors</b></p>	
<p><b>Student Participation and Behaviors</b></p>	<ul style="list-style-type: none"> <li>✓ Assess current reality for student involvement in extra-curricular activities</li> </ul>	<p><b>School Team Members</b></p>	<p><b>Review data from the 08/09 school year not later than 9.29.09</b></p>	

**Red Oak Community School District Goals and Strategies  
Fiscal Year 10 and Fiscal Year 11**

	<p>✓ <b>Determine target goals of involvement for both middle level and high school level students and strategies to increase participation.</b></p>	<p><b>Activities Director Middle School Principal</b></p>	<p><b>Progress report not later than 10.12.09</b></p> <p><b>Final report and recommendations - progress check 12.14.09</b></p>	
	<p>✓ <b>Identify and report current student behavior data</b></p>	<p><b>School Principals School Counselors</b></p>	<p><b>Progress report not later than 10.12.09</b></p>	
	<p>✓ <b>Identify a common core set of expectations and behavior modifications needed at all levels of instruction</b></p>	<p><b>School Team Members</b></p>	<p><b>Draft report progress update not later than 11.09.09</b></p> <p><b>Recommendations and final report not later than 3.08.09</b></p>	

**Red Oak Community School District Goals and Strategies  
Fiscal Year 10 and Fiscal Year 11**

<p><b><u>Physical Plant</u></b> Improve physical plant program management</p>	<p>✓ Complete an energy use audit for all Red Oak schools and facilities</p>           <p>✓ Devise a short term and long term maintenance plan for district facilities</p>	<p>School Superintendent School Business Manager Director of Maintenance &amp; Operations</p>	<p>Propose timeline of activities – 9.28.09</p> <p>10.26.09 – receive proposals to conduct the energy use audit and award contract</p> <p>Dec, 09 to April, '10 – complete study, proposals, and recommendations</p> <p>May, '10 – devise a plan of implementation to correct deficiencies</p> <p>Progress Reports: 9.28.09, 10.26.09, 12.14.09, 1.25.10</p>	
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**Red Oak Community School District Goals and Strategies  
Fiscal Year 10 and Fiscal Year 11**

	<p>✓ <b>Complete an Americans with Disabilities audit and devise an improvement plan</b></p>	<p><b>Superintendent and Maintenance Director, External Consultant</b></p>	<p><b>Devise summer of '10 maintenance plan – present to the Directors not later than 2.22.10</b></p> <p><b>Final approval of summer of '10 maintenance needs not later than 3.22.10</b></p> <p><b>9.28.09 – name audit organization</b></p> <p><b>10.26.09 – preliminary report of ADA compliance</b></p> <p><b>11.09.09 – final recommendations for ADA compliance</b></p>	
	<p>✓ <b>Devise and install a transportation department improvement plan for equipment and operations</b></p>	<p><b>Director of Transportation School Business Manager</b></p>	<p><b>9.28.09 – propose strategies and options for vehicle acquisitions</b></p>	

**Red Oak Community School District Goals and Strategies  
Fiscal Year 10 and Fiscal Year 11**

	<p>✓ <b>Examine recycling in the Red Oak Community School District and determine a plan/strategy set for future years</b></p> <p>✓ <b>Assess current physical plant needs for space and students services –</b></p>	<p><b>(to be determined)</b></p> <p><b>District Administrators Directors, Teachers</b></p>	<p><b>10.26.09 - recommendations from bidding procedures</b></p> <p><b>12.14.09 – propose scheduled of vehicle replacements</b></p> <p><b>1.25.10 – present short term and long term vehicle maintenance and repair plan</b></p> <p><b>(to be determined)</b></p> <p><b>Progress reports: 9.28, 10.26, 12.14, 1.25</b></p> <p><b>Recommendations for changes: 2.22, 3.22</b></p>	
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**Red Oak Community School District Goals and Strategies  
Fiscal Year 10 and Fiscal Year 11**

<p><b><u>Fiscal Management</u></b></p> <p><b>Build on and enhance steps to gain greater financial health in the school district.</b></p>	<ul style="list-style-type: none"> <li>✓ Receive FY 09 ending report</li> <li>✓ Conduct a budget assessment workshop</li> <li>✓ Determine budget scenarios for FY 11</li> <li>✓ Prepare budget analysis for contract discussions</li> </ul>	<p>School Business Manager School Superintendent Building Leadership Board of Directors</p>	<p>9.28.09</p> <p>10.26.09 or Special meeting in Nov, '09</p> <p>12.14.09</p>	
<p><b><u>Personnel</u></b></p> <p><b>Monitor and assess all shared management positions</b></p> <p><b>Install performance measured objectives for all members of the leadership team</b></p>	<ul style="list-style-type: none"> <li>✓ Provide reports</li> <li>✓ Individual conferences</li> <li>✓ Review of progress by the Board of Directors</li> </ul>	<p>Shared management staff School Supt Board Officers</p> <p>Superintendent of Schools Board of Directors</p>	<p>Quarterly during the fiscal year – dates to be determined</p> <p>Aug and Sept –'09</p> <p>April, '10</p>	

**Red Oak Community School District Goals and Strategies  
Fiscal Year 10 and Fiscal Year 11**

<p>Develop and implement a district-wide personnel handbook for better communication and understanding. Present before the holiday break.</p>	<ul style="list-style-type: none"> <li>✓ Establish district staff communication group</li> <li>✓ Conduct monthly meetings to work on targeted goals</li> <li>✓ Communicate work to others</li> </ul>	<p>Superintendent of Schools Webster support staff member</p>	<p>9.28.09 – progress check</p> <p>Monthly written report to the Directors</p> <p>Monthly</p>	
<p>Look at early retirement policy and possibly redoing it. What is legal and what is not?</p>	<ul style="list-style-type: none"> <li>✓ Review current policy, compare and contrast with others</li> <li>✓ Determine if positive change can or should be made</li> </ul>	<p>School Business Manager School Superintendent Representative from the bargaining units</p>	<p>9.28.09 – progress check</p> <p>10.26.09 – draft of recommendations</p> <p>11.09.09 – consideration of policy change (s)</p>	
<p><b><u>Board Governance - Communications</u></b></p>				
<p>Regularly and systematically review board goals for progress making adjustments</p>	<ul style="list-style-type: none"> <li>✓ Activate Board of Directors subcommittee</li> <li>✓ Review IASB recommendations</li> </ul>	<p>Board of Directors School Superintendent School Business Manager</p>	<p>Progress check: 9.28.09</p> <p>Other – to be determined</p>	

**Red Oak Community School District Goals and Strategies**  
**Fiscal Year 10 and Fiscal Year 11**

<p><b>Other</b></p> <ul style="list-style-type: none"><li>• <b>Timely communications</b></li><li>• <b>Long-range goals for the school district</b></li><li>• <b>Community surveys</b></li></ul>				
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## Item 7.0 Reports

Each board meeting may have one or more reports from district staff; announcements of future meetings; or general announcements from organizations. Seldom will the information require formal board of director action. If formal action is needed on any item, a recommendation will be provided.

### 7.1 Administrative Reports

- **Red Oak High School Principal's Communication**

Enclosed is a brief report from Jedd Sherman concerning the ROHS vo-ag program and FFA trip. The Directors are encouraged to support and affirm the three students attending with FFA Sponsor Assistant Dale Spencer. More information could be provided orally regarding fundraising.

- **The Red Oak Teacher Quality Committee**

Enclosed is the annotated agenda/minutes from the most recent Teacher Quality Committee monthly meeting .

- **Professional Learning Communities Agendas and Summaries**

Enclosed is the Inman Primary School Action Team agenda for PLC on 10.7 and the ROHS Action Team agenda for your review.

- **Rotary Club / Middle School Cage Project**

Paul Griffen and Terry Schmidt will provide a quick update/overview of the project. The Cage Renovation Committee (CRC) has met eight times accomplishing much. Please allow a few minutes for this update.

### 7.2 Future Conferences, Workshops, Seminars

- Charla Schmid, Lee Fellers, and Warren Hayes attended the IASB 9.30 workshop here in Red Oak. Does anyone want to share a highlight?
- Teaching and Learning Conference – From October 19 to 21, several ROCSD staff will participate in the National Technology Conference sponsored by the National Association of School Boards. This year's conference is in Phoenix, AZ. Attending from the board will be Lee Fellers and Warren Hayes. The program highlights include:

*T+L Delivers Strategies to Help Your District Do More With Less  
In these challenging times it is more important than ever to learn how  
technology can help your district succeed.*

Item 7.2 – continued

*This year's T+L Conference showcases the latest education technology tools and programs to save your district money AND boost achievement.*

*At T+L, we'll examine the current initiatives: the Education Technology and the National Broadband Plans, and the reauthorization of ESEA – and look closely at what tools are available that can help your district embrace innovation while maximizing limited funds.*

*2010 programming will include more than 80 district workshops sharing best practices and innovative strategies on these timely topics:*

*Digital Content – How digital resources can transform learning and cut costs, including virtual schools and distance learning, open resources, innovative devices for access, Web 2.0 tools, and more.*

*Creating & Supporting Learning Environments – New programs that can actually cut costs while promoting safe infrastructure, 24x7 access, innovative facility designs, enhanced communication channels, green technologies, and data systems.*

*Education Technology Policy & Advocacy – The latest legal issues including cyber safety, sexting, student-faculty communications, strategies for building community partnerships, and the use of data to guide leadership.*

*International Perspectives – Projects and tools that support international collaboration between teachers & students, global perspectives on the use of technology to enhance learning, and examples of the changing global marketplace.*

*Professional Development Communities – Strategies for content, design, or delivery of professional development, with examples that use data and support models for continuous improvement*

*S.T.E.M. – Initiatives that engage students and the community, prepare teachers, or create compelling career pathways to enhance science, technology, engineering, and math.*

7.3 Other Announcements – to be provided

## Administrative Report for Red Oak Board of Ed Regarding FFA Trip

During the time period of Tuesday, October 19 through Saturday, October 23, our FFA Chapter Assistant, Mr. Dale Spencer, will be taking three students to the National FFA Convention in Indianapolis, Indiana. They will be using Windstar Bus out of Carroll to provide the transportation. It is hoped that this opportunity will keep our students motivated about the agriculture program at Red Oak. The three students who will be attending are Katie Jordan, William Stanley, and Grant Vrba.

On Wednesday, October 6, I was approached about fundraising opportunities. There was a desire to do a fundraiser the week before the trip. I reviewed the request with the student and explained to the student that according to Board policy, "a request for authorization to engage in a fund raising project must be submitted well in advance on an appropriate form." I am very open to fund raising but felt that this was very close to the departure date. I am open to them fund raising this year, but with advanced notice, according to Board policy.

10.6.2010

To: Teacher Quality Committee

Curt Adams - Deb Blomstedt - John Gambs - Nate Perrien  
Sonia Kunze - Buck Laughlin - Terry Schmidt - Jedd Sherman -  
Barb Sims - Kim Walford -

cc: Monica Crouch, Special Education  
Bob Deter, Technology

From: Terry Schmidt

Subject: Meeting Agenda for Wednesday, 10.6.2010

\*\*\*\*\*

Note: This agenda is coming to you quite late - my apologies. I do hope the majority of you can attend given we have PD today at all sites. TQC Colleague Nate Perrien will be unable to attend given his father's illness. Monica Crouch may have an appointment conflict.

Time: 4 pm to 5 pm

Place: Webster Central Office  
Sue Wagaman Board Room

To Bring: E Agenda or Other

To Send: nothing today

<<<<<<<<<< AGENDA >>>>>>>>>>

1.0 Non-action Items - none  
\*\* Gayle Allensworth in attendance today\*\*

2.0 Items from the Past for Consideration

2.1 PLC Institute History in Red Oak  
There are a few staff members who have not attended PLC meetings. See Terry Schmidt for a complete list. There are approximately 47 staff members who have not attended.

Red Oak Teaching Academy Members who have not attended an institute: Darrell Berry, Brad Schlieman, Kay Wiley, Ann Lee, Kerry Aistrope, Kristen Johnson

2.2 In-Year and Other PLC Training Opportunities We do have PD and Iowa Core monies available to send people.

	Received	Spent	Carry Over
FY 2009	\$50,290	\$46,734	\$40,974
FY 2010		\$39,879	\$52,019
FY2011		\$12,544	Aug PLC Trip
		\$5,950	Tech Convention

We need to have discussions at our buildings, we need to send people who have not attended as of yet. Report back ASAP.

- Professional Learning Communities at Work™ Summit: New Insights for Improving Schools, Phoenix, AZ, 2/23/2011
- Professional Learning Communities at Work™ Institute, 06/09/11 - 06/11/11 St. Charles, MO
- Professional Learning Communities at Work™ Institute, 08/01/11 - 08/03/11, Seattle, WA
- Professional Learning Communities at Work™ Institute, 08/08/11 - 08/10/11, Lincolnshire, IL

### 3.0 New Items for Discussion

#### 3.1 District Vision and Belief Statement - Board of Directors' Draft

##### OLD

The vision for the Red Oak Community School District:

The Red Oak Community School District will provide opportunities and experiences for all students in a safe, positive learning environment in order that they become functional, lifelong learners who are tolerant, responsible, productive citizens in a global society.

Mission:

The Red Oak Community School District dedicates itself to providing opportunities for all students to reach their maximum academic and social development in order to function in a free society.

The Educational Philosophy of the Red Oak Community School District:

The Red Oak Community School District affirms that the ultimate purpose of education is to help students become effective citizens of a democracy. Acting through its Board of Directors, the ROCS D is dedicated to providing equal education to all enrolled students

##### DRAFT

Revised:

Excellence for All...Whatever It Takes!

The Mission:

The Red Oak Community School District enables itself to provide the best opportunities for all students to academically, socially, and ethically prepare themselves for global citizenship.

#### 3.2 Schools In Need of Assistance (SINA) Update - Status report by team members

MS and WIS are SINA. There is PK-12 ownership.

Gayle-taking time looking at different sources, thinking about what are some positive things that will help get us where we want to be, what are the barriers, how do we address those barriers. PLC's are a framework to get done what we need to get done. This came out in the audit and also SINA. This is a huge strength for our district. Next week we will prioritize the work that we need to do and work forward. We will have marked results over the next few years.

Barb-Two things that really stood out:

1. Number of kids coming to school not prepared to learn.
2. There were three years where boys outperform girls significantly. The gap is being closed; however it's being closed by bringing the boys down rather than bringing the girls up.

Buck-We looked at our current reality, specifically last years' data, the previous years, etc. We also tried to highlight that data that is reflective of where we fall short.

Curriculum instruction and PD were two areas that we need to focus.

The audit-perception surveys that were filled out at the beginning of the school year were discussed. Areas were noted that are being done well, as well as what is a concern. Every building has its own hiccups, it's not one building or two buildings that have issues, it is all of them. There were a lot of "I don't know" answers which is also a concern.

The complete report will possibly be posted online for all to see. Decisions about PD will be made.

Title 1 funds are available to help us fix our problems.

### 3.3 Red Oak Iowa Core Curriculum Team - Transitioning Proposed

ICC Team has accomplished a lot. RO is further along than other districts in our AEA. Is there another function for ICC Team? Possibly...maybe they can take a bigger role in Curriculum Instruction in ROCSD. TQC could also get feedback/recommendations from this team. Before we had a Curriculum Director, we had a team that did this. No opposition at this point from TQC.

### 3.4 Red Oak Teaching Academy - Update by team members

Academy members:

Angie Spangenberg Ann Lee

Barb Sims

Brad Schlieman Buck Laughlin Chris Zarkos Darrell Berry

Jedd Sherman Jessica Braymen Kay Willey Keith hardy

Kerry Aistrope Kristen Johnson Mark Erickson Mark Haufle

Monica Crouch Nathan Perrien Norma Fast Rebecca Sterbick

Terry Schmidt

Peer pressure & peer ownership. Purpose of this Academy is to look at ourselves and get things done. These people have a passion to make our schools get better.

### 3.5 Building Level Professional Learning Communities

- review of agendas from today, comments, etc

IPS-reviewed what we want kids to learn, vocabulary game for M & M's, discussed what we need in each grade level, focusing on reading.

WIS-ITBS, report from teachers that went to Shenandoah to observe their reading program.

They changed instruction and scores went up. Kerry Aistrope talked to them and they invited elementary teachers/principals to come and observe. Three teachers from Washington went (Mark Haufle, Jessica Braymen and Geoff Maurer). They use a K-4 program (their 5<sup>th</sup> grade is MS).

MS-vocabulary, technology was used with the clickers and established a vocabulary baseline, dove into MISIC,

HS-three teachers led their meeting today. Vocabulary discussion, terminology, "four types of schools" discussions, and PLC time to meet in groups and meet essential outcomes.

Mr. Schmidt said any time we can go visit another school, we need to do it, even HS.

### 4.0 Items Added to the Agenda

4.1

4.2

5.0 Next Teacher Quality Committee Meeting Date & Time

Wednesday, 11.3.2010, 4 pm to 5 pm  
Sue Wagaman Board Room  
Webster Building

Please bring names of people who are interested in attending PLC training!

6.0 Adjournment

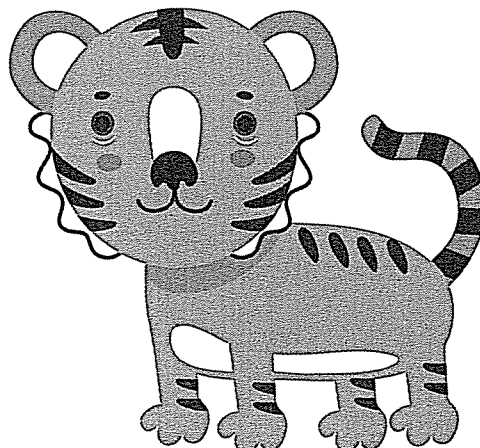
## P.D. Agenda - October 6, 2010

2:00-4:00 P.M.

### NORMS:

- Start & end on time
- Be prepared/leave other work in your room
- Listen to all ideas
- Avoid sidebar conversations
  
- PLC Teaching Academy - Mr. Schmidt (10 minutes)
  - Purpose/goals of the PLC Teaching Academy
  
- Review & discuss our shared vision - Buck (5 min.)
  - Four schools activity
  
- Professional Learning Community Video - Buck (30 min.)
  - Four Questions
  
- Professional Learning Community Common Vocabulary - Rebecca (10 min.)
  - Bingo
  
- Essential Learning Outcomes for Reading - Norma
  - Grade Level Work Time (1 hour)

"Excellence For All - Whatever It Takes"





# Four Schools

1.	2.
3.	4.

# Four Critical Questions

1. What do we want our students to learn?
2. How will we know when they have learned it?
3. How will we respond when some students don't learn?
4. How will we respond when students already know it?

Wednesday, October 6, 2010 **Bring laptops for ICC.**

Topics: ABCD Activity, Survey Results, PD Calendar, Protocol, Definition Work, Essential Outcomes, PLC Work, Standard 2

In Attendance:

Gayle Allensworth	Sharon Allison	Juan Batula	Shelley Becker
Darrell Berry	Corey Blair	Deb Blomstedt	John Brabec
Monica Crouch	Brett Eubank	Melissa Freiberg	John Gambs
Mike Gilbert	Curt Grim	Jim Hambright	Carla Harrington
Laura Horn	Ann Iverson	Diane Kurtz	Tim Marsden
Dan Martinez	Ann Petersen	Denny Redel	Jeanne Redel
Sheree Rhodes	Brad Schlieman	Dave Swanson	Tom Van Dyke
Cec Werner	Kay Willey	Kathy Ackerberg	Julie Anderson
Meshell Billings	Brandon Krause	Linda Morris	Jeanne Bauman
Trish Earley	Becki Peterson	Amber Butt	Pam Russell
Angie Spangenberg	Jedd Sherman		

- I. **ABCD Activity** ( 1:30 PM – 1:40 PM)
- II. **Where we are: Survey Results** ( 1:40 PM – 1:45 PM)
- III. **Where we would like to go: PD Calendar 10-11** ( 1:45 PM – 1:50 PM)
- IV. **How we will get there: Protocol** ( 1:50 PM – 1:55 PM)
  - a. **Media Center**
  - b. **PLC's by Department**
  - c. **PLC's develop and document norms.**
- V. **Definition Work** ( 1:55 PM – 2:00 PM)
  - a. **Partnered Work**
  - b. **Materials are in binders.**
- VI. **Essential Outcomes** ( 2:00 PM – 2:05 PM)
- VII. **PLC Work (in Media Center)** ( 2:05 PM – 3:10 PM)
  - a. **What are your essential outcomes?**
  - b. **Curricular Communication**
- VIII. **Standard 2 for Evaluation Instrument** ( 3:10 PM – 3:25 PM)
- IX. **Closure** ( 3:25 PM – 3:30 PM)

## *Excellence for All.....Whatever it Takes!*

Red Oak Community School District

2010-2011

### Professional Learning Communities At Work Vocabulary

**Collaboration** - group working together toward a common goal where the focus is on learning

**Team norms** - set of expectations for group members to follow

Guiding coalition - a team that holds together through thick and thin to work for change

**Collective inquiry** - shared responsibility for research and data analysis

**Essential outcome** - essential learning skills that students need to master by grade level

**Common assessment** - all students in the a grade level take the same assessments on the same schedule (Examples: BRI, PAT, Gates)

**Formative assessment** - assessment FOR learning to monitor and ensure learning to identify students needing intervention and enrichment

**Summative assessment** - assessment OF learning that is a final measure of assessment to determine if learning goals have been met

**Systematic intervention** - school wide plan for every student to receive additional support and time with explicit systematic instruction

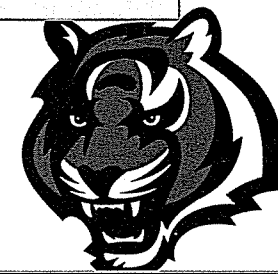
**SMART goals** - goals that are Strategic and specific, Measureable, Attainable, Results oriented, and Timebound

Washington Intermediate Building Team Meeting October 6, 2010 1:45 – 3:45

1. Jessica, Mark, and Geoff - report on their visit to Shenandoah Elementary school last Wednesday. The leadership team wanted to focus on literacy materials and curricular questions from districts that have improved their scores recently. Kerry Aistrophe helped arrange this visit.
  - Shenandoah Schools use Making Meaning as a supplemental program where they use teaching strategies that were learned and practiced when we did Reading First Training. They add vocabulary (K-uses making meaning, 1-3 uses Text Talk). Some also use Be A Writer, and 6 Traits of Writing to teach grammar. They give the BRI through 4<sup>th</sup> grade, and they use the framework of the Daily Five. Specific skills may not be strong.
  - Shenandoah also has a full time literacy coach to work with teachers – which is exciting because we are headed in that direction.
  - As far as PD goes – Red Oak is right in line with what they do – maybe in some ways we are ahead of them.
  - We had a great discussion – we would like to explore other materials such as Houtin-Mifflin Rigby, -- something that might work with the materials we have. Teachers were going to do some research and make contacts with other schools to discuss what they are using.

ACTION STEPS	RESPONSIBLE TEAM MEMBERS	TIMELINE	RESOURCES NEEDED	MEASURABLE INDICATORS
<p>1) Assess staff understanding of current PLC vocabulary &amp; Develop Team Norms</p> <p>2) Review Norms &amp; View DVD about PLC's &amp; Introduce our Essential Learning Outcomes MISIC</p> <p>3) Review Norms &amp; Work to develop user a user friendly Essential Learning Outcomes guide for curricular area.</p> <p>4) Review Norms &amp; Turn in user friendly Essential Learning Outcomes Watch PLC DVD #2. Take final Staff "assessment for student understanding</p>	<p>1) * Keith Hardy – Setting up the "clickers."</p> <p>* Janelle - set up software in the media center</p> <p>* Nate – Schedule and facilitate meeting &amp; provide copies of vocabulary</p>	<p>1) 10/6/10</p>	<p>1) * Clickers</p> <p>*Software to use SmartBoard &amp; Clickers.</p> <p>*Copies of PLC vocabulary</p> <p>* Large Paper for Norm Activity</p>	<p>1) * Pre-assessment of staff knowledge of PLC vocabulary.</p> <p>* Development of Norms and procedure if a norm is violated.</p>

## RED OAK MIDDLE SCHOOL ACTION PLAN



**Goal: Teach staff understanding of Common Language & PLC education.**

**\*\*\**(Working/Incomplete Document)***