

# ***Red Oak Community School District***

***904 Broad Street***

***Red Oak, Iowa 51566***

***www.redoakschooldistrict.com***

## **Regular Board of Directors Meeting**

Meeting Location: Sue Wagaman Board Room  
Webster Building

Monday, February 28, 2011 – 6:00 pm

### **- Agenda -**

- 1.0 Call to Order – Board of Directors President Lee Fellers
- 2.0 Roll Call – Board of Directors Secretary Shirley Maxwell
- 3.0 Approval of the Agenda – President Lee Fellers
- 4.0 Communications
  - 4.1 Good News and Affirmations from Red Oak Schools
  - 4.2 Visitors and Presentations
  - 4.3 Correspondence
- 5.0 Consent Agenda
  - 5.1 Review and Approval of Minutes from February 14, 2011
  - 5.2 Review and Approval of Monthly Business Reports
  - 5.3 Personnel Considerations
  - 5.4 Cooperative Swim Program Agreement with the Lewis Central CSD
- 6.0 General Business for the Board of Directors
  - 6.1 Old Business –
    - 6.1.1 One-to-One Computing: Review of Tasks, Progress, Future Action  
– Director of Technology Bob Deter
    - 6.1.2 Red Oak Middle School Cage Renovation Project Review

6.2 New Business

6.2.1 Secondary Instructional Model Review: Block Scheduling – Principal Jedd Sherman and High School Instructors

6.2.2 School Calendar Concepts for 2011 – 2012 and Implications

6.2.3 Open Enrollment Review and Consideration of Applications for 2011 – 2012

6.2.4 Business Manager's Monthly Reports – Shirley Maxwell

6.2.5 Preliminary FY 12 Budget Planning and Authorization for the Budget Guarantee Provision – Shirley Maxwell and Terry Schmidt

7.0 Reports

7.1 Administrative

7.2 Future Conferences, Workshops, Seminars

7.3 Other Announcements

8.0 Next Board of Directors Meeting:           Monday, March 14, 2011 – 6:00 pm  
Sue Wagaman Board Room  
Webster Building

9.0 Adjournment

## Item 4.0 Communications

### 4.1 Good News and Affirmations from Red Oak Schools

School administrators and department directors will share 'good news' with the directors this evening and encourage the governing body to also share positive events happening in the lives of the school community.

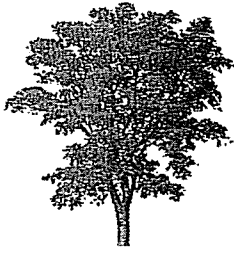
- ★ High School Student, Seth Esaias - State Wrestling Participant
- ★ Red Oak High School Bowling Team – State Tournament
- ★ Barb Sims, Director of Curriculum & Instruction and the Teacher Quality Committee: Professional Development Day, 2.21
- ★ Special Education Coordinator Monica Crouch reports outstanding success with a new training tool that teachers and paraeducators use to understand and assist special needs students with autism – *“The AutismPro website providing access to programming and workshop training has already been used by several special education teachers and one new para-professional.”*

*Monica Crouch*
- ★ Washington Intermediate and Middle School have great summaries of very good things happening in those buildings – please see the sheets enclosed
- ★ High School Student, Kelsey Myers has earned the Character Award for the Hawkeye 10 Conference. She will be honored at the Hawkeye 10 Conference Banquet in April.

### 4.2 Visitors and Presentations – no special presentations are planned

### 4.3 Correspondence

Any correspondence received and important to the governing body is shared at the table.



## Red Oak Community School District

*Washington Intermediate School  
400 West 2<sup>nd</sup> Street  
Red Oak, IA 51566  
(712) 623-6630 - phone  
(712) 623-6634 - fax*

Board Report – Good News – February 24, 2011

1. The Literacy Coach has been in classrooms working with teachers and students, and helping us put together a teacher reference room for materials. (Thank you Norma Fast!)
2. The AEA has been a partner in our classroom by having their reading experts model for our teachers, using our students, what a think aloud should consist of and how to put one together for their students.
3. Teachers are using formative assessments based on skill deficits found through the ITBS item analysis, and students are showing improvements through interventions and test results.
4. Overall, the Gates-MacGinitie Reading tests have shown improved reading scores in both 4<sup>th</sup> and 5<sup>th</sup> grade from fall to winter.
5. Washington had 100% of parent contact for conferences by either parents coming to meet the teacher at school, or in a few cases, the teacher went to them either at work or at home.
6. The partnership with the FFA Students from the High School was great. Students came to Washington to talk to our students about who they are and what they do. The HS Students invited our students to help them raise money for the Cystic Fibrosis Foundation by bringing a dollar to wear a hat on Thursday, Feb. 24<sup>th</sup>.
7. Stacey Schellhammer, our elementary counselor, has been collecting pennies for the Leukemia and Lymphoma Society's School and Youth Program called Pennies for Patients. Students will collect pennies via a little box to take home and fill. The project is from Feb. 22<sup>nd</sup> through March 11.
8. On Friday, February 25<sup>th</sup>, the 4<sup>th</sup> grade students will be going to Omaha to visit the Omaha Symphony thanks to the PTO. Students will leave in the morning and return by noon.

*we are family*



The Washington Intermediate School's mission is to work as a team of families, students, community and staff, in developing the emotional, social and academic potential of each child.

## **Good Things at the Middle School – Excellence – Continuous Improvement**

### **Instruction**

Teachers continue to improve efforts to provide more individualized, differentiated instruction for students. Academic & Enrichment period is a dynamic program allowing teachers to select students for small group instruction and assistance and provides another opportunity for special education staff to individualize instruction for their students.

Since the addition of Academic & Enrichment time during the school day, teachers are now afforded even more flexibility with regularly scheduled after school time to work with students on concept mastery and homework completion.

Integrated technology is becoming the norm in ROMS classrooms. Teacher and student use of technology in core and elective classrooms to retrieve, research, and present information is positively impacting student comprehension, mastery and enrichment.

### **School Spirit & Student Participation**

Thirty – five students are making preparations for the spring play. Record numbers of students were interested in being involved with this production.

Seven - seventh and eighth grade students were involved in the Math Counts competition. Grace Blomstedt finished fifth individually and the eighth grade team finished fifth overall.

Students finished successful seasons in girls and boys basketball and wrestling.

Instrumental students are preparing for the upcoming middle school solo night (now moved to March 31<sup>st</sup>).

Five sixth grade students participated in the Lego Robotics competition in Omaha.

Students have been participating in weekly Spirit Days to recognize ROMS activities and events and encourage participation and support. This included contributing \$108.00 for the hat day fundraiser for cystic fibrosis sponsored by the FFA.

Students completed the annual Cookie Dough fundraiser with more than \$6000.00 in sales.

### **Parent Communication**

Teachers personally invited each parent to Spring Parent-Teacher conferences.

Teachers select two students weekly to make positive communication calls home.

## **Staff Development**

Teachers completed an intensive self-evaluation on implementation of the Iowa Teaching Standards and Criteria. This information will be used to set classroom and building goals for continuous improvement of student achievement.

Teachers attended a full day of training with Lynn Erickson on Concept Based Curriculum & Instruction. This information will be used as curriculum is aligned with state standards and teachers continue working on completing formative assessments.

Three staff attended Professional Learning Community Training.

## Item 5.0 Consent Agenda

**BACKGROUND INFORMATION:** The following items are presented for approval in one formal motion. Should any director have a question or would like for an item to be placed on the regular discussion agenda, please notify Board Secretary Shirley Maxwell in advance of the meeting.

Enclosed are reference pages for:

### **5.1 Review and Approval of the Minutes from February 14, 2011**

The minutes are enclosed for your review. Unless there are suggested changes, they are submitted for approval by Board Secretary Shirley Maxwell.

### **5.2 Review and Approval of the Monthly Business Reports**

Payment vouchers are ready for approval. There could be some last minute bills for payment placed at the table prior to the meeting. Business Manager Shirley Maxwell is available to answer any questions concerning the expenditures. Please call ahead of the meeting if you need clarifications.

### **5.3 Personnel Considerations**

#### **Resignations:**

Enclosed are letters of resignation from Debra Blomstedt who has been coach of the grade 7 girls' basketball team; and Stacy Kutzli, co-director of plays at the ROMS, effective at the end of the 2010-2011 school year.

#### **Change in Contract:**

Several weeks ago the Directors approved a shared assistant softball coaching contract with Paige Spangenberg and J. Browning. Ms. Browning had determined she can not complete the job assignment. AD Angie Spangenberg recommends that Paige be employed for the full assignment. Enclosed is the recommendation.

It is recommended the Directors approve the letter of resignation and the recommended change in the softball coaching assignment.

### **5.4 Cooperative Swim Program Agreement with the Lewis Central CSD**

For several years interested student athletes from Red Oak have participated in a cooperative swim program with Lewis Central High School. Enclosed is the program approval document. It is recommended this program continue for the 2011 – 2012 school year. Current costs are \$250.00 per student, at a cost of \$2250.00 for the year.

Item 5.0 – continued

**SUGGESTED BOARD ACTION:** It is recommended the board of directors approve the following consent agenda items:

- Minutes from February 14, 2011
- Monthly business reports as presented
- Resignation letter from Debra Blomstedt – grade seven girls’ basketball coach
- Resignation letter from Stacy Kutzli- ROMS co-director of plays
- Contract approval for Paige Spangenberg – assistant softball coach
- Approval of a cooperative swim program with the Lewis Central CSD for the 2011 – 2012 school year



**Red Oak Community School District**

**Regular Board of Directors Meeting**

Meeting Location: Sue Wagaman Board Room, Webster Building, Red Oak, Iowa  
Monday, February 14, 2011

This regular board meeting of the Board of Directors of the Red Oak Community School District was called to order by President Lee Fellers at 6:00 p.m.

**PRESENT: Directors:** Lee Fellers, Charla Schmid, Paul Griffen, Warren Hayes,  
Elizabeth Dilley, Terry Schmidt, Superintendent, & Shirley  
Maxwell, Board Secretary

**APPROVAL OF THE AGENDA**

Director Schmid moved, and Director Dilley seconded to approve the agenda as presented. The motion carried unanimously.

**CONSENT AGENDA**

Director Griffen moved, seconded by Director Hayes to approve the consent agenda as presented. The motion carried unanimously.

- Review and approval of minutes from January 24, 2011
- Review and approval of monthly business reports
- Approval of an education service agreements with Clarinda Community School District
- Approval of the final reading of Code No. 905.1: Community Use of School Facilities: Conditions, Fees.
- Approval of open enrollment request for the current school term

**OLD BUSINESS**

**ONE-TO-ONE COMPUTING**

The Directors continued its review of the goal for one-to-one computing in the district's schools. Areas to be emphasized include: 1) examination of bandwidth requirements, 2) determination of the best platform for one-to-one computing, 3) where to implement the program in the grade levels, 4) staff development needs, and 5) community awareness and communication.

**SCHOOLS IN NEED OF ASSISTANCE**

Middle School Principal Nate Perrien and School Counselor Chris Zarkos were present to review the school improvement work underway in grades six to eight. The board reviewed the plans outlined; provided comment; and invited the team to return with more updates as the improvement process continues.

**RED OAK CURRICULUM COUNCIL**

The Red Oak Curriculum Council provided a review and limited recommendations for the Directors. Curriculum Director Barbara Sims reviewed the human sexuality curriculum including resources used. The ROCC conveyed its review that all procedures as mandated by the Department of Education are followed and implemented. The ROCC asked for additional time to review research data and supporting information concerning a teen suicide prevention program. Course descriptions for the vocational agriculture program were reviewed. Director Schmid moved, and Director Griffen seconded to accept the Agriculture Curriculum as presented. The motion carried unanimously.

**PERSONNEL CONSIDERATIONS**

Director Griffen moved, and Director Dilley seconded to accept letters of resignation effective at the close of the current school year for David Swanson, high school mathematics; Tracy Clausen, middle school language arts; and Adam Hietbrink, middle school girls' basketball coach. The motion carried unanimously.

**ADJOURNMENT**

Director Schmid moved, and Director Griffen seconded to adjourn the meeting at 7:40 p.m. The next Board of Directors meeting will be held on Monday, February 28, 2011 at 6:00 p.m., in the Sue Wagaman Board Room at the Webster Building. The motion carried unanimously.

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Lee Fellers, President

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Shirley Maxwell, Secretary

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CAMBLIN MECHANICAL INC	4146-438	226.04	
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10 0030 2600 000 0000 411	WATER		7.75
10 1913 2600 000 0000 411	WATER		207.90
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10 1901 1000 100 8001 612	INSTRUCTIONAL SUPPLIES		205.90
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COUNSEL OFFICE & DOCUMENTS	ARIN054490	166.84		
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COUNSEL OFFICE & DOCUMENTS	CNIN090824	376.96		
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COUNSEL OFFICE & DOCUMENTS	CNIN090825	35.64		
10 0010 2560 000 0000 540	COPY CHARGES		35.64	
COUNSEL OFFICE & DOCUMENTS	CNIN091057	74.00		
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COUNSEL OFFICE & DOCUMENTS	CNIN091058	45.00		
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COUNSEL OFFICE & DOCUMENTS	CNIN091059	170.00		
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COUNSEL OFFICE & DOCUMENTS	CNIN091060	209.00		
10 0010 2520 000 0000 618	COPIER LEASE		209.00	
COUNSEL OFFICE & DOCUMENTS	CNIN091061	74.00		
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COUNTRY INN & SUITES	3956	97.44		
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DEPARTMENT OF ADMINISTRATIVE SERVICES	01012011	250.00		
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DOLLAR GENERAL	699342	36.00		
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EDU-SAFE LLC & ISG	11-3365	134.00		
10 1900 1200 430 4501 320	REG FEE		134.00	
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EGAN SUPPLY COMPANY	159301	489.55		
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ELECTRONIC CONTRACTING CO.	CB009791	350.00		
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FAREWAY FOOD STORES	01132011/40	14.18	
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FAREWAY FOOD STORES	01242011/28	47.01	
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FAREWAY FOOD STORES	01282011/40	39.27	
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FAREWAY FOOD STORES	02022011/49	43.30	
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FOLLETT SOFTWARE COMPANY	931401	700.00	
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FOLLETT SOFTWARE COMPANY	931401-1	700.00	
10 1902 2235 000 1996 739	RENEWAL AUTOMATION SYSTEM		700.00
FOLLETT SOFTWARE COMPANY	931401-2	1,400.00	
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FRANK RIEMAN MUSIC, INC.	1223917	64.40	
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FRANK RIEMAN MUSIC, INC.	1245917	30.88	
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FRANK RIEMAN MUSIC, INC.	1251070	113.50	
10 2020 1000 110 0000 430	REPAIR		113.50
FRANK RIEMAN MUSIC, INC.	1253984	11.66	
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GRANT WOOD EDUCATION AGENCY	0106340	457.09	
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GUERRA, LINDA	02142011	32.05	
10 3230 1200 410 1112 580	TRAVEL REIMBURSEMENT		32.05
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HAMERNIK, DON	02012011	4.21	

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HAWKEYE FORD MERCURY, INC	33485	172.05	
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HAWKEYE FORD MERCURY, INC	33765	29.00	
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HAWKEYE FORD MERCURY, INC	33904	37.04	
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10 3230 1300 340 0000 612	SUPPLIES		19.14
HY VEE FOOD STORES	7629585	6.58	
10 3230 1300 340 0000 612	SUPPLIES		6.58
HY VEE FOOD STORES	7656335	7.22	
10 3230 1300 340 0000 612	SUPPLIES		7.22
HY VEE FOOD STORES	7681322	15.71	
10 3230 1300 340 0000 612	SUPPLIES		15.71
HY VEE FOOD STORES	7703600	15.10	
10 3230 1300 340 0000 612	SUPPLIES		15.10
HY VEE FOOD STORES	7710582	22.47	
10 3230 1300 340 0000 612	SUPPLIES		22.47
HY VEE FOOD STORES	7717835	41.43	
10 3230 1300 340 0000 612	SUPPLIES		41.43
HY VEE FOOD STORES	7748416	56.33	
10 0010 2310 000 0000 611	SUPPLIES		56.33
HY VEE FOOD STORES	7757670	16.76	
10 3230 1300 340 0000 612	SUPPLIES		16.76
HY VEE FOOD STORES	7765396	17.65	
10 3230 1300 340 0000 612	SUPPLIES		17.65
HY VEE FOOD STORES	7802043	23.92	
10 0010 2310 000 0000 611	SUPPLIES		23.92
HY VEE FOOD STORES	7862306	16.76	
10 3230 2600 000 0000 618	SOAP		16.76
HY VEE FOOD STORES	7912442	27.80	
10 0010 2310 000 0000 611	SUPPLIES		27.80
		<b>Vendor Total:</b>	<b>288.41</b>
IA ASSOC OF SCH BUSINESS OFF	76979	125.00	
10 0010 2510 000 0000 340	REG FEE		125.00
		<b>Vendor Total:</b>	<b>125.00</b>
IOWA ASSOC OF AG EDUCATORS	5E796E4833	1,250.00	
10 0010 1000 300 4531 320	INTRO CLASSES		1,250.00



<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>			
			<b>Vendor Total:</b>	<b>1,250.00</b>
IOWA ASSOC. OF SCHOOL BOARDS	16562	550.00		
10 0010 2321 000 0000 320	REG FEES		275.00	
10 0010 2510 000 0000 310	REG FEES		275.00	
			<b>Vendor Total:</b>	<b>550.00</b>
IPTA	01202011	16.70		
10 0020 2700 000 0000 618	DVD RENTAL BEHAVIOR ON BUS		16.70	
			<b>Vendor Total:</b>	<b>16.70</b>
JIPSEN CONSTRUCTION	02232011	6,950.00		
10 0010 2600 000 0000 422	SNOW REMOVAL 4 DATES		6,950.00	
			<b>Vendor Total:</b>	<b>6,950.00</b>
JOHN BARONE COMPANY	RMR756908	812.04		
10 0010 2600 000 0000 430	FIRE ALARM INSPECTIONS		812.04	
			<b>Vendor Total:</b>	<b>812.04</b>
JONES, KELLEY	02152011	94.02		
10 1901 1000 100 8001 612	REIMBURSEMENT		94.02	
			<b>Vendor Total:</b>	<b>94.02</b>
KALEIDOSCOPE PRE-SCHOOL	02222011	12,350.00		
10 0010 1000 860 3117 320	FEB PRESCHOOL SERVICES		12,350.00	
			<b>Vendor Total:</b>	<b>12,350.00</b>
LAUGHLIN, F. BUCK	01312011	32.09		
10 1900 1200 430 4501 618	REIMBURSEMENT		32.09	
			<b>Vendor Total:</b>	<b>32.09</b>
LIL TIGERS PRESCHOOL	568623	1,350.00		
10 0010 1000 100 3311 563	EMPOWERMENT PAYMENT		1,350.00	
LIL TIGERS PRESCHOOL	568625	75.00		
10 0010 1000 100 3311 563	EMPOWERMENT PAYMENT		75.00	
			<b>Vendor Total:</b>	<b>1,425.00</b>
MARSDEN, TIM	02232011	35.00		
10 0020 2700 000 0000 626	REIMBURSEMENT		35.00	
			<b>Vendor Total:</b>	<b>35.00</b>
MATHESON TRI-GAS	02116084	104.60		
10 3230 1300 310 0000 612	TANK RENTALS		104.60	
MATHESON TRI-GAS	50024241	129.98		
10 3230 1300 310 0000 612	TANK RENTAL		129.98	
			<b>Vendor Total:</b>	<b>234.58</b>
MONTGOMERY CO. MEMORIAL HOSP.	02072011	125.00		
10 0020 2700 000 0000 346	DRUG TESTING		30.00	
10 0020 2700 000 0000 271	DOT PHYSICAL		95.00	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>		
			<b>Vendor Total: 125.00</b>
MOORE, JEWELL	02032011	99.03	
10 1900 1200 430 4501 612	REIMBURSEMENT	99.03	
			<b>Vendor Total: 99.03</b>
NASCO	111137	208.38	
10 3230 1300 340 0000 612	INSTRUCTIONAL SUPPLIES	208.38	
NASCO	143264	28.00	
10 3230 1300 340 0000 612	INSTRUCTIONAL SUPPLIES	28.00	
			<b>Vendor Total: 236.38</b>
NEBRASKA AIR FILTER, INC.	0254743-IN	157.02	
10 3230 2600 000 0000 618	FILTERS	157.02	
			<b>Vendor Total: 157.02</b>
NEOPOST	341869	50.00	
10 0010 2410 000 0000 531	ANNUAL ACH FEE	50.00	
			<b>Vendor Total: 50.00</b>
NEW VISION COMMUNICATIONS INC	535264	1,277.50	
10 0010 2237 000 0000 431	REPAIR DATA SWITCH MS	1,277.50	
			<b>Vendor Total: 1,277.50</b>
NISHNA PRODUCTIONS	02032011	709.12	
10 0010 1000 217 3303 563	WORK SERVICES	709.12	
			<b>Vendor Total: 709.12</b>
NISHNA VALLEY COMMUNITY SCHOOL	02032011	17,304.00	
10 0010 1000 100 0000 567	OPEN ENROLLMENT 2ND QTR	17,304.00	
			<b>Vendor Total: 17,304.00</b>
O'KEEFE ELEVATOR COMPANY	00358692	236.75	
10 2020 2600 000 0000 430	MAINT AGREEMENT	236.75	
			<b>Vendor Total: 236.75</b>
OMAHA DOOR & WINDOW CO.	M54640	623.72	
10 3230 2600 000 0000 430	REPAIR DOOR LOCKER ROOM	623.72	
			<b>Vendor Total: 623.72</b>
O'NEAL ELECTRIC CO. CONTRACTOR	52004253	584.67	
10 3230 2600 000 0000 430	POWER FOR PROJECTOR SCREEN	584.67	
O'NEAL ELECTRIC CO. CONTRACTOR	52004257	81.48	
10 2020 2600 000 0000 430	BREAKER WORK	81.48	
O'NEAL ELECTRIC CO. CONTRACTOR	52004290	337.08	
10 1913 2600 000 0000 430	POWER FOR PROJECTORS	337.08	
			<b>Vendor Total: 1,003.23</b>
OREILLY AUTO PARTS	0298-203267	14.99	
10 0020 2700 000 0000 618	WIPER BLADES	14.99	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>
OREILLY AUTO PARTS	0298-204585	20.17	
10 0020 2700 000 0000 618	WIPER BLADES/MISC		20.17
OREILLY AUTO PARTS	0298-206078	5.49	
10 0020 2700 000 0000 618	HEX KEY SET		5.49
			Vendor Total: 40.65
ORIENTAL TRADING COMPANY	642688559-01	67.87	
10 1901 1000 100 8001 612	INSTRUCTIONAL SUPPLIES		67.87
			Vendor Total: 67.87
ORSCHELN	01	(18.99)	
10 0010 2600 000 0000 618	TRAILER SUPPLIES		(18.99)
ORSCHELN	010261	28.98	
10 0010 2600 000 0000 618	TRAILER SUPPLIES		28.98
			Vendor Total: 9.99
PAINTIN PLACE CERAMICS	1534-34	75.67	
10 3230 1000 102 0000 612	GLAZES		75.67
			Vendor Total: 75.67
PEPPER & SON, INC.	11718628	213.99	
10 2020 1000 110 0000 612	MUSIC		213.99
PEPPER & SON, INC.	11720251	60.99	
10 2020 1920 100 1920 618	JAZZ MUSIC		60.99
			Vendor Total: 274.98
PLIBRICO COMPANY LLC	84789	1,126.00	
10 3230 2600 000 0000 430	BOILER REPAIR		1,126.00
			Vendor Total: 1,126.00
PLUMB SUPPLY	1446305	25.70	
10 0010 2600 000 0000 618	REPAIR KITS		25.70
PLUMB SUPPLY	1488854	165.77	
10 1914 2600 000 0000 618	FLUSH VALVE		105.25
10 0010 2600 000 0000 618	REPAIR KITS		60.52
PLUMB SUPPLY	1488861	367.39	
10 1914 2600 000 0000 618	FAUCETS ART ROOM		367.39
			Vendor Total: 558.86
PRECISION DIESEL INJECTION	36348	314.35	
10 0020 2700 000 0000 430	REPAIR/BATTERY #3		314.35
PRECISION DIESEL INJECTION	36585	88.55	
10 0020 2700 000 0000 430	FUEL FILTERS 1A		88.55
PRECISION DIESEL INJECTION	36587	105.09	
10 0020 2700 000 0000 430	FUEL FILTERS #1		105.09
PRECISION DIESEL INJECTION	36589	88.55	
10 0020 2700 000 0000 430	FUEL FILTERS #3A		88.55
PRECISION DIESEL INJECTION	36590	81.30	
10 0020 2700 000 0000 430	FUEL FILTERS #5A		81.30

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>		
PRECISION DIESEL INJECTION	36591	88.55	
10 0020 2700 000 0000 430	FUEL FILTERS #21A		88.55
PRECISION DIESEL INJECTION	36724	88.55	
10 0020 2700 000 0000 430	FUEL FILTERS #2A		88.55
			Vendor Total: 854.94
QUILL CORP.	1944558	218.43	
10 1902 1000 100 0000 612	MARKERS, OFFICE SUPPLIES		218.43
			Vendor Total: 218.43
RAPID REFILL	437	379.96	
10 2020 1000 100 0000 612	PRINTER CARTRIDGES		379.96
			Vendor Total: 379.96
REALLY GOOD STUFF	3326226	184.77	
10 1900 1200 430 4501 612	POCKET CHARTS		184.77
			Vendor Total: 184.77
RED COACH INN	318	162.14	
10 0010 2213 100 3376 580	LODGING		162.14
			Vendor Total: 162.14
RED OAK CHRYSLER PLYMOUTH	122232	50.00	
10 0020 2700 000 0000 430	TOWING/WATER PUMP/BELT		50.00
			Vendor Total: 50.00
RED OAK COMMUNITY SCHOOL DIST	02082011	84.16	
10 1902 1000 100 8002 618	TRANSP CHARGES		84.16
			Vendor Total: 84.16
RED OAK FFA ALUMNI	02232011	1,200.00	
10 0010 2213 100 3376 580	MEAL FOR INSERVICE		1,200.00
			Vendor Total: 1,200.00
RED OAK GLASS	5357	219.30	
10 0010 2600 000 0000 618	DOOR HOLD OPEN DEVICE		219.30
			Vendor Total: 219.30
RED OAK HARDWARD HANK	103989	10.57	
10 1912 2600 000 0000 618	SUPPLIES		10.57
RED OAK HARDWARD HANK	103991	48.71	
10 1914 2600 000 0000 618	SUPPLIES		48.71
RED OAK HARDWARD HANK	103992	8.99	
10 3230 2600 000 0000 618	SUPPLIES		8.99
RED OAK HARDWARD HANK	103993	37.12	
10 2020 2600 000 0000 618	SUPPLIES		37.12
RED OAK HARDWARD HANK	104055	13.98	
10 1912 2600 000 0000 618	SUPPLIES		13.98
RED OAK HARDWARD HANK	104056	30.36	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>
10 1914 2600 000 0000 618	SUPPLIES		30.36
RED OAK HARDWARD HANK	104320	59.80	
10 1901 1000 100 8001 612	BINDERS		59.80
RED OAK HARDWARD HANK	105019	59.94	
10 1900 1200 430 4501 612	BINDER, RECEIPT BOOK		59.94
RED OAK HARDWARD HANK	99476	32.97	
10 1914 2600 000 0000 618	SUPPLIES		32.97
	<b>Vendor Total:</b>		<b>302.44</b>
RED OAK SCHOOLS HOT LUNCH	02112011	76.22	
10 0010 1000 490 8028 612	REIMBURSEMENT		76.22
	<b>Vendor Total:</b>		<b>76.22</b>
REMEDIA PUBLICATIONS	392927	114.99	
10 3230 1220 217 3303 612	TEXTBOOKS SCIENCE		114.99
	<b>Vendor Total:</b>		<b>114.99</b>
ROGERS PLUMBING & HEATING	17489	801.10	
10 2020 2600 000 0000 430	REPAIR PUMP		801.10
ROGERS PLUMBING & HEATING	17506	18.95	
10 3230 2600 000 0000 618	FAUCET PARTS		18.95
ROGERS PLUMBING & HEATING	17512	374.71	
10 3230 2600 000 0000 430	REPAIR LOW WATER LINES		374.71
ROGERS PLUMBING & HEATING	17531	202.21	
10 2020 2600 000 0000 430	REPAIR URINAL		202.21
	<b>Vendor Total:</b>		<b>1,396.97</b>
SANDS, LOIS	02072011	13.20	
10 0010 2600 000 0000 581	TRAVEL REIMBURSEMENT		13.20
	<b>Vendor Total:</b>		<b>13.20</b>
SANDS, RICK	02032011	12.76	
10 0010 2600 000 0000 581	TRAVEL REIMBURSEMENT		12.76
	<b>Vendor Total:</b>		<b>12.76</b>
SCHOOL TECH INC	482664	91.06	
10 2020 1000 113 0000 612	INSTRUCTIONAL SUPPLIES		91.06
	<b>Vendor Total:</b>		<b>91.06</b>
SCOTT WILSON - THE GREEN TREE COMPANY	541	1,000.00	
10 0010 2600 000 0000 422	SALT/SAND 2/2/11		1,000.00
SCOTT WILSON - THE GREEN TREE COMPANY	542	1,000.00	
10 0010 2600 000 0000 422	SALT/SAND 2/7/11		1,000.00
	<b>Vendor Total:</b>		<b>2,000.00</b>
SEMINOLE ENERGY SERVICES, LLC	130-1102-136	15,588.30	
	1		
10 1913 2600 000 0000 621	THERMS 4800		3,346.99
10 3230 2600 000 0000 621	THERMS 8742		5,995.74

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>		
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>	
10 1914 2600 000 0000 621	THERMS 1665		1,233.84	
10 2020 2600 000 0000 621	THERMS 7253		5,011.73	
				Vendor Total: 15,588.30
SHENANDOAH COMMUNITY SCHOOLS	01182011	13,209.60		
10 0010 1000 214 3302 567	SPECIAL ED CHARGES		13,209.60	
				Vendor Total: 13,209.60
SHOUTPOINT, INC	5071	500.00		
10 0010 2235 000 0000 350	SMS SERVICE		500.00	
				Vendor Total: 500.00
SMITS, MELINDA	01122011	54.05		
10 1901 1000 100 0000 580	TRAVEL REIMBURSEMENT		54.05	
				Vendor Total: 54.05
SOFTWARE UNLIMITED	01312011	20.00		
10 0010 2510 000 0000 340	REG FEE		20.00	
				Vendor Total: 20.00
SOUTHWESTERN COMMUNITY COLLEGE	24826	315.00		
10 3230 1000 100 0000 565	COLLEGE CLASS		315.00	
				Vendor Total: 315.00
ST LUKE'S DRUG & ALCOHOL TESTING SERVC	02012011	37.00		
10 0020 2700 000 0000 346	DRUG TESTING		37.00	
				Vendor Total: 37.00
STANTON COMMUNITY SCHOOL DIST.	01182011	4,845.24		
10 0010 1000 214 3302 567	SPECIAL ED CHARGES		4,845.24	
				Vendor Total: 4,845.24
STANTON'S SHEET MUSIC	1393396	54.56		
10 1902 1000 100 8002 618	MUSIC		54.56	
				Vendor Total: 54.56
STONE CREEK INN	8383	72.96		
10 1900 1200 430 4501 580	LODGING		72.96	
STONE CREEK INN	8411	92.96		
10 1900 1200 430 4501 580	LODGING		92.96	
				Vendor Total: 165.92
SW IA TIRE & SERVICE	2649	39.00		
10 0020 2700 000 0000 430	REPAIR FLAT #1		39.00	
				Vendor Total: 39.00
TEACHER DIRECT	P44176690002	130.56		
10 1901 1000 100 8001 612	1 INSTRUCTIONAL SUPPLIES		130.56	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>		
			<b>Vendor Total: 130.56</b>
THE LIBRARY STORE	825447	35.15	
10 1900 1200 430 4501 612	BOOK POCKETS	35.15	
			<b>Vendor Total: 35.15</b>
TIMBERLINE BILLING SERVICE LLC	737	1,221.52	
10 0010 1000 211 3321 320	MEDICAID SHARE BILLING	1,221.52	
			<b>Vendor Total: 1,221.52</b>
ULTIMATE NURSING SERVICES INC	01282011	2,210.00	
10 1901 2134 217 3303 347	SKILLED NURSING	2,210.00	
			<b>Vendor Total: 2,210.00</b>
US CELLULAR	449928454-00	861.80	
	5		
10 2020 2410 000 0000 532	CELL PHONE CHARGES	50.00	
10 3230 2410 000 0000 532	CELL PHONE CHARGES	50.00	
10 0020 2700 000 0000 530	CELL PHONE CHARGES	55.00	
10 0010 2321 000 0000 532	CELL PHONE CHARGES	401.80	
10 0010 2134 000 0000 530	CELL PHONE CHARGES	20.00	
10 0010 2321 000 0000 532	CELL PHONE CHARGES	150.00	
10 1901 2410 000 0000 532	CELL PHONE CHARGES	35.00	
10 0010 2235 000 0000 530	CELL PHONE CHARGES	50.00	
10 1902 2410 000 0000 532	CELL PHONE CHARGES	50.00	
US CELLULAR	450112111-00	55.86	
	4		
10 0010 2236 000 0000 536	WIRELESS MODEM	55.86	
			<b>Vendor Total: 917.66</b>
VAN METER COMMUNITY SCHOOL DISTRICT	02102011	38.73	
10 0010 2235 000 0000 580	TRAVEL REIMBURSEMENT BALANCE	38.73	
			<b>Vendor Total: 38.73</b>
VILLISCA COMMUNITY SCHOOLS	01132011	5,567.64	
10 0010 1000 214 3302 567	SPECIAL ED CHARGES	5,567.64	
			<b>Vendor Total: 5,567.64</b>
WALNUT CREEK ACRES	2398	70.00	
10 0010 2310 000 0000 611	SUPPLIES	70.00	
			<b>Vendor Total: 70.00</b>
WATKINS TRUE VALUE	203358	35.98	
10 3230 2600 000 0000 618	BATTERIES	35.98	
WATKINS TRUE VALUE	203398	0.93	
10 3230 2600 000 0000 618	HARDWARE FOR CORDS	0.93	
WATKINS TRUE VALUE	203473	27.53	
10 3230 2600 000 0000 618	HARDWARE FOR CORDS	27.53	
WATKINS TRUE VALUE	203980	7.48	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>
10 0010 2600 000 0000 618	MISC HARDWARE	7.48	
			<b>Vendor Total: 71.92</b>
WAUBONSIE MENTAL HEALTH CARE	01282011	1,781.25	
10 3230 2213 000 3227 330	CONSULTANT SERVICES	1,781.25	
WAUBONSIE MENTAL HEALTH CARE	02032011	281.25	
10 3230 2213 000 3227 330	CONSULTANT SERVICES	281.25	
			<b>Vendor Total: 2,062.50</b>
WEBB, JEAN	02142011	25.00	
10 0010 2134 000 0000 271	REIMBURSE SCHOOL PHYSICAL	25.00	
			<b>Vendor Total: 25.00</b>
WEMHOFF, PETE	02042011	26.74	
10 1912 2600 000 0000 618	REIMBURSEMENT	26.74	
			<b>Vendor Total: 26.74</b>
WEST DES MOINES MARRIOTT	12172010	176.96	
10 0010 2510 000 0000 580	LODGING	176.96	
			<b>Vendor Total: 176.96</b>
WINDSTREAM	02162011	1,661.07	
10 0010 2236 000 0000 536	T1 LINES/PHONE CHARGES	1,661.07	
			<b>Vendor Total: 1,661.07</b>
			<b>Fund Total: 168,694.59</b>
			<b>Checking Account Total: 168,694.59</b>

Checking

2

<u>Checking Account:</u>	<u>Fund:</u>	<u>SCHOOL NUTRITION FUND</u>	
2	61	SCHOOL NUTRITION FUND	
ANDERSON ERICKSON DAIRY CO	198308	138.10	
61 1914 3110 000 0000 631	WASH MILK	138.10	
ANDERSON ERICKSON DAIRY CO	198309	177.60	
61 2020 3110 000 0000 631	MS MILK	177.60	
ANDERSON ERICKSON DAIRY CO	198310	36.61	
61 1912 3110 000 0000 631	WEBSTER MILK	36.61	
ANDERSON ERICKSON DAIRY CO	198311	346.15	
61 1913 3110 000 0000 631	IPS MILK	346.15	
ANDERSON ERICKSON DAIRY CO	198312	196.30	
61 3230 3110 000 0000 632	HS MILK	81.55	
61 3230 3110 000 0000 631	HS MILK	114.75	
ANDERSON ERICKSON DAIRY CO	200963	88.65	
61 1914 3110 000 0000 631	WASH MILK	88.65	
ANDERSON ERICKSON DAIRY CO	200964	108.55	
61 2020 3110 000 0000 631	MS MILK	108.55	
ANDERSON ERICKSON DAIRY CO	200965	197.20	
61 1913 3110 000 0000 631	IPS MILK	197.20	
ANDERSON ERICKSON DAIRY CO	200966	118.20	
61 3230 3110 000 0000 631	HS MILK	118.20	
ANDERSON ERICKSON DAIRY CO	203177	118.50	



<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>		
61 1914 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	WASH MILK 203178	157.70	118.50
61 2020 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	MS MILK 203179	68.75	157.70
61 1912 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	WEBSTER MILK 203180	237.60	68.75
61 1913 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	IPS MILK 203181	167.35	237.60
61 3230 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	HS MILK 205813	49.15	167.35
61 1914 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	WASH MILK 205814	59.10	49.15
61 2020 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	MS MILK 205815	108.55	59.10
61 1913 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	IPS MILK 205816	68.75	108.55
61 3230 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	HS MILK 208016	98.90	68.75
61 1914 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	WASH MILK 208017	138.10	98.90
61 2020 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	MS MILK 208018	39.20	138.10
61 1912 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	WEBSTER MILK 208019	188.75	39.20
61 1913 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	IPS MILK 208020	137.50	188.75
61 3230 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	HS MILK 210680	79.00	137.50
61 1914 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	WASH MILK 210681	108.55	79.00
61 2020 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	MS MILK 210682	158.30	108.55
61 1913 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	IPS MILK 210683	108.85	158.30
61 3230 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	HS MILK 212963	118.50	108.85
61 1914 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	WASH MILK 212964	148.05	118.50
61 2020 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	MS MILK 212965	58.80	148.05
61 1912 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	WEBSTER MILK 212966	217.70	58.80
61 1913 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	IPS MILK 212967	118.20	217.70
61 3230 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	HS MILK 215689	79.00	118.20
61 1914 3110 000 0000 631	WASH MILK	79.00	79.00

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>		
ANDERSON ERICKSON DAIRY CO	215690	108.55	
61 2020 3110 000 0000 631	MS MILK		108.55
ANDERSON ERICKSON DAIRY CO	215691	198.10	
61 1913 3110 000 0000 631	IPS MILK		198.10
ANDERSON ERICKSON DAIRY CO	215692	137.50	
61 3230 3110 000 0000 631	HS MILK		137.50
ANDERSON ERICKSON DAIRY CO	217964	108.55	
61 1914 3110 000 0000 631	WASH MILK		108.55
ANDERSON ERICKSON DAIRY CO	217965	138.10	
61 2020 3110 000 0000 631	MS MILK		138.10
ANDERSON ERICKSON DAIRY CO	217966	58.80	
61 1912 3110 000 0000 631	WEBSTER MILK		58.80
ANDERSON ERICKSON DAIRY CO	217967	197.80	
61 1913 3110 000 0000 631	IPS MILK		197.80
ANDERSON ERICKSON DAIRY CO	217968	137.80	
61 3230 3110 000 0000 631	HS MILK		137.80
			<b>Vendor Total: 5,325.41</b>
FAMILY DOLLAR	5032	6.50	
61 2020 3110 000 0000 618	SUPPLIES		6.50
FAMILY DOLLAR	5035	4.75	
61 2020 3110 000 0000 618	SUPPLIES		4.75
FAMILY DOLLAR	7246	24.50	
61 1913 3110 000 0000 618	SUPPLIES		24.50
FAMILY DOLLAR	9227	12.75	
61 2020 3110 000 0000 618	SUPPLIES		12.75
			<b>Vendor Total: 48.50</b>
FARMERS MERCANTILE	01312011-1	161.74	
61 0010 2700 000 0000 626	GAS		161.74
			<b>Vendor Total: 161.74</b>
GOODWIN TUCKER GROUP	177773	370.00	
61 3230 3110 000 0000 430	REPAIR STEAMER		370.00
			<b>Vendor Total: 370.00</b>
HY VEE FOOD STORES	7611572	2.70	
61 1913 3110 000 0000 631	SUPPLIES		2.70
HY VEE FOOD STORES	7689292	16.54	
61 1913 3110 000 0000 631	SUPPLIES		16.54
HY VEE FOOD STORES	7710598	13.16	
61 1913 3110 000 0000 631	SUPPLIES		13.16
HY VEE FOOD STORES	7710628	9.87	
61 2020 3110 000 0000 631	SUPPLIES		9.87
HY VEE FOOD STORES	7827351	23.40	
61 1913 3110 000 0000 631	SUPPLIES		23.40
			<b>Vendor Total: 65.67</b>

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>
INTERSTATE BRAND CORP.	044656003825	54.60	
61 3230 3110 000 0000 631	SUPPLIES		54.60
INTERSTATE BRAND CORP.	044656003826	50.40	
61 1913 3110 000 0000 631	SUPPLIES		50.40
INTERSTATE BRAND CORP.	044656003827	(16.80)	
61 2020 3110 000 0000 631	SUPPLIES		(16.80)
INTERSTATE BRAND CORP.	044656003828	50.40	
61 2020 3110 000 0000 631	SUPPLIES		50.40
INTERSTATE BRAND CORP.	044656010986	67.30	
61 3230 3110 000 0000 631	SUPPLIES		67.30
INTERSTATE BRAND CORP.	044656010987	49.20	
61 1913 3110 000 0000 631	SUPPLIES		49.20
INTERSTATE BRAND CORP.	044656010988	(8.40)	
61 2020 3110 000 0000 631	SUPPLIES		(8.40)
INTERSTATE BRAND CORP.	044656010989	57.20	
61 2020 3110 000 0000 631	SUPPLIES		57.20
INTERSTATE BRAND CORP.	044656013045	27.30	
61 3230 3110 000 0000 631	SUPPLIES		27.30
INTERSTATE BRAND CORP.	044656013046	25.20	
61 1913 3110 000 0000 631	SUPPLIES		25.20
INTERSTATE BRAND CORP.	044656013047	16.80	
61 2020 3110 000 0000 631	SUPPLIES		16.80
INTERSTATE BRAND CORP.	044656017127	22.62	
61 1913 3110 000 0000 631	SUPPLIES		22.62
INTERSTATE BRAND CORP.	044656017128	15.60	
61 2020 3110 000 0000 631	SUPPLIES		15.60
INTERSTATE BRAND CORP.	044656017129	23.40	
61 3230 3110 000 0000 631	SUPPLIES		23.40
INTERSTATE BRAND CORP.	044656024288	25.20	
61 1913 3110 000 0000 631	SUPPLIES		25.20
INTERSTATE BRAND CORP.	044656024289	56.70	
61 2020 3110 000 0000 631	SUPPLIES		56.70
INTERSTATE BRAND CORP.	044656024728	84.30	
61 3230 3110 000 0000 631	SUPPLIES		84.30
			<b>Vendor Total: 601.02</b>
MARTIN BROS.	3740863	1,134.90	
61 3230 3110 000 0000 631	SUPPLIES		901.60
61 3230 3110 000 0000 618	SUPPLIES		45.48
61 3230 3110 000 0000 632	SUPPLIES		187.82
MARTIN BROS.	3740864	38.08	
61 2020 3110 000 0000 631	SUPPLIES		38.08
MARTIN BROS.	3740865	689.67	
61 1913 3110 000 0000 631	SUPPLIES		677.85
61 1913 3110 000 0000 618	SUPPLIES		11.82
MARTIN BROS.	3740865-1	(54.54)	
61 1913 3110 000 0000 631	SUPPLIES		(54.54)

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>		
MARTIN BROS.	3740866	509.56	
61 2020 3110 000 0000 618	SUPPLIES		49.17
61 2020 3110 000 0000 631	SUPPLIES		460.39
MARTIN BROS.	3743669	54.54	
61 1913 3110 000 0000 631	SUPPLIES		54.54
MARTIN BROS.	3745285	735.89	
61 1913 3110 000 0000 631	SUPPLIES		735.89
MARTIN BROS.	3745286	1,169.49	
61 3230 3110 000 0000 618	SUPPLIES		34.38
61 3230 3110 000 0000 632	SUPPLIES		253.56
61 3230 3110 000 0000 631	SUPPLIES		881.55
MARTIN BROS.	3745286-1	(27.58)	
61 3230 3110 000 0000 631	SUPPLIES		(27.58)
MARTIN BROS.	3745287	228.36	
61 2020 3110 000 0000 631	SUPPLIES		228.36
MARTIN BROS.	3745288	593.56	
61 2020 3110 000 0000 631	SUPPLIES		590.37
61 2020 3110 000 0000 618	SUPPLIES		3.19
MARTIN BROS.	3747305	(60.53)	
61 3230 3110 000 0000 631	SUPPLIES		(60.53)
MARTIN BROS.	3747787	53.16	
61 1913 3110 000 0000 618	SUPPLIES		53.16
MARTIN BROS.	3748294	494.22	
61 3230 3110 000 0000 631	SUPPLIES		494.22
MARTIN BROS.	3752734	887.20	
61 1913 3110 000 0000 631	SUPPLIES		596.33
61 1913 3110 000 0000 618	SUPPLIES		290.87
MARTIN BROS.	3752735	1,257.59	
61 3230 3110 000 0000 631	SUPPLIES		1,007.96
61 3230 3110 000 0000 632	SUPPLIES		249.63
MARTIN BROS.	3752736	393.94	
61 2020 3110 000 0000 631	SUPPLIES		393.94
MARTIN BROS.	3752737	265.04	
61 2020 3110 000 0000 631	SUPPLIES		265.04
MARTIN BROS.	3759682	709.10	
61 1913 3110 000 0000 618	SUPPLIES		33.87
61 1913 3110 000 0000 631	SUPPLIES		675.23
MARTIN BROS.	3759683	1,086.77	
61 3230 3110 000 0000 631	SUPPLIES		640.26
61 3230 3110 000 0000 632	SUPPLIES		446.51
MARTIN BROS.	3759684	100.13	
61 2020 3110 000 0000 631	SUPPLIES		100.13
MARTIN BROS.	3759685	710.63	
61 2020 3110 000 0000 631	SUPPLIES		680.27
61 2020 3110 000 0000 618	SUPPLIES		30.36
MARTIN BROS.	3759685-1	(14.94)	
61 2020 3110 000 0000 631	SUPPLIES		(14.94)

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>		
MARTIN BROS.	3762714	407.04	
61 3230 3110 000 0000 618	SUPPLIES		22.58
61 3230 3110 000 0000 632	SUPPLIES		339.94
61 3230 3110 000 0000 631	SUPPLIES		44.52
MARTIN BROS.	3762715	463.52	
61 1913 3110 000 0000 618	SUPPLIES		45.54
61 1913 3110 000 0000 631	SUPPLIES		417.98
MARTIN BROS.	3767528	1,031.37	
61 1913 3110 000 0000 618	SUPPLIES		62.62
61 1913 3110 000 0000 631	SUPPLIES		968.75
MARTIN BROS.	3767529	1,632.30	
61 3230 3110 000 0000 632	SUPPLIES		275.95
61 3230 3110 000 0000 631	SUPPLIES		1,356.35
MARTIN BROS.	3767530	193.93	
61 2020 3110 000 0000 631	SUPPLIES		193.93
MARTIN BROS.	3767531	569.19	
61 2020 3110 000 0000 631	SUPPLIES		569.19
			Vendor Total: 15,251.59
MFE OFFICE SUPPLIES	123199	46.47	
61 1913 3110 000 0000 618	MARKERS		46.47
			Vendor Total: 46.47
ORSCHELN	020531	22.99	
61 1913 3110 000 0000 618	LOCKS		22.99
			Vendor Total: 22.99
REINHART FOOD SERVICE LLC	961503	323.92	
61 3230 3110 000 0000 631	supplies		323.92
REINHART FOOD SERVICE LLC	961806	189.02	
61 2020 3110 000 0000 631	supplies		189.02
			Vendor Total: 512.94
ROGERS PLUMBING & HEATING	17477	81.00	
61 1913 3110 000 0000 430	REPAIR DISHWASHER		81.00
			Vendor Total: 81.00
STANEK FIRE PROTECTION	15024	114.50	
61 2020 3110 000 0000 430	FIRE SYSTEM SERVICES		114.50
			Vendor Total: 114.50
			Fund Total: 22,601.83
			Checking Account Total: 22,601.83
<u>Checking</u>	3		
Checking Account:	3	Fund: 21	STUDENT ACTIVITY FUND
A WISH COME TRUE	932307	95.00	
21 3230 1400 950 7480 618	HATS		95.00
			Vendor Total: 95.00

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>		<u>Amount</u>
<u>Account Number</u>	<u>Description</u>			
ACORN CLOTHING CO	1684	820.92		
21 0010 1400 920 6845 618	T-SHIRTS		820.92	
ACORN CLOTHING CO	1714	28.00		
21 0010 1400 920 6600 618	T-SHIRTS		28.00	
			<b>Vendor Total:</b>	<b>848.92</b>
ANDERSON, BRYAN	02182011	35.00		
21 0010 1400 920 6600 320	REGIONALS		35.00	
			<b>Vendor Total:</b>	<b>35.00</b>
ATLANTIC COMMUNITY SCHOOLS	02072011	70.00		
21 0010 1400 920 6790 320	TOURNAMENT FEE		70.00	
			<b>Vendor Total:</b>	<b>70.00</b>
BERENDES, SHAUNA	02042011	105.86		
21 3230 1400 950 7459 618	REIMBURSEMENT		105.86	
			<b>Vendor Total:</b>	<b>105.86</b>
CHEER ZONE	1267003	342.75		
21 3230 1400 950 7459 618	CHEERLEADING SUPPLIES		342.75	
			<b>Vendor Total:</b>	<b>342.75</b>
CHEERDEALS, LLC	97445	2,049.45		
21 3230 1400 950 7459 618	CHEER INIFORMS		2,049.45	
			<b>Vendor Total:</b>	<b>2,049.45</b>
DISTRICT XIIIS	02032011	40.00		
21 3230 1400 950 7408 320	ENTRY FEE		40.00	
			<b>Vendor Total:</b>	<b>40.00</b>
ESHIPPING	14100031KB16	443.80		
21 2020 1400 950 7410 618	WIND TURBINE SHIPPING CHARGES		443.80	
			<b>Vendor Total:</b>	<b>443.80</b>
FIRST BANKCARD	02142011	953.37		
21 0010 1400 920 6790 580	LODGING		953.37	
			<b>Vendor Total:</b>	<b>953.37</b>
FOUNTAIN SQUARE FLORAL	021111	108.00		
21 3230 1400 950 7408 618	CARNATIONS		108.00	
			<b>Vendor Total:</b>	<b>108.00</b>
FRENCH, DUSTIN	02072011	75.00		
21 0010 1400 920 6810 320	OFFICIAL		75.00	
			<b>Vendor Total:</b>	<b>75.00</b>
GRAPHIC EDGE, THE	504853	420.00		
21 0010 1400 920 6600 619	PINK OUT SHIRTS		420.00	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>			
			<b>Vendor Total:</b>	<b>420.00</b>
GREAT AMERICAN OPPORTUNITIES	2537461	1,228.80		
21 3230 1400 910 6220 618	FUNDRAISER		250.00	
21 3230 1400 910 6210 618	FUNDRAISER		978.80	
			<b>Vendor Total:</b>	<b>1,228.80</b>
HSBC BUSINESS SOLUTIONS	23359849	5,194.99		
21 2020 1400 950 7410 618	WIND TURBINE		5,194.99	
			<b>Vendor Total:</b>	<b>5,194.99</b>
HY VEE FOOD STORES	7854220	39.10		
21 3230 1400 950 7409 618	SUPPLIES		39.10	
HY VEE FOOD STORES	7876309	44.15		
21 0010 1400 920 6600 618	SUPPLIES		44.15	
			<b>Vendor Total:</b>	<b>83.25</b>
IA HIGH SCHOOL SPEECH ASSOC.	02092011	336.00		
21 3230 1400 910 6110 618	REG FEES		336.00	
			<b>Vendor Total:</b>	<b>336.00</b>
JENNIE EDMUNDSON HOSPITAL	731	171.00		
21 0010 1400 920 6790 320	BODY FAT TEST WRESTLERS		171.00	
			<b>Vendor Total:</b>	<b>171.00</b>
LAUGHLIN, JAMES	02042011	76.00		
21 0010 1400 920 6810 618	REIMBURSEMENT		76.00	
			<b>Vendor Total:</b>	<b>76.00</b>
NATIONAL FFA ORGANIZATION	OE-551704	359.50		
21 3230 1400 950 7407 618	FFA JACKETS		359.50	
NATIONAL FFA ORGANIZATION	OE-553634	84.00		
21 3230 1400 950 7407 618	FFA JACKET		84.00	
			<b>Vendor Total:</b>	<b>443.50</b>
NEW VICTORIAN SUITES	73183	139.76		
21 3230 1400 910 6210 580	LODGING		139.76	
			<b>Vendor Total:</b>	<b>139.76</b>
ORIENTAL TRADING COMPANY	642701587-01	39.89		
21 0010 1400 920 6600 618	BEAD NECKLACES		39.89	
ORIENTAL TRADING COMPANY	642703414-01	62.94		
21 0010 1400 920 6600 619	DAZZLE BEADS		62.94	
			<b>Vendor Total:</b>	<b>102.83</b>
PEAK INTERESTS	16612	110.32		
21 0010 1400 950 7454 618	SUPPLIES		110.32	
			<b>Vendor Total:</b>	<b>110.32</b>
PEPPER & SON, INC.	11712624	585.09		

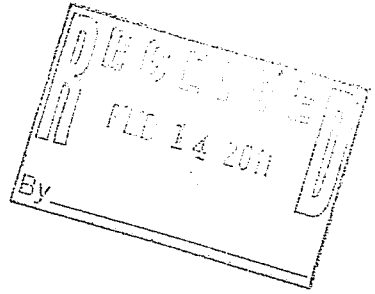
<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>
21 3230 1400 910 6210 618	MUSIC		585.09
			Vendor Total: 585.09
PIONEER DRAMA SERVICE INC	427571	228.50	
21 2020 1400 910 6110 618	SCRIPTS/ROYALTY FEES		228.50
			Vendor Total: 228.50
PROMOTIONAL CONCEPTS	95577	1,008.72	
21 0010 1400 920 6600 618	T-SHIRTS		1,008.72
			Vendor Total: 1,008.72
RED OAK COMMUNITY SCHOOL DIST	01312011	470.72	
21 0010 1400 920 6710 320	PR REIMBURSEMENT		265.73
21 0010 1400 920 6810 320	PR REIMBURSEMENT		204.99
RED OAK COMMUNITY SCHOOL DIST	02152011	50.00	
21 2020 1400 950 7410 618	DONATION TO GF ACCT		50.00
			Vendor Total: 520.72
SPANGENBERG, ANGIE	02142011	52.20	
21 0010 1400 920 6600 320	TRAVEL REIMBURSEMENT		52.20
SPANGENBERG, ANGIE	02212011	216.54	
21 0010 1400 920 6600 580	TRAVEL REIMBURSEMENT		216.54
			Vendor Total: 268.74
STANTON'S SHEET MUSIC	1472428	42.95	
21 3230 1400 910 6220 618	MUSIC		42.95
			Vendor Total: 42.95
TOM KELLEY'S BOWLING PRO SHOP	2/2033	73.55	
21 0010 1400 920 6845 618	BOWLING SUPPLIES		73.55
			Vendor Total: 73.55
			Fund Total: 16,201.87
			Checking Account Total: 16,201.87



Vendor ID/Name	PO Number	Invoice	Stat	Invoice Date	Due Date	Seq	Check Date	Check Number	1099 Amount	Amount
FLINGER DURFLINGER, DERON		01242011	PP	01/24/2011	01/31/2011	1	01/24/2011	1 160685	0.00	125.00
Account Number:		Description:					Amount:	Cost Center:	In Full:	Inventory:
10 0010 2231 000 0000 320		HONORARIUM FEE					125.00		Final	No
HYER		01242011	PP	01/24/2011	01/24/2011	1	01/24/2011	1 160687	0.00	125.00
Account Number:		Description:					Amount:	Cost Center:	In Full:	Inventory:
10 0010 2231 000 0000 320		HONORARIUM FEE					125.00		Final	No
IAHIG2		01262011	PP	01/26/2011	01/31/2011	1	01/28/2011	3 22184	0.00	325.00
IA HIGH SCHOOL ATHLETIC ASSOC	073182									
Account Number:		Description:					Amount:	Cost Center:	In Full:	Inventory:
21 0010 1400 920 6790 320		STATE TICKETS					325.00		Final	No
ICDA		01252011	PP	01/25/2011	01/31/2011	1	01/28/2011	1 160689	0.00	104.00
ICDA	062765									
Account Number:		Description:					Amount:	Cost Center:	In Full:	Inventory:
10 2020 1920 100 1920 618		REG FEE					104.00		Final	No
METLIFE		01242011	PP	01/24/2011	01/31/2011	1	01/24/2011	1 160683	0.00	97.32
MET LIFE										
Account Number:		Description:					Amount:	Cost Center:	In Full:	Inventory:
10 0010 1000 100 8018 270		INSURANCE PAYMENT					97.32		Final	No
MILLERSHAN MILLER, SHANNON		01242011	PP	01/24/2011	01/31/2011	1	01/31/2011	1 160686	0.00	125.00
Account Number:		Description:					Amount:	Cost Center:	In Full:	Inventory:
10 0010 2231 000 0000 320		HONORARIUM FEE					125.00		Final	No
SDFBCA		01242011	PP	01/24/2011	01/31/2011	1	01/26/2011	3 22182	40.00	40.00
SDFBCA FOOTBALL COACHING CLINIC	073213									
Account Number:		Description:					Amount:	Cost Center:	In Full:	Inventory:
21 0010 1400 920 6720 320		FB CLINIC					40.00		Final	No
SEABUR		01182011	PP	01/18/2011	01/30/2011	1	01/18/2011	1 160566	0.00	7,447.74
SEABURY & SMITH INC. IOWA FIDUCIARY										
Account Number:		Description:					Amount:	Cost Center:	In Full:	Inventory:
10 0010 1000 100 8018 270		FEBRUARY INSURANCE					7,447.74		Final	No
SIEBERT		2010-3131	PP	12/17/2010	01/30/2011	1	01/04/2011	1 160556	0.00	287.07
SIEBERT MOBILITY INC.										
Account Number:		Description:					Amount:	Cost Center:	In Full:	Inventory:
10 0020 2700 000 0000 430		BUS REPAIR					287.07		Final	No
SIGRIST		01242011	PP	01/24/2011	01/31/2011	1	01/24/2011	1 160684	0.00	125.00
SIGRIST, JENNIFER										
Account Number:		Description:					Amount:	Cost Center:	In Full:	Inventory:
10 0010 2231 000 0000 320		HONORARIUM FEE					125.00		Final	No
VANMETER		01262011	PP	01/26/2011	01/31/2011	1	01/26/2011	1 160688	0.00	61.77
VAN METER COMMUNITY SCHOOL DISTRICT										
Account Number:		Description:					Amount:	Cost Center:	In Full:	Inventory:
10 0010 2235 000 0000 580		TRAVEL REMIMBURSEMENT PRESENTATION					61.77		Final	No

Report Total: 8,862.90 40.00

COPY



February 11, 2011

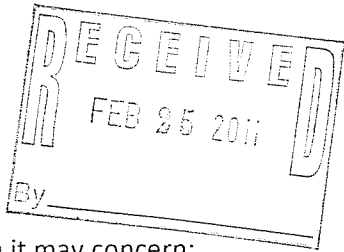
Dear Mrs. Spangenberg,

Please accept my letter of resignation for the position of coach of the 7<sup>th</sup> grade girls basketball team. I enjoyed my season with them; however, with my daughter advancing next year to high school, I want to remove as many conflicts as I can to watch her play.

Sincerely,

A handwritten signature in cursive script that reads "Debra Blomstedt". The signature is fluid and includes a decorative flourish at the end.

Debra Blomstedt



**COPY**

November 23, 2010

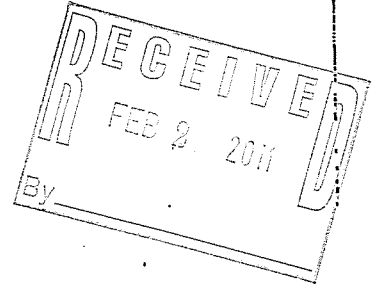
To whom it may concern:

Please consider this as my resignation from the co-director position at the Red Oak Middle School. I will continue my duties and fulfill my contract for the rest of the 2010-2011 school year, but that will be the extent of my participation in the play.

A handwritten signature in cursive script that reads "Stacy Kutzli".

Stacy Kutzli

**Red Oak Community School District  
Staff selection Recommendations**



Date \_\_\_\_\_

Building H/S

Vacancy Asst. SB

The following information is needed for the Central Office. Please print

Name Paige Spangenberg

Address 21804 Av. Villisca

**Certified:**

**Position on Salary Schedule and Recommended Base Amount for Contract:**

Actual Years Experience	Years of Experience Granted	Initial Placement on Schedule	Education Attained & Granted	Base Amount for Contract	License	Approval Areas
					On File	Meets
		Class _____ Step _____			<u>Pending</u>	Filed for
			* taken courses waiting for certificate			Temporary Permanent

If this is a coaching contract, this season runs from May to July.

**Classified:**

Actual Years Experience	Years of Experience Granted	Classification Placement Level & Year	Hours Per Day	Hourly Rate	# of Days In Contract	Starting Date

Carri Spangenberg

1070

Principal/Director Name

Please send form to Superintendent for Board Approval

phone 370-4318

**COPY**

**APPLICATION FOR RENEWAL OF COOPERATIVE SPONSORSHIP OF AN ACTIVITY  
281—36.20(280)**

Your school has been involved in a cooperative program agreement during the 2010-2011 school year. This includes your 2011 summer activities. If you desire to continue this agreement for another year, we will make that extension to your contract upon receipt of the proper signatures below. This **RENEWAL** must be submitted prior to April 30, 2011.

The following school districts hereby apply for **RENEWAL** of our existing cooperative program(s) for the school year **2011-2012**.

**SCHOOLS PARTICIPATING**

Red Oak AND Lewis Central

If more than (2) two schools, please indicate:

**ACTIVITIES SPONSORED BY IHSAA INCLUDE:**

ACTIVITY	HOST SCHOOL
Swimming (B/G)	Lewis Central

**SIGNATURES:**

Board of Education, Chairperson	Superintendent	School
Board of Education, Chairperson	Superintendent	School
Board of Education, Chairperson	Superintendent	School
Board of Education, Chairperson	Superintendent	School
Board of Education, Chairperson	Superintendent	School
Board of Education, Chairperson	Superintendent	School

This above request for cooperative sponsorship is hereby granted **RENEWAL** of existing agreement for the school year **2011-2012**.

AUTHORIZED SIGNATURE  
IOWA HIGH SCHOOL ATHLETIC ASSOCIATION

DATE

Item 6.1.1 One-to-One Computing: Review of Tasks, Progress, Future Action  
– Director of Technology Bob Deter

*[Board Goals Reference: District Goal for Big Ideas in the Next 24 Months: Technology]*

**BACKGROUND INFORMATION:** This evening Technology Director Bob Deter is present to update the governing body about the implementation of One-to-One and the work underway (or scheduled to get underway) for the development of this new instructional program and tools for Red Oak students.

This evening he will cover briefly:

- ⇒ The One-to-One Committee composition and charge
- ⇒ Committee work scheduled: dates / times
- ⇒ Timeline of events for the Committee's work
- ⇒ Other items as needed

Items of inquiry addressed at the last Directors' meeting:

- ✓ **Bandwidth expansion – Terry will update you this evening on explorations underway that include Mediacom, Unite Private Networks, and the E-Rate Program**
- ✓ **A debate/discussion is needed for the types of devices preferred to have a One-to-One Computing program: i.e. PC platform v Apple platform and devices like I Pads v notebook computers and other small hand-held devices. This discussion should get underway soon.**
- ✓ **A discussion should take place with technology users/leaders in the school district for the most appropriate place to begin a One-to-One Computing Program**
- ✓ **Professional development and staff awareness needs must be considered**
- ✓ **Parent and community awareness is needed – the how, where, when, and why needs to be addressed**

**SUGGESTED BOARD ACTION:** (none at this time)

## Item 6.1.2 Red Oak Middle School Cage Renovation Project Review

**BACKGROUND INFORMATION:** At the February 14 Directors' meeting, members of the Rotary / Red Oak CSD Cage Renovation Committee presented an overview of the project's scope. The responsibilities for the Red Oak Board are significant in terms of fiscal responsibility.

Since the property planned for renovation is owned and managed by you, a large stake in this project is requested and needed.

Briefly this evening, Terry will review the needs of the Committee and the requests for Board of Directors involvement.

The following will be covered:

- ✓ A review of the estimated fiscal note provided by the Committee
- ✓ Communication pieces set between the district's auditor and superintendent
- ✓ A discussion about the Committee's plan to solicit pledges and role the Webster staff may have in the accounting/processing functions
- ✓ A discussion concerning "forward funding" of the project

**SUGGESTED BOARD ACTION:** The Directors should examine the topics above and then determine by formal motion if all aspects of becoming the fiscal management piece of the project is supported including accounting needs, forward funding processes, and project supervision.

ENGINEER'S OPINION OF PROBABLE COSTS  
 ROMS CAGE RENOVATION  
 APMA CONCEPT by D. O'NEAL  
 RED OAK, IOWA - 2010

October 6, 2010

ITEM NO.	<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>
1	Chain Link Fence Removal	570 LF	4.00	2,280.00
<i>IN KIND</i> 2	Asphalt Removal	2125 SY	4.00	8,500.00
3	Sidewalk Removal	170 SY	5.00	850.00
4	New PCC Sidewalk, 4" th.	2265 SF	4.00	9,060.00
5	Rock Subbase, 4" th.	2000 SY	5.00	10,000.00
6	New Game Court Paving, 5" th.	1450 SY	28.00	40,600.00
7	Game Court Marking	1 LS	1,500.00	1,500.00
8	Brick Pavers	718 SF	8.00	5,744.00
9	Vinyl Coated Chain Link Fence, 10' High	342 LF	45.00	15,390.00
10	P.C. Concrete Wall, 42" high, 12" wide	100 CY	250.00	25,000.00
11	P.C. Concrete Bench	25 LF	50.00	1,250.00
12	Attached Wall Bench	164 LF	20.00	3,280.00
13	Concrete Columns, 4' wide, 11' high, 15" th.	18 CY	350.00	6,300.00
14	Outdoor Tables & Chairs	6 SETS	750.00	4,500.00
15	Benches	8 EA	200.00	1,600.00
16	Bike Racks	2 EA	350.00	700.00
17	Basketball Backboard Assemblies	4 EA	1,500.00	6,000.00
18	Sodding	40 SQS	60.00	2,400.00
19	Underground Lighting & Electrical	1 LS	5,000.00	5,000.00
20	Miscellaneous & Contingency	1 LS	15,000.00	15,000.00
21	Architectural/Engineering Design	1 LS	25,000.00	25,000.00
<b>Total</b>				<b>\$189,954.00</b>

}

35:



## Terry Schmidt

---

**From:** Bruce D. Frink [bruce@frinkcpa.com]  
**Sent:** Wednesday, February 16, 2011 7:23 AM  
**To:** Terry Schmidt  
**Cc:** charla\_schmid@hotmail.com; Shirley Maxwell; Jeanice Lester; lee.e.fellers@jci.com  
**Subject:** RE: Fiscal Agent for a School Improvement Project

Terry

Always something to do, much like your job, every season brings another group of challenges.

1. You are correct.
2. From the description I have of the project, I believe you could use PPEL funds for any part of it. One minor caution – if you think there are parts of the project that may not qualify for PPEL fund (perhaps some equipment items under \$500), then I would have outside contributions designated to cover those items so that the District funds would be solely for allowable items.
3. You may accept pledges, but to my knowledge there would be no legal enforcement for collection.
4. I am not enthusiastic at all about "forward funding", but if the board approves the expenditure and the funds are available then it would be a legal expenditure. The District will be on the hook for the payment of the project no matter the amount of outside contributions raised.
5. I do not believe the District wants to get into payroll deductions of this sort. I believe that payroll deductions should be limited to legally required taxes, garnishments and employee benefits such as insurance.

Have a good one.  
Bruce

---

**From:** Terry Schmidt [mailto:schmidtt@roschools.com]  
**Sent:** Wednesday, February 16, 2011 6:50 AM  
**To:** bruce@frinkcpa.com  
**Cc:** Shirley Maxwell; Jeanice Lester; Charla Schmid (charla\_schmid@hotmail.com); cschmid@ups.com; Lee Fellers (lee.e.fellers@jci.com)  
**Subject:** Fiscal Agent for a School Improvement Project

Good Morning, Bruce:

I know you are quite busy with the tax season and other audits, but I just want to confirm some questions I asked of you a number of weeks ago.

I have copied our Board Leadership, Business Manager, and Accounting Clerk on this message in order for everyone to see my questions.

The local Rotary Club is partnering with Red Oak businesses and the school district to complete a massive renovation of an area called The Cage - I think you know where that is. The projected cost is \$190,000. Approximately \$47,000 has been committed or raised at the present time and is held in the school district's accounts.

As we discussed earlier, I indicated that Red Oak CSD would need to be the fiscal agent for this project as we own the property and we are subject to the competitive bidding laws and regulations. The Rotary Club is nearing its kick-off of the fundraising part.

Just to confirm:

1. We can legally be the fiscal agent and provide receipts for tax deductible gifts. Correct?
2. We can use PPEL funds for this project since it is for the improvement of our physical property. Correct?

3. We can accept pledges and record/process each until collected for this project. Correct?

4. We can forward fund this project, if needed, until all pledges are collected. Correct?

I believe you told me this is not something you are real enthusiastic about, but it is doable. Correct?

You reminded me that the project is ours to pay for if and when not all pledges are received. Correct?

I appreciate your help. The Directors will make a final decision about being the 'fiscal agent' and all other aspects of this project at its February 28 board meeting.

The Rotary Club continues to write grants and seek large gift commitments.

One more question, can school district employees choose a monthly payroll deduction in order to make a pledge and pay for it over a period of time?

Thanks again.

Please get back with me as soon as you can.

tls

Terry Schmidt  
Superintendent of Schools  
Red Oak Community School District  
Office: 712.623.6600  
Mobile: 712.621.6600  
[schmidtt@roschools.com](mailto:schmidtt@roschools.com)

## Jeanice Lester

---

**From:** Bruce D. Frink [bruce@frinkcpa.com]  
**Sent:** Thursday, January 13, 2011 12:00 PM  
**To:** Jeanice Lester  
**Subject:** RE: Another Question

The district can accept "pledges", but can't enforce them so basically here is what it comes down to.

Cage project is \$200,000. Pledges are \$150,000. District share is \$50,000

Project gets completed and only \$100,000 of pledges have been collected. District eats the other \$50,000 out of already tight funds because the project is done so people quit giving. District has no way to enforce pledges and people who had project idea have rode off into the sunset because the project is completed.

Two real examples

North Polk – Baseball light project, one lady took it upon herself to raise a bunch of money after the project was complete to pay the school back.

Clarion-Goldfield Board refused booster club simple request because a "free" weight room cost the District \$100,000 or so when the booster club failed to complete the facility as promised. Boosters then came up with \$50,000. District ate the rest.

In neither case did the boards have a legal remedy for getting the additional money, but were fortunate that someone took some responsibility to do so.

My approach would be to decide how much the district is willing to spend as a worst case scenario. I would then tell the supporters that no work will take place until enough money is collected and in the school's account. All \$150,000 in cash, using the above example, not in pledges. If you receive the money later, then you receipt it into the district's books and smile.

Bruce

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Item 6.2.1 Secondary Instructional Model Review: Block Scheduling  
– Principal Jedd Sherman and High School Instructors

**[Board Goals Reference: District Goal for Big Ideas in the Next 24 Months:  
Instructional Model for Secondary Learning (Scheduling Concepts)]**

**BACKGROUND INFORMATION:** This evening staff from Red Oak High School is present to begin the discussions about block scheduling for instructional purposes. Principal Jedd Sherman will introduce the topic and introduce his staff presenters. A significant amount of time has been set aside for this very important board goals topic. This evening's presentation is not designed to be a "one and done" exercise but rather it is designed to address questions about block scheduling that could easily morph into other areas of inquiry and needed presentations. This topic can be returned to the board table as often as needed before any formal consideration is given for the continuation of block scheduling or some other instructional scheme.

Principal Jedd Sherman and his leadership team were given some basic areas of inquiry that could guide the review. Not all may be covered this evening and the list should not be considered all inclusive. In preparation for tonight's meeting the Directors can use the following as part of the preparation stage. Enclosed are PowerPoint pages used as a guide by the presentation team.

**Presentation:**

1. What do we know about block scheduling from the literature - what definitive piece of research exists to support this model?
2. What is the historical perspective of block scheduling at Red Oak High? Why was it adopted? What was NOT working with the previous model? What was the previous model?
3. What has happened with student achievement over time with block scheduling? Are there longitudinal reports to show trends in achievement data? What has happened over time with the ACT (college preparedness) data? Is there any correlation to improved learning and learning opportunities as a result of block scheduling?
4. What are the instructional benefits of block scheduling across all disciplines? What positive change has occurred in student learning because of block scheduling? What is the documentation that improved teaching (due to block scheduling) has occurred?
5. What would be the benefits of returning to a traditional 7 or 8 period day? What impact would this for student course selection?
6. What are the economic pros and cons for block scheduling v traditional classroom instructional periods that meet daily?

Item 6.2.1 – continued

7. What investigations have taken place for the use of either block scheduling or traditional classroom instructional periods in a trimester format? Are there areas to explore further with trimesters? How would Carnegie units (which equate seat-time with learning) be affected if trimesters were used?

8. What percentage of current high school faculty is professionally trained in the effective use of a block period for teaching?

**SUGGESTED BOARD ACTION:** (to be determined)

A black and white photograph of a large, ornate book. The book is positioned diagonally, with its spine on the right and its cover on the left. The cover is highly decorative, featuring intricate patterns and a central emblem. A metal clasp is visible on the left side of the book. The background is a plain, light color.

# Red Oak High School

Faculty Presentation  
To Board Of Directors  
February 28, 2011

# Tonight's Content

- History of block at ROHS  
(Mrs. Spangenberg, Mrs. Blomstedt, Mr. Gambs, Mr. Brabec, Mr. Swanson)
- Current Benefits and Research  
(Mrs. Allensworth, Mr. Batula, Mrs. Ann Petersen)
- Snapshots of Other Schools  
(Ms. Merrick, Mrs. Kurtz and Mr. Sullivan)
- Perceptions from ROHS Teachers (Mr. Gartner)

# History

- 5 years of research
  - Teams of teachers and administrators (Mr. Pennock and Mr. Weber) visited school districts with various block schedules within the state and in neighboring states
  - Guest speakers from schools with a block and from AEAs



# History

- Reasons why we looked at changing to block:
  - Student conflicts
  - Instructional model
  - More learning styles to meet more students' needs
  - Improvement of lab experiences in science, art, industrial arts, PE, FACS and agricultural classes

# History

- Block was implemented in the fall of 1997
  - 2 training courses
  - How to Teach in the Block given to all staff
  - Extra books were given out over the years until the books were gone
  - 11 out of 32 current staff

# History

- Schedule for the Block:
  - In 1997-98 there were 4 classes one day and 3 the other day with seminar period
  - Added Sustained Silent Reading (SSR) period for 20 minutes daily and modified the schedule
  - In 2009 added “skinnies” to the block to accommodate college classes and daily seminar

# Current Benefits and Research

- Premise of block: fewer classes + longer periods = increased student achievement
- PROS
  - 70% of the time should be interactive and have increased individual and differentiated instruction
  - Schools report fewer disciplinary referrals and improved class attendance
  - Increased enrollment in advanced placement classes
- Improved grades

# Current Benefits and Research

- Cons
  - Lower content retention from one level of subject to the next
  - Students who are absent from class have fewer classes to make up missing work
- Major downfall of block scheduling: teachers refusal to vary instructional strategies and activities and still rely on the overuse of lecture

# Snapshots of other schools

Atlantic	7	55	Traditional, w/ 30 min HR 1xwk	Next yr – going to 8/44
Clarinda	6	60	Trimester	No seminar
Creston	4	83	Block	47 min Sem/day
Denison	4	92	Block	Sem e/o day
Glenwood	7	47	Traditional	9/10 short sem daily
Harlan	8	42	Traditional	35m Seminar/daily
Kuemper	8	44	Traditional	30 HR/weekly
Shenandoah	8		Traditional	
Lewis Central	No data			

# Perceptions of Teachers at ROHS

- Survey of current staff

Item 6.2.2 School Calendar Concepts for 2011 – 2012 and Implications

**[Board Goals Reference: District Goal for Fiscal Health: Build on and enhance steps to gain greater financial health in the school district.]**

**BACKGROUND INFORMATION:** This evening the Directors get a ‘first look’ at two calendar options for the 2011 – 2012 school year. Both samples are enclosed for your review. Since the calendar committee does solicit input, please see the electronic version of the teacher survey data.

Chairing the calendar committee this year is Angie Spangenberg.

Please allow Terry a few minutes to:

- Review legislation that would change school accountability from “days taught” to “hours taught”
- Importance of snow make-up days in the school calendar
- A review of dollars saved due to the mandated “holiday shut-down” of all school facilities
- Timeline for a school calendar hearing and formal approval by the Directors

**SUGGESTED BOARD ACTION:** (to be determined)



Item 6.2.2 School Calendar Concepts for 2011 – 2012 and Implications

**[Board Goals Reference: District Goal for Fiscal Health: Build on and enhance steps to gain greater financial health in the school district.]**

**BACKGROUND INFORMATION:** This evening the Directors get a ‘first look’ at two calendar options for the 2011 – 2012 school year. Both samples are enclosed for your review. Since the calendar committee does solicit input, please see the electronic version of the teacher survey data.

Chairing the calendar committee this year is Angie Spangenberg.

Please allow Terry a few minutes to:

- Review legislation that would change school accountability from “days taught” to “hours taught”
- Importance of snow make-up days in the school calendar
- A review of dollars saved due to the mandated “holiday shut-down” of all school facilities
- Timeline for a school calendar hearing and formal approval by the Directors

**SUGGESTED BOARD ACTION:** (to be determined)

# 2011-2012 School Calendar Option 1

**Red Oak Community  
School District  
2011-2012  
School Calendar**

**Summary of Calendar**

Days in classroom:  
 First Semester ..... 88  
 Second Semester ..... 92  
**TOTAL CALENDAR DAYS 180**

**CALENDAR LEGEND**

Start	
Quarter	
End	
Holidays	
Vacation Days	

**HOLIDAYS:**

Labor Day (9/5)  
 Thanksgiving Day (11/24)  
 Christmas Day (12/25)  
 New Year's Day (1/1)  
 Spring Holiday (4/6)

**PROFESSIONAL DEVELOPMENT: (will be filled in later)**

**(2 hr. Early Dismissals)**

**August**

**September**

**October**

**November 23**

**December 21**

**January**

**February**

**March**

**April**

**May**

August					Student Days
M	T	W	Th	F	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	3
22	23	24	25	26	8
29	30	31			11
<b>September</b>					
			1	2	13
5	6	7	8	9	17
12	13	14	15	16	22
19	20	21	22	23	27
26	27	28	29	30	32
<b>October</b>					
3	4	5	6	7	37
10	11	12	13	14	42
17	18	19	20	21	47
24	25	26	27	28	52
31					53
<b>November</b>					
	1	2	3	4	57
7	8	9	10	11	62
14	15	16	17	18	67
21	22	23	24	25	70
28	29	30			73
<b>December</b>					
			1	2	75
5	6	7	8	9	80
12	13	14	15	16	85
19	20	21	22	23	88
26	27	28	29	30	
<b>January</b>					
2	3	4	5	6	91
9	10	11	12	13	96
16	17	18	19	20	101
23	24	25	26	27	106
30	31				108
<b>February</b>					
		1	2	3	111
6	7	8	9	10	116
13	14	15	16	17	121
20	21	22	23	24	125
27	28	29			128
<b>March</b>					
			1	2	130
5	6	7	8	9	135
12	13	14	15	16	140
19	20	21	22	23	
26	27	28	29	30	145
<b>April</b>					
2	3	4	5	6	149
9	10	11	12	13	153
16	17	18	19	20	158
23	24	25	26	27	163
30					164
<b>May</b>					
	1	2	3	4	168
7	8	9	10	11	173
14	15	16	17	18	178
21	22	23	24	25	180
28	29	30	31		
<b>June</b>					
				1	
4	5	6	7	8	
11	12	13	14	15	

**180 Day Calendar**

**Date Events**

Aug 4 Registration  
 Aug 10,11 New Teachers Begin  
 Aug 12,15,16 All Certified Staff Begin  
 Aug 17 Begin 1<sup>st</sup> Qtr, 1<sup>st</sup> Semester

Sept 5 Labor Day (No School)

Sept 19 & 22 P/T Conf (2 hr early dis)  
 Sept 23 No School

Oct 18 End 1<sup>st</sup> Qtr. (44 days)  
 Oct 19 Begin 2<sup>nd</sup> Qtr.

Oct 31-Nov 4 ITBS/ITED Testing (grades 3-11)

Nov 24-25 Thanksgiving Holiday (No School)

Dec 21 End 2<sup>nd</sup> Qtr. (44 days)  
 Dec 21 End 1<sup>st</sup> Semester (88 days)  
 Dec 22-Jan 3 Winter Break (No School)

Jan 3 No School-Professional Develop.  
 Jan 4 Begin 3<sup>rd</sup> Qtr, 2<sup>nd</sup> Semester

Feb 13 & 16 P/T Conf (2 hr early dis)  
 Feb 17 No School  
 Feb 20 No School (Snow Make-up day)

Mar 9 End 3<sup>rd</sup> Qtr (47 days)  
 Mar 19-23 Spring Break (No School)

Apr 6 Spring Holiday (No School)  
 Apr 9 No School (Snow Make Up Day)

May 20 Graduation (?)  
 May 22 End 4<sup>th</sup> Qtr. (45 days)  
 May 22 End 2<sup>nd</sup> Semester (92 days)

# 2011-2012 School Calendar Option 2

**Red Oak Community  
School District  
2011-2012  
School Calendar**

**Summary of Calendar**

Days in classroom:  
 First Semester ..... 85  
 Second Semester ..... 95  
**TOTAL CALENDAR DAYS 180**

**CALENDAR LEGEND**

Start	
Quarter	
End	
Holidays	
Vacation Days	

**HOLIDAYS:**

Labor Day (9/5)  
 Thanksgiving Day (11/24)  
 Christmas Day (12/25)  
 New Year's Day (1/1)  
 Spring Holiday (4/6)  
 Memorial Day (5/8)

**PROFESSIONAL**

**DEVELOPMENT: (to be filled in later)**

**(2 hr. Early Dismissals)**

**August**

**September**

**October**

**November 23**

**December 16**

**January**

**February**

**March**

**April**

**May**

August					Student Days
M	T	W	Th	F	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	3
22	23	24	25	26	8
29	30	31			11
<b>September</b>					
			1	2	13
5	6	7	8	9	17
12	13	14	15	16	22
19	20	21	22	23	27
26	27	28	29	30	32
<b>October</b>					
3	4	5	6	7	37
10	11	12	13	14	42
17	18	19	20	21	47
24	25	26	27	28	52
31					53
<b>November</b>					
	1	2	3	4	57
7	8	9	10	11	62
14	15	16	17	18	67
21	22	23	24	25	70
28	29	30			73
<b>December</b>					
			1	2	75
5	6	7	8	9	80
12	13	14	15	16	85
19	20	21	22	23	
26	27	28	29	30	
<b>January</b>					
2	3	4	5	6	88
9	10	11	12	13	93
16	17	18	19	20	98
23	24	25	26	27	103
30	31				105
<b>February</b>					
		1	2	3	108
6	7	8	9	10	113
13	14	15	16	17	118
20	21	22	23	24	123
27	28	29			126
<b>March</b>					
			1	2	128
5	6	7	8	9	133
12	13	14	15	16	138
19	20	21	22	23	
26	27	28	29	30	143
<b>April</b>					
2	3	4	5	6	147
9	10	11	12	13	151
16	17	18	19	20	156
23	24	25	26	27	161
30					162
<b>May</b>					
	1	2	3	4	166
7	8	9	10	11	171
14	15	16	17	18	176
21	22	23	24	25	180
28	29	30	31		
<b>June</b>					
				1	
4	5	6	7	8	
11	12	13	14	15	

**180 Day Calendar**

**Date Events**

Aug 4 Registration  
 Aug 10,11 New Staff Begin  
 Aug 12,15,16 All Teachers Begin  
 Aug 17 Begin 1<sup>st</sup> Qtr, 1<sup>st</sup> Sem

Sept 5 Labor Day (No School)

Sept 19 & 22 P/T Conf (2 hr early dis)  
 Sept 23 No School

Oct 14 End 1<sup>st</sup> Qtr. (42 days)  
 Oct 17 Begin 2<sup>nd</sup> Qtr.

Oct 31-Nov 4 ITBS/ITED Testing (grades 3-11)

Nov 24-25 Thanksgiving Holiday (No School)

Dec 16 End 2<sup>nd</sup> Qtr. (43 days)  
 Dec 16 End 1<sup>st</sup> Semester (85 days)  
 Dec 19-Jan 3 Winter Break (No School)

Jan 3 No School -Professional Develop.  
 Jan 4 Begin 3<sup>rd</sup> Qtr, 2<sup>nd</sup> Semester

Feb 13 & 16 P/T Conf (2 hr early release)  
 Feb 17 No School

Mar 9 End 3<sup>rd</sup> Qtr (47 days)  
 Mar 19-23 Spring Break (No School)

Apr 6 Good Friday (No School)  
 Apr 9 No School (Snow Make Up Day)

May 20 Graduation (?)  
 May 24 End 4<sup>th</sup> Qtr. (48 days)  
 May 24 End 2<sup>nd</sup> Semester (95 days)  
 May 28 Memorial Day

UTILITY COMPARISON

08 YEAR

AVG TEMP – 21 degrees

09 YEAR

AVG TEMP – 13 degrees

10 YEAR

AVG TEMP – 23 degrees

GAS

\$26,851.16

GAS

\$20,754.99

GAS

\$13,359.49

ELECTRIC

\$18,441.25

ELECTRIC

\$15,392.35

ELECTRIC

\$13,743.91

WATER

\$983.40

WATER

\$1054.10

WATER

\$889.90

GARBAGE

\$2384.00

GARBAGE

\$2348.00

GARBAGE

\$2198.00

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**TOTALS**

\$48,659.81

\$39,549.44

\$30,191.30

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\$48,659.81 (08 YEAR)

\$48,659.81 (08 YEAR)

-\$39,549.44 (09 YEAR)

-\$30,191.80 (10 YEAR)

**SAVINGS**

**SAVINGS**

**\$9110.37**

**\$18,468.51**

Item 6.2.3 Open Enrollment Review and Consideration  
of Applications for 2011 – 2012

[Board Goals Reference: District Goal for Fiscal Health: Build on and enhance steps to gain greater financial health in the school district.]

**BACKGROUND INFORMATION:** The deadline for families to request open enrollment is March 1 for grade 1 to 12 and September 1, 2011 for those entering kindergarten. This evening Terry will present applications representing four (4) students who have requested to attend Red Oak schools for the 2011 – 2012 school year.

On Monday, February 21, Board President Lee Fellers and Open Enrolled Patron Matt Perkins participated in an early morning radio program to discuss open enrollment - the why, the who, and the what. It was a most informative program shedding light on the impact of open enrollment decisions and the impact on schools.

Enclosed is some open enrollment information collected by Business Manager Shirley Maxwell and used by Lee in his program last Monday.

Please allow Terry a few minutes to present the open enrollment requests and to provide recommendations to the board. The applications will be placed on the board table.

**SUGGESTED BOARD ACTION:** (to be provided)

**October 1, 2009 Open enrolled out**

Essex	5
Fremont-Mills	4
Griswold	6
Lewis Central	1
Malvern	7
Nishna Valley	11
Stanton	45
TOTAL	79

**Open enrolled in**

Essex	9
Stanton	5
Nishna Valley	6
Villisca	1
Griswold	10
Malvern	3
Clearfield	2
TOTAL	36

Cost that follows student each student = \$5,546

**October 1, 2010 Open enrolled out**

Essex	6
Fremont Mills	4
Griswold	3
Lewis Central	1
Malvern	5
Nishna Valley	8
Stanton	40
Treynor	1
TOTAL	68

**Open enrolled in**

Essex	8
Stanton	7
Nishna Valley	10 4 of these are home schooled dual enrolled
Villisca	2
Griswold	10
Malvern	1
TOTAL	38

Cost that follows each student = \$5,768

Item 6.2.4 Business Manager's Monthly Reports – Shirley Maxwell

**[Board Goals Reference: District Goal for Fiscal Health: Build on and enhance steps to gain greater financial health in the school district.]**

**BACKGROUND INFORMATION:** Enclosed are several reports typically provided by Shirley as she tracks district income and expenditures. She will need a few minutes to review these.

Also included is a statement from the Jester Insurance Services Company. The district has received a dividend check in the amount of \$16,667.97. Referenced in the letter is an annual report that is available if you would like to read it. Please make this request to Shirley this evening.

**SUGGESTED BOARD ACTION:** It is recommended the Directors approve the business reports as presented.

January 2010 RECONCILIATIONS

	GENERAL FUND	AMERICAN RECOVERY ACT (STIMULUS)	MANAGEMENT	PHYSICAL PLANT AND EQUIPMENT LEVY	DEBT SERVICE	CAPITAL PROJECTS
Beg. Balance	\$831,838.26	\$105,276.00	\$218,396.70	\$1,039,865.66	\$0.00	\$1,162,093.67
Revenue	\$980,135.70	\$0.00	\$8,672.00	\$2,686.44	\$0.00	\$59,131.22
Expenditure	\$1,018,697.11	\$0.00	\$215,593.11	\$1,770.00	\$0.00	\$0.00
Balance	\$793,276.85	\$105,276.00	\$11,475.59	\$1,040,782.10	\$0.00	\$1,221,224.89
	\$898,552.85					\$1,221,224.89

Checking Account .75%	Checking Account	\$3,254,218.52
	Outstanding Checks	\$82,183.09
		\$3,172,035.43

	ACTIVITY FUND	ENTERPRISE	NUTRITION FUND	FLEX FUND
Beg. Balance	\$218,607.18	\$12,947.51	\$321,284.57	\$11,822.96
Revenue	\$11,388.47	\$646.16	\$85,926.98	\$3,985.83
Expenditure	\$10,026.53	\$297.19	\$35,669.24	\$301.52
Balance	\$219,969.12	\$13,296.48	\$371,542.31	\$15,507.27

Checking Account .75%	\$241,477.94	\$381,297.45
Outstanding cks	\$8,214.34	\$9,728.14
Book Balance	\$233,263.60	\$371,569.31
	\$2.00 Bank deposit error	\$27.00 Bank coding error
	\$233,265.60	\$371,542.31

All money has been repaid to ISCAP



RED OAK COMMUNITY SCHOOL DISTRICT  
EXPENDITURES/EXPENSES TO CERTIFIED BUDGET COMPARISON  
January 2011

	GENERAL	MGMNT	PPEL	DEBT SERVICE	CAPITAL PROJECTS	ACTIVITY FUND	ENTERPRISE	NUTRTION	TOTAL USED	PUB BUDGET	% OF BUDGET	Amt left
INSTRUCTION	7,101,951.00	258,262.00				148,343.00			7,508,556.00	10,174,770.00	73.80%	2,666,214.00
SUPPORT SERVICES	3,078,353.00	98,442.00	374,668.00					569.62	3,552,032.62	4,259,217.00	83.40%	707,184.38
NON-INSTRUCTION		1,632.00					4,148.21	405,100.17	410,880.38	1,018,614.00	40.34%	607,733.62
FACILITIES ACQ & CONST			40,105.00						40,105.00	1,511,432.00	2.65%	1,471,327.00
DEBT SERVICE				375,629.00					375,629.00	805,763.00	46.62%	430,134.00
AEA FLOW THROUGH									0.00	533,152.00	0.00%	533,152.00
OPERATING TRANSFERS			370,541.00							805,763.00	0.00%	
TOTAL	10,180,304.00	358,336.00	785,314.00	375,629.00	0.00	148,343.00	4,148.21	405,669.79	11,887,203.00	19,108,711.00	62.21%	
PUBLISHED BUDGET	13,582,051.00	469,217.00	1,305,469.00	805,763.00	1,456,726.00	470,871.00	17,754.00	1,000,860.00	19,108,711.00			
% USED	74.95%	76.37%	60.16%	46.62%	0.00%	31.50%	23.36%	40.53%				

	General Fund	Management	PPEL	Debt Service	Capital Projects	Activity Fund	Enterprise	Nutrition
Estimated Revenue	13,277,800.00	471,100.00	505,239.00	375,629.00	705,000.00	228,632.00	10,000.00	592,200.00
To date Expense	10,180,304.00	358,336.00	785,314.00	375,629.00	0.00	148,343.00	4,148.21	405,669.79
Remaining	3,097,496.00	112,764.00	-280,075.00	0.00	705,000.00	80,289.00	5,851.79	186,530.21
		Bus Lease	295,504.00					
			15,429.00					

Four Line Budget	Budget	Exp to Date	Balance	
Instruction	10,174,770.00	7,508,556.00	2,666,214.00	73.80%
Support Services	4,259,217.00	3,552,032.62	707,184.38	83.40%
Non Instr Progr	1,018,614.00	410,880.38	607,733.62	40.34%
Other Exp	2,850,347.00	415,734.00	2,434,613.00	14.59%
	18,302,948.00	11,887,203.00	6,415,745.00	

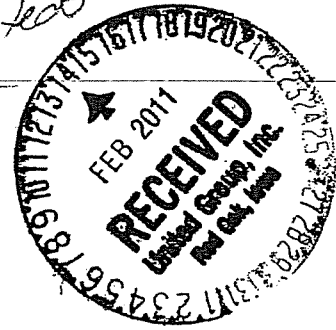


303 Watson Powell Jr. Way, Ste 300  
PO Box 4779  
Des Moines, IA 50305-4779

PHONE 515. 243. 2707  
FAX 515. 243. 6862

**COPY**

*The check for  
\$16,667.97  
is deposited*



## IOWA ASSOCIATION OF SCHOOL BOARDS

### Safety Group Insurance Program Instructions to Agents – February 2011

This year, for the first time, dividends and the Annual Report for the IASB Safety Group Insurance Program are being distributed through local agents. We have tried for years to get this accomplished so that it works just like the IAMU Program does for cities and utilities. We are enclosing the following items:

#### A. For delivery to the insured:

1. A dividend check payable to the school is enclosed and should be delivered to them immediately.
2. We are enclosing one copy of the 2010 Annual Report that should be delivered to the school district along with their check.
3. A prepaid business reply card is to be signed by a school official acknowledging they received the check. This card is to be mailed back to IASB to comply with proper audit procedures.

#### B. To be retained by agent:

1. Your copy of the 2010 Annual Report.

Item 6.2.5 Preliminary FY 12 Budget Planning and Authorization for  
the Budget Guarantee Provision – Shirley Maxwell and Terry Schmidt

[Board Goals Reference: District Goal for Fiscal Health: Build on and enhance steps to gain greater financial health in the school district.]

**BACKGROUND INFORMATION:** This evening finds the Business Manager and Superintendent readying the school budget for FY 12. It is the intent tonight to provide preliminary information to the Directors and review priorities and strategies for the most effective budget presentation on March 14<sup>th</sup>, 28<sup>th</sup>, and April 11<sup>th</sup> (public hearing).

On Wednesday of this week Shirley and Terry devoted most of the day to individual budget work with Finance Consultant Bob Longmuir. Bob's intricate knowledge of Red Oak CSD's finances is very helpful as budgeting decisions are made to assist the board in reaching its goals.

A few minutes allowed by the Directors will show:

- Effects of the anticipated "zero percent allowable growth"
- Effects of the budget guarantee and the need for a board adopted resolution:

*Board Resolution language for the budget guarantee in FY 2012*

*RESOLVED, that the Board of Directors of the Red Oak Community School District will levy property tax for fiscal year 2011-2012 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa.*

- Review of certified enrollment numbers that drive the budgeting process
- Review of the current tax levy as compared to other, select districts
- Review of anticipated labor costs for FY 12
- Other concerns raised by the business manager and/or superintendent

**SUGGESTED BOARD ACTION:** (to be determined)



FY 2012 Regular Program New Authority Report

Based on 0.0% Allowable Growth

Set allowable growth rate here: 0%

District	FY 2011					FY 2012					Change in Regular Program District Cost	Percent Change in RPDC
	Budget Enrollment	District Cost Per Pupil	Regular Program District Cost	Budget Guarantee	Regular Program District Cost w/Adjustment	Budget Enrollment	District Cost Per Pupil	Regular Program District Cost	Budget Guarantee	Regular Program District Cost w/Adjustment		
RED OAK	1,255.8	\$ 5,883	\$ 7,387,871	\$ 119,683	\$ 7,507,554	1,216.6	\$ 5,883	\$ 7,157,258	\$ 304,492	\$ 7,461,750	\$ (45,804)	-0.6%

0% Allowable Growth

\$ 7,461,750 - 2012 Regular Program District Cost w/adjustment

- 7,157,258 - 2012 Regular Program District Cost

\$ 304,492 - Budget Guarantee

\$ 7,461,750 - 2012 Regular Program District Cost w/adjustment

- 7,507,554 - 2011 Regular Program District Cost w/adjustment

(\$ 45,804) - Change in Regular Program District Cost

## Item 7.0 Reports

Each board meeting may have one or more reports from district staff; announcements of future meetings; or general announcements from organizations. Seldom will the information require formal board of director action. If formal action is needed on any item, a recommendation will be provided.

### 7.1 Administrative Reports

- **Green Hills AEA Meeting Information**

Enclosed are AEA minutes from the last meeting and an agenda for their next meeting. FYI

- **Professional Learning Communities Summit  
– Vice President Charla Schmid**

Please allow Charla to address the board to highlight her most recent trip with our teachers.

- **School Improvement Advisory Council**

Enclosed is the very general list of discussion topics used at the 2.22 SIAC meeting.

- **Other – (to be provided)**

### 7.2 Future Conferences, Workshops, Seminars

#### **IASB School Law Conference - save the date!**

The 2011 IASB School Law Conference will feature legal and policy issues arising out of technology and its use in school districts today. The conference will be Tues., May 3, at the Sheraton Hotel in West Des Moines. This year's conference will have topics including:

- employee and student conduct;
- paying for technology;
- policy issues of the one-to-one initiatives; and,
- lots more important information!

Next IASB Lobby Day coming up . . .

Item 7.0 – continued

The next Lobby Day is Tues., March 8, at 10 a.m. We'll meet in the Wallace Building auditorium for a briefing; then be at the Capitol by 11:30 or before. We recommend you contact your legislators before you come to arrange for them to meet with you for a few minutes or even lunch.

For more information and/or to register, go to:

**<http://www.ia-sb.org/EventsTraining.aspx?id+8410>**

The legislators do appreciate hearing from you in person.

**7.3 Other Announcements** – to be provided

**REGULAR MEETING OF THE  
GREEN HILLS AEA BOARD OF DIRECTORS**

MINUTES

Unofficial

January 25, 2011  
6:03 p.m.

Red Oak Regional Office  
212 E. Coolbaugh Street  
Red Oak, Iowa

Vice President Richard Schenck called the meeting to order at 6:03 p.m. Roll call revealed the following persons present and/or absent.

**Board Members Present:**

Board Members: Randy Brown, Nancy Coziahr, Marland Gammon, Ken Lee, Richard Schenck

Lane Plugge, Chief Administrator  
Linda Perdue, Board Secretary

**Board Members Absent:**

Ed Gambs, Karen Thomsen, Raymond Storm (arrived at 6:12 p.m.), Julie Wilken (arrived at 6:12 p.m.)

**AEA Staff Present:**

Sherry Huffman, Consultant  
Lori Kinyon, Director of Human Resources  
Emily Nelson, Director of Finance and Board Treasurer  
Ron Russell, Regional Administrator  
David VanHorn, Associate Administrator

**Approval of Agenda**

Lane Plugge announced that the Green Valley AEA 14 Audit Report will be deferred until February as the auditor could not make tonight's meeting. Mr. Brown moved approval of the January 25, 2011, Board agenda as amended; seconded by Ms. Coziahr. The motion carried on a unanimous voice vote.

**Approval of Minutes**

Mr. Lee moved approval of the December 21, 2010, regular meeting minutes; seconded by Mr. Brown. The motion carried on a unanimous voice vote.

**Hearing on Proposed 2011-12 Budget**

The 2011-12 budget was developed in accordance with the provisions of the Code of Iowa and the rules, regulations, and directives of the Department of Education. The estimated revenue, expenditures and notice of this hearing have been properly advertised in official county newspapers in each county located fully in Green Hills AEA. Proofs of publications are on file in the office of the board secretary. At 6:05 p.m., a public hearing on the proposed 2011-12 budget was conducted. Ms. Nelson, Director of Finance, presented the proposed 2011-12 Budget. (Board members Wilken and Storm arrived at 6:12 p.m.) There was no one present from the public who wished to make a formal statement. The hearing concluded at 6:20 p.m.

Mr. Gammon moved approval of the 2011-12 budget projecting total resources and requirements of \$39,430,839. This includes General Fund amount of \$38,622,978; Special Education Instruction amount of \$257,000; Juvenile Home Instruction amount of \$531,400 and Proprietary Fund amount of \$19,461 for submission to the State Board of Education. The motion was seconded by Mr. Lee. Roll call vote:

Yes: Storm, Wilken, Lee, Gammon, Brown, Coziahr, Schenck  
No: None  
Absent: Gambs, Thomsen

The motion carried.

### **Open Forum**

There were no comments from the public in attendance.

### **Annual Progress Reports for Green Valley AEA 14 and Loess Hills AEA 13**

By February 1, 2011, the Agency must submit to the Department of Education an Annual Progress Report (APR) concerning the Agency's Comprehensive Improvement Plan. Since the APR is for 2009-10, two APRs will be submitted—one for Green Valley and one for Loess Hills. The APRs must be approved by the Board to be certified by the Department. Data from these reports is used for continuous improvement activities within the Agency. Ron Russell, Regional Administrator, and Sherry Huffman, Consultant, presented both the Green Valley and the Loess Hills APRs for board consideration.

Mr. Lee moved approval of the Loess Hills AEA 13's Annual Progress Report; seconded by Ms. Wilken. The motion carried on a unanimous voice vote.

Mr. Storm moved approval of the Green Valley AEA 14's Annual Progress Report; seconded by Ms. Coziahr. The motion carried on a unanimous voice vote.

### **Financial Reports**

Mr. Storm reported that he had reviewed the bills and that all questions were addressed satisfactorily. Mr. Storm moved approval/acceptance of the following:

- a. Approval of the Anticipated Cash Flow Chart through January 25, 2011.
- b. Acceptance of the General Fund Financial Report for December 2010, indicating a beginning balance on December 1, 2010, of \$3,495,265.94, receipts of \$3,057,767.53, disbursements of \$3,597,277.04, and an ending balance on December 31, 2010, of \$2,955,756.43\*.  
  
\*The General Fund Balance includes \$532,842.17 of stimulus funds which are not considered part of available cash until expenditure. Available cash in the General Fund is \$2,422,914.26.
- c. Acceptance of the Activity and Fiduciary Funds Financial Report for December 2010, indicating a beginning balance on December 1, 2010, of \$279,322.87, receipts of \$437.45, disbursements of \$45,509.58, and an ending balance on December 31, 2010, of \$234,250.74.
- d. Acceptance of the December 31, 2010, quarterly budget status report reflecting total commitments against the budget of \$12,884,745.95, and total revenue received of \$12,155,532.64.
- e. Approval for payment of bills in the amount of \$417,264.83, expense accounts of \$52,420.83, activity-fiduciary fund warrants of \$45,509.58, and operating fund manual warrants of \$28,496.82.
- f. Acceptance of the December 31, 2010, Investment Report balance of \$2,119,847.70 in the General Fund.

Mr. Gammon seconded the motion. Roll call vote:



Yes: Storm, Wilken, Lee, Gammon, Brown, Coziahr, Schenck  
No: None  
Absent: Gambs, Thomsen

The motion carried.

Mr. Gammon volunteered to review bills for the February Board meeting.

**Personnel Matters**

Lori Kinyon, Director of Human Resources, presented the personnel items.

Ms. Coziahr moved approval/acceptance of the following personnel matters; seconded by Mr. Brown. Motion carried on a unanimous voice vote.

**New Classified Staff**

Amy Abler, Service Coordinator, 120 days for the 2010/2011 school year – Hourly Salary: \$12.40

**Resignation of Classified Staff**

Courtney Nohr, School Based Interventionist, effective February 1, 2011

Lynne Porter, Prevention Specialist, effective January 17, 2011, with two weeks severance pay

**Resignation of Certified Staff**

Jan McKay, Speech-Language Pathologist effective the end of the 2010/2011 school year

Lois Russell, Special Education Consultant effective the end of the 2010/2011 school year

**Certified Staff Extended Days**

Hilary Brummer, Speech-Language Pathologist, one half day January 12, 2011 for orientation to AHST for employee on leave – Per Diem: \$233.71

Diane Crouch, Speech-Language Pathologist, six days November 5, 12, 19, December 3, 10, and 17, 2010 for speech services at Crescent and Bloomer – Per Diem: \$306.19

Debra Johnson, School Improvement Consultant, one day January 4, 2011 for State Lead Team – Iowa Core – Per Diem: \$313.68

Jane King, School Psychologist, one day December 20, 2010 to cover case load for employee on leave – Per Diem: \$230.72

Diane Konfrst, Speech-Language Pathologist, three days December 10, 17, 2010 and January 7, 2011 for Speech-Language Pathology support in West Region – Per Diem: \$283.15

Pamela McCampbell, Speech-Language Pathologist, one day September 30, 2010 for John Maag Managing Behavior Workshop Teacher Quality Day – Per Diem: \$317.72

Carma McLaren, Talented and Gifted Consultant, 2 days September 23 and November 4, 2010 for Teacher Quality Day 5 Mentoring and Day 3 Mentoring Make-up – Per Diem: \$298.70

Cindy Menendez, School Improvement Consultant, one day January 8, 2011 for travel home from San Diego – school visit – Per Diem: \$306.19

**Employee paid for Mentor Duties for the 2010/2011 School Year**

Pam Sargent, Administrative Secretary (2 days) - \$306.08

**Employees receiving \$500 for Mentoring and Induction Program:**

Amanda Arkfeld	Jane King	Lois Russell
Mary Carstens	Maureen Lonsdale	Deb Schwiesow
Jennifer Christensen	Leslie McCaslin	Sandi Sickels
Diane Crouch	Carma McLaren	Julie Williams
Colleen Dupuis	Nancy Ponec	Kim Wise
Judy Kay	Renee Prochaska-Keenan	Joan Wood
Kristine Kelly	Todd Reznicek	

**Contracted Staff**

**Becky Berg received the following stipend:**

\$2,100 for teaching Early Childhood Para Educator Training course August 25 through November 30, 2010

**Cindy Burchett received the following stipend:**

\$150 for instructing Human Relations Independent Study course on December 20, 2010

**Certified Staff Vacancies**

Occupational Therapist (1.0 FTE) (on hold)

School Psychologist/Special Education Consultant (.5 FTE) Missouri Valley (1 FTE) Osceola for 2011/2012 school year

Speech-Language Pathologist (6.0 FTE) Atlantic, Creston, Harlan, Missouri Valley, Osceola, Peterson for the 2011/2012 school year

**Classified Staff Vacancies**

Prevention Specialist (.5 FTE) Glenwood (on hold)

School Based Interventionist (1 FTE) Peterson

**Approval of Agreements, Contracts and Grant Award Letter of Agreement**

Dr. Plugge presented the following for board approval:

a. Iowa West Foundation Grant Award Letter of Agreement

The Agency has received the Iowa West Foundation Grant Award Letter of Agreement for the operation of the Summer 2011 Leadership Academies for middle school students. This Letter of Agreement details the conditions and uses of the \$75,000, 1:1 matching funds (50% Iowa West and 50% local schools). The Agency will serve as the fiscal agent for the grant.

b. Contract with Harrison, Monona, Shelby Decategorization Board

The Taylor, Page, Fremont Empowerment area and the Shelby, Harrison and Monona Empowerment area are providing funding, not to exceed \$46,000, in collaboration with Green Hills AEA for all schools within these counties to attend Why Try training in February and March 2011. Why Try is a K-12 program that addresses dropout prevention and bullying prevention in schools. Participants will attend two days of training, and participating districts will receive the Why Try training kits to be used with students in these school districts.

c. Iowa Online Professional Development Model 28E Agreement

The purpose of this Agreement among the AEAs is to provide a framework for the cooperative action among the AEAs for the sharing of applicable resources and services, including, but not limited to, programming, development, clerical and administrative services, to meet certain professional development needs of the AEAs and their respective constituents in a more economic and efficient manner than if the AEAs had developed, marketed and utilized the System, Programs and Resources independently. This agreement is effective until June 30, 2014.

- d. Name Change on Marian Godwin, D/B/A Assessment Solutions for Education Agreement  
The Agency has a contract with Marian Godwin, D/B/A Assessment Solutions for Education for the 2010/11 fiscal year. Ms. Godwin has incorporated her business, and the name has changed to Assessment Solutions for Education, Inc. This agreement is to recognize that change. No other terms are affected.

Mr. Gammon moved to approve the agreements, contracts and grant award letter of agreement. The motion was seconded by Mr. Storm and carried on a unanimous voice vote.

#### **Administrative Reports**

- a. Administrative Reports  
Dr. Plugge provided a legislative update on HF 45 and related legislative items. Dr. Plugge indicated that he plans to attend the legislative coffee in Council Bluffs on Saturday, January 29. He also reported that the Green Hills AEA Superintendents have scheduled a legislative retreat in Des Moines on February 2-3, and will meet with local legislators at 7 a.m. on February 3. Dr. Plugge also will be attending the City Superintendents meeting on January 30 and 31 in Des Moines.

David VanHorn provided an update on the GHAEA Accreditation process. The first session with the Department of Education is scheduled for February 8, from 9 a.m. to noon.

Dr. VanHorn also reported on a meeting with Max Phillips (CEO of Quest and State DE Board Member) that he, Dr. Plugge, and Superintendents Pam Vogel, Joe Drake, and Gregg Cruickshank attended. Discussion was around 1:1 computer technology, collaboration with business, and vision for technology in education. This meeting resulted from a meeting of the 1:1 computer superintendent advisory committee. The 1:1 computer advisory committee will meet again next week and will continue the discussion surrounding these issues.

Dr. Plugge and Dr. VanHorn provided a brief report on the AEA Task Force.

- b. Board Reports  
No Board reports were provided.

#### **Time and Place of Next Meeting**

The next regular meeting of the Board of Directors of the Green Hills AEA will be held on February 22, 2011, at the Red Oak Regional Office, 212 E. Coolbaugh Street, in Red Oak.

#### **Adjournment**

Mr. Schenck announced that following adjournment the Board will meet as provided in Iowa Code Section 20.17(3) for a collective bargaining strategy session.

With no further business, Mr. Schenck declared the meeting adjourned at 7:27 p.m.

Linda Perdue  
Board Secretary

Richard Schenck  
Board Vice President

## News Release

February 16, 2011

TO: Green Hills AEA Board of Directors, News Media and Interested Parties  
FROM: Linda Perdue, Secretary to the Board  
RE: Notice of the Regular Meeting of the Board of Directors of Green Hills AEA

The Board of Directors of the Green Hills AEA will hold their regular monthly meeting on Tuesday, February 22, 2011, at 6 p.m., at the Red Oak Regional Office, 212 E. Coolbaugh Street, Red Oak, Iowa. Detailed materials concerning the meeting may be examined in the office of the Board Secretary after February 16, 2011. The tentative agenda for the regular meeting will include:

1. Call to Order and Roll Call
2. Introduction of Guests and Distribution of Materials
3. Approval of Agenda
4. Approval of Minutes
5. Open Forum
6. Green Valley AEA 14 Audit Report – June 30, 2010
7. Agency Presentation – Behavior Team
8. Financial Reports
9. Personnel Matters
10. Approval of Agreements and Contracts
11. Appointment of Green Hills AEA Board Advisory Group
12. Board Policy for First Reading
13. Equal Employment Opportunity/Affirmative Action Plan and Appointment of Equity Officer/Affirmative Action Coordinator
14. Appointment of Green Hills AEA Board Member to the Iowa Association for Educational Purchasing (IAEP) Board of Directors
15. Administrative Reports
  - a. Administrative Reports
  - b. Board Reports
  - c. AEA Board of Directors Conference, April 7-8, 2011, in Des Moines
  - d. Other
16. Other Business
17. Time and Place of Next Meeting
18. Collective Bargaining Strategy Session

The Board may recess for a strategy session of a public employer concerning employees covered by a collective bargaining agreement as provided in Section 20.17(3) of the Code of Iowa.
19. Administrator's Evaluation

An executive session will be conducted in accordance with Section 21.5(1)(i) of the Open Meetings Law for the purpose of evaluating the Chief Administrator.
20. Adjournment

This notice is given pursuant to Iowa Code Chapter 21 and the rules of this governmental body.



## ***Red Oak Community School District***

***904 Broad Street  
Red Oak, Iowa 51566  
(712) 623-6600***

**2.22.2011**

**To:** School Improvement Advisory Committee (SIAC)  
**From:** Terry L. Schmidt, Superintendent of Schools  
**Subject:** Second Meeting of the 2010 - 2011 School Year

Advisory Committee Membership:

The Red Oak School Improvement Advisory Committee (SIAC) will meet for its second meeting of the school year on **Tuesday, February 22 at 6:30 pm**. The meeting location will be at the Sue Wagaman Board Room, the Webster Building, 904 Broad Street in Red Oak.

Tuesday's meeting will be more than a 'sit and get'. Our goal is to actively involve you in learning/sharing with each of our District's Action Teams (something new this year!). The evening's agenda will be:

- ★ Board of Directors vision and mission update
- ★ Refresh the definition and implication: Schools in Need of Assistance
- ★ Five Year Accreditation of District Schools – SIAC Role
- ★ Red Oak Curriculum Council – The ROCC
- ★ Interact with the District Action Teams
- ★ Wrap-up and Adjournment

If you have any questions, do not hesitate to contact me at 623.6600 or by email at [schmidtt@roschools.com](mailto:schmidtt@roschools.com) . Please contact Webster Office Member Rita Leinen ([leinenr@roschools.com](mailto:leinenr@roschools.com)) with your attendance plans.

Sincerely,

A handwritten signature in black ink that reads "Terry L. Schmidt". The signature is written in a cursive style with a long horizontal line extending from the start of the name.