

## ***RedOakCommunitySchool District***

***904 Broad Street***

***Red Oak, Iowa 51566***

***www.redoakschooldistrict.com***

### **Regular Board of Directors Meeting**

Meeting Location: Sue Wagaman Board Room  
Webster Building

Monday, April 11, 2011 – 6:00 pm

***Public Hearing: Red Oak School Budget for 2011 – 2012, 6:15 pm***

***Public Hearing: Red Oak School Calendar for 2011 – 2012, 6:30 pm***

#### **- Agenda -**

1.0 Call to Order – Board of Directors President Lee Fellers

2.0 Roll Call – Board of Directors Secretary Shirley Maxwell

3.0 Approval of the Agenda – President Lee Fellers

4.0 Communications

4.1 Good News and Affirmations from Red Oak Schools

- Mrs. Laura Horn and the 2011 State Performers
- Mrs. Shelley Becker, Business Education Instructor/Girls' Basketball Coach and Junior Student Jesse Hemphill, E. Wayne Cooley "You Can" Award
- Ninth Annual Governor's Scholar Recognition – Award Winner Matt Goracke

4.2 Visitors and Presentations

- Presentation: Principal Barb Sims and Grade Four Instructors – Proposal for Springbrook Education Center Trip

4.3 Correspondence

5.0 Consent Agenda

5.1 Review and Approval of Minutes from March 28, 2011.

5.2 Review and Approval of Monthly Business Reports

5.3 Personnel Considerations

Red Oak Community School District Board of Directors  
4.11.2011

6.0 General Business for the Board of Directors

6.1 Old Business – none

6.2 New Business

6.2.1 Public Hearing: School Budget for 2011 – 2012, 6:15 pm.

6.2.2 Public Hearing: School Calendar for 2011 – 2012, 6:30 pm

6.2.3 Red Oak Curriculum Council Progress Report – Curriculum Director Barb Sims

6.2.4 Schools in Need of Assistance Progress Report

– Principals Nate Perrien and Barb Sims

6.2.5 Red Oak High School Block Scheduling Study and Update – Principal Jedd Sherman and Staff

6.2.6 School District Computer 1:1 Initiative – Technology Director Bob Deter

6.2.7 Personnel Update: Vacancies, Resignations, Recommendations – Terry Schmidt

6.2.8 School Budget Expenditure Reduction Plans and Revenue Enhancements for FY 12

6.2.9 School Policies Review and Updates, Section 100

– Directors Elizabeth Dilley and Warren Hayes

6.2.10 Employee Manual Update – Terry Schmidt

7.0 Reports

7.1 Administrative

7.2 Future Conferences, Workshops, Seminars

7.3 Other Announcements

8.0 Next Board of Directors Meeting:           Monday, April 25, 2011 – 6:00 pm  
Sue Wagaman Board Room  
Webster Building

9.0 Adjournment

*Note: At the close of the regular meeting, if time permits, there will be a brief exempt session to discuss with the superintendent items affecting contract negotiations with the Red Oak Education Association and the Red Oak Support Staff Association*

## Item 4.0 Communications

### 4.1 Good News and Affirmations from Red Oak Schools

- **Mrs. Laura Horn and the 2011 State Performers**

The Red Oak High School Speech Program has experienced a great amount of success this school year due in no small part to the efforts of **Coach Laura Horn**. This evening please acknowledge Mrs. Horn and her State Performers:

- ★ **Kelsey Myers**
- ★ **Katherine Jardon**
- ★ **Sarah Hayes**
- ★ **Ellen Fellers**
- ★ **Stephanie Parris**

- **Mrs. Shelley Becker, Business Education Instructor/Girls' Basketball Coach and Junior Student Jesse Hemphill, E. Wayne Cooley "You Can" Award**

Thank you Coach Becker for your efforts and the efforts to improve Red Oak through service and volunteerism! The Coach and Team were recognized as part of the Iowa Hall of Pride for community service. The team spent three different Saturday afternoons working the Christmas Holiday matinee's that were a special movie sponsored by local businesses for the young people of the Red Oak Community. Part of the recognition included a check for \$500.

**Junior Student Jesse Hemphill** was given the E. Wayne Cooley "You Can" Award. Congratulations Jesse!

"You Can" illustrates the qualities of determination, character and the values of Pursuing Victory With Honor. These are attributes Mr. Cooley and the Iowa Girls' Coaches Association are proud to represent.

#### **ATHLETE AWARD:**

**PURPOSE:** To recognize inspirational Iowa Girl athletes. All nominated athletes receive a certificate.

**CRITERIA:** The athlete must show the elements of good character (trustworthiness, respect, responsibility, fairness, caring and citizenship).

Any athlete who influenced their team in a positive manner while demonstrating great character, overcoming great odds or sacrifice is eligible. This is especially for the athlete that is not chosen all-conference, but is just as valuable to the team.

**Jessie Hemphill** was diagnosed with a brain tumor last summer, after suffering a grand mall seizure at a basketball team camp. She had it removed in August. She fought her way back to be able to play with her team by November. Though her doctors told her that she would have to wear a protective helmet before she would be allowed to play, Jessie accepted it and was truly an inspiration to her teammates as well as her coaches.

- **Ninth Annual Governor's Scholar Recognition – Award Winner Matt Goracke**

Senior Student Matt Goracke has been nominated and selected as a State of Iowa Governor's Scholar. This program is a joint effort between the Athletic Association, its title sponsor Iowa Farm Bureau and the Governor's Office of the State of Iowa. The Governor's Scholar Recognition Ceremony will be held Sunday, May 1, 2011, Hy-Vee Hall at the Iowa Events Center in Des Moines. The ceremony will consist of several speakers including The Honorable Terry Branstad and Molly Boyle, the 2011 Iowa Teacher of the Year from Waukee. Congratulations Matt!

#### **4.2 Visitors and Presentations**

Presentation: Principal Barb Sims and Grade Four Instructors – Proposal for Springbrook Education Center Trip

Please welcome Washington Staff to tonight's meeting to offer their proposal and receive your permission to participate in an overnight educational trip to Springbrook.

#### **4.3 Correspondence**

**(to be provided as needed)**

## Item 5.0 Consent Agenda

**BACKGROUND INFORMATION:** The following items are presented for approval in one formal motion. Should any director have a question or would like for an item to be placed on the regular discussion agenda, please notify Board Secretary Shirley Maxwell in advance of the meeting.

Enclosed are reference pages for:

### **5.1 Review and Approval of the Minutes from March 28, 2011**

The minutes are enclosed for your review. Unless there are suggested changes, they are submitted for approval by Board Secretary Shirley Maxwell.

### **5.2 Review and Approval of the Monthly Business Reports**

A limited number of payment vouchers are ready for approval. There could be some last minute bills for payment placed at the table prior to the meeting. Business Manager Shirley Maxwell is available to answer any questions concerning the expenditures.

### **5.3 Personnel Considerations**

This evening the following personnel resignations are submitted for your approval:

Deb Drey, ROMS 8<sup>th</sup> grade volleyball coach  
Mary Jo Piller, ROMS 7<sup>th</sup> grade volleyball coach  
Hayley Perkins, ROMS Student Council Adviser

It is recommended the Directors approve these recommendations

**SUGGESTED BOARD ACTION:** It is recommended the board of directors approve the following consent agenda items:

- Minutes from March 28, 2011
- Monthly business reports as presented
- Resignation letters for supplemental coaching assignments as presented

***Red Oak Community School District***

**Regular Board of Directors Meeting**

Meeting Location: Sue Wagaman Board Room, Webster Building, Red Oak, Iowa  
Monday, March 28, 2011

This regular board meeting of the Board of Directors of the Red Oak Community School District was called to order by Vice-President Charla Schmid at 7:00 p.m.

**PRESENT: Directors:** Charla Schmid, Paul Griffen, Elizabeth Dilley, Terry Schmidt, Superintendent, & Shirley Maxwell, Board Secretary

**APPROVAL OF THE AGENDA**

Director Griffen moved, Director Dilley seconded to approve the agenda. The motion carried unanimously.

President Lee Fellers joined the meeting at 7:15 p.m.

**CONSENT AGENDA**

Director Schmid moved, seconded by Director Griffen to approve the consent agenda as presented. The motion carried unanimously.

- Approval of Minutes from March 14, 2011
- Approval of Monthly Business Reports
- Accept resignation of Darrell Berry as assistant volleyball coach
- Approval of an educational services agreement with Clarinda Community School District

**MAINTENANCE & OPERATIONS REPORT**

Maintenance and Operations Director Pete Wemhoff gave an overview of detailed needs/costs of the district's facilities and operations. Director Wemhoff's report was deferred to the subcommittee for facilities and operations. The requests and items will return to the board table on April 25<sup>th</sup>.

**TRANSPORTATION REPORT**

Transportation Director Carlos Guerra reviewed the improvements made with the new bus fleet in the past year and presented an overview of the small vehicle fleet and identified needs. The report from Director Guerra was deferred to the subcommittee for facilities and operations; requests and suggested equipment plans will return to the board table on April 25<sup>th</sup>.

**FOOD SERVICE REPORT**

Food Service Director Sharon Foote reported on the national school lunch report audit, the summer food program, and the fresh fruit and vegetable program for the 2011-2012 school year. Information was also shared concerning personnel costs compared to other school districts in the area. Director Dilley moved and Director Schmid seconded to approve the summer food program making hot lunches available at no cost to any student that participates, plus offering meals to adults for \$2.50. The motion carried unanimously.

**E-RATE PROGRAM PROPOSAL, BANDWIDTH STUDY**

Director of Technology Bob Deter and E-Rate Clerk Jeanice Lester presented the annual E-Rate Program, which is a discounted telecommunications service. Director Griffen moved and Director Dilley seconded to approve the E-Rate Program for fiscal year 2012 as presented and to approve a long-term contract with Mediacom for all bundled and discounted services. The motion carried unanimously.

### **MEDICAID REIMBURSEMENT PROGRAM**

Medicaid Reimbursement Program Processor Deb Drey updated the Directors on the Medicaid reimbursement program. A summary was presented to the board since 2007-2008 forward to the 2010-2011 school year showing the revenues, expenses, and net income from the Medicaid program.

### **AUDIT CONTRACT REVIEW**

Business Manager Shirley Maxwell provided a report showing that all budget hearing documents have been published for the next fiscal year; contract proposals have been extended for the next cycle of school audit reports. Bids will be reviewed at the April 25<sup>th</sup> meeting.

### **FIXED ASSETS**

Business Manager Shirley Maxwell reviewed the fixed asset inventory control programs, and upon the Business Manager's recommendation, Director Dilley moved and Director Schmid seconded to approve the proposal from Asset Works for the Fixed Assets Control and Program Management. The motion carried unanimously.

### **PERSONNEL PROGRAM**

The Directors reviewed the job description for Assistant Principal/Director of Activities with no changes made. The Board also received a working draft for the Red Oak Employee Handbook planned for implementation on July 1<sup>st</sup>.

### **PERSONNEL CONSIDERATIONS**

Personnel considerations were reviewed by Superintendent Terry Schmidt and recruitment is underway for several positions including High School Assistant Principal, teachers in mathematics, social studies, language arts, and reading. Closing of applications will take place on April 8<sup>th</sup>.

### **ADJOURNMENT**

Director Schmid moved, Director Dilley seconded to adjourn the meeting at 9:45 p.m. The next Board of Directors meeting will be held on Monday, April 11, 2011 at 6:00 p.m., in the Sue Wagaman Board Room at the Webster Building. The motion carried unanimously.

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Lee Fellers, President

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Shirley Maxwell, Secretary

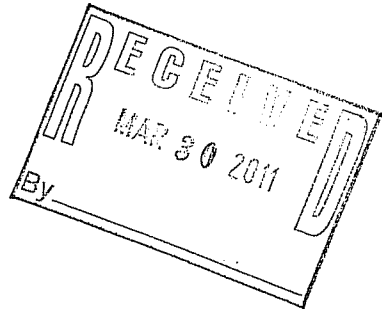
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<u>Account Number</u>	<u>Description</u>		<u>Amount</u>
<u>Checking</u>	1		
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FIRST BANKCARD	04042011	41.78	
10 0010 2510 000 0000 580	MEETING MEALS	41.78	
	Vendor Total:		41.78
IAAE	03282011	385.00	
10 0010 1000 300 4531 320	REG FEE	385.00	
	Vendor Total:		385.00
IOWA HIGH SCHOOL MUSIC ASSOC	1991	100.00	
10 3230 1000 110 0000 320	REG FEE	100.00	
IOWA HIGH SCHOOL MUSIC ASSOC	1999	75.00	
10 3230 1000 109 0000 612	ENTRY FEE	75.00	
	Vendor Total:		175.00
MEDICA COM	04012011	937.50	
10 0010 2236 000 0000 536	INTERNET CHARGES	937.50	
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MIDAMERICAN ENERGY	03222011	14,881.94	
10 1913 2600 000 0000 622	KWH 42900	2,839.42	
10 3900 2600 000 0000 622	KWH 23400	1,463.43	
10 3900 2600 000 0000 621	THERMS 1540	1,067.75	
10 0030 2600 000 0000 622	KWH 600	66.11	
10 2020 2600 000 0000 622	KWH 25200	1,680.13	
10 1913 2600 000 0000 622	KWH 1	2.53	
10 1914 2600 000 0000 622	KWH 17040	1,180.96	
10 3230 2600 000 0000 622	KWH 77100	3,931.09	
10 0030 2600 000 0000 621	THERMS 292	230.22	
10 0020 2600 000 0000 622	KWH 1	19.04	
10 1912 2600 000 0000 622	KWH 3825	337.38	
10 1912 2600 000 0000 621	THERMS 1666	1,169.45	
10 1911 2600 000 0000 622	KWH 6684	564.65	
10 0020 2600 000 0000 621	THERMS 437	329.78	
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SOCS/FES	INV001086	257.62	
10 0010 2236 000 0000 536	WEB SITE HOSTING	257.62	
	Vendor Total:		257.62
SOUTH CAROLINA EDUCATIONAL COMM.	146	649.00	
10 0010 2213 100 3376 320	REG FEES	649.00	
	Vendor Total:		649.00
THE ROSE	03282011	341.14	
10 1901 1000 100 8001 612	ADMISSION CHARGES	341.14	
	Vendor Total:		341.14



<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>
UNITED PARCEL SERVICE	000053702213 1	80.00	
10 2020 2410 000 0000 531	UPS CHARGES		20.00
10 1901 2410 000 0000 531	UPS CHARGES		20.00
10 1902 2410 000 0000 531	UPS CHARGES		20.00
10 3230 2410 000 0000 531	UPS CHARGES		20.00
	<b>Vendor Total:</b>		<b>80.00</b>
	<b>Fund Total:</b>		<b>17,748.98</b>
<b>Checking Account: 1 Fund: 22 MANAGEMENT FUND</b>			
SPECIALTY UNDERWRITERS LLC	SW2693-4	4,334.00	
22 0010 2310 000 0000 520	PREMIUM INSTALLMENT 4		4,334.00
	<b>Vendor Total:</b>		<b>4,334.00</b>
UNITED GROUP INC.	03042011	100.00	
22 0010 2310 000 0000 525	INSURANCE CHARGE		100.00
	<b>Vendor Total:</b>		<b>100.00</b>
	<b>Fund Total:</b>		<b>4,434.00</b>
	<b>Checking Account Total:</b>		<b>22,182.98</b>
<b>Checking 3</b>			
<b>Checking Account: 3 Fund: 21 STUDENT ACTIVITY FUND</b>			
CLARINDA COMMUNITY SCHOOLS	03282011	160.00	
21 0010 1400 920 6840 340	ENTRY FEE		80.00
21 0010 1400 920 6740 320	ENTRY FEE		80.00
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FIRST BANKCARD	04042011-1	247.50	
21 3230 1400 950 7410 618	AUTISM BRACELETS		247.50
	<b>Vendor Total:</b>		<b>247.50</b>
GLENWOOD COMMUNITY SCHOOLS	04042011	135.00	
21 0010 1400 920 6740 320	ENTRY FEE		135.00
	<b>Vendor Total:</b>		<b>135.00</b>
GRISWOLD COMMUNITY SCHOOLS	04012011	75.00	
21 0010 1400 920 6840 340	ENTRY FEE		75.00
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SHENANDOAH COMMUNITY SCHOOLS	03282011	75.00	
21 0010 1400 920 6740 320	ENTRY FEE		75.00
SHENANDOAH COMMUNITY SCHOOLS	04062011	75.00	
21 0010 1400 920 6840 340	ENTRY FEE		75.00
	<b>Vendor Total:</b>		<b>150.00</b>
SPORT PLAQUES	03282011	17.75	
21 0010 1400 920 6845 618	PLAQUE		17.75
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SWEENEY, BOB	03292011	300.00	

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<u>Account Number</u>	<u>Description</u>	<u>Amount</u>	
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		<b>Fund Total:</b>	<b>1,085.25</b>
		<b>Checking Account Total:</b>	<b>1,085.25</b>

COPY



March 30, 2011

Angie,

Please accept my resignation as the 8<sup>th</sup> grade volleyball coach. I have truly enjoyed my years of coaching Middle School student athletes. I look forward to the new challenge of coaching 9<sup>th</sup> grade student athletes.

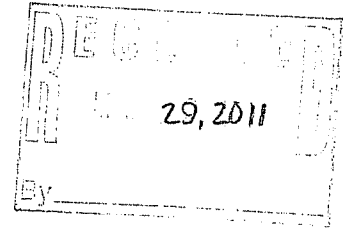
Thanks,

A handwritten signature in cursive script that reads "Deb Drey".

Deb Drey

Cc: Terry Schmidt

COPY



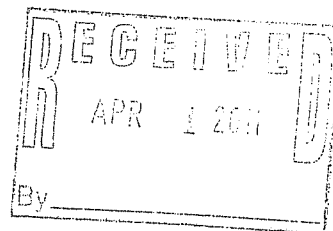
Mr. Schmidt,

I will be unable to coach 7th grade girls volleyball this coming fall and am submitting my resignation. I have notified Angie Spangenberg.

Because I will be a new grandma (twice) in August and have another daughter getting married in September, I will not have the time to coach. I have thoroughly enjoyed working with these wonderful young women and maybe could volunteer in the future.

Mary Jo Piller

COPY



Mr. Perrien,

I am sending you this letter to inform you that I will be resigning from Student Council Advisor, effective following the 2010-2011 school year.

Thank you,

Hayley Perkins

A handwritten signature in cursive script that reads "Hayley Perkins".

Item 6.2.1 Public Hearing: School Budget for 2011 – 2012, 6:15 p.m.

[Board Goal Reference: District Goal for Fiscal Health: Build on and enhance steps to gain greater financial health in the school district.]

**BACKGROUND INFORMATION:** This evening the Board President will convene the annual public hearing for the 2011 – 2012 school budget for the Red Oak Community School District. The purpose of the hearing is to receive questions, comments, and suggestions from citizens of the Red Oak Community School District.

The appropriate notifications to the public have occurred. School Business Manager Shirley Maxwell will give a quick overview providing an opportunity to answer questions from the governing body and importantly, to answer questions from the public.

Following an appropriate amount of time to answer questions from the district patrons, the Directors should consider the adoption of the budget plan presented.

Enclosed are the documents published in the newspaper.

**SUGGESTED BOARD ACTION:** (to be provided)

**NOTICE OF PUBLIC HEARING  
PROPOSED RED OAK SCHOOL BUDGET SUMMARY  
FISCAL YEAR 2011-2012**

Department of Management - Form S-PB-8

		Budget 2012	Re-est. 2011	Actual 2010	Avg % 10-12
Taxes Levied on Property	1	4,979,817	4,964,923	4,292,812	7.7%
Utility Replacement Excise Tax	2	238,818	237,696	225,381	2.9%
Income Surtaxes	3	906,899	381,852	381,781	54.1%
Tuition/Transportation Received	4	250,000	246,500	300,247	
Earnings on Investments	5	24,515	23,500	36,138	
Nutrition Program Sales	6	187,500	187,520	205,016	
Student Activities and Sales	7	243,000	243,000	242,838	
Other Revenues from Local Sources	8	1,188,400	1,201,483	1,019,533	
Revenue from Intermediary Sources	9	0	0	0	
State Foundation Aid	10	7,214,631	7,115,652	5,116,765	
Instructional Support State Aid	11	22,194	23,900	0	
Other State Sources	12	94,500	105,500	1,243,289	
ARRA Fiscal Stabilization (in formula)	13	0	131,050	590,298	
Title 1 Grants	14	281,500	335,269	274,904	
IDEA and Other Federal Sources	15	603,000	1,036,615	960,316	
Total Revenues	16	16,234,774	16,234,460	14,889,318	
General Long-Term Debt Proceeds	17	0	295,500	6,500,437	
Transfers In	18	839,880	801,027	815,069	
Proceeds of Fixed Asset Dispositions	19	1,500	6,300	16,473	
Total Revenues & Other Sources	20	17,076,154	17,337,287	22,221,297	
Beginning Fund Balance	21	1,934,901	2,337,855	2,007,289	
<b>Total Resources</b>	22	<b>19,011,055</b>	<b>19,675,142</b>	<b>24,228,586</b>	
<b>*Instruction</b>	23	<b>9,926,400</b>	<b>9,909,622</b>	<b>8,869,978</b>	<b>5.8%</b>
Student Support Services	24	385,000	365,000	424,490	
Instructional Staff Support Services	25	972,850	790,000	593,227	
General Administration	26	396,700	415,000	322,822	
School/Building Administration	27	750,000	700,000	673,347	
Business & Central Administration	28	220,000	215,000	171,851	
Plant Operation and Maintenance	29	1,550,000	1,555,000	1,090,627	
Student Transportation	30	904,500	828,100	388,818	
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<b>*Total Support Services (lines 24-31)</b>	31A	<b>5,179,050</b>	<b>4,868,100</b>	<b>3,665,182</b>	<b>18.9%</b>
<b>*Noninstructional Programs</b>	32	<b>639,700</b>	<b>620,000</b>	<b>602,094</b>	<b>3.1%</b>
Facilities Acquisition and Construction	33	400,000	200,000	105,304	
Debt Service	34	839,880	805,763	7,304,010	
AEA Support - Direct to AEA	35	524,807	530,993	529,094	
<b>*Total Other Expenditures (lines 33-35)</b>	35A	<b>1,764,687</b>	<b>1,536,756</b>	<b>7,938,408</b>	<b>-52.9%</b>
Total Expenditures	36	17,509,837	16,934,478	21,075,662	
Transfers Out	37	839,880	805,763	815,069	
Total Expenditures & Other Uses	38	18,349,717	17,740,241	21,890,731	
Ending Fund Balance	39	661,338	1,934,901	2,337,855	
<b>Total Requirements</b>	40	<b>19,011,055</b>	<b>19,675,142</b>	<b>24,228,586</b>	
Proposed Tax Rate (per \$1,000 taxable valuation)		16.92027			

Proposed Tax Rate (per \$1,000 taxable valuation)

Location of Public Hearing:

**Sue Wagaman Board Room, 904 Broad  
Street, Red Oak, Iowa**

Date of Hearing:

**04/11/11**

xx/xx/xx

Time of Hearing:

**6:15 p.m.**

The Board of Directors will conduct a public hearing on the proposed 2011/12 school budget at the above-noted location and time. At the hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the district secretary. A copy of the details will be furnished upon request.

# ADOPTED RED OAK SCHOOL BUDGET SUMMARY

District No. 5463

Department of Management - Form S-AB

		Budget 2012	Re-est. 2011	Actual 2010
Taxes Levied on Property	1	4,979,817	4,964,923	4,292,812
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Instructional Support State Aid	11	22,194	23,900	0
Other State Sources	12	94,500	105,500	1,243,289
ARRA Fiscal Stabilization (in formula)	13	0	131,050	590,298
Title I Grants	14	281,500	335,269	274,904
IDEA and Other Federal Sources	15	603,000	1,036,615	960,316
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Transfers Out	37	839,880	805,763	815,069
Total Expenditures & Other Uses	38	18,349,717	17,740,241	21,890,731
Ending Fund Balance	39	661,338	1,934,901	2,337,855
<b>Total Requirements</b>	<b>40</b>	<b>19,011,055</b>	<b>19,675,142</b>	<b>24,228,586</b>



**ADOPTION OF BUDGET AND TAXES  
JULY 1, 2011-JUNE 30, 2012**

Department of Management - Form S-TX

**RED OAK**

District Number 5463

**Total Special Program Funding**

Instructional Support (A&L line 10.5)	097	746,175
Educational Improvement (A&L line 11.3)	099	0
Voted Physical Plant & Equipment (A&L line 19.3)	105	422,543

**Special Program Income Surtax Rates**

Instructional Support (A&L line 10.15)	096	11
Educational Improvement (A&L line 11.4)	098	0
Voted Physical Plant & Equipment (A&L line 19.4)	104	8

**Utility Replacement and Property Taxes Adopted**

	Utility Replacement AND Property Tax Dollars	Levy Rate	Property Taxes Levied	Estimated Utility Replacement Dollars
Levy to Fund Combined District Cost (A&L line 15.3)	1 3,550,447			
+Instructional Support Levy (A&L line 15.4)	2 43,107			
+Educational Improvement Levy (A&L line 15.5)	3 0			
	4			
	5			
+Cash Reserve Levy - SBRC (A&L line 15.9)	6 143,062			
+Cash Reserve Levy - Other (A&L line 15.10)	7 820,000			
-Use of Fund Balance to Reduce Levy (A&L line 15.11)	8 0			
=Subtotal General Fund Levy (A&L line 15.12)	9 4,556,616	14.78418	4,347,946	208,670
+Management	10 500,000	1.62228	477,104	22,896
+Amana Library	11 0	.00000	0	0
Voted Physical Plant & Equipment (Loan Agreement)	12 0			
+Voted Physical Plant & Equipment (Capital Project)	13 57,960			
=Subtotal Voted Physical Plant & Equipment	14 57,960	.18381	55,366	2,594
+Regular Physical Plant & Equipment	15 104,059	.33000	99,401	4,658
=Total Physical Plant & Equipment	16 162,019			
	17			
Reorganization Equalization Levy	18 0	.00000	0	0
Emergency Levy (for Disaster Recovery)	19 0	.00000	0	0
Public Education/Recreation (Playground)	20 0	.00000	0	0
Debt Service	21 0	.00000	0	0
<b>GRAND TOTAL</b>	22 5,218,635	16.92027	4,979,817	238,818

1-1-10 Taxable Valuation	WITH Gas & Electric Utilities	308,208,845	WITHOUT Gas&Elec	294,094,490
1-1-10 Tax Increment Valuation	WITH Gas & Electric Utilities	7,121,665	WITHOUT Gas&Elec	7,121,665
1-1-10 Debt Service & PPEL Valuation	WITH Gas & Electric Utilities	315,330,510	WITHOUT Gas&Elec	301,216,155

**I certify this budget is in compliance with the following statements:**

- The prescribed Notice of Public Hearing and Proposed Budget Summary (Form S-PB) was lawfully published, with said publication being evidenced by verified and filed proof of publication.
- The budget hearing notice was published not less than 10 days, nor more than 20 days, prior to the budget hearing.
- Adopted property taxes do not exceed published amounts.
- Adopted expenditures do not exceed published amounts for any of the four individual expenditure categories, or in total.
- Adopted property taxes meet the debt service and loan agreement needs identified on Form 703. Debt service levy for GO bond payments only.
- This budget was certified on or before April 15, 2011.

\_\_\_\_\_ District Secretary

\_\_\_\_\_ County Auditor

Item 6.2.2 Public Hearing: School Calendar for 2011 – 2012, 6:30 pm

**BACKGROUND INFORMATION:** Board President Lee Fellers will convene a public hearing for the proposed school calendar in the 2011 – 2012 school year. Enclosed is a copy of the proposed calendar.

The Board of Directors is required by Iowa Code to conduct a public hearing on a proposed school calendar if the first day of school does not follow Code 279.10 guidelines. The Code says:

**279.10 SCHOOL YEAR -- BEGINNING DATE -- EXCEPTIONS -- PILOT PROGRAMS.**

1. The school year shall begin on the first day of July and each regularly established elementary and secondary school shall begin no sooner than a day during the calendar week in which the first day of September falls but no later than the first Monday in December. However, if the first day of September falls on a Sunday, school may begin on a day during the calendar week which immediately precedes the first day of September. School shall continue for at least one hundred eighty days, except as provided in subsection 3, and may be maintained during the entire calendar year. However, if the board of directors of a district extends the school calendar because inclement weather caused the district to temporarily close school during the regular school calendar, the district may excuse a graduating senior who has met district or school requirements for graduation from attendance during the extended school calendar. A school corporation may begin employment of personnel for in-service training and development purposes before the date to begin elementary and secondary school.

2. The board of directors shall hold a public hearing on any proposal prior to submitting it to the department of education for approval.

Enclosed is a copy of the proposed calendar which does show the first day of school for students being August 17.

Following the hearing, the Board should determine if consideration for adoption is given or if the School Calendar Committee should return with revisions.

**SUGGESTED BOARD ACTION:** (to be determined)

# 2011-2012 School Calendar

**Red Oak Community  
School District  
2011-2012  
School Calendar**

**Summary of Calendar**

Days in classroom:  
 First Semester . . . . . 85  
 Second Semester . . . . . 95  
**TOTAL CALENDAR DAYS 180**

**CALENDAR LEGEND**

- Start
- Quarter
- End
- Holidays
- Vacation Days

**HOLIDAYS:**

- Labor Day (9/5)
- Thanksgiving Day (11/24)
- Christmas Day (12/25)
- New Year's Day (1/1)
- Spring Holiday (4/6)
- Memorial Day (5/28)

**PROFESSIONAL  
DEVELOPMENT:**

- (2 hr. Early Dismissals)**  
**August 24, 31**  
**September 14**  
**October 5, 12, 19, 26**  
**November 2, 16, 23, 30**  
**December 7, 16**  
**January 11, 25**  
**February 1, 8, 29**  
**March 7, 16, 28**  
**April 18, 25**  
**May 2, 9, 16**

August					Student Days
M	T	W	Th	F	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	3
22	23	24	25	26	8
29	30	31			11
<b>September</b>					
			1	2	13
5	6	7	8	9	17
12	13	14	15	16	22
19	20	21	22	23	27
26	27	28	29	30	32
<b>October</b>					
3	4	5	6	7	37
10	11	12	13	14	42
17	18	19	20	21	47
24	25	26	27	28	52
31					53
<b>November</b>					
	1	2	3	4	57
7	8	9	10	11	62
14	15	16	17	18	67
21	22	23	24	25	70
28	29	30			73
<b>December</b>					
			1	2	75
5	6	7	8	9	80
12	13	14	15	16	85
19	20	21	22	23	
26	27	28	29	30	
<b>January</b>					
2	3	4	5	6	89
9	10	11	12	13	94
16	17	18	19	20	98
23	24	25	26	27	103
30	31				105
<b>February</b>					
		1	2	3	108
6	7	8	9	10	113
13	14	15	16	17	118
20	21	22	23	24	122
27	28	29			125
<b>March</b>					
			1	2	127
5	6	7	8	9	132
12	13	14	15	16	137
19	20	21	22	23	
26	27	28	29	30	142
<b>April</b>					
2	3	4	5	6	146
9	10	11	12	13	150
16	17	18	19	20	155
23	24	25	26	27	160
30					161
<b>May</b>					
	1	2	3	4	165
7	8	9	10	11	170
14	15	16	17	18	175
21	22	23	24	25	180
28	29	30	31		
<b>June</b>					
				1	
4	5	6	7	8	
11	12	13	14	15	

**180 Day Calendar**

**Date Events**

- Aug 4 Registration
- Aug 10,11 New Staff Begin
- Aug 12,15,16 All Teachers Begin
- Aug 17 Begin 1<sup>st</sup> Qtr, 1<sup>st</sup> Sem
  
- Sept 5 Labor Day (No School)
  
- Sept 19 & 22 P/T Conf (2 hr early dis)
- Sept 23 No School
- Sept 30 Homecoming (2 hr early dis)
  
- Oct 14 End 1<sup>st</sup> Qtr. (42 days)
- Oct 17 Begin 2<sup>nd</sup> Qtr.
  
- Nov 7-11 ITBS/ITED Testing (grades 2-11)
- Nov 24-25 Thanksgiving Holiday (No School)
  
- Dec 16 End 2<sup>nd</sup> Qtr. (43 days)
- Dec 16 End 1<sup>st</sup> Semester (85 days)
- Dec 19-Jan 3 Winter Break (No School)
  
- Jan 3 Begin 3<sup>rd</sup> Qtr, 2<sup>nd</sup> Semester
- Jan 16 No School (Snow Make Up Day)
  
- Feb 13 & 16 P/T Conf (2 hr early release)
- Feb 17 No School
- Feb 20 No School (Professional Dev)
  
- Mar 9 End 3<sup>rd</sup> Qtr (47 days)
- Mar 19-23 Spring Break (No School)
  
- Apr 6 Good Friday (No School)
- Apr 9 No School (Snow Make Up Day)
  
- May 20 Graduation
- May 25 End 4<sup>th</sup> Qtr. (48 days)
- May 25 End 2<sup>nd</sup> Semester (95 days)
- May 28 Memorial Day

Item 6.2.3 Red Oak Curriculum Council Progress Report

– ROCC Co-Directors Barb Sims and Gayle Allensworth

[Board Goals Reference: District Goal for Teaching and Learning: The Iowa Test of Basic Skills (grades 3 to 8) and Iowa Test of Educational Development (grades 9 to 11) will increase to match or exceed expected standards and District Goal for Teaching and Learning: Professional learning opportunities will be more clearly articulated and monitored to ensure that teachers can succeed.]

**BACKGROUND INFORMATION:** The Red Oak Curriculum Council (ROCC) is functioning with many targets in its first year of operation. Please allow Co-Chairs Barb Sims and Gayle Allensworth to review and highlight accomplishments and “pipeline” projects.

In this presentation, the ROCC will:

- ✓ Identify studies/presentations completed and recommendations to the Directors with implementation
- ✓ Current emphasis and projects that are in the process of study, closure, recommendations
- ✓ Instructional program practices given attention
- ✓ Priority goals for the conclusion of the current school year

**SUGGESTED BOARD ACTION:** (no formal action anticipated this evening)

Item 6.2.4 Schools in Need of Assistance (SINA) Progress Report  
– Principals Nate Perrien and Barb Sims

[Board Goal Reference: District Goal for Teaching and Learning: The Iowa Test of Basic Skills (grades 3 to 8) and Iowa Test of Educational Development (grades 9 to 11) will increase to match or exceed expected standards.

**BACKGROUND INFORMATION:** Earlier today the SINA Action Teams for Washington Intermediate and Red Oak Middle School met with Department of Education Staff Member Deb Hindman to “to focus on the implementation of actions and provide evidence that supports the intended changes in the stakeholders chosen (e.g., students, teachers).”

The visit was a required benchmark activity to gauge whether the plan of improvement is implemented and to share intended goals for the remainder of the year.

Part of the SINA Plan of Improvement was to install a Literacy Coach with defined expectations. Principals Perrien and Sims will update the Directors on the work of the Literacy Coach and the progress made.

**SUGGESTED BOARD ACTION:**(no official action intended)

Item 6.2.5 Red Oak High School Block Scheduling Study and Update  
– Principal Jedd Sherman and Staff

[Board Goal Reference: District Goal for Big Ideas in the Next 24 Months: Instructional Model for Secondary Learning (Scheduling Concepts)]

**BACKGROUND INFORMATION:** It has been several weeks since the Directors have received a report about block scheduling in the high school and the areas of investigation requested by the Directors. The last time the Board received a report about this method of scheduling instructional time; several questions were left to be explored. Some, but certainly not all, included:

- ✓ What is the historical report of student achievement since the implementation of block scheduling?
- ✓ What does the data show (if available) of the change in discipline patterns as a result of block scheduling?
- ✓ What current accountability system is in place to ensure that the concept of block scheduling is appropriately used for academic achievement / improvement?

This evening Jedd Sherman and Select Staff are present to report on the progress made in gathering data for the Directors as you continue to explore this high priority goal.

Some additional inquiry underway by the school leaders / investigators at ROHS include:

- What do we know about block scheduling from the literature – what definitive piece of research exists to support this model?
- What is the historical perspective of block scheduling at Red Oak High? Why was it adopted? What was NOT working with the previous model? What was the previous model?
- What has happened with student achievement over time with block scheduling? Are there longitudinal reports to show trends in achievement data? What has happened over time with the ACT (college preparedness) data?
- Is there any correlation to improved learning and learning opportunities as a result of block scheduling?

- What are the instructional benefits of block scheduling across all disciplines?
- What positive change has occurred in student learning because of block scheduling? What is the documentation that improved teaching (due to block scheduling) has occurred?
- What would be the benefits of returning to a traditional 7 or 8 period day? What impact would this have for student course selection?
- What are the economic pros and cons for block scheduling v traditional classroom instructional periods that meet daily?
- What investigations have taken place for the use of either block scheduling or traditional classroom instructional periods in a trimester format? Are there areas to explore further with trimesters? How would Carnegie units (which equate seat-time with learning) be affected if trimesters were used?
- What percentage of current high school faculty is professionally trained in the effective use of a block period for teaching?
- What are the research based instructional strategies that are recommended for teaching on the block? What level of implementation currently exists at ROHS?
- What are effective techniques that other successful high schools are doing?

Please allow Jedd Sherman and his accompaniment to report on the work done since the last Board of Directors presentation. Be prepared to discuss with the ROHS faculty present any additional ideas / concerns the Directors want/desire to be presented. Some of these may include but not be limited to:

- Feedback from recent high school graduates through presentation to the Board during the home summer months concerning their college experiences and the effect of high school block scheduling.
- Comment, suggestion or questioning from parents of high school students or recent graduates concerning the topic of block scheduling.
- Models of observation that could measure relevant data for the use of block scheduling – i.e. classroom observations, walk-through measurements, log of activities by teachers, etc.

**SUGGESTED BOARD ACTION:** (to be determined)

Item 6.2.6 School District Computer 1:1 Initiative

– Technology Director Bob Deter

[Board Goal Reference: District Goal for Big Ideas in the Next 24 Months: Technology]

**BACKGROUND INFORMATION:** Please allow Tech Director Bob Deter to orally update you regarding the progress of the 1:1 Computer Initiative. Several ROCSD staff will attend (along with several ROCSD Directors) the upcoming 1:1 Computing Conference in Des Moines on April 20.

**SUGGESTED BOARD ACTION:** (none anticipated)



Item 6.2.7 Personnel Update: Vacancies, Resignations, Recommendations  
– Terry Schmidt

[Board Goal Reference: District Goal for Fiscal Health: Build on and enhance steps to gain greater financial health in the school district and District Goal for Teaching and Learning: Re-establish the Vocational Agriculture Education Program at Red Oak High.]

**BACKGROUND INFORMATION:** As the school personnel placement program becomes more complex, it is important to keep the governing body current on efforts from the Webster Building to prepare for the 2011 – 12 school year.

It is anticipated there could be one more letter of resignation and/or retirement for consideration this evening. At publication time, little or any new information was finalized.

The following positions are still considered an “active search” in Red Oak. Terry will also update on the closing of applications which occurred Friday, April 8.

High School Assistant Principal / Gr. 7 to 12 Director of Activities

- Mathematics
- Social Science
- Language Arts
- Reading Specialist (2 positions)

Other considerations:

- Requests for transfers
- Job realignments
- Timelines for filling vacancies – Directors’ involvement

Resignations – Retirements: Terry will update you on the most current happenings.

No recommendations are ready for board consideration this evening.

**SUGGESTED BOARD ACTION:** (to be provided)

Item 6.2.8 School Budget Expenditure Reduction Plans  
and Revenue Enhancements for FY 12

[Board Goal Reference: District Goal for Fiscal Health: Build on and enhance steps to gain greater financial health in the school district.]

**BACKGROUND INFORMATION:** There continues to be a dearth of information coming from the Iowa General Assembly (at least as publication time) concerning funding formulas and program extinction/weakening/expansion/strengthening. This obviously negatively affects the expenditure planning for Red Oak CSD. Due to the budget work accomplished early in the current year and with a good understanding of fiscal realities, the Directors know that an overriding guideline is to: *'not spend any more dollars than what can be adjusted in expenditures to accomplish neutral program funding'*

In order to accomplish the best effort possible in bargaining new contracts with the ROEA and the ROSSA while planning for cost adjustments with non-bargaining employees, it is known by the Directors that expenditure reductions must occur. Fiscal health is a priority for the Directors. Meeting the needs of teaching and learning is even a higher priority. How to balance those two concepts is a challenge.

One year ago the Board set a goal to reach 1.4M in budget adjustments through reductions and revenue enhancements. This was accomplished and mildly exceeded through early retirements, job shifts, and line item reductions. This year's goal is to make budget adjustments estimated at \$250,000 + / - , hopefully a bit more.

Every resignation, every early retirement, and every shift in student census has caused administrative review and discussion. At publication time, not all details for this reconfiguration had materialized.

Terry will provide additional material for this review during this discussion.

**SUGGESTED BOARD ACTION:** (to be determined)

Item 6.2.9 School Policies Review and Updates, Section 100

– Directors Elizabeth Dilley and Warren Hayes

**BACKGROUND INFORMATION:** The Directors' Subcommittee for Policy includes Elizabeth and Warren. They have met to examine Section 100 of the current policy book. Enclosed is a copy of the index and highlighted polices that Warren and Elizabeth will address this evening. Even though revision drafts were not available at publication time by Terry, they will be made available at the board table this evening (possible email distribution prior to tonight's meeting).

**SUGGESTED BOARD ACTION:**

SCHOOL DISTRICT

Series 100

- 100 Legal Status of the School District
- 101 Educational Philosophy of the School District
- 102 Equal Educational Opportunity
  - 102.R1 Grievance Procedure
  - 102.E1 Section 504 Notice of Nondiscrimination
  - 102.E2 Grievance Form for Complaints of Discrimination or Non-Compliance with Federal or State Regulations Requiring Nondiscrimination
  - 102.E3 Grievance Documentation
  - 102.E4 Section 504 Student and Parental Rights
- 103 Long-Range Needs Assessment
  - 103.R1 Long-Range Needs Assessment Process
- 104 Anti-Bullying/Harassment Policy
  - 104.R1 Anti-Bullying/Harassment Investigation Procedures
  - 104.E1 Anti-Bullying Harassment Complaint Form
  - 104.E2 Anti-Bullying/Harassment Witness Disclosure Form

Item 6.2.10 Employee Manual Update – Terry Schmidt

[Board Goal Reference: District Goal for Personnel: Develop and implement a district-wide personnel handbook for better communication and understanding.]

**BACKGROUND INFORMATION:** At the last Directors' meeting Terry distributed the first draft of the proposed Red Oak Employee Manual. Since that time draft copies have only been given to Webster staff for an initial read and comment time. Time has not allowed for further follow up.

Stakeholders, in addition to you, who need involvement in the review/time include:

- Leadership of the Red Oak Education Association
- Leadership of the Red Oak Support Staff Association
- Administrative Cabinet review
- Webster Building staff review
- Legal counsel review

It is the goal to have this item on the agenda for April 25 and throughout the remainder of the fiscal year until approval is granted effective July 1.

Are there any questions this evening? (Please bring your draft to the meeting as needed).

**SUGGESTED BOARD ACTION:** (to be determined)

## Item 7.0 Reports

Each board meeting may have one or more reports from district staff; announcements of future meetings; or general announcements from organizations. Seldom will the information require formal board of director action. If formal action is needed on any item, a recommendation will be provided.

### 7.1 Administrative Reports

- **Agenda and Minutes: Green Hills AEA Board of Directors**

Enclosed are items for your review

- **2010 School Audit**

This evening the Directors will receive the bound, hard copy of the 2010 school audit as provided by Certified Public Accountant Bruce Frink. The Directors should discuss this evening if an in person review with commentary is scheduled. Enclosed is the general letter of disclaimer for the issuance of the audit.

### 7.2 Future Conferences, Workshops, Seminars

*April 5, 2011*

*Dear Board President:*

*The Griswold Community School District and Green Hills AEA will jointly host this year's Super Board Conference. The conference is scheduled for Wednesday, April 27, 2011, at the Griswold Middle and High School, 20 Madison, Griswold, Iowa, starting at 4 p.m., with registration from 3:45 to 4:00.*

*The Super Board Conference is specifically designed for school board members and provides an opportunity for board member development. This year's theme is "Technology: Promises and Challenges." Please refer to the enclosed tentative agenda for additional information. The finalized agenda will be provided at conference registration.*

*Please share this conference information with your board. The registration fee of \$18 per person includes a buffet-style dinner. Return the registration form and payment (check or purchase order) by April 20, and be sure to list the name of a contact person and phone number.*

*If a majority of your board plans to attend the conference, you may want to post it as you would any other board meeting to avoid open meeting issues.*

*Please join us in this conference for school board members and superintendents!*

Item 7.0 – continued

**Subject: One to One Computing Conference**

There is a free registration for the Iowa 1:1 Conference scheduled for Wednesday, April 20.

**7.3 Other Announcements** – to be provided

**BRUCE D. FRINK**  
Certified Public Accountant

Member:

American Institute of Certified  
Public Accountants

Iowa Society of Certified  
Public Accountants

Services:

Individual, Partnership and  
Corporate Tax Preparation

Year Round Tax Planning

Electronic Filing

Payroll & Sales Tax  
Preparation

I.R.S. Representation

Monthly/Quarterly Write-Up

Data Processing Services

Payroll Preparation

Computerized Financial  
Statements

Bank Loan Assistance

Plus:

Over 30 years of Expertise and  
Experience

Evenings & Saturdays Available  
by Appointment

Extended Hours During Tax  
Season

March 26, 2011

To the Board of Education of the Red Oak Community School District:

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Red Oak Community School District for the year ended June 30, 2010. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and OMB Circular A-133), as well as certain information related to the planned scope and timing of the audit. Professional standards require that we communicate to you the following information related to our audit.

Significant Audit Findings

*Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Red Oak Community School District are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the fiscal year ending June 30, 2010. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events.

We noted no estimates that would have a material effect on the current or future period financial statements.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements was:

The disclosure of the District's participation in the Iowa School Cash Anticipation Program (ISCAP). Participation in ISCAP is an indicator of cash flow difficulties. These may be the result of factors, such as midyear state aid cuts, that are beyond the District's control, but still must be addressed in maintaining a sound financial position.

*Difficulties Encountered in Performing the Audit.*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

*Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statement taken as a whole.

202 Central Avenue East  
P.O. Box 241  
Clarion, IA 50525

Phone: (515) 532-6659  
Fax: (515) 532-3677  
bruce@frinkcpa.com



### *Disagreements with Management*

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreement arose during the course of our audit.

### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated March 18, 2011.

### *Management Consultation with Other Independent Accountants*

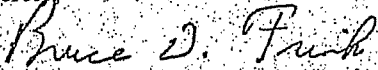
In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

### *Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of the Board of Education and Management of Red Oak Community School District and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,



Bruce D. Frink  
Certified Public Accountant

April 5, 2011

Dear Board President:

The Griswold Community School District and Green Hills AEA will jointly host this year's Super Board Conference. The conference is scheduled for Wednesday, April 27, 2011, at the Griswold Middle and High School, 20 Madison, Griswold, Iowa, starting at 4 p.m., with registration from 3:45 to 4:00.

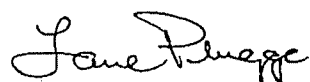
The Super Board Conference is specifically designed for school board members and provides an opportunity for board member development. This year's theme is "*Technology: Promises and Challenges*." Please refer to the enclosed tentative agenda for additional information. The finalized agenda will be provided at conference registration.

Please share this conference information with your board. The registration fee of \$18 per person includes a buffet-style dinner. Return the registration form and payment (check or purchase order) by April 20, and be sure to list the name of a contact person and phone number.

If a majority of your board plans to attend the conference, you may want to post it as you would any other board meeting to avoid open meeting issues.

Please join us in this conference for school board members and superintendents!

Sincerely,



Lane Plugge  
Chief Administrator

Enclosures (Agenda, Registration Form, Map)

C: Board Secretary and Superintendent

# Super Board Conference

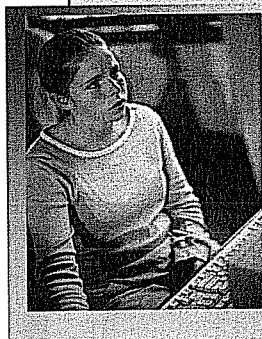
Providing school board members and superintendents with information on today's educational topics

## Technology: Promises and Challenges

April 27, 2011

3:45 to 8 p.m.

Griswold Middle and High School  
20 Madison, Griswold, Iowa



### Tentative Agenda

Final agenda will be provided at Conference Registration.

3:45 to 4 p.m.

**Registration**

4 to 4:30 p.m.

**Welcome, Dana Kunze, Griswold Schools Superintendent**  
Student Entertainment

4:30 to 5:30 p.m.

**Digital Citizenship -- Green Hills AEA staff members Kerry Aistrope, Deanna Etherington, Judy Griffin, and Stephanie Mikkelsen**  
Prepare students/technology users for a society full of technology.

5:30 to 6:30 p.m.

**Dinner**

6:30 to 7:00 p.m.

**Select One Session (Sessions are repeated at 7:15 p.m. )**

1. VREP (Virtual Reality Education Pathfinder) – Jedd Sherman, High School Principal, Red Oak Community Schools
2. How to Fund and Manage 1:1 Computer Programs –Gregg Cruickshank, Superintendent, Sidney Community Schools
3. Creating a Community of Learners with Skype – Gail Maxwell, Tech Integrationist and Teacher Librarian, Griswold Community Schools
4. Google in the Board Room – Stephanie Mikkelsen, Green Hills AEA
5. The New Iowa AEA Online: Get the Most from this Suite of Resources – Deanna Etherington, Green Hills AEA
6. Safe School Certification – Iowa Safe School Certification Coalition, Kerry Aistrope, Green Hills AEA
7. The AHST 1:1 Journey – Matt Schmitz, Technology Director, AHST
8. Google in the Class Room – Judy Griffin, Green Hills AEA

7:15 to 7:45 p.m.

**Select One Session (Repeat Sessions from above)**  
Conference concludes following the last session.

# Super Board Conference

## Technology: Promises and Challenges

April 27, 2011

Griswold Middle and High School • 20 Madison, Griswold

### Please register by April 20, 2011

Please register your district for the Super Board Conference scheduled for April 27 at Griswold Middle and High School. Registration is **\$18 per person** to cover registration fees and dinner. Please list the names and titles of persons from your district who will be attending. Contact Linda Perdue regarding any dietary concerns. Sorry, no refunds can be given.

District: \_\_\_\_\_

Name	Position

Number of registrations \_\_\_\_\_ @ \$18 per person. Amount enclosed \_\_\_\_\_ Check # \_\_\_\_\_ P.O. # \_\_\_\_\_

Make checks/P.O. payable to Green Hills AEA. Please send the registration form with payment to Linda Perdue:

AEA van mail—Attn: Linda Perdue at Halverson Center  
E-mail: [lperdue@ghaea.org](mailto:lperdue@ghaea.org)  
Fax: 712-366-7772  
Mailing Address: Green Hills AEA, P.O. Box 1109, Council Bluffs, IA 51502

Contact person: \_\_\_\_\_

School Phone/Home Phone: \_\_\_\_\_

Green Hills AEA does not discriminate on the basis of race, color, national origin, gender, disability, religion, creed, age, sexual orientation, and gender identity in its employment practices or on the basis of race, color, national origin, gender, disability, religion, creed, marital status, sexual orientation, gender identity or economic status in its educational programs and activities, or as otherwise prohibited by statute or regulation. For more information concerning application of this statement or the grievance procedure contact Lori Kinyon, Equity Coordinator, Green Hills AEA, 1405 N. Lincoln St., Creston, Iowa 50801, Telephone (641) 782-8443 or [lkinyon@ghaea.org](mailto:lkinyon@ghaea.org).