

Red Oak Community School District
Regular Meeting of the Board of Directors

Meeting Location: Sue Wagaman Board Room, Red Oak CSD Administrative Center
 Red Oak Technology Center-Red Oak High School Campus
 Monday, September 10, 2012

This regular meeting of the Board of Directors of the Red Oak Community School District was called to order by President Lee Fellers at 6:00 p.m.

PRESENT:

Directors: Lee Fellers, Warren Hayes, Paul Griffen, Bill Drey, Kathy Walker
 Terry Schmidt, Superintendent, & Shirley Maxwell, Board Secretary

APPROVAL OF AGENDA

Director Drey moved with a second by Director Griffen to approve the agenda as presented with the order of agenda items at the discretion of the chairman. The motion carried unanimously.

CONSENT AGENDA

Director Drey moved with a second by Director Griffen to approve the consent agenda as presented:

- Approval of minutes from August 27, 2012
- Approval of monthly business reports as presented
- Approval of resignation letter from Gayle Allensworth, wrestling cheerleader sponsor
- Approval of final reading of board policies: Code No. 503.1 Student Conduct, Code No. 503.2 Expulsion, and Code No. 503.3 Fines – Fees – Charges, Code No. 503.3R1 Student Waiver and Reduction Procedures, and Code No. 503.3E1 Standard Fee Waiver Application.

The motion carried unanimously.

PERSONNEL CONSIDERATIONS

Director Griffen moved with a second by Director Drey to approve the employment of transportation staff, Patti Jipsen at \$10.20 per hour and Natalie Mannen at \$9.75 per hour as regular route drivers and Bob Peterson, substitute driver for the 2012-2013 school year. The motion carried unanimously.

SUBSTITUTE TEACHER TRAINING

Director Drey moved with a second by Director Hayes to authorize a substitute teacher training class for the Red Oak Community School District' substitute staff. They will be compensated at \$15.00 an hour for three hours. The motion carried unanimously.

BOARD OF DIRECTORS EMAIL

Board members are in agreement to have all members use their school assigned email addresses on all school email.

ADJOURNMENT

Director Griffen moved with a second by Director Drey to adjourn the final meeting of the 2011-2012 Red Oak Community School Board of Directors meeting at 7:24 p.m. The motion carried unanimously.

REORGANIZATIONAL MEETING

Past President Lee Fellers, called the Organizational Meeting of the Board of Directors to order at 7:24 p.m. Present: Lee Fellers, Warren Hayes, Bill Drey, Paul Griffen, Kathy Walker, Terry Schmidt, Superintendent, & Shirley Maxwell, Board Secretary.

ELECTION OF OFFICERS

Motion by Director Griffen to nominate Lee Fellers as Board President, motion by Director Griffen to cease nominations. Griffen moved for a unanimous ballot for Lee Fellers to serve as president for the 2012-2013 school year, with a second by Director Drey. Board Secretary Shirley Maxwell administered the oath of office. The motion carried unanimously.

Motion by Director Griffen to nominate Warren Hayes as Vice-President. Director Griffen moved for a unanimous ballot for Warren Hayes to serve as vice-president for the 2012-2013 school year, with a second by Director Drey. Board Secretary Shirley Maxwell administered the oath of office. The motion carried unanimously.

APPROVAL OF AGENDA

Director Drey moved seconded by Director Griffen to approve the agenda for the organizational meeting. The motion carried unanimously.

ORGANIZATIONAL ITEMS

Director Griffen moved with a second by Director Drey to approve the organizational items for fiscal year 2013 as amended:

- **Multi-Cultural/Gender Fair Compliance Officer and Equity Officer:** Superintendent Terry Schmidt with Assistant Officers Gayle Allensworth, Barb Sims, Nate Perrien, and Jedd Sherman.
- **District Homeless Liaison Officer:** High School Guidance Officer John Brabec with assistance from support staff Rita Leinen and Crystal Berkey to do liaison work in 2012 – 2013.
- **District Truancy Officers:** All building administrators as truancy officers for the 2012 - 2013 school year with assistance from Student Support Coordinator Michael Moran.
- **Level I and Level II Investigators:** Red Oak Assistant Police Chief Steve Cleland as the Level I Investigator and Red Oak Police Chief Drue Powers as the Level II Investigator.
- **District Asbestos Coordinator:** Maintenance Director Pete Wemhoff as the district's asbestos coordinator.
- **Board Secretary:** Business Manager Shirley Maxwell as the Board Secretary.
- **Financial institutions as depositories and deposit maximum amounts:**

Bank Iowa	1805 N. Broadway, Red Oak	\$5,000,000
*Houghton State Bank	116 Coolbaugh St, Red Oak	\$10,000,000
Great Western Bank	2100 Commerce Dr, Red Oak	\$5,000,000
U.S. Bank	323 Reed St, Red Oak	\$5,000,000

* Houghton State Bank continues as the district primary financial institution
- **Official School District Newspaper:** The Red Oak Express as the district's official newspaper for fiscal year 2013.

- **Board of Directors and Red Oak Community School District Legal Counsel:** The Swanson Law Firm of Red Oak and Rick Engel of Des Moines as legal counsel for fiscal year 2013.
- **Board of Directors Meeting Dates for fiscal year 2013:** All meetings would begin at 6:00 pm unless otherwise noted:

September 10	Annual meeting, Reorganization Meeting, Election of Officers
September 10	Annual Goal Setting Work Session
September 24	Regular meeting
October 8	Regular meeting
October 22	Regular meeting
October __?__	Special Meeting for Facilities Report
November 12	Regular meeting
November 19	Special Meeting for the Annual School Finance Workshop
December 10	Regular meeting
January 14	Regular meeting
January 28	Regular meeting
February 11	Regular meeting
February 25	Regular meeting
March 11	Regular meeting
March 25	Regular meeting (if needed) (spring break is 3.18 to 3.22)
April 8	Regular meeting and School Budget Hearing
April 22	Regular meeting
May 13	Regular meeting
June 10	Regular meeting
June 24	Regular meeting
July 8	Regular meeting
July 22	Regular meeting (if needed)
August 12	Regular meeting
August 26	Regular meeting

Board of Directors Committee Assignments and Service:

- **Interest Based Bargaining with the Red Oak Educators Association:**
Paul Griffen and Kathy Walker
- **Interest Based Bargaining with the Red Oak Support Staff Association:**
Lee Fellers and Bill Drey
- **Iowa Association of School Boards Delegate Assembly – Voting Member:**
Lee Fellers and Alternate Paul Griffen
- **School Improvement Advisory Committee Board Representative:** Warren Hayes
- **Red Oak District Policy Committee:** Kathy Walker and Warren Hayes
- **Red Oak District Facilities Committee:** Lee Fellers and Paul Griffen
- **Red Oak District Calendar Committee:** Bill Drey
- **Red Oak Technology Committee:** Warren Hayes and Paul Griffen
- **Red Oak Curriculum Council:** Kathy Walker
- **Montgomery County Conference Board:** Lee Fellers
- **Vocational Advisory Committee:** Director Bill Drey

Director Griffen moved with a second by Director Drey to approve the organizational items for fiscal year 2013 as amended. The motion carried unanimously.

ANNUAL GOAL SETTING WORKSHOP FOR THE BOARD

The Directors devoted a significant amount of time to a review of current goals, mission statement, and beliefs. Following this discussion the Directors worked to establish goals and objectives for the new fiscal year. No formal action was taken.

ADJOURNMENT

Director Drey moved with a second by Director Walker to adjourn the organizational meeting at 9:26 p.m. The next Board Meeting will be held on Monday, September 24, 2012, in the Sue Wagaman Board Room at the Red Oak Administrative Center, 2011 N 8th Street, Red Oak, at 6:00 p.m. The motion carried unanimously.

Lee Fellers, President

Shirley Maxwell, Board Secretary