

Red Oak Community School District
Regular Meeting of the Board of Directors

Meeting Location: Sue Wagaman Board Room, Red Oak CSD Administrative Center
Red Oak Technology Center-Red Oak High School Campus
Tuesday, January 28, 2014

This regular meeting of the Board of Directors of the Red Oak Community School District was called to order by President Lee Fellers at 5:30 p.m.

PRESENT:

Directors: Lee Fellers, Paul Griffen, Kathy Walker, Bill Drey, Warren Hayes, Terry Schmidt, Superintendent and Shirley Maxwell, Board Secretary

APPROVAL OF AGENDA

Motion by Drey, second by Griffen to approve the agenda as presented with the order of agenda items at the discretion of the chairman. The motion carried unanimously.

CONSENT AGENDA

Motion by Drey, second by Walker to approve the consent agenda as presented. Motion carried unanimously with Director Griffen abstaining.

- Minutes from January 16, 2014
- Monthly business reports as presented
- Approval of an Educational Services Agreement with the Council Bluffs CSD
- Approval of the membership from Red Oak CSD for the Red Oak Chamber and Industry Association for 2014 in the amount of \$750.00
- Approval of open enrollment requests as presented

FISCAL YEAR 13 Audit Review and Approval: Presented by Nolte, Cornman & Johnson, P.C.

The Board of Directors received the annual school audit report as presented by representatives of Nolte, Cornman & Johnson accounting firm from Newton, Iowa. The Directors learned the audit was deemed successful and all expected/required procedures are followed by the school.

MOTION by Walker, second by Griffen to approve the 2012-2013 audit. Motion carried unanimously.

SCHOOL BUILDINGS SECURITY IMPROVEMENTS: Facilities Subcommittee of Wemhoff, Fellers, Griffen

Competitive bidding was received from four security firms. The vendors and their bids include: Business Systems Solution (\$166,893); Thorco (\$145,120); Johnson Controls (\$144,070); and Control Masters (\$127,071). MOTION by Drey, second by Hayes to accept the bid from Control Masters (\$127,071). Motion carried unanimously. This project will begin immediately.

TRANSPORTATION ACQUISITIONS- UPDATE AND PERSONNEL CHALLENGES- TRANSPORTATION DIRECTORY CARLOS GUERRA

The arrival of three new propane powered buses has met with a smooth transition. Locked in prices for propane will allow the school district to escape the rising costs of propane as the winter season peaks. Guerra reported a critical time exists in personnel for this department. Due to recent departures of drivers along with medical challenges, the department has been operating with a severe shortage of drivers. As a result, cross training of other department employees is underway and some bus route configurations are being implemented to reduce routes from six to five. Board President Lee Fellers stressed with Director Guerra to keep good communication happening in order for parents to adjust when bus routes are changed.

RED OAK COMMUNITY SCHOOL DISTRICT BUILDING PLANNING AND COMMUNITY ENGAGEMENT-UPDATE AND APPROVAL OF THE FACILITATING TEAM

The Board of Directors received an update concerning the formation of a District Facilitating Team to study and recommend directions for school building improvements. Waiting for final names from teacher representatives, the Facilitating Team will soon be announced and the work by contracted consultants will get underway.

PERSONNEL PLANNING AND RECRUITMENT: FY 14 AND FY 15

Personnel planning for the next several months was reviewed by the Directors. Critical positions will be filled either through in-house transfers or external recruitment.

Personnel vacancies currently include a support position at the Administrative Center, a French/Language Arts position at Red Oak High, and several vacancies in the transportation department.

SCHOOL FINANCE UPDATE AND BUDGET PLANNING PARAMETERS—Business Manager Shirley Maxwell

School budget planning for the general fund was discussed at length by the Directors. Due to the drop in enrollment of 40 students and the continued increase in day to day expenses the district must make budget cuts. The general fund limits are set by the Iowa Legislature for all school districts basing the funding on a per pupil basis. Budget planning sessions are underway with all school administrators and department leaders. It is planned for the Board to get its first look at expenditure reduction plans at the last meeting in February.

BOARD OF DIRECTOR POLICY REVIEW, REVISIONS, AND PRESENTATION

MOTION by Griffen, second by Hayes to approve the first reading of Board Policies 900, Community Relations with the exception of Policy Code 905.1-Community Use of School District Facilities: Conditions, Fees and Policy Code 905.1R1- ICN Room Use Regulation. Motion carried unanimously. Policies 905.1 and 905.1R1 will be deferred to a subcommittee review to ensure current fees are adequate in terms of current operating costs.

IOWA ASSOCIATION OF SCHOOL BOARDS CONTRACT: Background Check Service

MOTION by Drey, second by Hayes to approve One Source-The Background Check Company for employment background screening. Motion carried unanimously.

ADJOURNMENT

MOTION by Walker second by Drey to adjourn the meeting at 7:35 p.m. The motion carried unanimously. The next regular board meeting will be held on Wednesday, February 12, 2014 at 6:00 p.m. in the Sue Wagaman Board Room Red Oak CSD Administrative Center.

Lee Fellers, President

Shirley Maxwell, Board Secretary