

Red Oak Community School District
Regular Meeting of the Board of Directors

Meeting Location: Sue Wagaman Board Room, Red Oak CSD Administrative Center
 Red Oak Technology Center-Red Oak High School Campus
 Monday, September 23, 2013

This regular meeting of the Board of Directors of the Red Oak Community School District was called to order by President Lee Fellers at 6:00 p.m.

PRESENT:

Directors: Lee Fellers, Paul Griffen, Kathy Walker, Warren Hayes, Bill Drey
 Terry Schmidt, Superintendent & Shirley Maxwell, Board Secretary

APPROVAL OF AGENDA

Motion by Director Drey with a second by Director Hayes to approve the agenda as presented with the order of agenda items at the discretion of the chairman. The motion carried unanimously.

VISITORS & PRESENTATIONS

Ms. Brandy Powers, Iowa Cancer Consortium Community Assistant presented updates and suggested board policy changes including the use of nicotine products that are not FDA approved.

Lane Plugge, Chief Administrator for the Green Hills Area Education Agency gave a review of the recent school administrators retreat and workshop that was held in August.

Student Support Coordinator for the District, Theo Fundermann was taken off the agenda and moved to Monday, October 14th.

CONSENT AGENDA

It was suggested the consent agenda item “rescind the employment termination motion for Carolyn Lewis from her transportation contract” be pulled from the consent agenda. Director Drey moved with a second by Director Griffen to approve the consent agenda with the deletion.

- Approval of the minutes from September 9, 2013
- Approval of the monthly business reports as presented
- Approval of an educational services contract to the Sioux City Community School District
- Approval of the final reading of board policy Code No. 404.2 Professionalism and Courtesy in the Workplace/Communications

The motion carried unanimously.

Director Drey moved with a second by Director Walker to rescind the motion to terminate the contract for Carolyn Lewis from her transportation contract. The motion carried unanimously.

NEW BUSINESS

BOARD POLICY REVIEW

Director Drey moved with a second by Director Hayes to tentatively approve the first reading of board policies with the following changes: Code No. 605.1 Instructional Materials Selection; Code No. 605.1R1 item E., If the board appoints an ad hoc committee to make recommendations on the selection of instructional materials, the ad hoc committee is formed and appointed in compliance with the board policy on Ad Hoc Committees; Code No. 605.2 Instructional Materials Inspection; Code No. 605.3 Objection to Instruction Materials; Code No. 605.3R1, Reconsideration of Instructional Materials Regulation, delete item b, The committee will annually select their chairperson and secretary; Code No. 605.4 Technology and Instructional Materials; Code No. 605.5 Media Centers, current policy needs legal reference update and the continuation of the term Media Centers in

lieu of the suggested IASB term: School Library; Code No. 605.6 Internet – Appropriate Use, this was updated in 2011 and needs no current review; Code No. 605.7 Copyright, this will be a change to the name, Use of Information Resources, as per the guidelines of IASB. The motion carried unanimously.

REQUEST FOR TRAVEL

Director Drey moved with a second by Director Griffen to approve the requested overnight fieldtrip experience as outlined by Principal Barb Sims for Washington Intermediate students to travel to Springbrook, located near Guthrie Center, Iowa. The motion carried unanimously.

INSTRUCTIONAL SUPPORT LEVY

Director Drey moved with a second by Director Walker to approve setting the publication date of October 1, 2013 for a public hearing on October 14,

PUBLIC NOTICE

BE ADVISED: The Board of Directors of the Red Oak Community School District will hold a public hearing on the 14 day of October, 2013 at 6:15 p.m. at the Board Room, Administrative Center, Tech Building, 2011 N. 8th St., Red Oak, IA on its recently adopted resolution to consider continued participation in the instructional support program. The proposition to be considered as per the resolution is as follows: Shall the Board of Directors of the Red Oak Community School District in Montgomery, Page and Pottawattamie Counties, State of Iowa, be authorized for a period of five years commencing with the 2014-15 budget year, to levy and impose an instructional support tax in an amount (after taking into consideration instructional support state aid) not to exceed ten (10) percent of the total of regular program district cost for the budget year and monies received under section 257.14 as a budget adjustment for the budget year and be authorized annually in combination to levy an instructional support property tax upon all the taxable property within the school district, commencing with the levy for collection in the fiscal year ending June 30, 2015 and to impose an instructional support income surtax upon the state individual income tax of each individual income taxpayer resident in the school district on December 31 for each calendar year commencing with calendar year 2014 or each year thereafter (the per cent of income surtax not to exceed twenty percent (20%) to be determined by the Board for each fiscal year), to be used for any general fund purpose. Board of Directors, Red Oak CSD

CERTIFIED ANNUAL REPORT

Director Hayes moved with a second by Director Griffen to approve the Certified Annual Report, the Special Education Supplement and the Transportation Report as presented. The motion carried unanimously.

ADJOURNMENT

Director Drey moved with a second by Director Walker to adjourn the meeting at 8:47 p.m. The motion carried unanimously.

REORGANIZATIONAL MEETING

The meeting was called to order by past president Lee Fellers at 8:48 p.m. Roll call was taken with directors Walker, Drey, Fellers, Hayes and Griffen present. Board Secretary Shirley Maxwell gave the oath of office to newly elected board members Walker, Hayes and Griffen.

AGENDA

Director Drey moved with a second by Director Walker to approve the agenda of the organizational meeting as presented. The motion carried unanimously.

ELECTION OF OFFICERS

Motion by Director Griffen to nominate Lee Fellers as Board President, motion by Director Griffen to cease nominations. Griffen moved for a unanimous ballot for Lee Fellers to serve as President of the Red Oak School Board for the 2013-2014 school year, with a second by Director Drey. The motion carried unanimously.

Motion by Director Griffen to nominate Warren Hayes as Board Vice President, motion by Director Griffen to cease nominations. Griffen moved for a unanimous ballot for Warren Hayes to serve as Vice President of the Red Oak School Board for the 2013-2014 school year, with a second by Director Drey. The motion carried unanimously.

Board Secretary Shirley Maxwell administered the Oath of Office to the newly elected Board President and Vice President.

CONSENT AGENDA

Director Drey moved with a second by Director Walker to approve the consent agenda as presented. The motion carried unanimously.

ORGANIZATIONAL ITEMS

Director Drey moved with a second by Director Hayes to approve the following organizational items for fiscal year 2014 as presented:

- **Multi-Cultural/Gender Fair Compliance Officer and Equity Officer -**
Appoint Supt. Terry Schmidt as the MCGFC Officer and Equity Officer with Assistant Officers Gayle Allensworth, Barb Sims, Nate Perrien, and Jedd Sherman
- **District Homeless Liaison Officer -** Appoint High School Guidance Officer John Brabec with assistance from support staff Rita Leinen and Crystal Berkey be appointed to do liaison work with the Districts Homeless Liaison for the 2013 – 2014
- **District Truancy Officers -** Appoint all building administrators as truancy officers for the 2013 - 2014 school year with assistance from Student Support Coordinator Theo Fundermann
- **Level I and Level II Investigators -** Appoint Red Oak Assistant Police Chief Derrick Walter as the Level I Investigator and Red Oak Police Chief Drue Powers as the Level II Investigator
- **District Asbestos Coordinator -** Appoint Maintenance Director Pete Wemhoff as the district's asbestos coordinator
- **Board Secretary -** Appoint Business Manager Shirley Maxwell as the Board Secretary
- **District Registrar -** Appoint Administrative Center Assistant Rita Leinen
- **Financial Depositories -** Approve the following financial institutions as depositories and deposit maximum amounts for FY 14:

Bank Iowa	1805 N. Broadway, Red Oak	\$5,000,000
*Houghton State Bank	116 Coolbaugh St, Red Oak	\$10,000,000
Great Western Bank	2100 Commerce Dr, Red Oak	\$5,000,000
U.S. Bank	323 Reed St, Red Oak	\$5,000,000

 - * Houghton State Bank continues as the district primary financial institution
- **Official School District Newspaper –** Approve the Red Oak Express as the district's official newspaper for FY 14
- **Board of Directors and Red Oak Community School District Legal Counsel -**
Appoint the Swanson Law Firm of Red Oak and Rick Engel of Des Moines as legal counsel for FY 14
- **Board of Directors Meeting Dates for FY 2014 -** All meetings would begin at 6 pm unless otherwise noted:

September 23	Annual meeting, Reorganization Meeting, Election of Officers
September 25	Annual Goal Setting Work Session – 7 pm to 9 pm
October 14	Regular meeting
October 28	Regular meeting
November 11	Regular meeting
November 25	Annual School Finance Workshop – 5 pm to 7 pm
December 16	Regular meeting

January 13	Regular meeting
January 27	Regular meeting
February 10	Regular meeting
February 24	Regular meeting
March 10	Regular meeting
March 24	Regular meeting (if needed) (spring break is 3.17 to 3.21)
April 14	Regular meeting and School Budget Hearing
April 28	Regular meeting
May 12	Regular meeting
June 9	Regular meeting
June 23	Regular meeting
July 14	Regular meeting
July 28	Regular meeting (if needed)
August 11	Regular meeting
August 25	Regular meeting

The motion carried unanimously.

Board of Directors Committee Assignments and Service

Director Drey moved with a second by Director Walker to approve the following committee assignments as presented with one change of Warren Hayes as School Improvement Advisory Committee Representative:

- **Interest Based Bargaining with the Red Oak Educators Association** – Paul Griffen and Kathy Walker
- **Interest Based Bargaining with the Red Oak Support Staff Association** – Lee Fellers and Bill Drey
- **Iowa Association of School Boards Delegate Assembly-Voting Member** - Lee Fellers
- **School Improvement Advisory Committee Board Representative** – Warren Hayes
- **Red Oak District Policy Committee** - Kathy Walker and Warren Hayes
- **Red Oak District Facilities Committee** - Lee Fellers and Paul Griffen
- **Red Oak District Calendar Committee** - Bill Drey
- **Red Oak Technology Committee** - Warren Hayes
- **Red Oak Curriculum Council** - Kathy Walker
- **Montgomery County Conference Board** - Lee Fellers

The motion carried unanimously.

PERSONNEL CONSIDERATIONS

Director Drey moved with a second by Director Walker to approve the recommendation of Jodi Petty as a full time cook at the high school for the 2013-2014 school year. The motion carried unanimously.

Director Drey moved with a second by Director Walker to approve the transfer of Carolyn Lewis from her bus driver position to the position of paraprofessional for the remainder of the 2013-2014 school year. The motion carried unanimously.

CLOSED SESSION

Director Walker moved with a second by Director Hayes to move that the Board go into closed session at 9:05 p.m. to receive the network security report as addressed in Iowa Code Section 21.5(1)(a) “to review or discuss records authorized by state or federal law to be kept confidential”. The Directors came out of closed session at 9:30 p.m.

PROPOSED WORKING AGREEMENT

Director Drey moved with a second by Director Hayes to approve the agreement for professional services for the development of a site concept plan for the improvement of district facilities with the architecture firm of BLDD not to exceed \$12,500.00 plus reimbursable expenses. The motion carried unanimously.

ADJOURNMENT

Director Griffen moved with a second by Director Hayes to adjourn the meeting at 9:55 p.m. A special workshop: Board Goals Development is scheduled for Wednesday, September 25, 2013, at 7:00 p.m. in the Sue Wagaman Board Room, Administrative Center in the Technology Building. The next regular board meeting will be held on October 14, 2013. The motion carried unanimously.

Lee Fellers, President

Shirley Maxwell, Board Secretary