

Red Oak Community School District
Meeting of the Board of Directors
Meeting Location: Sue Wagaman Board Room, Red Oak CSD Administrative Center
Red Oak Technology Center, Red Oak High School Campus
March 4, 2015

This regular meeting of the Board of Directors of the Red Oak Community School district was called to order by President Lee Fellers at 7:00 p.m.

Present:

Directors: Lee Fellers, Bill Drey, Warren Hayes, Kathy Walker, Paul Griffen
Terry Schmidt, Superintendent, Shirley Maxwell, Board Secretary, and
Karla Wood, Assistant Board Secretary

Approval of Agenda

Motion by Director Drey, second by Director Griffen to approve the agenda as presented with the order of agenda items at the discretion of the board president. Item 4.2 Introduction of a Therapy Dog Program at Inman Primary School will not be presented tonight. Motion carried unanimously.

Good News

Congratulations are extended to Speech Coaches Laura Horn and Kim Reeve for their leadership that resulted in 17 ROHS student qualifiers for Individual State Speech in Nevada, Iowa on March 14.

ROHS Varsity Girls competed in state basketball competition in Des Moines on Tuesday, March 3. The student body with the pep band was enthusiastic and well represented. Approximately 100 students utilized the district provided pep bus to attend the tournament. Congratulations to Coach Martinez, Assistant Coaches Dan Pollock, Johnny Walker, Chris Gilbert and team members for their successful basketball season.

There were three recipients for the Hawkeye Ten All Academic Conference awards: Madison Gilbert, Grace Blomstedt and Kate Walker.

The High School Musical “Grease” was a success with all three performances sold out. Congratulations to Directors Tim Marsden, Mark Haufle, and cast members.

Good news items were received and affirmed from Principal Barb Sims of Washington Intermediate School.

The FFA Benefit was held on Thursday, February 26 with \$7000.00 raised.

Superintendent Schmidt affirmed the many coaches and adult volunteers who through their time and efforts help to make the Red Oak Community Schools and its students a success.

Review and Probable Action to Approve a Contract for the Construction Management Firm Boyd Jones of Omaha, Nebraska

Motion by Director Griffen second by Director Drey to approve the contract with Boyd Jones Construction Company to provide construction management services to the Red Oak Community School District for Tiger Vision Phase I. Motion carried unanimously.

Consent Agenda

Motion by Director Drey, second by Director Griffen to approve the consent agenda as presented. Motion carried unanimously.

- Review and approval of minutes from February 23, 2015
- Review and approval of monthly business reports as presented

March 4, 2015 Board Minutes Continued

- Review and approval of open enrollment requests as presented (one application was removed from the vote due to incomplete information)

Red Oak High School Assessments Requested Follow-up Report from the Meeting of February 23, 2015

High School Principal Jeff Spotts presented to the Directors additional clarifications in relationship to comparative data for students in various academic growth areas with other Hawkeye Ten Conference schools.

Update from Inman Primary School Staff and Parent Representatives to Improve on Management Issues for Head Lice

The Directors' subcommittee for policy review, Director Hayes and Director Walker, along with Principal Gayle Allensworth, School Nurse Heather Hall, and parent representatives have been working to clarify and improve procedures for students / parents who have chronic challenges with head lice.

Motion by Director Griffen, second by Director Drey to affirm the head lice management plan pending presentation by the policy committee for further clarification. Motion was withdrawn by Director Griffen. Additional information will be provided at the March 23, 2015 meeting.

Final Report of Expenditures for Review and Acceptance by the District's Insurance Provider Regarding the Red Oak Middle School Water Event of September 1, 2014

Business Manager Shirley Maxwell reviewed with the Directors the final expenditure report of all expenses submitted to the district's insurance company for the Middle School water event that occurred on September 1, 2014. Final determination of allowable expenses will be set by the EMC insurance company.

School Budget Planning with Projections and Preparation for April 13 School Budget Hearing

Business Manager Shirley Maxwell reviewed with the Directors four scenarios for the 2015-2016 budget showing tax levy amounts using various percentages for state supplemental aid, instructional support surtax and management levies. Consensus by the Directors was to use scenario four for building the budget that included a management fund of \$400,000 and a proposed total property tax levy of \$15.70/1000 of assessed valuation. The proposed budget will be published in the March 24 edition of the *Red Oak Express*, with the budget hearing to be held April 13, 2015 at 6:15 p.m., District Administrative Center, Sue Wagaman Board Room.

Personnel Planning Update Number One for the 2015-2016 Contract Year: Review of the Teacher Leadership Program and Recruitment of Teacher Leaders

The Teacher Leadership Program Team met on Wednesday, March 4 to review final applications for teacher leaders and to set a schedule for the interview / selection process. Superintendent Schmidt will issue a report by the March 23 Directors' meeting identifying the teacher leaders for the 2015-2016 school year.

Personnel Planning Update Number Two for the 2015-2016 Contract Year: Review of Positions Recruited and Current Status of Each: Behavior Disorders Specialist, Secondary Mathematics, Talented and Gifted Coordinator, Media Specialist and Pilot project for Substitute Teacher Clerk

Superintendent Schmidt gave an update on each of the open positions. Advertising and recruitment is underway for the behavior disorders specialist and secondary mathematics. With budget reduction concepts underway, definitive plans for the talented and gifted coordinator's position and the media specialist position are incomplete.

Mr. Schmidt gave a brief overview of the pilot project proposed to employ a substitute teacher / paraeducator clerk for the remainder of the 2014-2015 school year.

Motion by Director Drey, second by Director Hayes to give Superintendent Schmidt permission to move ahead with the pilot project for the employment of a substitute teacher / paraeducator clerk. Motion carried unanimously.

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Personnel Planning Update Number Three: Review of Salaries for School Administrators: Comparability Group of Hawkeye Ten Schools

Mr. Schmidt presented the Directors with a spreadsheet outlining administrator salaries and job duties from Hawkeye Ten schools to use as a comparison when discussion of salary parameters takes place for Red Oak Community School District administrators.

Discussion of School Budget Reduction Work Timelines

Mr. Schmidt reviewed with the Directors a proposed budget reduction timeline. The Directors have set a goal to reduce expenditures in FY 16 by \$400,000.

Contract discussions with the ROEA and ROSSA are not complete at this time. Total new costs for personnel in the 2015-2016 school year will not be available until negotiations with each group have been finalized.

Meetings have been completed with four vendors participating for outsourcing food services.

Bids from vendors for outsourcing custodial services are due Friday, March 13.

Discussions are underway with neighboring school districts to determine if any areas of sharing could be found. A special board meeting during the week of March 30 may be held to discuss and prioritize reductions and prepare announcements of decisions.

Administrative Reports

Food Service Director Sharon Foote submitted a response report following a regularly scheduled school site inspection.

Parent-teacher conference reports were submitted for review from each attendance center.

Future Conferences, Workshops, Seminars

The IASB Spring workshop "Strategic Board Governance" will be held in Villisca on April 29, 2015 from 5:30 to 8:30 p.m.

Adjournment

Motion by Director Drey, second by Director Walker to adjourn the meeting at 8:56 p.m. Motion carried unanimously. The next regular meeting will be held on Monday, March 23, 2015, 6:00 p.m., in the Sue Wagaman Board Room, Administrative Center in the Technology Building.

Lee Fellers, President

Karla Wood, Assistant Board Secretary