

Red Oak Community School District  
Meeting of the Board of Directors  
Meeting Location: Red Oak High School  
Red Oak High School Media Center  
April 27, 2015

This regular meeting of the Board of Directors of the Red Oak Community School District was called to order by President Lee Fellers at 6:00 p.m.

**Present:**

Directors: Lee Fellers, Bill Drey, Warren Hayes, Kathy Walker, Paul Griffen  
Terry Schmidt, Superintendent, Shirley Maxwell, Board Secretary, and  
Karla Wood, Assistant Board Secretary

**Approval of Agenda**

Motion by Director Drey, second by Director Griffen to approve the agenda as presented with order of agenda items at the discretion of the board president and to remove Item 5.4 Personnel Considerations – Resignations from Professional Staff and Support Staff from the consent agenda. Motion carried unanimously.

**Good News**

Mr. James R. Scharff, Executive Director of the Iowa Association of School Business Officials presented to Red Oak CSD Business Manager Shirley Maxwell, the organization's Professional Leadership Award. This award recognizes those school business officials who, throughout their career and lifetime, have demonstrated excellence in service to their school district, communities and profession.

Activities Director Barry Bower along with Operations / Transportation Director Carlos Guerra are pleased to announce a gift donated to the Red Oak schools by a group of community members. The gift, an enclosed trailer, will be utilized for many purposes throughout the activities department. Special thanks is extended to Bruce Construction and Supply and those community members who made this generous gift possible.

Middle School Science Instructor Mary Carlson is the STEM Award recipient for the Southwest Iowa: Scale-Up Awards. The award is a grant to help fund curriculum and instruction materials for two programs, "A World in Motion" and "Kidwind." The grant was a team effort by Mrs. Carlson and Mr. Adam Hietbrink, 7 – 8 middle school science.

Washington Intermediate Principal Barb Sims shared with the Directors good news from Washington School. One Book – One School activities were held on Wednesday, April 22, the book "Hold Fast" was read by all Washington students.

Actors from the Rose Theater in Omaha performed a play on bullying, Monday, April 27 for Washington students.

Johnson Controls will partner with Washington to help with "Continue the Garden."

Janelle Erickson, Clarity Project Group member and facilitator for the Technology Integration Learning Team "Project Based Learning" presented the results of the teachers in her class who worked together to enhance their technology integration skills. She reviewed the data from the

#### **4.27.15 Board Minutes Continued**

teacher surveys, the four objectives of the class, the methods of instruction, and goals and reflections from participants.

#### **Consent Agenda**

Motion by Director Drey, second by Director Griffen to approve the consent agenda as presented and to move item 5.4 Personnel Considerations to later in the agenda. Motion carried unanimously.

- Review and approval of minutes from April 9, 13 and 15, 2015
- Review and approval of monthly business reports as presented
- Review and approval of an open enrollment request as presented

#### **Computer Lease Agreement for the District's One-to-One Computer Program**

Motion by Director Drey, second by Director Walker to approve the computer lease agreement for the district's One-to-One computer program. Motion carried unanimously.

#### **Tiger Vision Phase I Implementation Steps: Bond Financing Update and Updates from Architects and Construction Management Companies**

Mark Pfister, representative from Boyd Jones Construction updated the Directors on Tiger Vision Phase I conceptual design option changes after receiving input from the community at the April 15 special board meeting.

#### **Introduction of Contracted Service for School Meals in the Fiscal Year '16 – Review and Discussion**

Business Manager Shirley Maxwell reviewed the proposals submitted from three vendors for food service out-sourcing. Food service staff members attending the meeting were given the opportunity to ask questions and share concerns.

#### **Introduction of Contracted Services for Custodial Work in the Fiscal Year '16 – Review and Discussion**

Business Manager Shirley Maxwell reviewed the proposals submitted from two vendors for out-sourcing custodial services for the 15 – 16 school year. Custodial service staff members in attendance and who wished to speak, were given the opportunity to voice their questions, comments and concerns.

A recess was taken at 7:40 p.m. The meeting resumed at 7:55 p.m.

#### **Initial Budget Reduction Plans for Fiscal Year '16 – Review and Discussion**

The Board of Directors set a target of budget reductions for FY 16 in the amount of \$400,000. Superintendent Terry Schmidt reviewed a suggested plan for initial consideration of budget reductions / enhancements for the 2015 – 2016 school year. This item will receive continued discussion at the May 11, 2015 board meeting.

#### **Personnel Recruitment Update for the 2015 – 2016 School Year**

Mr. Schmidt reviewed the positions currently advertised and listed on Teach Iowa. Interviews for elementary level positions are being conducted the week of April 27<sup>th</sup>. Discussions are underway to consider the best combinations for middle and high school positions.

## **4.27.15 Board Minutes Continued**

### **Personnel Considerations – Resignations**

Motion by Director Drey, second by Director Griffen to accept the resignation of Secondary Mathematics Instructor Darrell Berry effective at the end of the 14 – 15 contract year. Motion carried unanimously.

Motion by Director Griffen, second by Director Drey to accept the resignation of Mark Haufle as director for the fall play and spring musical as presented. Motion carried unanimously.

Motion by Director Drey, second by Director Hayes to accept the resignation of food service staff member Charlotte Palmquist effective at the end of the 14 – 15 contract year. Motion carried unanimously.

### **Administrative Reports**

No administrative reports were available at this meeting.

### **Future Conferences, Workshops, Seminars**

The IASB Spring workshop “Strategic Board Governance” will be held in Villisca on April 29, 2015 from 5:30 – 8:30 p.m.

The IASB 2015 School Law Conference – “Risky Business: Are you Prepared” will be held on May 13, 2015, 9 a.m. - 3:30 p.m. at the Meadows Conference Center, Altoona, IA.

### **Other Announcements**

On Wednesday, April 29, 7:00 p.m., there will be a Tiger Vision II Communications Committee organizational meeting at the Red Oak High School Media Center.

Teacher Leadership Program Orientation will take place Wednesday, April 29, 5:00 p.m. at the District Administrative Center.

### **Adjournment**

Motion by Director Griffen, second by Director Drey to adjourn the meeting at 8:35 p.m.

Motion carried unanimously.

The next regular meeting will be held on Monday, May 11, 2015, 6:00 p.m., in the Sue Wagaman Board Room, Administrative Center in the Technology Building.

Following the adjournment of the regular board of directors meeting, the board met in an exempt session to discuss negotiations strategy for upcoming contract discussions with the Red Oak Support Staff Association and the Red Oak Education Association per Iowa Code section 20.17(3).

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Lee Fellers, President

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Karla Wood, Assistant Board Secretary