

Red Oak Community School District
Meeting of the Board of Directors
Meeting Location: Sue Wagaman Board Room, Red Oak CSD Administrative Center
Red Oak Technology Center, Red Oak High School Campus
June 22, 2015

This regular meeting of the Board of Directors of the Red Oak Community School District was called to order by President Lee Fellers at 6:00 p.m.

Present:

Directors: Lee Fellers, Bill Drey, Warren Hayes, Kathy Walker, Paul Griffen
Shirley Maxwell, Board Secretary, Terry Schmidt, Superintendent

Approval of Agenda

Motion by Director Drey, second by Director Griffen to approve the agenda as presented with the deletion of “a Talented/Gifted Program Instructor” with the order of agenda items at the discretion of the board president. Motion carried unanimously.

Good News

Director Griffen expressed appreciation to the coaches and the athletic teams that assisted in beautifying Broadway as the town prepares for Junction Days. The Directors presented a plaque to Supt. Schmidt thanking him for his years of service to the Red Oak School District. Supt. Schmidt left the meeting.

Consent Agenda

Motion by Director Drey, second by Director Griffen to approve the consent agenda as presented. Motion carried unanimously.

Items included in the consent agenda:

- Minutes from May 26, 27 and June 8, 2015.
- Monthly business reports as presented
- Renewal of Shared Program Contracts with the Stanton Community School for the 2015-2016 school year. (Business Manager, cooperative programs for agriculture education and industrial technology education.)
- Approval of FY 2016 agreement with the Iowa Association for Educational Purchasing
- Authorization for the school business manager to make payment for all remaining vouchers at the close of business on June 30, 2015 and to make necessary transfers as required for the debt service fund.

OLD BUSINESS

Report Update Concerning the Professional Liability Insurance Requirement for Boyd Jones Construction

Board President Fellers updated the Board on the telephone conference call that was held on Tuesday, June 16 to discuss, debate and resolve the issue of professional liability insurance coverage for the construction management company, Boyd Jones Construction. Those taking part in the conference call were Robert Volz-Boyd Jones Construction, Mark Pfister-Boyd Jones Construction, Lee Fellers-Board President, Red Oak CSD, Terry Schmidt – Superintendent, Shirley Maxwell-Business Manager, Danielle Hainfield-Legal Counsel, Ahlers Law Firm, Daric

O'Neal-Alley Poyner Architects, Randy West–BLDD Architects, Bulinda Coates-United Group Insurance Company, John Seefeld-Jester Insurance. Boyd Jones is going to get additional quotes for professional liability insurance. This item will be on the July 9th agenda.

Consideration with Probable Action Concerning a Request from Network Administrator Henry Devito to Amend the Contracted Salary for FY 16

Motion by Director Griffen, second by Director Walker to increase the annual salary of Henry Devito by \$10,000 with no guaranteed overtime and probable use of compensatory time as needed. Any paid overtime would be approved in advance by the technology director. His new salary would be \$70,355. Motion carried unanimously. There was also discussion that the superintendent and director of technology contact an outside, third party vendor to provide network awareness and contracted services as deemed appropriate. Such proposals will be presented for Board of Directors discussion not later than the September board meeting.

NEW BUSINESS

Recommendation for a Contract Release Affecting Instructor Juan Batula for the 2015 – 2016 School Year

Motion by Director Drey, second by Director Hayes to approve the contract release for Juan Batula from all contracts for the 2015-2016 school year. Motion carried unanimously.

Probable Recommendations for the Employment of a Middle School Language Arts Instructor, a Para educator to Support the Transportation of a Special Education Student and Consider the Length of Contracts for Building Level Office Personnel

Motion by Director Drey, second by Director Griffen to approve a contract for Katie Stafford to be the Middle School 7th Grade Language Arts\Computer Applications instructor for the 2015-2016 school year. Motion carried unanimously. She will receive \$32,900 on the BA 0 step on the salary schedule.

Motion by Director Drey, second by Director Hayes to approve a contract for Amanda Latus-Serna as a special education transportation aide to Omaha/Council Bluffs to be compensated at \$9.15 per hour for a maximum of 25 hours per week for the 2015-2016 school year. Motion carried unanimously.

Motion by Director Drey, second by Director Griffen to increase Trish Early's contract from 11 months to a 12 month contract for the 2015-2016 school year and the duties of asset control clerk will be in added to her job description. Motion carried unanimously.

Presentation and Probable Action to Approve the District Insurance Program as Presented by Bulinda Coates of the United Group Insurance Company

Motion by Director Drey, second by Director Walker to approve the 2015-2016 EMC Insurance Policy at a cost of \$183,501. Motion carried unanimously. This premium is about \$25,000 less than the 2014-2015 premium. The drop in premium is due to a better modification rate provided within workers compensation coverage.

Presentation and Probable Action to Approve Student Handbooks for Red Oak Middle School and Washington Intermediate School, Approve the Student Technology Handbook, and Approve the Red Oak CSD Employee Manual for FY 16

Principal Barb Sims discussed the Washington School student handbook and the few minor changes that were made in the Washington handbook with the directors. Motion was made by Director Drey, with a second by Director Walker to approve the 2015-2016 Washington handbook. Motion carried unanimously.

MS Principal Perrien explained the few changes in the middle school handbook in a memo. Motion was made by Director Griffen, with a second by Director Drey to approve the 2015-2016 Middle School handbook as presented. Motion carried unanimously.

Technology Coordinator Deter included his changes to the technology handbook in the board packet. Motion by Director Drey, second by Director Hayes to approve the 2015-2016 Technology Handbook with the changes as presented. Motion carried unanimously.

Motion by Director Drey, second by Director Hayes to approve the 2015-2016 Employee Handbook as presented in the board packet. Motion carried unanimously.

Presentation by Director of Maintenance / Operations Carlos Guerra for a Personnel Reorganization Plan within the Department

Plant Operation Manager Guerra presented a personnel reorganization plan within the custodial department. This proposal would reorganize the work assignments to increase efficiency and save budget dollars. Following discussion this item will be placed on an upcoming agenda.

Iowa Department of Management Updated Budget Report for FY 16 and Implications from the 2015 Iowa School Finance Legislation

Business Manager Shirley Maxwell reported on the budget and tax information that was received from the Department of Management. Governor Branstad has not yet signed all the bills but the Department of Management has released the new budget figures to the schools, pending his signature. SF 171 and SF 172 provides a 1.25% state percent of growth for FY 2016. This adds \$80 to the regular program cost per pupil. HF 666 provides a One-Time State Aid Funding Supplement of \$111.52 per budget enrollment. The Red Oak District will receive an additional \$125,906. Due to the 1.25% state percent growth, the proposed tax rate (per \$1,000 taxable valuation) will drop the published \$15.69701 to \$15.43970.

Consideration of Competitive Bids for Dairy Products / Bread Products for the Food Service Department and Fuel Products for the Transportation Department

Motion by Director Drey, second by Director Hayes to accept the low escalator bid from Anderson Erickson for milk items for the 2015-2016 school year. Motion carried unanimously.

Motion by Director Drey, second by Director Griffen to accept the low bid from Pan O Gold for all bakery products for the 2015-2016 school year. Motion carried unanimously.

Motion by Director Hayes, second by Director Walker to accept the low bid from United Farmers Mercantile for gas, diesel and propane for the 2015-2016 school year. Ayes-Griffen, Walker, Fellers, Hayes, Abstain-Drey

Addendum of Information for Inclusion of Certain Equipment within Specialty Underwriters Insurance

Information has been obtained from Specialty Underwriters Insurance concerning the cost of adding additional electrical and electronic equipment to the policy. Items included were clothes washers and dryers, food preparation equipment, housekeeping equipment and sewing equipment. Motion by Director Drey, second by Director Walker to approve the addendum to the policy to include these items. Motion carried unanimously.

Adjournment

Motion by Director Drey, second by Director Griffen to adjourn the meeting at 7:34 p.m. Motion carried unanimously. The next regular meeting will be held on July 9, 2015, 6:30 p.m., in the Sue Wagaman Board Room, Administrative Center in the Technology Building.

Lee Fellers, President

Shirley Maxwell, Board Secretary