



Red Oak Community School District

2011 North 8th Street

Red Oak, Iowa 51566

712.623.6600

www.redoakschooldistrict.com

Regular Board of Directors Meeting

Meeting Location: Sue Wagaman Board Room
Red Oak CSD Administrative Center
The Technology Building, Red Oak High School Campus

Thursday, July 09, 2015 – 6:30 pm

- Agenda -

1.0 Call to Order – Board of Directors President Lee Fellers

2.0 Roll Call – Board of Directors Secretary Shirley Maxwell or Assistant Board Secretary
Karla Wood

3.0 Approval of the Agenda – President Lee Fellers

4.0 Communications

5.0 Consent Agenda /

5.1 Review and Approval of Minutes from June 17, June 22 and July 2, 2015 2-7

5.2 Review and Approval of Monthly Business Reports 8-13

5.3 Open Enrollment Requests for Consideration – as needed

6.0 General Business for the Board of Directors

6.1 Old Business

6.1.1 Receive a Report and Probable Action Concerning the Professional Liability
Insurance Requirement for Boyd Jones Construction 14-16

6.2 New Business

6.2.1 Review, Discuss and Possible Board Action on the 2016 IASB Legislative Platform
and Consideration of Priorities by the Red Oak School Board 17-32

6.2.2 Approval of Transfer of Funds From the SAVE Fund to the Debt Service Fund 33

Red Oak Community School District Board of Directors Regular Meeting
7.9.2015

6.2.3 Board Policy Revision, Development and Approval: First Reading Code 604.1
Private Instruction and Code 604.7 Dual Enrollment 34-38

6.2.4 Board Policy Revision, Development and Approval: First Reading Code 414.6
Support Staff Employee Vacations – Holidays – Personal Leave 39-41

6.2.5 Personnel Considerations for Approval: Employee Resignations from Support
Personnel and an Employment Recommendation for a Volunteer Coach 42-44

6.2.6 District Section of the Student/Parent Handbook Revisions for Review and
Approval in the 2015 – 2016 School Term 45-47

6.2.7 Consideration and Approval of Competitive Bids for Trash Removal and Pest
Control 48-50

6.2.8 Week One Report from Superintendent Messenger

7.0 Reports 51

7.1 Administrative

7.2 Future Conferences, Workshops, Seminars

7.3 Other Announcements

8.0 Next Board of Directors Meeting: Monday, July 27, 2015 – 6:00 pm
Sue Wagaman Board Room
Red Oak CSD Administrative Center

9.0 Adjournment

Item 5.0 Consent Agenda

Background Information: The following items are presented for approval in one formal motion. Should any director have a question or would like for an item to be placed on the regular discussion agenda, please notify Board Secretary Shirley Maxwell in advance of the meeting.

5.1 Review and Approval of Minutes from June 17, June 22 and July 2, 2015

The minutes are enclosed for your review. Unless there are suggested changes, they are submitted for approval by Board Secretary Shirley Maxwell.

5.2 Review and Approval of Monthly Business Reports

Payment vouchers are enclosed for review and approval. Last minute bills could be found at the table. Accounting Clerk Jeanice Lester (lesterj@roschools.org) or Business Manager Shirley Maxwell (maxwells@roschools.org) are available to answer any questions concerning the expenditures. Please call ahead of the regular meeting if you need more information.

5.3 Open Enrollment Requests for Consideration

Directors are asked to approve an open enrollment - in request for a student that has been living in Red Oak and attending Red Oak Community Schools but recently moved to the Villisca school district. Information is at the table.

**Red Oak Community School District
Special Meeting of the Board of Directors**

Meeting Location: Sue Wagaman Board Room, Red Oak CSD Administrative Center
Red Oak Technology Center, Red Oak High School Campus
June 17, 2015

This special meeting of the Board of Directors of the Red Oak Community School District was called to order by President Lee Fellers at 5:35 p.m.

Present:

Directors: Lee Fellers, Paul Griffen, Bill Drey, Kathy Walker
Shirley Maxwell, Board Secretary
Gaylord Tryon and Stan Slessor from Tryon and Associates
Warren Hayes joined the meeting at 6:00 p.m.

Approval of Agenda

Motion by Director Drey, second by Director Griffen to approve the agenda as presented with the order of agenda items at the discretion of the board president. Motion carried unanimously.

New Business-Work Session With Future Superintendent Tom Messinger, G. Tryon and Associates and the Red Oak Board of Directors

Gaylord Tryon led the work session. Discussion included the superintendent entry plan timeline, general on-boarding of Superintendent and Board and Superintendent/Board relationship building.

Next Regular Board of Directors Meeting

Monday, June 22, 2015 – 6:00 p.m., Sue Wagaman Board Room, Red Oak CSD Administrative Center.

Adjournment

Motion by Director Drey, second by Director Griffen to adjourn the meeting at 7:04 p.m. Motion carried unanimously.

Respectfully submitted,

Lee Fellers, President

Shirley Maxwell, Board Secretary

Red Oak Community School District
Meeting of the Board of Directors
Meeting Location: Sue Wagaman Board Room, Red Oak CSD Administrative Center
Red Oak Technology Center, Red Oak High School Campus
June 22, 2015

This regular meeting of the Board of Directors of the Red Oak Community School District was called to order by President Lee Fellers at 6:00 p.m.

Present:

Directors: Lee Fellers, Bill Drey, Warren Hayes, Kathy Walker, Paul Griffen
Shirley Maxwell, Board Secretary, Terry Schmidt, Superintendent

Approval of Agenda

Motion by Director Drey, second by Director Griffen to approve the agenda as presented with the deletion of "a Talented/Gifted Program Instructor" with the order of agenda items at the discretion of the board president. Motion carried unanimously.

Good News

Director Griffen expressed appreciation to the coaches and the athletic teams that assisted in beautifying Broadway as the town prepares for Junction Days. The Directors presented a plaque to Supt. Schmidt thanking him for his years of service to the Red Oak School District. Supt. Schmidt left the meeting.

Consent Agenda

Motion by Director Drey, second by Director Griffen to approve the consent agenda as presented. Motion carried unanimously.

Items included in the consent agenda:

- Minutes from May 26, 27 and June 8, 2015.
- Monthly business reports as presented
- Renewal of Shared Program Contracts with the Stanton Community School for the 2015-2016 school year. (Business Manager, cooperative programs for agriculture education and industrial technology education.)
- Approval of FY 2016 agreement with the Iowa Association for Educational Purchasing
- Authorization for the school business manager to make payment for all remaining vouchers at the close of business on June 30, 2015 and to make necessary transfers as required for the debt service fund.

OLD BUSINESS

Report Update Concerning the Professional Liability Insurance Requirement for Boyd Jones Construction

Board President Fellers updated the Board on the telephone conference call that was held on Tuesday, June 16 to discuss, debate and resolve the issue of professional liability insurance coverage for the construction management company, Boyd Jones Construction. Those taking part in the conference call were Robert Volz-Boyd Jones Construction, Mark Pfister-Boyd Jones Construction, Lee Fellers-Board President, Red Oak CSD, Terry Schmidt – Superintendent, Shirley Maxwell-Business Manager, Danielle Hainfield-Legal Counsel, Ahlers Law Firm, Daric

O'Neal-Alley Poyner Architects, Randy West-BLDD Architects, Bulinda Coates-United Group Insurance Company, John Seefeld-Jester Insurance. Boyd Jones is going to get additional quotes for professional liability insurance. This item will be on the July 9th agenda.

Consideration with Probable Action Concerning a Request from Network Administrator Henry Devito to Amend the Contracted Salary for FY 16

Motion by Director Griffen, second by Director Walker to increase the annual salary of Henry Devito by \$10,000 with no guaranteed overtime and probable use of compensatory time as needed. Any paid overtime would be approved in advance by the technology director. His new salary would be \$70,355. Motion carried unanimously. There was also discussion that the superintendent and director of technology contact an outside, third party vendor to provide network awareness and contracted services as deemed appropriate. Such proposals will be presented for Board of Directors discussion not later than the September board meeting.

NEW BUSINESS

Recommendation for a Contract Release Affecting Instructor Juan Batula for the 2015 – 2016 School Year

Motion by Director Drey, second by Director Hayes to approve the contract release for Juan Batula from all contracts for the 2015-2016 school year. Motion carried unanimously.

Probable Recommendations for the Employment of a Middle School Language Arts Instructor, a Para educator to Support the Transportation of a Special Education Student and Consider the Length of Contracts for Building Level Office Personnel

Motion by Director Drey, second by Director Griffen to approve a contract for Katie Stafford to be the Middle School 7th Grade Language Arts\Computer Applications instructor for the 2015-2016 school year. Motion carried unanimously. She will receive \$32,900 on the BA 0 step on the salary schedule.

Motion by Director Drey, second by Director Hayes to approve a contract for Amanda Latus-Serna as a special education transportation aide to Omaha/Council Bluffs to be compensated at \$9.15 per hour for a maximum of 25 hours per week for the 2015-2016 school year. Motion carried unanimously.

Motion by Director Drey, second by Director Griffen to increase Trish Early's contract from 11 months to a 12 month contract for the 2015-2016 school year and the duties of asset control clerk will be in added to her job description. Motion carried unanimously.

Presentation and Probable Action to Approve the District Insurance Program as Presented by Bulinda Coates of the United Group Insurance Company

Motion by Director Drey, second by Director Walker to approve the 2015-2016 EMC Insurance Policy at a cost of \$183,501. Motion carried unanimously. This premium is about \$25,000 less than the 2014-2015 premium. The drop in premium is due to a better modification rate provided within workers compensation coverage.

Presentation and Probable Action to Approve Student Handbooks for Red Oak Middle School and Washington Intermediate School, Approve the Student Technology Handbook, and Approve the Red Oak CSD Employee Manual for FY 16

Principal Barb Sims discussed the Washington School student handbook and the few minor changes that were made in the Washington handbook with the directors. Motion was made by Director Drey, with a second by Director Walker to approve the 2015-2016 Washington handbook. Motion carried unanimously.

MS Principal Perrien explained the few changes in the middle school handbook in a memo. Motion was made by Director Griffen, with a second by Director Drey to approve the 2015-2016 Middle School handbook as presented. Motion carried unanimously.

Technology Coordinator Deter included his changes to the technology handbook in the board packet. Motion by Director Drey, second by Director Hayes to approve the 2015-2016 Technology Handbook with the changes as presented. Motion carried unanimously.

Motion by Director Drey, second by Director Hayes to approve the 2015-2016 Employee Handbook as presented in the board packet. Motion carried unanimously.

Presentation by Director of Maintenance / Operations Carlos Guerra for a Personnel Reorganization Plan within the Department

Plant Operation Manager Guerra presented a personnel reorganization plan within the custodial department. This proposal would reorganize the work assignments to increase efficiency and save budget dollars. Following discussion this item will be placed on an upcoming agenda.

Iowa Department of Management Updated Budget Report for FY 16 and Implications from the 2015 Iowa School Finance Legislation

Business Manager Shirley Maxwell reported on the budget and tax information that was received from the Department of Management. Governor Branstad has not yet signed all the bills but the Department of Management has released the new budget figures to the schools, pending his signature. SF 171 and SF 172 provides a 1.25% state percent of growth for FY 2016. This adds \$80 to the regular program cost per pupil. HF 666 provides a One-Time State Aid Funding Supplement of \$111.52 per budget enrollment. The Red Oak District will receive an additional \$125,906. Due to the 1.25% state percent growth, the proposed tax rate (per \$1,000 taxable valuation) will drop the published \$15.69701 to \$15.43970.

Consideration of Competitive Bids for Dairy Products / Bread Products for the Food Service Department and Fuel Products for the Transportation Department

Motion by Director Drey, second by Director Hayes to accept the low escalator bid from Anderson Erickson for milk items for the 2015-2016 school year. Motion carried unanimously.

Motion by Director Drey, second by Director Griffen to accept the low bid from Pan O Gold for all bakery products for the 2015-2016 school year. Motion carried unanimously.

Motion by Director Hayes, second by Director Walker to accept the low bid from United Farmers Mercantile for gas, diesel and propane for the 2015-2016 school year. Ayes-Griffen, Walker, Fellers, Hayes, Abstain-Drey

Addendum of Information for Inclusion of Certain Equipment within Specialty Underwriters Insurance

Information has been obtained from Specialty Underwriters Insurance concerning the cost of adding additional electrical and electronic equipment to the policy. Items included were clothes washers and dryers, food preparation equipment, housekeeping equipment and sewing equipment. Motion by Director Drey, second by Director Walker to approve the addendum to the policy to include these items. Motion carried unanimously.

Adjournment

Motion by Director Drey, second by Director Griffen to adjourn the meeting at 7:34 p.m. Motion carried unanimously. The next regular meeting will be held on July 9, 2015, 6:30 p.m., in the Sue Wagaman Board Room, Administrative Center in the Technology Building.

Lee Fellers, President

Shirley Maxwell, Board Secretary

**Red Oak Community School District
Special Meeting of the Board of Directors**

Meeting Location: Sue Wagaman Board Room, Red Oak CSD Administrative Center
Red Oak Technology Center, Red Oak High School Campus
July 2, 2015

This special meeting of the Board of Directors of the Red Oak Community School District was called to order by President Lee Fellers at 6:30 p.m.

Present:

Directors: Lee Fellers, Bill Drey,
Paul Griffen joined the meeting electronically
Tom Messinger, Superintendent and Shirley Maxwell, Board Secretary

Approval of Agenda

Motion by Director Drey, second by Director Griffen to approve the agenda as presented with the order of agenda items at the discretion of the board president. Motion carried unanimously.

Consent Agenda

Motion by Director Drey, second by Director Griffen to approve the consent agenda. Motion carried unanimously.

Approved June 30th submitted bills

Hiring/Consideration of an Employment Contract for a Talented and Gifted Instructor

Motion by Director Drey, second by Director Griffen to approve Daniel DeGroot for the position of talented gifted instructor for grades 4 to 12 for the 2015-2016 school year. Motion carried unanimously.

Hiring/Consideration of an Employment Contract for a High School Math Instructor

Motion by Director Drey, second by Director Griffen to approve Emily Van Dyk for the position of high school math instructor for the 2015-2016 school year. Motion carried unanimously.

Hiring/Consideration of a Supplemental Contract for a Head Bowling Coach

Motion by Director Drey, second by Director Griffen to approve Mike Webb as head bowling coach for the 2015-2016 school year. Motion carried unanimously.

Adjournment

Motion by Director Griffen, second by Director Drey to adjourn the meeting at 6:36 p.m. Motion carried unanimously. The next regular meeting will be held on Thursday, July 9, 2015 at 6:30 p.m. in the Sue Wagaman Board Room at the Administrative Center.

Lee Fellers, President

Shirley Maxwell, Board Secretary

Account Number	Detail Description	Amount
Checking Account ID 1	Fund Number 10	OPERATING FUND
CENTURY LINK	07012015	271.18
10 0010 2410 000 0000 532	DISTRICT WIDE FIRE ALARM PHONE LINES	271.18
Vendor Name CENTURY LINK		<u>271.18</u>
IA ASSOC OF SCH BUSINESS OFF	300000743	175.00
10 0010 2510 000 0000 340	MEMBERSHIP	175.00
Vendor Name IA ASSOC OF SCH BUSINESS OFF		<u>175.00</u>
IOWA ASSOC. OF SCHOOL BOARDS	3815	700.00
10 0010 2310 000 0000 320	ON LINE SUBSCRIPTION	700.00
Vendor Name IOWA ASSOC. OF SCHOOL BOARDS		<u>700.00</u>
IPTA	5000188	340.00
10 0010 2600 000 0000 340	IPTA Conference	340.00
Vendor Name IPTA		<u>340.00</u>
ISFIS, INC.	15-153	1,501.57
10 0010 2310 000 0000 810	MEMBERSHIP/SUBSCRIPTION FEES	1,501.57
Vendor Name ISFIS, INC.		<u>1,501.57</u>
KABEL BUSINESS SERVICES-FLEX	A-FEE-2	200.00
0010 2510 000 0000 340	ANNUAL FEE	200.00
Vendor Name KABEL BUSINESS SERVICES-FLEX		<u>200.00</u>
SCHOLOGY, INC	13066	4,950.00
10 0010 2235 000 1996 653	RENEWAL	4,950.00
Vendor Name SCHOLOGY, INC		<u>4,950.00</u>
SHOUTPOINT, INC	07012015	1,725.00
10 0010 2236 000 0000 536	VOIP LINES	1,725.00
Vendor Name SHOUTPOINT, INC		<u>1,725.00</u>
SIMPLEXGRINNELL	77886093	655.42
10 0010 2600 000 0000 340	FIRE ALARM CONTRACT 2015-16	655.42
SIMPLEXGRINNELL	77886094	1,705.00
10 0010 2600 000 0000 340	FIRE ALARM CONTRACT 2015-16	1,705.00
SIMPLEXGRINNELL	77886095	1,434.58
10 0010 2600 000 0000 340	FIRE ALARM CONTRACT 2015-16	1,434.58
SIMPLEXGRINNELL	77886119	2,979.17
10 0010 2600 000 0000 340	FIRE ALARM CONTRACT 2015-16	2,979.17
SIMPLEXGRINNELL	77886125-1	1,705.00
10 0010 2600 000 0000 340	FIRE ALARM CONTRACT 2015-16	1,705.00
Vendor Name SIMPLEXGRINNELL		<u>8,479.17</u>
SOCS/FES	INV005975	405.00
10 0010 2236 000 0000 536	WEB HOSTING FEE	405.00
Vendor Name SOCS/FES		<u>405.00</u>
SOUTH CENTRAL COLLEGE	00138636	2,600.00
10 0010 2213 100 3376 320	REG INSTITUTE	600.00
10 3230 1920 100 8323 618	REG INSTITUTE FROM GRANT	2,000.00

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
MONEY		
Vendor Name	SOUTH CENTRAL COLLEGE	2,600.00

Fund Number	10	21,346.92
Checking Account ID	1	
Fund Number	22	MANAGEMENT FUND
SPECIALTY UNDERWRITERS LLC	ST2773-7A	(4,894.75)
22 0010 2310 000 0000 520	PRORATE CANCEL PREMIUM #21	(4,894.75)
SPECIALTY UNDERWRITERS LLC	SW3076-1	22,244.50
22 0010 2310 000 0000 520	PREMIUM ENDORSEMENT #1	22,244.50
Vendor Name	SPECIALTY UNDERWRITERS LLC	17,349.75

UNITED GROUP INC.	A-56520139	183,501.00
22 0010 2700 000 0000 522	INSURANCE	14,408.00
22 0010 2600 000 0000 260	INSURANCE	6,820.47
22 0010 1000 100 0000 260	INSURANCE	66,792.60
22 0010 2600 000 0000 521	INSURANCE	21,317.46
22 0010 2600 000 0000 524	INSURANCE	6,506.97
22 0010 2310 000 0000 260	INSURANCE	14,457.48
22 0010 2310 000 0000 520	INSURANCE	38,004.81
22 0010 3110 000 0000 260	INSURANCE	2,161.42
22 0010 2310 000 0000 525	INSURANCE	6,368.22
22 0010 2600 000 0000 523	INSURANCE	832.54
22 0010 2700 000 0000 260	INSURANCE	2,468.82
22 0010 2221 000 0000 260	INSURANCE	3,362.21
Vendor Name	UNITED GROUP INC.	183,501.00

Fund Number	22	200,850.75
Checking Account ID	1	
Fund Number	33	CAPITAL PROJECTS - LOST
KS STATE BANK,	07012015	163,691.11
33 0010 1000 100 5501 734	1-1 COMP LEASE PYMT	163,691.11
Vendor Name	KS STATE BANK,	163,691.11

Fund Number	33	163,691.11
Checking Account ID	1	
Fund Number	36	PHYSICAL PLANT & EQUIPMENT
SCHOOL DUDE	R-43885	3,125.12
36 0010 2235 000 0000 350	RENEWAL	1,562.56
36 0010 2600 000 0000 430	RENEWAL	1,562.56
Vendor Name	SCHOOL DUDE	3,125.12

SOFTWARE UNLIMITED	07012015	7,600.00
36 0010 2510 000 0000 350	SOFTWARE RENWAL FEES	7,600.00
Vendor Name	SOFTWARE UNLIMITED	7,600.00

TREBRON COMPANY INC	34631	5,331.67
36 0010 2235 000 0000 653	SOPHOS PAYMENT	5,331.67
Vendor Name	TREBRON COMPANY INC	5,331.67

Fund Number	36	16,056.79
Checking Account ID	1	401,945.57
Checking Account ID	3	
Fund Number	21	STUDENT ACTIVITY FUND
HANSEN, SCOTT	07032015	100.00
21 0010 1400 920 6835 320	OFFICIAL	100.00
Vendor Name	HANSEN, SCOTT	100.00

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
KUDRON, PHIL	07032015	100.00	
21 0010 1400 920 6835 320	OFFICIAL		100.00
Vendor Name KUDRON, PHIL			<u>100.00</u>
REGENCY CAP AND GOWN CO.	176062	10,839.00	
21 0010 1400 920 6913 618	CHOIR ROPES		10,839.00
Vendor Name REGENCY CAP AND GOWN CO.			<u>10,839.00</u>
Fund Number 21			<u>11,039.00</u>
Checking Account ID 3			<u>11,039.00</u>

RED OAK COMMUNITY SCHOOLS

JUNE 2015 RECONCILIATION SHEET (Before Accruals)

	GENERAL FUND	MANAGEMENT	PHYSICAL PLANT	AI DEBT SERVICE	SAVE TAXES
Beg. Balance 06-01-2015	\$4,277,371.30	\$2,186,080.92	\$248,714.65	(\$8,601.51)	\$3,233,982.06
Revenue	\$717,582.46	\$9,187.48	\$1,366.82	\$6,993.79	\$86,316.50
Expenditure	\$1,197,404.49	\$0.00	\$157,667.31	\$0.00	\$0.00
Balance 06-30-2015	\$3,797,549.27	\$2,195,268.40	\$92,414.16	(\$1,607.72)	\$3,320,298.56
Balance 06-30-2014	\$4,975,085.94	\$1,572,821.67	\$10,126.83	\$0.00	\$2,185,300.19
			\$9,403,922.67		
Checking Account .2%	Checking Account		\$9,661,235.10		
	Outstanding Checks		\$257,312.43		
			\$9,403,922.67		
	ACTIVITY FUND		NUTRITION FUND		
Beg. Balance 06-01-2015	\$214,891.14		\$170,686.36		
Revenue	\$8,533.37		\$29,628.07		
Expenditure	\$28,781.78		\$39,487.84		
Balance 06-30-2015	\$194,642.73		\$160,826.59		
Balance 06-30-2014	\$198,109.54		\$191,400.14		
Checking Account .01%	\$212,792.77		\$166,359.38		
ISJIT			\$21.72		
Outstanding cks	\$18,150.04		\$5,554.51		
Book Balance	\$194,642.73		\$160,826.59		

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LOCAL OPTION SALES TAX---- ONE CENT SALES TAX--SILO TAX						
	2011-12	2012-13	2013-2014	2014-2015		
Beginning Balance (July 1)	\$1,383,501	\$1,576,925	\$2,114,616	\$2,575,056	Beg Balance (July 1)	
Add: Revenue					Add: Revenue	
1. 1c Sales Tax	\$688,246	\$722,276	\$670,210	\$933,380	1. 1c Sales Tax	
2. Interest	\$2,199	\$528	\$2,657	\$5,541	2. Interest	
Subtotal	\$690,445	\$951,947	\$672,867	\$938,921	Subtotal	
	\$2,073,946	\$2,528,872	\$2,787,483	\$3,513,977		
LESS: Expenditures					LESS: Expenditures	
1. Computer network system	\$134,002	\$3,616	\$185,722	\$185,722	1. Computer Lease pymt 3	\$185,722
2. LCD TV	\$1,314	\$185,722	\$1,074	\$5,332	2. Trebon/Sophos pym2 of 3	\$5,332
3. Virtualization Projector	\$4,913	\$72,000	5 month tech policy/training	\$1,525	3. School Addition Proj. Ahlers	\$1,525
4. Debt Payment	\$336,035	\$4,272	3. Surface Pro 2/monitor	\$1,100	4. School Addition Proj. Ahlers	\$1,100
Subtotal	\$476,264	\$4,191	4. 1st pymt Door Security	\$88,000		
		\$5,791	5. 2nd payment Door Security	\$24,000		
		\$1,699	5. Bond Payment	\$302,039		
Final Cash Balance 2011-2012	\$1,597,683	\$313,407				
Intergov't Accounts Receivable	\$229,143	\$105,801				
Final Fund Balance	\$1,826,826	\$1,000				
Auditor Adj	\$20,749	\$712,671				
	\$1,576,934	\$1,817,201				
		Cash Balance				
		credit for lap top bag repair				
		(\$10)				
		Final Cash Balance				
		Intergov't Act receivable				
		Final Fund Balance				
		aud adj. move Piper Jaffery				
		pymt to g.f.				
		\$1,000				
		\$2,114,616				

PHYSICAL PLANT AND EQUIPMENT LEVY

2012-2013	2013-2014	2014-2015				
Beginning Balance (July 1)	\$1,031,342.65	\$518,942.27	\$172,761.89			
Adit: Revenue						
Property Taxes	\$101,946.72	\$105,580.24	\$110,044.21			
Voted PPEL	\$67,270.19	\$72,915.80	\$74,186.75			
Voted PPEL Surtax	\$374,264.11	\$447,670.32	\$412,765.20			
Utility Replacement Tax	\$4,608.40	\$4,542.71	\$4,545.68			
Utility Replacement Tax (SAVE)	\$0,040.34	\$3,137.61	\$3,985.86			
Mobile Home Tax	\$55.63	\$55.45	\$55.30			
Voted PPEL Mobile Home	\$38.70	\$45.18	\$10.71			
Interest	\$240.73	\$75.69	\$44.64			
Donations		\$113.37	\$9.80			
Tiger Decal	\$7,223.17		\$392.82			
Cape Project	\$11.25	\$8,455.00				
Webster Playground	\$30,654.05					
EMC Insurance		\$38,955.00				
Refund of Prior Year Expenditure		\$1,211.94				
Subtotal	\$609,359.29	\$682,160.31	\$805,375.88			
TOTAL AVAILABLE FUNDS	\$1,640,696.94	\$1,201,102.58	\$974,137.57			
LESS: Expenditures						
1. Sitework Construction	\$15,634.00	\$3,328.00	\$16,767.00			
2. Bus Lease Payment	\$82,301.99	\$150,468.21	\$76,081.50			
3. Window Air Conditioners (6)	\$5,534.94	\$5,183.00	\$2,598.88			
4. Pottery Wheel	\$1,197.00	\$920.00	\$1,868.00			
5. Archaet Fees (Ag Room)	\$2,899.91	\$2,280.00	\$1,674.00			
6. MS Tuckinping	\$20,935.00	\$5,746.25	\$2,800.00			
7. John Deere Color	\$4,950.00	\$1,900.00	\$5,374.83			
8. Heat Exchanger	\$19,672.00	\$71,303.00	\$2,150.00			
9. New Compressor	\$17,230.95	\$6,306.00	\$5,687.00			
10. MS Roof	\$87,729.00	\$1,000,000.00	\$4,388.00			
11. Water Cooler	\$996.96	\$6,750.00	\$3,674.69			
12. New Steam Coil	\$7,216.05	\$5,950.00	\$1,585.00			
13. Oakview DCK, LLC-Ag Room	\$47,650.55	\$2,641.00	\$4,600.00			
14. ID Bar Code/Punch Readers	\$5,200.00	\$2,063.62	\$1,770.50			
15. IPS Hot Water Boiler	\$5,374.03	\$2,063.62	\$1,495.00			
16. Phase II Cage Project	\$30,790.00	\$1,242.50	\$9,034.51			
17. Architect Fee-Ag Room	\$891.42	\$1,369.62	\$2,083.27			
18. Oakview DCK, LLC - Ag Room	\$5,641.45	\$5,950.00	\$2,050.00			
19. Server with hard drives (Bankoad)	\$2,936.00	\$9,458.23	\$5,413.30			
20. Installation of cameras (HS)	\$4,959.88	\$2,083.62	\$18,849.49			
21. Camera ACD Server for Web	\$7,450.00	\$1,242.50	\$1,872.50			
22. Debt Payment	\$96,065.00	\$1,369.63	\$4,080.00			
23. Cape Project	\$3,785.10	\$1,328.89	\$2,815.00			
24. Tech Ctr/Renovation/Lo/La	\$2,086.00	\$5,990.00	\$9,372.67			
25. Telephone Connections/Camera Cabling	\$9,652.51	\$1,100.00	\$2,749.00			
26. JFSCO Engineering	\$10,622.00	\$1,124,047.95	\$2,573.76			
27. Precision Concrete-Final Pwr	\$50.00	\$288.28	\$15,071.00			
28. Telephone Connections-Tech Center	\$27,189.32	\$516,942.27	\$2,050.00			
29. Provision/Network IP Cam	\$3,259.88	\$2,002.74	\$1,475.00			
30. Replace Water Heater	\$1,627.89	\$3,000.00	\$2,846.19			
31. Replace Water Heater	\$7,157.00	\$13,850.00	\$7,111.60			
32. Cape Projects Tables/Seals	\$46,832.00	\$1,185.00	\$29,401.10			
33. Boiler Replacement-Tech Ctr	\$8,952.00	\$1,745.00	\$2,395.00			
34. A/C unit server room at Tech	\$8,952.00	\$1,285.98	\$1,695.00			
35. Final Pmt FFA room Tech C	\$8,952.00	\$1,736.00	\$1,054.75			
36. CORE ECS Wellness Projct	\$7,573.54	\$645.00	\$1,990.00			
37. BIDD Achelecks	\$4,992.85	\$42,152.39	\$3,245.00			
38. Piper Jeffrey legal fee	\$2,050.00	\$1,000.00	\$10,984.90			
39. Fiberoptic Maintenance Agreeme						
40. Bus Lease Payment Pd in full						
41. Kin						
42. Band Instruments						
43. MOTU 16x12 USB Interface W8						
44. install 7 cameras-Telephone Connect.						
45. Camera Server						
46. Souaphone w/Inall/						
47. Matching Euphoniums						
48. Drying Racks (art)						
49. Sousaphone						
50. BLDK Architects (Sept. Oct)						
51. Sterline Computer-Access point/license						
52. Dell Latitude 3540						
53. HP Computers-Sterling						
54. BLDK Architects-APril Services						
55. BLDK Architects-May Services						
56. BLDK Architects-Terminal IPS						
57. Time Management Sys. Terminal MS						
58. Time Management Sys. Terminal MS						
59. Time Management Sys. Maint. Fee						
60. Subtotal						
61. Cash Balance Total						

Item 6.1.1 Receive a Report Update Concerning the Professional Liability Insurance Requirement for Boyd Jones Construction

Background Information: The following information is a result of the conference call that was held on June 16 involving numerous interested persons to discuss, debate, and resolve the issue of professional liability insurance coverage for the construction management company, Boyd Jones Construction. Board President Lee Fellers will provide an update to the governing body.

The following is information received from Robert Volz,

They are meeting with their insurance agent about professional liability insurance Tuesday morning. The quoted premiums they have received are as follows: (These are approximate annual costs of insurance (for 3 years). They will not be set until the application package is turned in and approved. There may also be a 3% tax on this amount but Robert is checking on this since we are a school district.)

Limit: \$1,000,000 per claim / \$1,000,000 aggregate		
Retention	Premium	Carrier
\$100,000	\$21,483	XL
\$100,000	\$35,000	Zurich
\$250,000	\$21,000	XL
\$500,000	\$17,000	XL

Limit: \$2,000,000 per claim / \$2,000,000 aggregate		
Retention	Premium	Carrier
\$25,000	\$29,422	XL
\$50,000	\$25,620	XL
\$75,000	\$23,489	XL
\$100,000	\$21,483	XL
\$100,000	\$45,000	Zurich

Below is an amendment to the construction management contract should the board decide to accept their proposal. It was written by Danielle Haindfield, Ahlers Law Firm. The Amendment revises the contract terms to \$1,000,000 in coverage for a period of the project, plus one additional year. She has also revised the section in 2.6 to state that any additional fee to the Owner would have to be upon mutual agreement. She feels this way a cost sharing can be discussed and negotiated within the confines of this language.

AMENDMENT TO AGREEMENT

THIS AMENDMENT is entered into this 9th day of July between the Red Oak Community School District (the "District") and the Boyd Jones Construction Company ("Boyd Jones").

WHEREAS, on February 23, 2015, the District entered into an AIA C132 Agreement with Boyd Jones to provide construction management services for the District's High School Additions and Renovations Project ("Agreement"); and

WHEREAS, Section 13.1 of the Agreement provides that the Agreement may be amended only by written instrument signed by both District and Boyd Jones; and

WHEREAS, both the District and Boyd Jones wish to formally amend the Agreement, in writing, to reflect changes in the insurance requirements for Boyd Jones under the Agreement ("Amendment"); and

WHEREAS, both the District and Boyd Jones have determined that such an Amendment to the Agreement is necessary by contract in order to formally honor and document the mutual agreement of the parties to modify the terms of the original Agreement as approved by the both parties.

NOW THEREFORE, the District and Boyd Jones agree to an Amendment to the Agreement as set forth below:

1. Section 2.6 shall be amended to read as follows:
"The Construction Manager shall maintain the following insurance for the duration of this Agreement. If any of the requirements set forth below exceed the types and limits the Construction Manager normally maintains, the Owner shall reimburse the Construction Manager for the additional costs in an amount mutually agreed to by the parties."
2. Section 2.6.5 shall be amended to read as follows:
"Professional Liability covering the Construction Manager's negligent acts, errors and omissions in its performance of services with policy limits of not less than One Million Dollars (\$1,000,000) per claim and in the aggregate. The Construction Manager shall maintain this coverage until completion of the Project and for a period of one (1) year thereafter."

3. Extent of Amendment: This Amendment is mutually agreed to by the parties and seeks to modify the terms of the Agreement. This Amendment, along with the Agreement, now represent the entire and integrated agreement between the District and Boyd Jones and shall supersede all prior negotiations, representations or agreements, either written or oral. Any Section of the Agreement not addressed in this Amendment shall continue in full force and effect, as if no Amendment had been drafted.

4. Conflict: If anything in the Agreement is inconsistent with this Amendment, then this Amendment shall govern.

This Amendment is entered into as of the day and year first written above.

Red Oak Community School District

Boyd Jones Construction Company

By: _____

By: _____

Lee Fellers, President
Board of Directors

Robert D. Volz,
Executive Vice President

Suggested Board Action: To be determined by the board

Item 6.2.1 Review, Discuss and Possible Board Action on the 2016 IASB Legislative Platform and Consideration of Priorities by the Red Oak School Board

IASB has asked all boards to go over all priorities and mark if the district thinks the resolution should be kept as is, amended, deleted or if you wish to submit a new resolution related to this topic. They feel there are many resolutions that are still on the list that are no longer needed but they want direction from the boards on which to remove. Below you will see an example of one resolution.

A: State Penny for School Infrastructure

Supports preserving the integrity of the statewide penny sales tax for school infrastructure, including the tax equity provisions of buying down the highest additional levy rates to the state average, and supports the extension of the statewide penny by the repeal of the Dec. 31, 2029 sunset.

- Keep resolution as is
- Amend resolution
- Delete resolution
- Submit new resolution related to this topic

If you wish to amend the State Penny for School Infrastructure resolution, or submit a new resolution related to the topic, please add your text below.

Amended resolution:

New resolution:

After going through all resolutions one summary sheet will be submitted to IASB. Please take time tonight to go through the resolutions and give your thoughts on each and then select your five top priorities.

Suggested Board Action: MOTION needed: To submit the Red Oak School Board of Directors summary report on the 2016 Legislative priorities.

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IDENT ACHIEVEMENT AND STUDENT EQUITY

1. Supports preserving the integrity of the statewide penny sales tax for school infrastructure, including the tax equity provisions of buying down the highest additional levy rates to the state average, and supports the extension of the statewide penny by the repeal of the Dec. 31, 2029 sunset.
2. Supports full state funding to encourage local initiatives to fully comply with current professional development program requirements.
3. Supports continued progress in the development of rigorous content standards and benchmarks consistent with the Iowa Core focused on improving student achievement, including the following state actions:
 - Provide and fund technical assistance to help school districts fully implement the Iowa Core.
 - Adopt high-quality summative and formative assessments, aligned to the skills students should know and be able to do to succeed globally and locally.
 - Include and fund all the components of successful standards systems: assessments aligned to high expectations, improved and aligned instruction and quality professional development.
 - Research based professional development that provides educators with training, support and time to work together so that they can successfully teach a rigorous curriculum to all students.
4. Supports adequate and on-time funding for English-language learner (ELL) students until the students reach proficiency.
5. Supports a funding mechanism for school districts' transportation costs that does not reduce funding for the educational program.
6. Supports an increase in funding to ensure all 4-year-olds have access to a high quality public school preschool program. The increase should include transportation and facility development costs. We should continue to allow 4-year-olds to be included in the enrollment count if those programs can demonstrate meeting the collaboration and quality standards requirements of the statewide voluntary preschool program.
7. Supports continuation of sufficient incentives and assistance to encourage sharing, reorganization or regional high schools to expand academic learning opportunities for students and to improve student achievement.
8. Supports the inclusion of drop-out prevention and funding for at-risk students in the foundation formula and the inclusion of socio-economic status as a factor in determining a student's at-risk status. Supports increased flexibility in the use of drop-out prevention and at-risk funding. Supports allowing districts to apply the rules for "supplemental

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weighted dollars” to all drop-out prevention program dollars.

9. Supports revising the foundation formula to equalize per pupil funding regardless of the school district.

10. IASB supports Iowa law giving local school boards sole authority to establish charter and on-line schools. Charter and on-line schools should not be established by any entity other than public school boards and, after approval of a charter or on-line school by a local school district, charter or on-line school plans and waivers must be approved by the State Board of Education and subject to all state accountability and reporting standards.

11. Supports reform of Iowa’s K-12 education system that:
 - Is research-based;
 - Is focused on student achievement;
 - Includes assessments to measure the full range and rigor of the Iowa Core;
 - Maintains oversight and control by locally elected boards of directors;
 - Does not “repurpose” existing education funds; and
 - Does not impose new mandates unless they are fully funded.

12. Supports returning to three-year school board member terms with less than a majority of the school board elected in any one year.

13. Supports the development of and funding for research on best practices for early literacy strategies.

IASB supports funding for professional development and classroom intervention strategies focused on implementing best practices for early literacy in grades PK-3.

14. New Resolution - Support for the AEAs

Supports adequate financial support of the Area Education Agencies to provide essential services in a cost effective manner to school districts including:

- special education;
- technology;
- professional development;
- curriculum assessment; and,
- student assessment data analysis.

15. New Resolution – Children’s Mental Health System

Supports increased statewide access to and funding for mental health services for children. Students are struggling in school and there are not adequate resources, financial and human, for necessary services. It is often unclear whose role it is to provide the services and to provide funds for programming. Neither the education nor children’s mental health delivery systems have the resources to meet current needs. The legislature also needs to clarify roles and secure full funding.

16. New Resolution - Broadband

Support legislative action to develop and deploy in urban, suburban, and rural communities affordable, robust, and reliable high-speed broadband internet access.

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FINANCE

17. Supports setting supplemental state aid (replaces the term allowable growth):
 - a) 400 days (or 14 months) prior to the certification of the school district's budget;
 - b) at the rate of 6 percent to encourage continuous school improvement and reflect the actual cost increases experienced by school districts and AEAs.

Our priority is to increase the state cost per pupil and the spending authority associated with it to build a strong base for future education resources.

18. Supports a school foundation formula that adequately, and in a timely manner, funds changes in demographics including socio-economic status, remedial programming, and declining and increasing enrollment challenges.
19. Supports greater flexibility in the use of the management levy for those services required by law such as inspections and publication costs and legal and auditing services, including internal auditing services and staff.
20. Supports greater flexibility in allowing school districts to charge fees for non-curricular related costs.
21. Supports the continuation of programs currently funded by the early intervention block grant program with flexibility to use those funds for other K-3 literacy programs if approved by the school board.

22. **New Resolution:** Supports adequate and on-time funding for comprehensive foreign language students curriculum in order to promote lifelong learners in our global community.

LOCAL CONTROL

23. Supports legislation that provides greater flexibility for school districts to meet changing needs, become more efficient, protect natural resources and save public funds, including adoption of Home Rule.
24. Supports the repeal of the mandatory school start date.
25. Supports offering incentives to school districts to provide extended days and/or innovative calendars. School districts receiving these incentives will evaluate and determine the impact on student learning.
26. Supports the use of physical plant and equipment levy (PPEL) funds for the maintenance and repair of transportation equipment that can be purchased or financed with PPEL funds.
27. Supports legislation allowing school bond issues to be passed by a simple majority vote and to permit the local school board to levy a combination of property taxes and income surtaxes to pay the indebtedness.

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28. Supports sufficient state revenues to adequately fund public education as Iowa's number one priority. IASB opposes erosion of the existing tax base. IASB supports a full accounting every two years by state government of the costs of all exemptions, credits or deductions for the income tax, sales tax or property tax. Any proposed or existing tax credit must undergo an independent cost benefit analysis.
29. Supports Tax Increment Financing (TIF) transparency, limitation, reform, and regulation. Reforms should limit the duration of all TIF districts, and mandate inclusion of the affected taxing bodies including school districts in discussions prior to the imposition of a TIF. TIFs are to be used for the sole purpose of stimulating development that would otherwise not occur. Expenditures from TIF revenues should not be used to pay for property tax rebates or other direct subsidies to private developers. In addition, IASB opposes residential TIFs that are not directly tied to job creation unless the impacted school districts approve.
30. Opposes a constitutional amendment or statewide voter referendum that would limit taxes, spending or local control impacting education.
31. Supports efforts to minimize property tax disparities that occur between school districts because of the additional levy rate in the school foundation formula.

32. Supports holding school districts harmless in property tax restructuring.
33. Opposes the imposition of franchise fees on school corporations.

PERSONNEL

34. Supports giving school districts and AEAs the option to reduce staff to respond to reductions in funding or to comply with an arbitrator's award. School districts and AEAs should not be required to use the teacher contract termination procedures in Iowa Code section 279.13 for such staff reductions.
35. Supports providing school districts with incentives and the flexibility to pay market competitive wages for shortage area positions, especially in the areas required to meet graduation and Iowa Core mandates.
36. Opposes changes to labor and employment laws unless they:
 - Include adequate resources provided by the state without a shift from other education resources or significant burden on property taxpayers.
 - Balance the rights of the employees with the rights of management with scales tipped in favor of student achievement and student safety.
37. Support a requirement that arbitrators, prior to any imposition of an award against a school district, AEA or community college, first consider local conditions and ability to pay. After the arbitrator determines the school district, AEA

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or community college has the ability to pay, the arbitrator should then consider comparability based upon similar size and geographic region.

38. Supports a change in state law that allows school districts to voluntarily enroll their employees in the state's health, dental and life/long-term disability insurance pools.

39. **New Resolution**

Supports the adoption of alternative teacher licensure upon completion of research-based pedagogy training in addition to content knowledge in a curricular area.

UNFUNDED MANDATES

40. Supports predictable and timely state funding to serve students receiving special education services at a level that reflects the actual cost, including educational programming and health care costs.
41. Supports the federal commitment to fund 40 percent of the cost of educating students receiving special education services, and requests that the federal government fulfill that commitment by increasing funding a minimum of 8 percent per year until the 40 percent figure is achieved.
42. Opposes any new mandate that does not provide sufficient and sustainable funding for successful implementation and supports the repeal of existing unfunded mandates.

2015 PRIORITIES

3. Iowa Core
5. Transportation funding
6. Preschool
14. *New Resolution* – Statewide Support of the AEAs
15. *New Resolution* – Children's Mental Health System
17. Supplemental State Aid

2015 IASB Beliefs

2015 IASB PRIORITIES

3. Iowa Core: Supports continued progress in the development of rigorous content standards and benchmarks consistent with the Iowa Core focused on improving student achievement, including the following state actions:

- Provide and fund technical assistance to help school districts fully implement the Iowa Core.
- Adopt high-quality summative and formative assessments, aligned to the skills students should know and be able to do to succeed globally and locally.
- Include and fund all the components of successful standards systems: assessments aligned to high expectations, improved and aligned instruction and quality professional development.
- Research based professional development that provides educators with training, support and time to work together so that they can successfully teach a rigorous curriculum to all students.

5. Transportation Funding: Supports a funding mechanism for school districts' transportation costs that does not reduce funding for the educational program.

6. Preschool: Supports an increase in funding to ensure all 4-year-olds have access to a high quality public school preschool program. The increase should include transportation and facility development costs. We should continue to allow 4-year-olds to be included in the enrollment count if those programs can demonstrate meeting the collaboration and quality standards requirements of the statewide voluntary preschool program.

14. New Resolution-Statewide Support of the AEA's: Supports adequate financial support of the Area Education Agencies to provide essential services in a cost effective manner to school districts including:

- special education;
- technology;
- professional development;
- curriculum assessment; and,
- student assessment data analysis.

15. New Resolution-Children's Mental Health System: Supports increased statewide access to and funding for mental health services for children. Students are struggling in school and there are not adequate resources, financial and human, for necessary services. It is often unclear whose role it is to provide the services and to provide funds for programming. Neither the education nor children's mental health delivery systems have the resources to meet current needs. The legislature also needs to clarify roles and secure full funding.

17. Supplemental State Aid: Supports setting supplemental state aid (replaces the term allowable growth):

- a) 400 days (or 14 months) prior to the certification of the school district's budget;
- b) at the rate of 6 percent to encourage continuous school improvement and reflect the actual cost increases experienced by school districts and AEAs.

Our priority is to increase the state cost per pupil and the spending authority associated with it to build a strong base for future education resources.

2015 IASB Beliefs

GOVERNANCE

Iowa has one of the finest public educational systems in the United States. The federal government, governor, General Assembly, Iowa Department of Education, school boards, professional educators and the public should strive to keep it strong.

School districts are governed by boards that, as elected representatives, must be responsive and responsible to the citizens of the school district. Citizen involvement is the key to our representative form of government.

Local boards are, within the guidelines established by state law, vested with the authority to make the final decision on matters pertaining to a school district, Area Education Agency (AEA) or community college. Local board members, who are closely connected to students, families and the communities, in which they live, are best capable of understanding student needs and identifying effective solutions. The statutory duties and responsibilities of the local board cannot be delegated to persons who are not elected by the voters of the school district.

Locally elected school boards must have control over the content and management of their educational program, including the calendar. A leadership team composed of the superintendent, principals and supervisory personnel working with the board is necessary for the efficient operation of the school district.

PUBLIC EDUCATION

Public education is the foundation of our democratic society and the key to successful futures for Iowa children. Quality public schools are the cornerstone of any sound economic development policy. The state must put public education first and provide adequate funding and support services. The state should provide full funding to public schools to meet the evolving needs of public school students before additional financial support of non-public schools is provided.

All schools that receive any public funds, including property taxes, state aid or federal monies, should be subject to the same governance and educational standards as public school districts.

SCHOOL CHOICE

Iowa law provides sufficient choice through public charter schools, open enrollment, home school assistance, post-secondary enrollment options and nonpublic school alternatives. Additional investments in or tax credits for nonpublic tuition or other options are not necessary to provide choice.

SCHOOL BOARD MEMBERS

Through original research and a close evaluation of highly effective board practices across the country, IASB recognizes the following five essential roles of effective school boards and encourages all Iowa board members to incorporate these principles in carrying out the mission of education in their communities:

- **Setting Clear, High Expectations:** The board sets a vision which expresses a commitment to high expectations, consistently communicates the expectations, sets clear and focused goals and focuses on improving instruction.
- **Creating the Conditions that Support Successful Teaching and Learning:** The board creates the conditions for success by showing commitment via board actions, resource allocations and system alignment; provides quality, research-based professional development for educators; builds commitment and focus throughout the system and stays the course, solving problems along the way so improvements have time to work.
- **Holding the System Accountable for Student Success:** The board uses data and monitoring to hold the system accountable and to make decisions at the board table; identifies clear,

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understandable indicators that the board will accept as evidence of progress and success; and supports and monitors progress regularly at the board table with staff leaders.

- **Building Collective Will:** Within the school staff and throughout the community, the board creates widespread awareness and urgency of the improvement required to meet students' needs, instills hope that it's possible to change, and connects with and engages the community in a frank and ongoing effort to encourage each facet to fulfill its responsibility.
- **Learning Together as a Board/Superintendent Team:** The board establishes board learning time around school improvement efforts, engages in deep conversations about the implications of learning, builds a trusting and supportive relationship with the superintendent, and leads thoughtful policy development.

ELECTIONS

Participation in the democratic process is integral to the success of schools. School districts have a responsibility for promoting more community involvement in the election process to foster better-informed citizens and greater ownership in public education. Student achievement should drive decisions that impact school elections.

In keeping with the principles of democracy, IASB is committed to the concept of each vote having equal value and a simple majority vote as sufficient to determine election or taxation decisions.

School board elections coincide with the opening of school. Due to boundary differences and to help maintain the nonpartisan status of school board elections, they should remain separate from any other election.

School board members should be elected and serve in a non-partisan manner in which decisions are based on the best interest of the school and students without regard to party affiliation.

IOWA ASSOCIATION OF SCHOOL BOARDS

IASB is committed to statewide leadership to ensure high achievement for all Iowa students. IASB recognizes that school boards are in a strategic position to bring about continuous improvement in public education through governance, public policies and advocacy.

We believe that IASB is the organization most appropriate to deliver training and board development to school board members about their role and responsibilities to contribute to high student achievement.

SCHOOL DISTRICT ORGANIZATION

School boards, and the residents of the school districts involved, have the primary responsibility to determine the makeup and boundaries of school districts and attendance centers.

The school board and the citizens of a school district assess the quality and extent of its educational program and determine whether the school district continues to operate within its present geographical boundaries.

In order to reduce costs and maintain or enrich quality education, IASB encourages school districts to share administrators, teachers, equipment, facilities and transportation, including the scheduling of joint classes and extracurricular activities. Sharing does not necessarily lead to eventual reorganization.

IASB believes school district reorganization, dissolution or sharing may be in the best interest of Iowa's public school students when:

- The best interest of students is the most important factor considered.

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- The reorganization or dissolution is voluntary—initiated and voted upon by the citizens of the school districts involved.
- The state offers sufficient incentives to make the reorganization or sharing financially attractive to the school districts involved.
- Geographical issues are considered, including minimizing the amount of travel time by students and allowing for continued community participation by the communities involved.

PUBLIC RECORDS AND OPEN MEETINGS

Every citizen has the right to examine and copy all public records. The news media may publish public records, unless the law expressly limits the right or requires public records to be kept confidential.

The schools belong to the people - the citizens and taxpayers of the school district. The public has the right to know what decisions are being made regarding the education of their young people and the expenditure of their tax dollars. School districts should have the ability to determine the method of public notice dissemination that maximizes public access to records at a minimal cost to the district.

Although it may not always be easy to publicly consider and discuss some of the tough issues confronting school boards, school boards should be responsive to the open meetings and public records policy established in state law. Compliance with the intent of the public records and open meetings law is best achieved through education, training and consistent enforcement.

SCHOOL FINANCE

IASB is committed to the principles of equity and adequacy as the foundation for school finance in Iowa.

School finance decisions, whether at the local, state or federal level, should put student achievement first in all decisions. Iowa's school funding system must provide all Iowa children equal opportunity to a quality education. The funding system must address the diverse needs of all students.

An adequate funding system provides equitable, adequate, predictable and timely funding, based on these foundational principles:

Equity: Iowa should retain the concept of funding education with a student-driven formula, ensuring Iowans that the education of each student is supported equitably. The formula must provide sufficient revenue to cover the actual cost of the educational program, including on-time funding for districts experiencing increasing enrollment. The state should allow school districts with declining enrollment to maintain adequate funding so the school district can adjust operations to meet student needs. The state should work to minimize the disparity for school district property taxpayers due to variances in property valuation per pupil.

Excellence and Opportunity: School finance must provide for improved classroom instruction and promote excellence. A critical attribute of increasing the achievement of all children is the skill level of teachers and administrators in the school. Therefore, the school funding system must provide for the professional training and development of teachers and administrators, and school improvement that will maintain Iowa as a national leader in education.

Stability: The school funding system must continue to be a fair balance between property taxes, which are a stable and reliable revenue source, and other revenue sources. Iowa school boards are grateful for categorical funds, but encourage the state to provide resources through the funding formula to maximize local flexibility and provide growth

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through an equity-based system. School districts should have spending authority for any reduction in state funding.

Efficiency: A diverse system of school finance helps schools control costs. To ensure well-managed and efficient schools, the school funding system must encourage cooperative ventures and the pooling of resources and services. The school funding system must incorporate increased costs due to inflation and other economic factors.

Local Control: State funding must support local control. Locally elected school boards should have the authority to utilize and allocate funding to best meet the needs of students. If the state decides to intervene in local education policy, any mandated changes, particularly those taking energy and focus away from real comprehensive school improvement and student achievement, must be fully funded by the state without a shift from other education resources.

SCHOOL INFRASTRUCTURE

The state has a role in funding school infrastructure to ensure Iowa students have equitable access to high-quality educational programs provided in safe, efficient, accessible, technology-ready facilities that promote student learning. Quality facilities are key to attracting and retaining a professional teaching and support staff, improving student achievement and growing Iowa's economy.

EDUCATION'S ROLE IN ECONOMIC DEVELOPMENT

Growth focused on economic stability, wealth creation, entrepreneurship and knowledge-based enterprises is a vital objective for the state of Iowa. Our public schools contribute to the growth of Iowa's economy through the education and development of our children and by providing good jobs. And, they are often the largest employer in many Iowa communities.

A quality education system is both a key factor contributing to Iowa's quality of life and is a critical attractor of business to Iowa. While education contributes to Iowa's economy, it is also dependent upon economic growth for securing adequate financial resources to provide quality education services.

Public education and economic growth are interdependent. It is therefore imperative that Iowa invest in viable and sustainable economic development and foster partnerships between education and the private sector. The state should maximize the amount of private investment leveraged and efficiently and effectively manage resources to provide opportunities for growth throughout Iowa.

EDUCATIONAL STANDARDS AND ACCOUNTABILITY

It is the responsibility of local school boards to ensure that all students are educated for success in a 21st-century global society. Collaboration between K-12 and post-secondary institutions should be encouraged to help increase student opportunities.

School boards must ensure that their district operates from clear, measurable student learning standards and improvement goals; adequate resources are allocated to improve instruction; and there is public accountability for improved results for students.

It is appropriate for the state to establish high and rigorous educational standards for the accreditation of public and nonpublic schools. Standards should be designed to ensure that all students have the opportunity to receive the educational program that meets their needs. The students of Iowa who attend public and nonpublic schools should receive their education instruction from licensed teachers. All public school accreditation standards must also be applied to nonpublic schools.

Data collection and reporting is necessary to improve instruction and increase student

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achievement. Data collection and reporting is valuable when:

- It is possible to accurately determine student achievement gains, gaps between subgroups and level of attainment for all students;
- Purposes are clearly understood and worthy;
- Assessments are aligned with the intended purposes;
- Results are easily accessible to maximize school district use of the information to provide quality professional development and improve instruction; and,
- Results lend themselves to widespread understanding and evaluation by all school stakeholders.

The state or federal government must not use single-source data to issue sanctions, make generalizations about student performance or shift resources away from schools that require support to improve learning.

Iowa school districts should have the opportunity to comply with standards using various structures and mediums, including sharing and interactive telecommunications.

IASB supports assessment systems that measure student growth for all students, also known as value-added growth or gain, to improve student outcomes by driving professional development, teacher and administrator evaluation, and school improvement decisions.

EDUCATION TECHNOLOGY

Technology is an important tool in providing a quality education. School districts must have equitable access to technology. Access includes provision of hardware and software, technological support staff and access to services such as the Iowa Communications Network (ICN) and Internet. Administration of the ICN should continue to prioritize educational access above other users. The

state has a role in ensuring equitable access to technology and should provide adequate resources to purchase technology, support school technology plans and include professional development for educators on how to use technology to improve instruction and student outcomes.

EARLY CHILDHOOD

Exposure to education in the first years of life is critical, and young children have an innate desire to learn. That desire can be supported or undermined by early experiences. Research indicates that high-quality early childhood education promotes intellectual, language, mathematical, physical, social, emotional and creative development, cultivates a child's curiosity and desire to learn, and builds a strong foundation for later academic and social success. The state plays a critical role by defining and supporting quality early childhood education programs.

STUDENTS

All students can achieve at high levels when the state, local school boards and communities provide resources and support to ensure each child's success in school. School boards must be aware of the needs of every student and provide programs within their district or by cooperating with other school districts, the area education agency, the community college or other educational agencies.

School boards are community leaders who advocate for children and work in collaboration with agencies providing services, including juvenile justice, health and human service agencies, mental health service agencies and entities offering services such as day care, dropout prevention, counseling and temporary shelter.

Parents and communities have the responsibility for ensuring their children are appropriately educated. In order to meet this responsibility, parents and community members should take an interested and

2015 IASB Beliefs

participatory role by working with the school district to meet students' needs.

Although in some instances state law may be appropriate to establish criteria, local school officials, in working with their communities, are best equipped and informed to make local decisions about maintaining safe schools. Schools must be safe for students, staff and visitors

TEACHER QUALITY

IASB believes, and research confirms, that teacher quality is the most important factor in determining a child's academic success.

It is the responsibility of the school board to ensure teachers in their district are qualified for the job they are hired to do. School boards have the authority to set high performance standards and expect demonstrated academic and instructional excellence from their teachers.

It is the responsibility of the school board and the state to ensure teachers obtain the knowledge and skills they need to teach so that all children can learn. Therefore, boards need to ensure teachers, as a part of their job, continuously and collaboratively study content, instruction and the effect on students based upon identified student needs.

It is a board responsibility to expect and confirm that the district is fully implementing the Iowa Professional Development Model for the purpose of improving instruction measured by improved student achievement.

Quality teaching is essential to high achievement. In order to recruit the best and the brightest teachers into Iowa and the profession, keep the best and the brightest teachers we now have, and increase respect for the profession that most impacts our children's future, IASB strongly advocates for the authority and ability to pay teachers in an alternative manner than step and lane including market competitive wages and link

increased teacher compensation to student learning.

IASB supports research-based professional development that provides educators with the training, support and time to work together so that they can successfully teach a rigorous curriculum to all students.

EDUCATOR PREPARATION AND LICENSURE

Preparation programs should be evaluated continually with the objective of providing training that reflects innovative and proven education methods designed to assess and maximize student achievement. Student needs must drive preparation programs.

Educators should be prepared to effectively teach the wide variety of students in Iowa classrooms. Requirements for approvals and endorsements should be based solely on the completion of state-approved education programs.

PERSONNEL EVALUATION

School employees must be accountable for raising student achievement. An objective evaluation of all employees, performed on a regular basis, benefits the employee and the community and assists students in obtaining a quality education.

IASB supports the right of school boards to exercise their authority to set standards of performance and establish rules of conduct for all employees. Administrators or their designees must have the authority and resources to evaluate personnel whom they supervise.

EMPLOYEE RELATIONS AND COLLECTIVE BARGAINING

Positive labor relations enhance the ability of employees and school boards to work together for improved student achievement. Ideally,

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collective bargaining should end in a voluntary settlement between parties.

School boards should be guaranteed sufficient management rights necessary to operate the school district efficiently and effectively.

The Legislature should not amend *Iowa Code* Chapter 20 in any way that undermines management authority, relative to employee rights.

The school board has the right to terminate a licensed employee's contract. The contract termination decision must be subject to review by the courts to ensure fair and impartial action, unless terminated for failure to meet licensure requirements. The school board and administration should continue to have the right to suspend an employee without pay as part of a disciplinary procedure.

Superintendents, assistant superintendents, principals, assistant principals and other school supervisory personnel, as well as confidential employees, should continue to be excluded from coverage under the Iowa Public Employment Relations Act.

A school district's ability to fund its collective bargaining proposal should be the arbitrator's primary consideration. Arbitrators should demonstrate knowledge of Iowa's educational funding formula.

The results of collective bargaining should be to:

- Advance excellence and equity in public education with the outcome of improved student achievement for all.
- Reflect sound research and proven best practices with a demonstrated positive impact on improving student achievement.
- Promote accountability by all for improved student outcomes.
- Include a regular evaluation of the impact of changes on student achievement.

- Preserve the constitutionally protected due process rights of school boards.

BENEFITS

It is important to establish employee benefits necessary to attract and retain qualified employees. Benefits paid and contribution rates should maintain the actuarial soundness and affordability of employee benefit programs.

Unemployment compensation benefits should be reserved for those who experience sudden and unexpected job loss. It should not be extended between academic terms to employees who have contracts for less than 12 months or who have reasonable assurance of continued employment. Substitute employees should not be eligible for unemployment compensation.

School district employees whose employment is terminated because of a reduction or realignment of staff, or for other reasons that would qualify them for unemployment compensation benefits, should be eligible to receive such benefits on the same basis as employees in private sector employment.

DEPARTMENT OF EDUCATION

A State Board of Education, made up of laypersons, determines and adopts necessary rules and regulations for the proper enforcement and execution of the provisions of school laws, and adopts and prescribes standards for carrying out the provisions of the school laws. The State Board of Education must seek advice and counsel from a broad range of citizens and educational organizations in the formulation of rules and policies.

The Department of Education (DE) plays a significant role in leading school improvement efforts and supporting school districts, AEAs and community colleges. The DE should cooperate with IASB, AEAs, community colleges, the federal government and state to

2015 IASB Beliefs

streamline requests for information to avoid duplication.

The DE should consider other student achievement measures, such as value-added or growth measures, for all students, in defining and negotiating the Iowa plan for school district compliance with federal NCLB requirements.

By its very nature, the DE is a state regulatory agency; however, Congress and the General Assembly should carefully consider the number and size of the regulatory tasks assigned to the DE and financially support the tasks assigned, including the provision of adequate staff.

AREA EDUCATION AGENCIES

Area education agencies (AEAs) are established to provide school districts with specified services in special education, media and other educational areas. Apart from special education, the Legislature and the Department of Education must not require these agencies to perform services that are regulatory in nature.

School improvement is a key strategy to meeting economic, political and societal needs. AEA assistance to local schools in the areas of emerging technology, professional development and curriculum assessment is of vital importance to assist schools with the mandates of the federal No Child Left Behind Act.

AEAs must retain their primary function as support agencies for local school districts, including developing and delivering services and programs to support local school improvement plans.

The governance structure of AEAs must continue to be tied closely to K-12 public school districts with students who receive the benefits of AEA services. AEAs should not be merged with community colleges. Directors of K-12 schools boards should continue to elect AEA directors.

AEAs should be assured of equitable, consistent and timely funding and receive adequate funding for mandated programs and services.

COMMUNITY COLLEGES

The Iowa Association of School Boards acknowledges the Community Colleges legislative platform including:

- Supports funding state general aid at \$218.95 million, which reflects the calculation under the formula adopted by the State Board of Education on a base of \$201.3 million;
- Supports a state commitment for building capacity for skilled worker training through the Iowa Skilled Worker and Job Creation Fund, in the Workforce Training and Economic Development Fund, Gap Tuition Assistance, Work-based Learning Intermediaries, PACE Career Pathways, Adult Literacy Programs, and through the Workforce Development Fund programming;
- Supports a state commitment to workforce training infrastructure, including but not limited to Accelerated Career Education capital projects, for worker training program related infrastructure and other major and equipment maintenance needs.
- Supports the expansion of K12 general and career technical educational opportunities;
- Supports the 15 locally elected Community Colleges Board's ability to reduce the costs of renewing long time voter supported levies that maintain and expand educational and worker training programming; and
- Supports the 15 locally elected Community College Boards' local governance flexibility to access local tax support in its discretion to meet the needs of their local communities and local business worker training.

URBAN EDUCATION NETWORK

•Funding Adequacy 6% State Percent of Growth: In order to fulfill the goal of regaining Iowa's first in the nation education status and delivering world-class schools, the UEN supports the provision of adequate funding, which we know, spent wisely, will

2015 IASB Beliefs

prepare our students for success. The UEN supports a goal to get Iowa's investment in education to the national average, currently \$1,657 per pupil above Iowa's level of expenditure, beginning with a commitment of no lower than 6 percent annually for a minimum of three years. Funding for the 2015-16 school year must be determined ASAP as the 2015 Session convenes. Funding for the 2016-17 school year must be set within 30 days of the governor's budget announcement in the 2015 Session, according to Iowa law.

- Student Mental Health Services: UEN acknowledges that mental health needs are increasing, yet the delivery systems of education for students with mental health challenges as well as services to meet mental health needs both in and out of school are experiencing funding and regulatory challenges. UEN supports access to mental health services for students and clarity of funding sources and funding responsibilities, particularly for students costly to educate, such as those in residential facilities. UEN encourages state support for mental health services through either the education system (weighting for students with mental health challenges without special education distinction or funding which parallels the process for state juvenile home educational expenses) and/or early childhood, human services/juvenile justice appropriations when appropriate.

- Extend State Penny Sales Tax with Repeal of the Sunset: UEN supports eliminating the sunset permanently, allowing districts and taxpayers to enable long-term planning and access to a full 20 years of sales tax capacity to avoid a resurgence of property tax bond issues. State penny expenditures must remain restricted as exists in current law (construction, repair, technology, equipment, buses, etc.) and as approved by voters in 99 counties, including property tax relief.

- Childhood Poverty / At-risk Student Weighting: UEN supports revisions to the foundation formula to support students from low-income families and students at-risk of dropping out. Funding should reflect student need and districts should have authority to identify students and flexibly administer funds.

- Formula Equity: UEN supports promoting both student and taxpayer equity in the school foundation formula, including equalizing the district cost per pupil and providing tax equity to property poor districts within the formula and other property-tax supported levies.⁴
Associate Members: Cedar Falls/College/Fort Dodge/Linn-Mar/Marshaltown/Mason.

Item 6.2.2 Approval of Transfer of Funds From the SAVE Fund to the Debt Service Fund

Background Information: On June 30th, the Debt Service fund was showing a negative balance of \$1,607.72. Directors need to approve a transfer of funds of \$1,607.72 from the SAVE Fund to the Debt Service Fund to clear the negative balance.

Suggested Board Action: Approve the transfer of \$1,607.72 from the SAVE fund into the Debt Service Fund to clear the June 30th negative balance.

Item 6.2.3 Board Policy Revision, Development and Approval: First Reading Code 604.1
Competent Private Instruction and Code 604.7 Dual Enrollment

IASB has made the following changes to the following policies regarding private instruction.

Policy 604.1 – Private Instruction has been amended to reflect the options families have for the instructional delivery of private instruction. Due to the many changes the policy has been completely rewritten.

Exhibit 604.1E1 Private Instruction Report has been removed from board policy because this document is updated and maintained by the Iowa Department of Education (DE) and should be obtained from the DE website annually.

Policy 604.7 Dual Enrollment has also been amended to reflect changes and clarifications due to the updates in 604.1. The new changes in this policy are underlined and the old language struck through.

Suggested Board Action: The board approve the first reading of board policy 604.1 Private Instruction and 604.7 Dual Enrollment.

PRIVATE INSTRUCTION

The *Red Oak Community School District* recognizes that families with students of compulsory attendance age may select alternative forms of education outside the traditional school setting, including private instruction. The applicable legal requirements for private instruction, including, but not limited to those relating to reporting and evaluations for progress, shall be followed.

Except as otherwise exempted, in the event a child of compulsory attendance age as defined by law does not attend public school or an accredited nonpublic school, the child must receive private instruction. Private instruction means instruction using a plan and a course of study in a setting other than a public or organized accredited nonpublic school.

Private instruction can take the form of competent private instruction and independent private instruction. The Iowa Department of Education recognizes three options for delivery of this form of instruction: two options for delivery of competent private instruction and one option for independent private instruction.

Competent private instruction means private instruction provided on a daily basis for at least one hundred forty-eight days during a school year, to be met by attendance for at least thirty-seven days each school quarter, which results in the student making adequate progress. Competent private instruction is provided by or under the supervision of a licensed practitioner or by other individuals identified in law.

Independent private instruction means instruction that meets the following criteria: (i) is not accredited, (ii) enrolls not more than four unrelated students, (iii) does not charge tuition, fees, or other remuneration for instruction, (iv) provides private or religious-based instruction as its primary purpose, (v) provides enrolled students with instruction in mathematics, reading and language arts, science, and social studies, (vi) provides, upon written request from the superintendent of the school district in which the independent private instruction is provided, or from the director of the department of education, a report identifying the primary instructor, location, name of the authority responsible for the independent private instruction, and the names of the students enrolled, (vii) is not a nonpublic school and does not provide competent private instruction as defined herein, and (viii) is exempt from all state statutes and administrative rules applicable to a school, a school board, or a school district, except as otherwise provided by law.

It is the responsibility of the superintendent to develop administrative regulations regarding this policy.

NOTE: This policy reflects Iowa law on competent private instruction and independent private instruction. For additional information, including applicable forms, please visit the "Options for Educational Choice" section of the Iowa Department of Education's website, located at <https://www.educateiowa.gov/pk-12/options-educational-choice>.

Legal Reference: Iowa Code §§ 299, 299A.
281 I.A.C. 31.

Cross Reference: 501 Student Attendance
502 Student Rights and Responsibilities
504 Student Activities
507.1 Student Health and Immunization Certificates
604.7 Dual Enrollment
604.9 Home School Assistance Program

Approved _____ Reviewed _____ Revised _____

COMPETENT PRIVATE INSTRUCTION

In the event a child of compulsory attendance age, over age six and under age sixteen, does not attend public school or an accredited nonpublic school the child must receive competent private instruction.

A parent choosing competent private instruction for a student must notify the school district prior to the first day of school on forms provided by the school district. The forms are available in the central administration office. One copy of the completed forms will be kept by the school district and another copy will be forwarded to the area education agency.

The superintendent will determine whether the completed form is in compliance with the law. Specifically, the superintendent will determine whether the individual providing the instruction is either the student's parent, guardian, legal custodian or an Iowa licensed practitioner; whether the licensed practitioner's license is appropriate for the age and grade level of the student; that the student is being instructed a minimum of one hundred forty-eight days per year; that immunization evidence is provided for students placed under competent private instruction for the first time and that the report is timely filed.

The school district will report noncompliance with the reporting, immunization, attendance, instructor qualifications, and assessment requirements of the compulsory attendance law to the county attorney of the county of residence of the student's parent, guardian or custodian.

Students receiving competent private instruction are eligible to request open enrollment to another school district. Prior to the request for open enrollment, the student will request dual enrollment in the resident district. The receiving district will not bill the resident district unless the receiving district complies with the reporting requirements. If the parent, guardian or custodian fails to comply with the compulsory attendance requirements, the receiving district will notify the resident district. The resident district will then report the noncompliance to the county attorney of the county of residence of the parent, guardian or custodian.

Students receiving competent private instruction from a parent, guardian or legal custodian must be evaluated annually by May 1 unless such person is properly licensed. The parent, guardian or legal custodian may choose either a standardized test approved by the Iowa Department of Education or a portfolio evaluation. If the parent, guardian or legal custodian chooses standardized testing and the student is dual enrolled, the school district will pay for the cost of the standardized test and the administration of the standardized test. If the student is not dual enrolled, the parent, guardian or legal custodian will reimburse the school district for the cost of the standardized test and the administration of the standardized test. If a parent, guardian or legal custodian of a student receiving competent private instruction chooses portfolio assessment as the means of annual assessment, the portfolio evaluator must be approved by the superintendent. Portfolio evaluators must hold a valid Iowa practitioner's license or teacher certificate appropriate to the ages and grade levels of the children whose portfolios are being assessed. No annual evaluation is required for students receiving competent private instruction from an appropriately licensed or certified Iowa practitioner.

Approved September 9, 2013

Reviewed August 26, 2013

Revised August 26, 2013

COMPETENT PRIVATE INSTRUCTION

Upon the request of a parent, guardian or legal custodian of a student receiving competent private instruction or upon referral of a licensed practitioner who provides instruction or instructional supervision of a student under competent private instruction, the school district will refer a student who may require special education to the area education agency, Division of Special Education, for evaluation.

Students in competent private instruction must make adequate progress. Adequate progress includes scoring at the thirtieth percentile on a standardized test or a report by the portfolio evaluator indicating adequate progress. Students who fail to make adequate progress under competent private instruction provided by the student's parent, guardian or legal custodian will attend an accredited public or nonpublic school beginning the next school year. The parent, guardian or legal custodian of a student who fails to make adequate progress may apply to the director of the Department of Education for approval of continued competent private instruction under a remediation plan.

The remediation plan is for no more than one year. Before the beginning of the school year, the student may be re-tested and if the student achieves adequate progress the student may remain in competent private instruction.

Legal Reference: Iowa Code §§ 256.11; 279.10, .11; 299.1-.6, .11, .15, .24, 299A (2011).
281 I.A.C. 31.

Cross Reference: 501 Student Attendance
502 Student Rights and Responsibilities
504 Student Activities
507.1 Student Health and Immunization Certificates
604.7 Dual Enrollment
604.9 Home School Assistance Program

DUAL ENROLLMENT

The parent, guardian, or custodian of a student receiving competent private instruction may also enroll the student in the school district in accordance with state law and policy. The student is considered under dual enrollment. The parent, guardian, or custodian requesting dual enrollment for the student should notify the board secretary ~~prior to the third Friday of September each year~~ no later than September 15 of the school year in which dual enrollment is sought on forms provided by the school district. On the form, they will indicate the extracurricular and academic activities in which the student is interested in participating. The forms are available at the central administration office.

A dual enrollment student is eligible to participate in the school district's extracurricular and academic activities in the same manner as other students enrolled in the school district. The policies and administrative rules of the school district will apply to the dual enrollment students in the same manner as the other students enrolled the school district. These policies and administrative rules will include, but not be limited to, athletic eligibility requirements, the good conduct rule, academic eligibility requirements, and payment of the applicable fees required for participation.

A dual enrollment student whose parent, guardian, or custodian has chosen standardized testing as the form of the student's annual assessment will not be responsible for the cost of the test or the administration of the test.

After the student notifies the school district which activities in which they wish to participate, the school district will provide information regarding the specific programs.

The applicable legal requirements for dual enrollment including, but not limited to those related to reporting and eligibility, shall be followed. It is the responsibility of the superintendent to develop administrative regulations regarding this policy.

NOTE: This policy reflects Iowa's dual enrollment law.

Legal Reference: Iowa Code §§ 279.8, 299A (~~2013~~);
281 I.A.C. 31.

Cross Reference: 502 Student Rights and Responsibilities
503 Student Discipline
504 Student Activities
507 Student Health and Well-Being
604.1 ~~Competent~~ Private Instruction
604.9 Home School Assistance Program

Approved _____

Reviewed _____

Revised _____

Item 6.2.4 Board Policy Revision, Development and Approval: First Reading Code
414.6 Support Staff Employee Vacations – Holidays – Personal Leave

Background Information: Due to the negotiated contract wording changes in the master contract with the Red Oak Support Staff Association, board policy needs to reflect these changes. Enclosed are the revisions for board policy code 414.6, Support Staff Employee Vacations – Holidays – Personal Leave for your consideration.

Suggested Board Action: It is recommended the Directors review the enclosed policy and approve the first reading.

SUPPORT STAFF EMPLOYEE VACATIONS - HOLIDAYS - PERSONAL LEAVE

Vacation. The board will determine the amount of vacation, holidays, and personal leave that will be allowed on an annual basis for support staff employees. Support staff employees contracted to work at least thirty (30) hours per week and at least twelve (12) months per year shall be entitled to twelve (12) days of paid vacation each year. Employees shall be entitled to an additional two (2) paid vacation days for each year beyond ten (10) consecutive years of employment in the District with the total number of paid vacation days not to exceed twenty (20) days per year. Vacation time for employees contracted for less than thirty (30) hours per week for at least twelve (12) months per year shall be prorated. Earned vacation periods shall be determined as of July 1 of each year and shall be used during the ensuing year as set by the immediate supervisor. Vacation time shall not accrue and may not be carried over from one year to the next.

Employees will be compensated for earned vacation days as follows:

- A. They may utilize their vacation days or
- B. The District will pay the employee for up to one half of their earned vacation.
 - 1. In regard to unused vacation days, the employee must notify the District by June 30th of how many days they will utilize as vacation days and how many days they will request to be paid.
 - 2. The employee must use their previous year's vacation days by August 30th.
 - 3. The District will pay for unused vacation days (as per above restrictions) on the September payroll.
 - 4. Pay for unused vacation days will be computed as follows:

*regular hours per day (not to exceed 8) x regular daytime hourly rate.

Holidays. Support staff employees, except temporary employees, will be paid for the following holidays that occur during the time they are scheduled to work:

- New Year's Day
- Two (2) days at spring break
- Friday before Easter
- Memorial Day
- Independence Day (12-month employees only)
- Labor Day
- Thanksgiving Day
- Friday following Thanksgiving
- Christmas Eve Day
- Christmas Day
- ~~(If spring break falls on the Friday before Easter, Presidents' Day becomes a holiday.)~~
- ~~(If spring break falls on Good Friday, the Support Staff will receive three (3) Spring Break days paid)~~

Legal Reference: Iowa Code §§ 1C.1-.2; 4.1(34); 20.9 (2003).

Cross Reference: 409.1 Licensed Employee Vacations - Holidays - Personal Leave
601.1 School Calendar

Approved April 9, 2012

Reviewed April 9, 2012

Revised _____

SUPPORT STAFF EMPLOYEE VACATIONS - HOLIDAYS - PERSONAL LEAVE

Personal Leave. Employees are allowed up to two (2) days paid leave per year to conduct business that cannot be conducted outside of the normal work day. Except in the case of an emergency, application for personal leave shall be made in writing at least three (3) work days prior to the requested leave date. Personal leave must be taken in one-half or full-day increments. Employees shall receive personal leave days prorated to match the number of hours they work. Employees who are hired after the start of a contract year shall have personal days prorated, rounded to the nearest whole day.

Employees will be compensated for any unused personal days at the end of the year at the rate of fifty dollars (\$50.00) per eight (8) hour day or the actual salary of that employee for a day of employment, whichever is less. Compensation will be based on remaining full days. Employees shall receive payment for personal leave full days prorated to match the number of hours they work.

Accumulated Personal Leave. ~~One (1)~~ Two (2) unused personal leave days may be accumulated from year to year with a maximum of ~~three (3)~~ four (4) days. The employee will not be compensated for the accumulated personal leave day.

The requirements stated in the Master Contract between the Red Oak Support Staff Association and the board regarding the vacations, holidays and personal leave of such employees will be followed.

6.25
Item 6.2.1 Personnel Considerations for Approval: Employee Resignations from Support Personnel and an Employment Recommendation for a Volunteer Coach

Background Information:

Custodian Monica Murcek has submitted (enclosed) a request for release of contract for the 2015 – 2016 school year.

Suggested Board Action: It is recommended the Board of Directors release Custodian Monica Murcek from her signed 2015 – 2016 contract effective June 19, 2015.

Secretary Tammie VanMeter has submitted (at the table) a request for release of contract for the 2015 – 2016 school year.

Suggested Board Action: It is recommended the Board of Directors release Secretary Tammy VanMeter from her signed 2015 – 2016 contract effective August 15, 2015.

Athletic Director Barry Bower submitted a recommendation to the directors for approval of Steve Erickson as Volunteer High School Baseball/Football Coach for the 2015/16 season.

Suggested Board Action: It is recommended the Board of Directors approve Steve Erickson as Volunteer High School Baseball/Football Coach for the 2015-2016 season.

RECEIVED
JUN 19 2015

6/19/2015

BY: _____

To: Carlos, Mindy and also Shirley Maxwell.

As of today, I am leaving my position of custodian for the Red Oak Schools. I have taken pride in doing the best I can to make sure the students and teachers had a clean room.

I am leaving due to family, I want to spent more time with my family and my garden. I also have had more problems with my back this summer, and believe it is just time for me to stay home.

Monica Murcek

Monica Murcek



RED OAK COMMUNITY HIGH SCHOOL

2011 N. 8th Street

Red Oak, IA 51566
Principal/AD
Phone: 712-623-6610
Fax: 712-623-6613

Barry Bower, Assistant

7-6-2015

TO: Board of Directors
FROM: Barry Bower: Assistant Principal/AD
SUBJECT: Volunteer Coaching Recommendation

.....

It is recommended that Steve Erickson be hired as a Volunteer High School Baseball/Football Coach for the 2015/16 season. Mr. Erickson has been an integral part of the High School Athletics in Southwest Iowa and does an outstanding job of coaching student-athletes of all ages. His expertise in coaching compliments the current coaching staff. This is another opportunity to give our student-athletes positive learning experiences by qualified instructors.

Sincerely

A handwritten signature in black ink, appearing to be 'Barry Bower', written in a cursive style. Below the signature is the printed name 'Barry Bower'.

The Red Oak Community School District, in partnership with the community, commits to excellence: and we dedicate ourselves to creatively enhance diverse opportunities for each learner to grow to their maximum intellectual and social potential within an ever-changing world.

Item 6.2.6 District Section of the Student/Parent Handbook Revisions for Review and Approval in the 2015 – 2016 School Term

Background Information: The revisions for the district section of the student/parent portion of school handbooks are submitted for approval from the board for the 2015 – 2016 school year.

A memo of recommendations highlighting needed changes is enclosed for discussion and approval.

Suggested Board Action: (to be determined)

July 6, 2015

To: Red Oak Community School District Board of Directors
From: Terry L. Schmidt, Superintendent
Subject: 2015-2016 District Section of Student Handbook Revisions for FY 16

Revised: Title Page

Parent/Student Information for All Students ~~2014—2015~~

Parent/Student Information for All Students 2015 – 2016

Revised: Page 4

For the 2014 – 2015 school year, student textbook fees are:

- Inman Primary and Washington Intermediate ~~\$25.00~~ \$30.00
- Red Oak Middle School ~~\$30.00~~ \$50.00
- Red Oak High School ~~\$36.00~~ \$50.00
- Kaleidoscope Preschool and Early Childhood Model Students \$30.00 per month full pay
\$15.00 per month qualified pay
- The student activity ticket is ~~\$40.00~~ \$50.00, Adult Pass ~~\$50.00~~ \$60.00, Family Pass ~~\$150.00~~ \$160.00
- ~~2014—2015~~ 2015-2016 school year meal prices are:
 - All Schools: student breakfast--~~\$1.40~~ \$1.50/day
 - Adult breakfast--\$1.80/day
 - Inman Primary School student lunch ~~\$2.40~~ \$2.35/day
 - Washington Intermediate, Middle School, and High School student lunch ~~\$2.25~~ \$2.50/day
 - Adult lunch \$3.50 per day
 - Extra milk for all .45 cents per carton

Second (extra) lunches for students will cost the same as an adult lunch - \$3.50

Revised: Page 6
Insert 2015-2016 one page school calendar

Revised: Page 9

Communicable and Infectious Diseases

Students who have an infectious or communicable disease are allowed to attend school as long as they are able to do so and their presence does not pose an unreasonable risk of harm to themselves or does not create a substantial risk of illness or transmission to other students or employees. If there is a question about whether a student should continue to attend classes, the student shall not attend class or participate in school activities without their personal physician's approval. Infectious or communicable diseases include, but are not limited to, mumps, measles and chicken pox. At the discretion of school officials, children can be sent home when live lice are found.

Revised: Page 9

Teacher Qualifications

Parents/Guardians in the Red Oak Community School District have the right to learn about the following qualifications of their child's teacher: state licensure requirements for the grade level and content areas taught, the current licensing status of your child's teacher, and baccalaureate/graduate certification/degree.

Parents/Guardians may request this information from the office of the superintendent by calling 712-623-6600 or by sending a letter of request to ~~Mr. Terry L. Schmidt~~ Tom Messinger, Superintendent, Red Oak Community School District, 2011 North 8th Street, Red Oak, IA 51566.

Revised: Page 10

Anti-Bullying/Harassment Policy Code 104

Pages were omitted from the 2014-2015 handbook:

Missing page 3 of policy code 104.

Missing code 104.E1 page 1.

Item 6.2.7 Consideration of Competitive Bids for Trash Removal and Pest Control

Background Information: Enclosed are summary sheets from recent bidding for various products in the next fiscal year.

This includes bidding for:

- Pest Control
- Sanitation Services

Business manager Shirley Maxwell will review the bids and provide the recommendation.

Suggested Board Action: (to be provided)

2015-2016 Proposal for Trash Disposal

Trash Disposal	Batten Sanitation 2015-2016	Batten Sanitation 2014-2015	Batten Sanitation 2013-2014	Batten Sanitation 2012-2013	Batten Sanitation 2011-2012
High School	\$40.00 Tues/Sat*	\$40.00 Tues/Sat*	\$35.00 Tues/Sat*	\$35.00 Tues/Sat*	\$32.00 Tues/Sat*
Tech Center	\$22.50 Tues/Sat*	\$22.50 Tues/Sat*	\$20.00 Tues/Sat*	\$20.00 Tues/Sat*	\$18.00 Tues/Sat*
Middle School	\$40.00 Tues/Sat*	\$40.00 Tues/Sat*	\$35.00 Tues/Sat*	\$35.00 Tues/Sat*	\$32.00 Tues/Sat*
Washington	\$22.50 Tues/Sat*	\$22.50 Tues/Sat*	\$20.00 Tues/Sat*	\$20.00 Tues/Sat*	\$18.00 Tues/Sat*
Inman	\$40.00 Tues/Sat*	\$40.00 Tues/Sat*	\$35.00 Tues/Sat*	\$35.00 Tues/Sat*	\$32.00 Tues/Sat*
Webster	\$22.50 Tues/Sat*	\$22.50 Tues/Sat*	\$20.00 Tues/Sat*	\$20.00 Tues/Sat*	\$18.00 Tues/Sat*
Bancroft	\$20.00 Weekly (Rent on Dumpster is \$15.00/month) \$25.00 as needed (Rent on Dumpster is \$15.00/month)	\$20.00 Weekly (Rent on Dumpster is \$15.00/month) \$25.00 as needed (Rent on Dumpster is \$15.00/month)	\$19.00 Weekly (Rent on Dumpster is \$15.00/month) \$19.00 as needed (Rent on Dumpster is \$15.00/month)	\$19.00 Weekly (Rent on Dumpster is \$15.00/month) \$23.00 as needed (Rent on Dumpsters is \$15.00/month)	\$17.00 Weekly (Rent on dumpster is \$15.00/month) \$20.00 as needed (Rent on Dumpster is \$15.00/month)
Legion Field (as needed)	\$25.00 as needed (Rent on Dumpster is \$15.00/month)	\$25.00 as needed (Rent on Dumpster is \$15.00/month)	\$19.00 as needed (Rent on Dumpster is \$15.00/month)	\$23.00 as needed (Rent on Dumpsters is \$15.00/month)	\$20.00 as needed (Rent on Dumpster is \$15.00/month)
	*Rent on Dumpsters included in costs	*Rent on Dumpsters included in costs	*Rent on Dumpsters included in costs	*Rent on Dumpsters included in costs	*Rent on Dumpsters included in costs

Batten Sanitation was the only bid received. Forms were also sent to Town and Country and Heartland Sanitation

**2015-16 Proposals for Pest Control
per Month by Building**

<u>PEST CONTROL</u>	<u>Sellers Pest Control *</u>	<u>Presto Company</u>	<u>Orkin Pest Control</u>	<u>All American Lawn</u>	
High School	\$1.00 Bait \$29.00 Spray	No Bid Received	No Bid Received	No Bid Received	
Tech Center	\$1.00 Bait \$9.00 Spray				
Middle School	\$1.00 Bait \$29.00 Spray				
Bancroft	\$1.00 Bait \$9.00 Spray				
Inman	\$1.00 Bait \$29.00 Spray				
Washington	\$1.00 Bait \$9.00 Spray				
Webster	\$1.00 Bait \$9.00 Spray				
<u>Monthly Cost</u>	<u>\$130.00</u>				
Type	Bait/Spray				

*This bid is the same as last year's bid.

Item 7.0 Reports

7.1 Administrative

The attached spreadsheet contains final FY 2016 Regular Program District Cost. The spreadsheet is based on 1.25% State Supplementary Assistance and is reflective of the Governor's veto of the \$53 million of one time funding.

The Governor's veto will not impact property tax rates as the one time funding was 100% state aid and included no property tax component. The district will not be receiving the one time funds of \$125,906.

FY 2016 Regular Program New Authority Report												
Based on 1.25% percent State Percent of Growth (Including Governor's Vetoes 7/2/2015)												
FY 2015				FY 2016								
District	Budget Enrollment	District Cost Per Pupil	Regular Program District Cost	Budget Guarantee	Regular Program District Cost w/Adjustment	Budget Enrollment	District Cost Per Pupil	Regular Program District Cost	Budget Guarantee	Regular Program District Cost w/Adjustment	Change in Total Regular Program District Cost	Percent Change in RPDC
RED OAK	1166.5	\$6,366	\$7,425,939	\$34,752	\$7,460,691	1129	\$6,446	\$7,277,534	\$222,664	\$7,500,198	\$39,507	0.53%

7.2 Future Conferences **Fiscal Management Conference July 14, 2015**

Featuring Guest Speakers Paul Gregoire and Lucy Gettman

Explore the opportunities and challenges facing public education today with guest presenters Paul Gregoire, vice president of Fisher-Emerson Global, and Lucy Gettman, deputy associate executive director of the National School Board Association Office of Federal Advocacy and Public Policy.

- Discover "What Businesses and Schools Should Expect From Each Other - Collaboration is the Key"
- Follow the Money" to learn how special interest groups are impacting public education.
- Learn about the bills passed by the 2015 Legislature and the "Impact on the Future."
- Meet the new Director of the Department of Education and hear "DE Plans for the Future."

Plus, chose from 12 different breakout sessions designed specifically for board members, business officials and superintendents.

The event takes place at The Meadows Conference Center in Altoona, from 9 a.m. to 3:30 p.m.

7.3 Other Announcements- As needed