

Red Oak Community School District  
Meeting of the Board of Directors  
Meeting Location: Sue Wagaman Board Room, Red Oak CSD Administrative Center  
Red Oak Technology Center, Red Oak High School Campus  
February 22, 2016

This regular meeting of the Board of Directors of the Red Oak Community School District was called to order by President Paul Griffen at 6:00 p.m.

**Present:**

Directors: Mark Johnson, Bryce Johnson, Kathy Walker, Paul Griffen, Bret Blackman  
Tom Messinger, Superintendent, Shirley Maxwell, Board Secretary

**Approval of Agenda**

Motion by Director Bryce Johnson, second by Director Mark Johnson to approve the agenda as presented with order of agenda items at the discretion of the board president. Motion carried unanimously.

**Visitors**

The cast from the upcoming high school musical, *Cats*, joined the meeting to present a short selection from the musical.

**Consent Agenda**

Motion by Director Walker, second by Director Bryce Johnson to approve the consent agenda as presented. Motion carried unanimously.

- Minutes from February 8, 2016 Board Meeting
- Monthly Business Reports
- Open Enrollment Requests Consideration for 2016-2017 School Year
  - Gavin Moyers – K – Open Enrollment IN from the East Mills District
- Approval of an Overnight Trip to Springbrook State Park - Guthrie Center

**Discussion / Approval of E-rate/Mediacom Contract – Jeanice Lester and Bob Deter**

Motion by Director Mark Johnson, second by Director Walker to approve the E-rate/Mediacom Contract for Internet Services. Motion carried unanimously. This contract will start July 1, 2016 and is a 5 year contract with Mediacom. The out of pocket expenses will be \$1830.00 per month.

**Facilities Update with Architect**

Daric O’Neal joined the meeting and provided an update on the lighting and boiler projects.

**Review / Approval of Custodial Job Descriptions**

Motion by Director Blackman, second by Director Mark Johnson to approve the custodial job descriptions as presented. Motion carried unanimously.

**Review / Approval of Contracted Services for Red Oak Community School District IT Network Management**

Motion by Director Blackman, second by Director Walker to approve a contract between Red Oak Community School District and Sterling Experience Easier I.T. for IT Network Management Services with the stipulation that none of the services will be completed by a former employee of the school. Motion carried unanimously.

**Discussion / Review of Outsource Models – Custodial Services for FY 2017**

A year ago the district explored the possibility of outsourcing custodial services and it was decided to revisit it again a year later. Supt. Messinger and Business Manager Maxwell will begin the process of collecting proposals to outsource custodial service for FY17.

**Personnel Considerations**

Motion by Director Walker, second by Director Bryce Johnson to approve the resignation / retirement of Bob Blay effective on 5.27.16 from his custodial position. Motion carried unanimously.

Motion by Director Walker, second by Director Blackman to approve the resignation from HS/MS Instructor Joshua Sussman at the end of the 2015-2016 school year. Motion carried unanimously.

Motion by Director Walker, second by Director Blackman to approve the resignation from Sueann French as HS Assistant Boys Track Coach for the 2015-2016 school year effective immediately pending the hire of HS Head Boys Track Coach for the 2015-2016 school year. Motion carried unanimously.

Motion by Director Mark Johnson, second by Director Bryce Johnson to approve the hire of Sueann French as HS Head Boys Track Coach for the 2015-2016 school year at a rate of 15% (\$4,541.25). Motion carried unanimously.

Motion by Director Mark Johnson, second by Director Blackman to approve the hire of Brandon Jansen as HS Assistant Boys Track Coach for the 2015-2016 school year at a rate of 9.75% (2,951.81). Motion carried unanimously.

Motion by Director Walker, second by Director Bryce Johnson to approve the hire of Katie Stafford as MS Assistant Girls Track coach for the 2015-2016 school year at a rate of 7.5% (2,270.63). Motion carried unanimously.

The hiring of Nicole Rengstorf as HS Assistant Girls Track Coach for the 2015-2016 School year will be on the next agenda.

**FY 17 School Budget Draft Review: Concept Discussions – Authorization to Publish Budget, Set Public Hearing Date and Probable Action to Adopt a Program Budget Resolution – School Business Manager Shirley Maxwell**

Business Manager Maxwell and Supt. Messinger presented information they had received from recent budget workshops they had attended. Different scenarios were presented to the Directors on various ways the budget could be completed and the approximate tax levy that would result from such action. A special meeting will be held on March 10<sup>th</sup> at 6:00 p.m. to further discuss the budget options.

Motion by Director Walker, second by Director Blackman to set March 15, 2016 as the publication date for the budget in the *Red Oak Express* with the Budget Public Hearing to be held on March 28, 2016 at 6:00 p.m. in the Sue Wagaman Board Room Red Oak CSD Administrative Center. Motion carried unanimously.

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Motion by Director Walker, second by Director Bryce Johnson to adopt the following resolution: RESOLVED, that the Board of Directors of the Red Oak Community School District, will levy property tax for fiscal year FY 17 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa. Motion carried unanimously.

**Adjournment**

Motion by Director Walker, second by Director Bryce Johnson to adjourn the meeting at 8:24 p.m. Motion carried unanimously. A special meeting will be held on Thursday, March 10<sup>th</sup> at 6:00 p.m. with the next regular meeting being held on Monday, March 14, 2016, 6:00 p.m., in the Sue Wagaman Board Room, Administrative Center in the Technology Building.

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Paul Griffen, President

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Shirley Maxwell, Board Secretary