

Red Oak Community School District  
Meeting of the Board of Directors  
Meeting Location: Sue Wagaman Board Room, Red Oak CSD Administrative Center  
Red Oak Technology Center, Red Oak High School Campus  
February 8, 2016

This regular meeting of the Board of Directors of the Red Oak Community School District was called to order by President Paul Griffen at 6:00 p.m.

**Present:**

Directors: Mark Johnson, Bryce Johnson, Kathy Walker, Paul Griffen, Bret Blackman  
Tom Messinger, Superintendent, Shirley Maxwell, Board Secretary

**Approval of Agenda**

Motion by Director Walker, second by Director Bryce Johnson to approve the agenda as presented with order of agenda items at the discretion of the board president. Motion carried unanimously.

**Good News**

Supt. Messinger reported that seven groups participated in State Large Group Speech Contest in Waukee on Saturday with four groups receiving I ratings and three groups receiving II ratings. There were twelve wrestlers who participated in sectional wrestling February 5. Five tiger wrestlers will advance to Districts held Saturday, February 13.

**Visitors**

Dan Black, Stephanie Berglund and Tiegen Podliska reported to the board on their recent visit to the UNO campus. The purpose of the visit was to explore classroom space designed for greater technology use and to increase collaboration within the classroom. The group presented a power point presentation showing their observations.

**Consent Agenda**

Motion by Director Mark Johnson, second by Director Bryce Johnson to approve the consent agenda as presented. Motion carried unanimously.

- \* Minutes from January 25, 2016 board meeting
- \* Monthly business reports
- \* Open enrollment requests consideration for 2015-2016 school year – due to a move
  - o Kristian Meek – PK – Open Enrollment IN from the Griswold District
  - o Kamren Horton – 1st Grade – Open Enrollment IN from the Griswold District
  - o Haley Horton – 5th Grade – Open Enrollment In from the Griswold District

**Facilities Update with Architect – Community Meeting Planning for 2.17.16**

Daric O’Neal updated the board on the timeline of activities for the facilities planning meeting. It will be held on Feb. 17, 2016 at 6:00 p.m. in the white fair building at the Montgomery County Fairgrounds. Daric, Supt. Messinger and community member Roger Carlson will all be doing radio spots on KCSI radio informing the community of the upcoming meeting. Daric also discussed work that is underway concerning immediate needs of the high school boiler project and the field lighting project.

**Discussion / Approval of Job Descriptions - Food Service, Custodian, Transportation, Paraeducator Positions**

Motion by Director Mark Johnson, second by Director Walker to approve the job descriptions for food and nutrition, transportation and paraeducator positions with all including the Equal Opportunity/Affirmative Action Employer wording. Motion carried unanimously. The custodial job descriptions will be reviewed and presented at the next meeting for approval.

**Discussion / Approval of the Return to Work Program**

Motion by Director Walker, second by Director Blackman to approve the Return to Work Program policy including the additional information forms. Motion carried unanimously.

**Review / Approval of the Job Description for the IT Network Assistant Position and Post Job**

Motion by Director Bryce Johnson, second by Director Walker to approve the job description for the IT Network Assistant Position and post the job opening changing the title to Computer Hardware Technician. Motion carried unanimously.

**Review of Contracted Services for ROCSD IT Network Management**

Technology Director Bob Deter updated the board on information that he has received concerning businesses performing IT Network Management services. This topic will be on a future agenda.

**Personnel Considerations**

Motion by Director Walker, second by Director Blackman to accept the resignation from Washington Media Para Jan Burnison effective at the end of the 2015-2016 school year with gratitude and much appreciation for all that she has done for the district. Motion carried unanimously.

Motion by Director Walker, second by Director Bryce Johnson to approve the contract for Kelsey Mangold as Middle School Actors Workshop Sponsor for the 2015-2016 school year at the rate of 3.75% (\$1,094.06). Motion carried unanimously.

**Review / Approve the Budget Proposal and the Request for Modified State Supplemental**

Motion by Director Mark Johnson, second by Director Blackman to approve the budget proposal and the request for modified supplemental amount of \$317,299 for the 2016-2017 school year. Motion carried unanimously.

**2016-2017 Budget Update**

Business Manager Shirley Maxwell presented budget information to the Directors. Included was a document showing the trend of unspent balance for the district from fiscal year 2010 and projected through fiscal year 2019. Supt. Messinger and Business Manager Maxwell attended a budget workshop in Council Bluffs. A preliminary tax certification page was shown to the directors showing possible tax levies for the 2016-2017 budget. This item will continue to be on upcoming agendas as legislative work is completed in the area of setting the state supplemental aid.

**Conferences, workshops, seminars**

Better Boardsmanship - This item will be on the next agenda.

**Adjournment**

Motion by Director Walker, second by Director Bryce Johnson to adjourn the meeting at 8:29 p.m. Motion carried unanimously. The next regular meeting will be held on February 22, 2016, 6:00 p.m., in the Sue Wagaman Board Room, Administrative Center in the Technology Building.

A Community Meeting for Facilities will be held on Wednesday, February 17, 2016 at 6:00 pm, at the Montgomery County Fairgrounds in the new white fair building.

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Paul Griffen, President

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Shirley Maxwell, Board Secretary