

Red Oak Community School District

2011 North 8th Street

Red Oak, Iowa 51566

712.623.6600

www.redoakschooldistrict.com

Regular Board of Directors Meeting

Meeting Location: Sue Wagaman Board Room
Red Oak CSD Administrative Center
The Technology Building – Red Oak High School Campus

Monday, August 28, 2017 – 6:00 pm

- Agenda -

- 1.0 Call to Order – Board of Directors Vice President Mark Johnson
- 2.0 Roll Call – Board of Directors Secretary Shirley Maxwell
- 3.0 Approval of the Agenda – Vice President Mark Johnson
- 4.0 Public Presenters/Guest and Visitors Addressing the Board
- 5.0 Communications
 - 5.1 Good News from Red Oak Schools
Red Oak PTO to present a check to Red Oak Elementary Schools.
Update from Principal Gayle Allensworth on Washington improvements and volunteers that helped with this project.
 - 5.2 Visitors and Presentations-
 - 5.2.1 Update from Boyd Jones and Ally Pointer Macchetto regarding the building project.
 - 5.3 Affirmations and Commendations
 - 5.4 Correspondence
 - 5.5 Public Comments
- 6.0 Consent Agenda
 - 6.1 Review and Approval of Minutes from July 31, 2017 and August 14, 2017

pg.
4-9

6.2 Review and Approval of Monthly Business Reports pg 10-22

6.3 Open Enrollment Requests Consideration

6.3A Bryan Gugenhon open out of Red Oak CSD to Stanton CSD for the 2017-2018 school year.

6.3B- Trae Marine to open enroll into Red Oak CSD from Griswold CSD for the 2017-2018 school year.

7.0 General Business for the Board of Directors

7.1 Old Business

7.1.1 Discussion/Approval project financing and answer any questions from Matt Gillaspie from Piper Jaffray and Company.

7.1.2 Discussion/Approval of 2nd reading of Policy Changes

401.4: Employee Complaints

403.1: Employee Physical Examinations

405.2 Licensed Employee Qualifications, Recruitment, Selection

405.6 Licensed Employee Assignment

405.7 Licensed Employee Transfers

405.8 Licensed Employee Evaluation

406.5 Licensed Employee Group Benefits Option 1 and Option 2

408.1 Licensed Employee Profession Development

409.1 Licensed Employee Vacation-Holidays-Personal Leave

409.2 Licensed Employee Personal Illness Leave

409.3 Licensed Employee Family and Medical Leave

409.4 Licensed Employee Bereavement Leave

409.8 Licensed Employee Unpaid Leave

411.1 Classified Employee Defined

411.4 Classified Employee Licensing/Certification

414.1 Classified Employee Vacations-Holidays-Personal Leave

414.4 Classified Employee Bereavement Leave

700 Purpose of Non-Instructional and Business Services

7.1.3 Discussion/Approval of support staff leave, ½ days vs. hours

7.2 New Business

7.2.1 Discussion/Approval of the removal of asbestos at Webster School

7.2.2 Discussion/Approval of Concrete work at Russ Benda Football Field

7.2.3 Discussion/Approval of 1st reading of Policy Changes:

406.5 Licensed Employee Group Benefits option 1 and option 2

7.2.4 Discussion/Approval of West Central Development (Head Start) Contract

pg 23-39

7.2.5 Discussion/Approval of the official Ballot for the election of a Green Hills
AEA board member to Director District #6.

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7.2.6 Personnel Considerations

7.2.6A-Recommendation to hire Inman, Washington, Middle School and
High School TLC Mentors effective for the 2017-2018 school
year.

Inman: Becky Dolch and Meshell Billings;

Inman and Washington: Trish Fellers;

Middle School: John Hewett, Adam Hietbrink, Dan DeGroot;

High School: Deb Blomstedt

pg 43-49

7.2.6B-Resignation of Roxanne Lamb as ½ temporary contract at Inman
Primary effective immediately.

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7.2.6C-Recommendation to hire Roxanne Lamb as ½ Reading Teacher at
Inman Primary effective immediately.

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7.2.6D-Recommendation to hire Robert Peterson and Michelle Cockburn
as Transportation Substitute Drivers effective for the 2017-2018
school year.

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8.0 Reports

8.1 Administrative

8.2 Future Conferences, Workshops, Seminars

8.3 Other Announcements

9.0 Next Board of Directors Meeting:

Monday, September 11, 2017 – 6:00 pm
Sue Wagaman Board Room
Red Oak CSD Administrative Center

10.0 Adjournment

Board Agenda Notes
August 28, 2017

Item 5.0 Communications

5.1 Good News

PTO Donation to the Elementary – PTO will present a check

Background: There will be a check presented to the elementary principal from the PTO. The PTO does an outstanding job of funding many things for our elementary schools and this will provide an opportunity for everyone to see the level of support they provide.

5.2 Visitors and Presentations –

5.3 Affirmations and Commendations

5.4 Correspondence

5.5 Public Comments

Item 6.0 Consent Agenda

Background: The following items are included in the board packet for the consent agenda:

- Board minutes from July 31, 2017 and August 14, 2017
- Monthly business reports
- Open enrollment requests from
 - Bryan Gugenhon from Red Oak to Stanton
 - Trae Marine from Griswold to Red Oak

Both open enrollment requests are okay. The one from Red oak to Stanton is for a kindergarten student and the deadline is September 1, 2017. The one from Griswold to Red Oak is for a student who has moved.

Recommendation: Approve the consent agenda

Item 7.0 General Business for the Board of Directors

7.1 Old Business

7.1.1 Discussion / Approval project financing and answer any questions from matt Gillaspie from Piper Jaffray and Company

Background: Matt will be here to discuss the different financing options and timeline options for the facilities project. He has suggested this may take about an hour. He wants to make sure he walks us through the different options and what they mean for costs and for timelines. He will answer all questions over it as well.

Recommendation: select an option for the financing of the facilities project based on the information from Matt Gillaspie.

7.1.2 Discussion / Approval of 2nd readings of Policy Changes

Background: We are placing the board policies discussed at the last meeting on the agenda for the second reading. Tammi had them prepared as discussed and this would be the second and final reading if we are satisfied in what they say.

Recommendation: Approve the second reading of the board policies listed on the agenda

7.1.3 Discussion / Approval of support staff leave, ½ days vs hours

Background: We allow support staff to take leave from school in hour increments rather than half day increments. Last year was the first year of this method of counting leave. The amount of absence (in total time missed) did not change from previous years when it was counted in half day increments. But the number of occurrences increased. We saved money from the previous year because we did not have substitutes for the support staff when it was taken in hourly increments (people would not substitute for one hour). But we did not have their jobs covered when they missed these short periods of time. This mean there were duties left undone during those times. We did reduce five para positions for this school year. This means we have even fewer people to cover for absent support staff. This would lead to an even larger problem.

I have spoken with leadership in the ROSSA and will be visiting with them again to discuss their side of it again. I will be making a formal recommendation for this item on Monday night.

Recommendation: I will wait and make a recommendation Monday night.

7.2 New Business

7.2.1 Discussion / Approval of the removal of asbestos at Webster School

Background: We will be having the information to begin the process to remove the asbestos from Webster prior to demolition. I have asked mark Phister to speak to us about the process and timeline.

Recommendation: Listen to the information from Mark Phister and decide what direction to move forward with.

7.2.2 Discussion / Approval of concrete work at the football field

Background: There was some concrete work around the south end of the field which was removed from the lighting project. This work would complete the necessary work at the FB field to help with the poor conditions caused by wet weather.

Recommendation: Approve the concrete work at the football field.

7.2.3 Discussion / Approval of 1st reading of Policy Changes: 406.5 Licensed Employee Group Benefits Option 1 and Option 2

Background: Shirley and I will present the information on this policy and make sure that we follow the ACA. This policy will be in its first reading.

Recommendation: Approve the first reading of Policy 406.5

7.2.4 Discussion / Approval of West Central Development (Head Start) Contract

Background: This contract is like the previous ones. There have been adjustments made in the last two years to allow for the move from Webster to IPS. They pay rent for the building and a portion of a salary for secretarial staff. The contract has been reviewed and is considered acceptable to approve.

Recommendation: Approve the contract with West Central Development

7.2.5 Discussion / Approval of the official Ballot for the election of a Green Hills AEA Board member to Director District #6

Background: There is a candidate on the ballot and we must as a board reach consensus to cast our official vote. The candidate on the ballot is John Gambas.

Recommendation: Reach consensus on the proper vote and complete and submit the ballot.

7.2.6 Personnel Considerations:

- A) **Mentors:** These are the final TLC positions. I recommend you approve the mentoring positions being filled by Becky Dolch, Meshell Billings, Trish Fellers, John Hewett, Adam Hietbrink, Dan DeGroot, and Deb Blomstedt
- B) **And C)** These items go together. According to legal counsel we cannot issue a temporary contract to an individual for more than 6 months. The only way to handle the situation so Mrs. Lamb can do the entire school year is to provide her with a regular (half-time) teaching contract and have her resign from her temporary contract. We would prorate the contracts and the pay would be almost identical if we honor her education level at MA10 and have her on the 13th step.
- C) I recommend you approve the hiring of Robert Peterson and Michelle Cockburn as substitute bus drivers for the district for the 2017-2018 school year.

8.0 Reports

8.1 Administrative

During this portion I will be presenting the transition plan to move forward with the duties and responsibilities of the staff in the central office. It will include transition in the event of retirement of the Business Director

Red Oak Community School District
Meeting of the Board of Directors
Meeting Location: Sue Wagaman Board Room, Red Oak CSD Administrative Center
Red Oak Technology Center, Red Oak High School Campus
July 31, 2017

This regular meeting of the Board of Directors of the Red Oak Community School District was called to order by Vice President Mark Johnson at 7:03 p.m.

Present:

Directors: Mark Johnson, Bret Blackman
Kathy Walker, Paul Griffen, joined the meeting electronically
Superintendent Tom Messinger, Business Manager Shirley Maxwell

Approval of Agenda

Motion by Director Blackman, second by Director Walker to approve the agenda with the order of agenda items at the discretion of the meeting chair. Motion carried unanimously.

Good News

The Green Hills AEA will be accepting Statement of Candidacy for the election of Director District 6 Board Member, this will be a 4-year term beginning the first regular meeting on October 2017.

The district has been awarded a \$15,000 grant from Boost 4 Families. This money will be used for an after-school program for the middle school. The program will start in September and run until the end of the school year. The district received a letter from IASB expressing appreciation of the membership.

Consent Agenda

Motion by Director Blackman, second by Director Walker to approve the consent agenda as presented. Motion carried unanimously.

- Review and Approval of Minutes from July 10, 2017
- Review and Approval of Monthly Business Reports
- Review and Approval of Open Enrollment Requests
 - Open Enrollment from Red Oak CSD to Stanton CSD for the 2017-2018 school year for Kindergartener Zoey Carlson
 - Open Enrollment from Red Oak CSD to Stanton CSD for the 2017-2018 school year for 4th grader Taylor Valdez
 - Open Enrollment from Red Oak CSD to Stanton CSD for the 2017-2018 school year for 3rd grader Adrianna Valdez
 - Open Enrollment from Red Oak CSD to Essex CSD for the 2017-2018 school year for 7th grader Bobby Haidsiak

Page 2 Continuation of July 31, 2017 Meeting Minutes

Old Business

Motion by Director Griffen, second by Director Blackman to approve the second reading of the following board policies. Motion carried unanimously.

- 400: Role of and Guiding Principles for Employees
- 706.1: Payroll Periods

New Business

Motion by Director Blackman, second by Director Walker to split the coaching positions for High School Cross Country to High School Girls Cross Country Coach and High School Boys Cross Country Coach effective for the 2017-2018 school year. Motion carried unanimously.

Motion of Director Blackman, second by Director Griffen to increase all school fees \$5.00 for the 2017-2018 school year. Motion carried unanimously.

Textbooks/Workbooks	
K-5	\$35.00
6-12	\$55.00

There will not be any increase for preschool fees or activity ticket fees.

Motion by Director Griffen, second by Director Walker to approve the AIA Document C132 - 2009, Agreement between Owner and Construction Manager (Boyd Jones) as Adviser. Motion carried unanimously.

Motion by Director Griffen, second by Director Blackman to approve the following bids:

- TORO Lawnmower- \$527.00 from Paul Anderson
- 2001 International Bus-\$1,650 from Austin Streicher
- 2000 Freightliner Bus-\$1,750/delivered from Vander Haag's Inc.

Motion carried unanimously.

Personnel Considerations

Motion by Director Blackman, second by Director Walker to approve a contract for Patty Henke as High School Golf Coach for the 2017-2018 school year at the salary of \$3,597. Motion carried unanimously.

Motion by Director Blackman, second by Director Walker to approve a contract for Joshua Kippley as follows:

Middle School Physical Education for the 2017-2018 school year at the salary of \$33,895.

Middle School Football Coach for the 2017-2018 school year at the salary of \$2,346.

Middle School Track for the 2017-2018 school year at the salary of \$2,346. Motion carried unanimously.

Motion by Director Walker, second by Director Blackman to approve a contract for SueAnn French as Head Girls Cross Country Coach for the 2017-2018 school year at the salary of \$3,909. Motion carried unanimously.

Page 3 Continuation of July 31, 2017 Meeting Minutes

Motion by Director Blackman, second by Director Walker to amend the contract for Curt Adams as Head Cross Country Coach to Head Boys Cross Country Coach for the 2017-2018 school year at the salary of \$3,909. Motion carried unanimously.

Motion by Director Blackman, second by Director Walker to approve a contract for Roxanne Lamb as ½ time Reading Teacher at Inman for a temporary contract for the 2017-2018 school year at a salary of \$30,000. The insurance benefit will be prorated. Motion carried unanimously.

The next Board of Directors Meeting: Monday, August 14, 2017 – **6:30 pm**
Sue Wagaman Board Room
Red Oak CSD Administrative Center

Motion by Director Griffen, second by Director Walker to adjourn the meeting at 7:50 p.m.
Motion carried unanimously.

Mark Johnson, Vice-President

Shirley Maxwell, Board Secretary

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Red Oak Community School District
Meeting of the Board of Directors
Meeting Location: Sue Wagaman Board Room, Red Oak CSD Administrative Center
Red Oak Technology Center, Red Oak High School Campus
August 14, 2017

This regular meeting of the Board of Directors of the Red Oak Community School District was called to order by Vice President Mark Johnson at 6:00 p.m.

Present:

Directors: Mark Johnson, Bryce Johnson, Kathy Walker, Brett Blackman
Superintendent Tom Messinger

Absent:

Director: Paul Griffen
Secretary: Shirley Maxwell

Approval of Agenda

Motion by Director Bryce Johnson second by Director Walker to approve the agenda with the order of agenda items at the discretion of the meeting chair. Motion carried unanimously.

Good News

Activities Director Keith Little and Superintendent Tom Messinger discussed the upcoming community pep rally to be held on Friday August 18, 2017. The evening events will start at 4:30 with a tailgate supper located at Red Oak High School Cafeteria, followed by pep rally and volleyball scrimmage at 5:30 located in the High School gym. The evening will conclude with a parade to Russ Benda football field lead by Red Oak High School Band and then followed by with the 2017 Tiger Bowl with Little Tiger Nation vs. 2017 Tiger Nation Football scrimmage.

Visitors and Presentations

Activities Director Keith Little presented the Red Oak School Board with a 2017 Senior poster of fall sports. Mr. Little also spoke to the Red Oak School Board on his ideas for the upcoming school year for activities.

Consent Agenda

Motion by Director Blackman, second by Director Bryce Johnson to approve the consent agenda as presented, with the deletion of approval of minutes from July 31, 2017. Motion carried unanimously.

- Review and Approval of Monthly Business Reports

Old Business-None

New Business

Approval of Board Policies

Motion by Director Blackman, second by Director Bryce Johnson to approve the first reading of the following board policies. Motion carried unanimously.

- 401.4: Employee Complaints
- 403.1: Employee Physical Examinations
- 405.2 Licensed Employee Qualifications, Recruitment, Selection
- 405.6 Licensed Employee Assignment
- 405.7 Licensed Employee Transfers
- 405.8 Licensed Employee Evaluation
- 408.1 Licensed Employee Profession Development
- 409.1 Licensed Employee Vacation-Holidays-Personal Leave
- 409.2 Licensed Employee Personal Illness Leave
- 409.3 Licensed Employee Family and Medical Leave
- 409.4 Licensed Employee Bereavement Leave
- 409.8 Licensed Employee Unpaid Leave
- 411.1 Classified Employee Defined
- 411.4 Classified Employee Licensing/Certification
- 414.1 Classified Employee Vacations-Holidays-Personal Leave
- 414.4 Classified Employee Bereavement Leave
- 700 Purpose of Non-Instructional and Business Services

Policy 406.5 Licensed Employee Group Benefits will be on the August 28th board agenda.

Support Staff leave, ½ days vs. hours

This item will be on the August 28th agenda.

Approval of 2017-2018 Inman Primary, Washington, Middle School and High School Handbooks

Motion by Director Blackman, second by Director Bryce Johnson to approve the 2017-2018 student handbooks with the following changes:

Inman-Page 11-Pediculosis (LICE) Management-4. Encourage students to keep hats, scarves in their coat sleeves

Washington and Middle School handbooks as presented,

High School-with the deletion of bullet number 6 (page 50)-Students may not work off the good conduct violation in an activity they have not previously gone out for in prior years. Motion carried unanimously.

LOCAL OPTION SALES TAX---- ONE CENT SALES TAX--SILO TAX

	2015-2016	2016-2017	2017-2018
Beg Balance (July 1)	\$3,318,603	\$3,860,450	\$3,662,867
Add: Revenue			
1. 1¢ Sales Tax	\$902,761	\$1,171,418	\$90,208
2. Interest	\$7,147	\$7,875	\$1,027
3. Reim Sterling Comp	\$79,798		
Subtotal	\$4,308,309	\$5,039,743	\$3,754,103
LESS: Expenditures			
1. Computer Lease	\$163,691	\$119,135	\$1,981
2. BLDD Architects	\$92,684	\$261,917	\$163,691
3. BLDD Architects	\$11,910	\$163,691	
4. Reynolds Drilling Inc	\$6,500	\$87,012	
5. TDD, Inc. Drilling	\$3,300	\$136,984	
6. Boyd Jones Constr.	\$20,130	\$3,310	
7. Analytic Services	\$12,600	\$20,506	
8. Boyd Jones	\$390	\$43,011	
9. Alley Poyner, Arch Design Serv-Ltg/Boiler	\$36,753	\$152,023	
10. Alley Poyner. Arch Prof Services	\$1,835	\$522	
11. Alley Poyner, Arch	\$35,445	\$11,520	
12. Geotechnical Study Thompson,Dreessen,Dorner	\$3,000	\$49,089	
13. Alley Poyner, Arch	11956.81	\$377,483	
14. Boyd Jones	\$34,964	\$43,410	
15. Impact 7G	\$570	\$3,192	
16. Impact 7G	\$6,890	\$314	
17. Alley Poyner, Arch	\$5,240	\$14,243	
Subtotal	\$447,859	19769	
TOTAL	\$3,860,450	-\$153,482	\$3,588,431

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PHYSICAL PLANT AND EQUIPMENT LEVY

2015-2016	2016-2017	2017-2018
Beginning Balance (July 1)	\$92,414.16	\$962,988.26
ADD: Revenue		
Property Taxes	\$113,302.63	\$142,180.82
Voted PPEL	\$405,020.88	\$409,785.51
Voted PPEL Surtax	\$432,871.98	\$48,310.99
Utility Replacement Tax	\$4,525.46	\$20,172.15
Utility Replacement Tax (SAVE)	\$16,404.76	\$39.54
Mobile Home Tax	\$54.31	\$58.26
Voted PPEL Mobile Home	\$199.39	\$212.48
Military Credit	\$45.25	\$0.76
Military Credit (SAVE)	\$164.01	
Commercial Industrial tax	\$12,658.62	\$2,537.96
Interest	\$892.59	\$9,243.50
Donations		\$2,265.68
Prior Year Expenditure	\$3,550.00	
Cage Project		
Webster Playground		
EMC Insurance		\$250.83
MS Water Damage		
Skylight Damage (Storm)		
Refund of Prior Year Expenditure		
Subtotal	\$989,690.48	\$963,239.09
TOTAL AVAILABLE FUND	\$1,082,104.64	\$1,926,227.35
LESS: Expenditures		
1. Reiman Music-Instruments	\$24,857.00	\$1,983.75
2. Sterling Computers (5)	\$3,989.90	\$4,165.20
3. School Dude	\$3,125.12	\$11,000.00
4. Trebon-Sophos	\$5,331.67	\$7,700.00
5. Software Unlimited	\$7,900.00	\$10,036.00
6. Parking Lot Work	\$6,900.00	\$7,500.00
7. ADA Ramps at Fbi Field	\$18,899.00	\$13,572.72
8. Echternaat Cons Fbi Field	\$3,835.00	\$1,000.00
9. Sellers Const. Floor Tiles	\$2,000.00	
10. Moore Music, Trombone	\$1,750.00	
11. Simplex-Fire Alarm Panel	\$5,705.00	\$56,957.67
12. Frontline Technologies AESOP	\$3,150.64	\$906,281.42
13. Red Oak Diesel Bus #1A repair	\$2,590.71	
14. Trebron-Sophos Enduser Prot.	\$4,088.00	
15. Forecast 5 Analytics, Inc	\$10,500.00	
16. Granger-2 Ind. Dehumidifiers MS	\$2,076.00	
17. Spec. Athletics- Mats/wt room	\$7,541.36	
18. Granger-2 Ind. Dehumidifiers HS	\$3,547.15	
19. O'Neal Electric-Instal Door Closures	\$4,222.78	
20. Infinite Campus-support	\$16,695.00	
21. Council Bluffs School- SP Ed rent	\$7,675.22	
22. Montgomery Co. Building Rental	\$264.00	
23. Montgomery C. Building Rental	\$261.00	
24. Cybernetic-Maintenance Serv.	\$3,550.00	
25. McGill-Vision Screener	\$2,890.00	
26. Sellers Construction-Wt room	\$1,541.75	
27. Maintenance Agreement	\$7,500.00	
28. Montgomery Co. Building Rental	\$261.00	
29. Montgomery Co Building Rental (2)	\$461.00	
30. Council Bluffs School- Sp Ed Rental	\$6,130.97	
31. REW Services-HS Thermal Sys. Install.	\$16,694.00	
32. Red Oak Do It Center-Ballfield Fencing	\$22,479.00	
33. Sterling Computers-Equipment	\$10,013.07	
34. O'Neal Electric, HS Thermal Insulation	\$16,500.00 Acr	
35. Sp Ed Rent, Council Bluffs	\$6,761.00 Acr	
36. Cargo Lft Gate on Hot Lunch Van	\$3,590.00 Acr	
Subtotal	\$243,576.34	
Cash Balance	\$838,128.30	
Beginning Balance (July 1)	\$842,659.58	
ADD: Revenue		
Property Taxes	\$142,180.82	
Voted PPEL	\$409,785.51	
Voted PPEL Surtax	\$48,310.99	
Utility Replacement Tax	\$20,172.15	
Utility Replacement Tax (SAVE)	\$39.54	
Mobile Home Tax	\$58.26	
Voted PPEL Mobile Home	\$212.48	
Military Credit	\$0.76	
Military Credit (SAVE)		
Commercial Industrial tax	\$2,537.96	
Commercial Ind. Voted PPEL	\$9,243.50	
Interest	\$2,265.68	
Donations		
Prior Year Expenditure		
EMC Insurance		
Subtotal	\$628,807.59	
TOTAL AVAILABLE FUND	\$1,471,467.17	
LESS: Expenditures		
1. Frontline Tech. AESOP	\$4,700.00	\$1,463.17
2. SchoolDude	\$3,416.00	\$988.07
3. Software Unlimited	\$7,650.00	\$10,279.89
4. Scoreboards	\$13,490.00	\$815.69
5. Imparin-Signs	\$1,740.00	\$969.57
6. Delay of Game-clocks	\$4,180.00	\$19,474.00
7. Shipping on Signs	\$525.00	\$14,606.00
8. Reiman-Saxophone	\$5,547.00	\$73,030.00
9. O'Neal Electric	\$1,668.86	\$935.10
10. Reiman Music	\$8,570.00	\$1,929.62
School Instruments	\$5,431.30	\$11,621.19
12. Rogers Plumbing MS	\$1,142.77	\$2,960.55
13. Elmo Document Camera	\$631.11	\$17,185.78
14. snow blower tractor	\$4,854.45	\$13,618.00
15. JD Mower	\$8,250.00	\$9,397.76
16. Heat Exchanger	\$30,411.00	\$21,719.24
17. PowerEdge R730xd Server	\$4,478.07	\$10,423.00
18. JD Gator	\$4,519.71	3500
19. JD V Blade	\$1,682.76	
20. Suburban-1GN...6HRL64160	\$41,672.00	
21. Suburban 1GN...3HRJ64553	\$41,672.00 Subtotal	\$577,071.98
22. McKee Update	\$16,311.50	\$894,395.19
23. Sterling Comp. Access points	\$34,606.00	
24. Alley, Poyner, Macc, (Lighting)	\$1,490.00	
25. Boyd Jones(ADA Compli	\$19,139.35	
26. AEL, MS LIFT	\$37,691.25	
27. Camblin Mech.-AEA Compl.	\$34,014.45	
28. McKee	\$95,387.50	
29. 3 mo rent to CB Sp Ed	\$3,155.63	
30. Alley, Poyner, Macc (Boiler Pro	\$1,840.20	
31. Rent to CB Sp Ed	\$1,023.66	
32. Boyd Jones-ADA Project	\$16,463.68	
33. REW Services-Asbestos	\$5,596.00	
34. Sophos Server	\$2,048.10	
35. Computer info Infinite Campus	\$16,658.00	

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08/25/2017 01:01 PM

Unposted; Batch Description AUGUST 28 BOARD MEETING, 2017-0001

User ID: BLAYM

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Checking Account ID 1	Fund Number 10	OPERATING FUND
ADAMS BOOK COMPANY, INC.	0101650-IN	356.72
10 3230 1000 100 0000 612	Witness by Karen Hesse Novel	155.70
10 3230 1000 100 0000 612	Flowers for Algernon by Daniel Keyes	174.60
10 3230 1000 100 0000 612	freight	26.42
Vendor Name ADAMS BOOK COMPANY, INC.		<u>356.72</u>
AMERICAN FIRE PROTECTION	13735	2,096.50
10 0010 2600 000 0000 432	ANNUAL FIRE EXT. INSPECTIONS	2,096.50
Vendor Name AMERICAN FIRE PROTECTION		<u>2,096.50</u>
BATTEN SANITATION SERVICE	073117	775.00
10 0010 2600 000 0000 421	DISTRICT WIDE GARBAGE	775.00
Vendor Name BATTEN SANITATION SERVICE		<u>775.00</u>
CAPITAL SANITARY SUPPLY CO.	0024928A	194.28
10 0010 2600 000 0000 618	ANTI BACT HANDSOAPx2	194.28
Vendor Name CAPITAL SANITARY SUPPLY CO.		<u>194.28</u>
CDW GOVERNMENT, INC.	JSC6842	9,949.01
10 0010 2235 000 0000 652	Microsoft Desktop Education - license &	8,291.17
10 0010 2235 000 0000 652	Microsoft SQL Server Standard Edition -	157.84
10 0010 2235 000 0000 652	Microsoft Windows Server Datacenter Edit	1,500.00
Vendor Name CDW GOVERNMENT, INC.		<u>9,949.01</u>
CENTER FOR THE COLLABORATIVE CLASSROOM	108447	2,214.00
10 0010 1000 100 3342 612	BR GR. K CLASS PKG	1,500.00
10 0010 1000 100 3342 612	BW2e GR. K CLASS PKG	550.00
10 0010 1000 100 3342 612	FREIGHT	164.00
Vendor Name CENTER FOR THE COLLABORATIVE CLASSROOM		<u>2,214.00</u>
CHAT MOBILITY	071617	467.45
10 0010 2490 410 1112 530	ELL CELL	62.32
10 0010 2600 000 0000 532	MAINT/OPEN CELL	93.53
10 0020 2490 000 0000 530	BUS BARN PHONES CELL	93.48
10 0020 2490 000 0000 530	NURSE CELL	31.16
10 0010 2490 000 0000 532	TECH CELL	62.32
10 2020 2410 000 0000 532	MS PRINCIPAL	31.16
10 3230 2410 000 0000 532	HS/ACT PRINCIPAL	31.16
10 0010 2510 000 0000 532	SM PHONE	31.16
10 1901 2410 000 0000 532	IPS PRINCIPAL	15.58
10 1902 2410 000 0000 532	WASH PRINCIPAL	15.58
Vendor Name CHAT MOBILITY		<u>467.45</u>
CHEMSEARCH	2812310	656.25
10 0010 2600 000 0000 432	IPS/TECH/WASH QUARTERLY WATER TREATMENT	656.25
Vendor Name CHEMSEARCH		<u>656.25</u>
COCA-COLA BTLG OF OMAHA	414138	359.88

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RED OAK BOARD REPORT

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 3230 1000 100 8323 618	zero calorie soda	359.88
Vendor Name COCA-COLA BTLG OF OMAHA		<u>359.88</u>
CONNECTION INC	55062801	964.27
10 0010 2235 000 0000 734	TopSeller ThinkPad 13 G2 Core i5-7200U 2	964.27
Vendor Name CONNECTION INC		<u>964.27</u>
COUNSEL OFFICE & DOCUMENTS	253022	1,614.26
10 0010 2235 000 0000 350	STEADYSERVE 11+MACHINES	12.99
10 1902 1000 100 0000 359	WIS OFFICE CLICKS	2.07
10 1902 1000 100 0000 359	WASH MEDIA CENTER LEASE	134.42
10 1902 1000 100 0000 359	WASH OFFICE LEASE	113.98
10 1902 1000 100 0000 359	WIS MEDIA CENTER CLICKS	4.87
10 0010 2520 000 0000 618	TECH CENTER LEASE	250.78
10 0010 2520 000 0000 618	TECH CENTER CLICKS	68.30
10 3230 1000 100 0000 359	HS OFFICE CLICKS	10.15
10 3230 1000 100 0000 359	HS OFFICE LEASE	160.48
10 3230 1000 100 0000 359	HS MEDIA CENTER LEASE	134.38
10 3230 1000 100 0000 359	HS MEDIA CENTER CLICKS	18.15
10 2020 1000 100 0000 359	MS MEDIA CENTER CLICKS	0.08
10 2020 1000 100 0000 359	MS MEDIA CENTER LEASE	107.69
10 2020 1000 100 0000 359	MS OFFICE LEASE	139.00
10 2020 1000 100 0000 359	MS OFFICE CLICKS	2.33
10 1901 1000 100 0000 359	IPS LOUNGE CLICKS	2.32
10 1901 1000 100 0000 359	IPS OFFICE CLICKS	5.51
10 1901 1000 100 0000 359	INMAN OFFICE LEASE	139.00
10 1901 1000 100 0000 359	IPS MEDIA CENTER LEASE	134.38
10 1901 1000 100 0000 359	IPS MEDIA CENTER CLICKS	65.69
10 1901 1000 100 0000 359	IPS LOUNGE LEASE	107.69
Vendor Name COUNSEL OFFICE & DOCUMENTS		<u>1,614.26</u>
DOLLAR GENERAL	1000659276	23.00
10 3230 1000 100 0000 612	super glue/wash cloths/squirt bottles	23.00
Vendor Name DOLLAR GENERAL		<u>23.00</u>
DOVEL REFRIGERATION	8824	10.99
10 0010 2600 000 0000 618	WASH SCHOOL CAPACITOR	10.99
DOVEL REFRIGERATION	9834	112.50
10 0010 2600 000 0000 432	HS FREEZER-RESET BREAKER	112.50
Vendor Name DOVEL REFRIGERATION		<u>123.49</u>
EAI EDUCATION	0827200	400.24
10 1901 1000 100 0000 612	TEXAS INSTRUMENTS TI-108 BASIC CALCULATO	400.24
EAI EDUCATION	0829011	89.25
10 1901 1000 100 0000 612	TRANSPARENT SPINNERS SET OF 5	89.25
EAI EDUCATION	0833890	52.66
10 2020 1000 100 0000 612	VARIOUS SUPPLIES FOR MIDDLE SCHOOL MATH.	45.66
10 2020 1000 100 0000 612	SHIPPING	7.00
Vendor Name EAI EDUCATION		<u>542.15</u>

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RED OAK BOARD REPORT

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
FAREWAY FOOD STORES	00051965	106.07	
10 0010 1000 490 8028 618	REGISTRATION DAY SUPPLIES		106.07
FAREWAY FOOD STORES	00266254	14.95	
10 0010 1000 490 8028 618	STAFF LUNCH SUPPLIES		14.95
FAREWAY FOOD STORES	00386681	29.16	
10 0010 1200 217 3303 612	SPED SUPPLIES		29.16
Vendor Name FAREWAY FOOD STORES			<u>150.18</u>
FASTENAL COMPANY	IARED64821	18.64	
10 0010 2600 000 0000 618	FB FIELD POST SUPPLIES		18.64
Vendor Name FASTENAL COMPANY			<u>18.64</u>
FIRST BANKCARD	070517	310.00	
10 2020 1300 340 0000 612	ORDER ONLINE FROM, ONLINE FABRIC STORE,		155.00
10 2020 1300 340 0000 612	ORDER ONLINE FROM, ONLINE FABRIC STORE,		155.00
FIRST BANKCARD	070517-01	263.15	
10 2020 1300 340 0000 612	ORDER ONLINE FROM JOANN FABRICS, POLY-FI		263.15
FIRST BANKCARD	070517-02	336.00	
10 0010 2113 420 1119 618	ORDER ONLINE FROM THE CONTAINER STORE, W		336.00
FIRST BANKCARD	071117	43.95	
10 1901 1000 100 0000 612	ACURITE 00799 DIGITAL OUTDOOR THERMx5		43.95
FIRST BANKCARD	071217	1.31	
10 0010 2321 000 0000 532	CONFERENCE CALLS		1.31
FIRST BANKCARD	071317	32.95	
10 3230 2410 000 0000 618	classic planner refill		32.95
FIRST BANKCARD	071317-01	80.44	
10 0010 1200 217 3303 612	SPED WIPESx4		80.44
FIRST BANKCARD	071317-02	3.97	
10 1900 1200 431 4501 618	CITY OF EMBER DVD		3.97
FIRST BANKCARD	071317-04	31.49	
10 2020 1300 340 0000 612	OMNI GRIP NON SLIP RULER		31.49
FIRST BANKCARD	071317-05	79.75	
10 2020 1000 100 0000 612	ORDER ONLINE FROM AMAZON IN JULY FOR, "I		79.75
FIRST BANKCARD	071317-06	21.70	
10 0010 2235 000 0000 618	DYMO LW Multi-Purpose Labels for LabelWr		21.70
FIRST BANKCARD	071317-1	237.41	
10 0010 2321 000 0000 611	TM PLANNER		237.41
FIRST BANKCARD	071417	126.99	
10 1902 1000 100 0000 612	Clear Plastic case for 54 poker size pla		126.99
FIRST BANKCARD	071417-01	33.30	
10 0010 2134 000 0000 618	THERMOMETER FOR WASH		33.30
FIRST BANKCARD	071817	63.90	
10 1900 1200 431 4501 618	CITY OF EMBER BOOKx10		63.90
FIRST BANKCARD	071817-01	835.60	
10 3230 1000 100 0000 612	BOOKS FOR REEVEx5 NOVEL SETS		835.60
FIRST BANKCARD	071817-03	786.90	
10 3230 1000 100 0000 612	Low fire white earthenware		786.90
FIRST BANKCARD	071917	60.61	
10 0010 2110 490 8027 618	YES -INK CARTRIDGE		60.61

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RED OAK BOARD REPORT

Unposted; Batch Description AUGUST 28 BOARD MEETING, 2017-0001

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
FIRST BANKCARD	072017	628.00	
10 1902 1000 100 0000 612	Casio fx-55 PLUS Elem/MS x 5 pks of 10		628.00
FIRST BANKCARD	072117	179.97	
10 0010 2235 000 0000 652	Standard UCC SSL Up to 5		179.97
FIRST BANKCARD	072517	99.00	
10 0010 2310 000 0000 611	PRIME YEARLY MEMBERSHIP FEE		99.00
FIRST BANKCARD	081017	547.58	
10 3230 2213 132 3376 580	CPM TRAINING-HS CO		547.58
FIRST BANKCARD	091017	191.10	
10 2020 2213 132 3376 580	CPM TRAINING MS-MINNESOTA		191.10
FIRST BANKCARD	413465	354.11	
10 3230 1000 100 0000 612	BLOMSTEDT SUPPLIES		354.11
FIRST BANKCARD	4901795- 342201	48.68	
10 3230 1000 100 0000 612	ART SUPPLIES-LA		48.68
Vendor Name FIRST BANKCARD			<u>5,397.86</u>
GLENWOOD COMMUNITY SCHOOLS	081017	2,764.75	
10 0010 1200 217 3303 567	JULY APEX PROGRAM		2,764.75
Vendor Name GLENWOOD COMMUNITY SCHOOLS			<u>2,764.75</u>
HALL, AMANDA	082417	197.06	
10 1902 1000 100 0000 611	35 bins/containers from Dollar Tree to r		35.00
10 1902 1000 100 0000 611	15 boxes of zipper bags, various sizes,		15.00
10 1902 1000 100 0000 611	12 packs of index cards, 6 pkgs of batte		19.00
10 1902 1000 100 0000 612	105 Student weekly planners from Dollar		105.00
10 1902 1000 100 0000 612	10 boxes of zipper bags from Dollar Tree		10.00
10 1902 1000 100 0000 612	Tax at Dollar Tree for above items		13.06
Vendor Name HALL, AMANDA			<u>197.06</u>
HARRIS SCHOOL SOLUTIONS	MN0000000638	625.00	
10 1901 2213 132 3376 652	GAYLE IPS EWALK		62.50
10 1902 2213 132 3376 652	GAYLE WASH EWALK		62.50
10 2020 2213 132 3376 652	NATE MS EWALK		125.00
10 3230 2213 132 3376 652	JEFF HS EWALK		125.00
10 3230 2213 132 3376 652	KEITH HS EWALK		125.00
10 0010 2213 132 3376 652	TOM DIST EWALK		125.00
Vendor Name HARRIS SCHOOL SOLUTIONS			<u>625.00</u>
HOUGHTON MIFFLIN CO.	953290277	858.60	
10 0010 1000 100 0000 641	Transition to Algebra worktext bundle		777.00
10 0010 1000 100 0000 641	shipping & handling 10.5%		81.60
Vendor Name HOUGHTON MIFFLIN CO.			<u>858.60</u>
IA SCHOOL FOR THE DEAF	063017	1,472.76	
10 0010 1200 211 3311 569	LEVEL 1 HEALTH CLASS-36		1,472.76
Vendor Name IA SCHOOL FOR THE DEAF			<u>1,472.76</u>

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RED OAK BOARD REPORT

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
IOWA COMMUNICATIONS NETWORK	510471	6.00
10 0010 2236 000 0000 536	ICN JULY CHARGES	6.00
Vendor Name	IOWA COMMUNICATIONS NETWORK	<u>6.00</u>
IOWA WASTE SERVICES LLC	1798	21.63
10 0010 2600 000 0000 421	DISTRICT LANDFILL	21.63
Vendor Name	IOWA WASTE SERVICES LLC	<u>21.63</u>
JOHNSON AUTO PARTS	6177-170295	380.97
10 0020 2700 000 0000 618	BATTERYx3	380.97
Vendor Name	JOHNSON AUTO PARTS	<u>380.97</u>
KAPLAN EARLY LEARNING CO	0004497463	8,985.00
10 0010 1000 860 3117 612	C4L COMPLETE CLASSROMM KIT	8,985.00
Vendor Name	KAPLAN EARLY LEARNING CO	<u>8,985.00</u>
KCSI FM/KOAK AM	078617073405	200.00
10 0010 2572 000 0000 540	SCHOOL BUS DRIVER AD	200.00
Vendor Name	KCSI FM/KOAK AM	<u>200.00</u>
KING, RONALD	153252	127.75
10 0020 2700 000 0000 271	REIMBURSEMENT-CLARINDA DOT PHYSICAL	127.75
Vendor Name	KING, RONALD	<u>127.75</u>
KLIMEK, DOUGLAS	082417	165.00
10 0010 1942 000 0000	REIMBURSEMENT REGISTRATION MONEYx3	165.00
Vendor Name	KLIMEK, DOUGLAS	<u>165.00</u>
LAKESHORE LEARNING CO.	4522260717	290.82
10 1901 1000 100 0000 612	MINI MARKERS BOARDS	116.97
10 1901 1000 100 0000 612	FREIGHT	37.93
10 1901 1000 100 0000 612	CONNECT AND STORE BOOK BIN/PURPLE	19.96
10 1901 1000 100 0000 612	CONNECT BOOK BIN NEON-SET 6	115.96
LAKESHORE LEARNING CO.	4668690717	701.10
10 1901 1000 100 0000 612	CLASSROOM SUPPLY CADDIES SET OF 6	29.99
10 1901 1000 100 0000 612	LAKESHORE LAPBOARD STAND	24.95
10 1901 1000 100 0000 612	DOUBLE SIDED MAGNETIC WRITE AND WIPE BOA	44.95
10 1901 1000 100 0000 612	freight	91.45
10 1901 1000 100 0000 612	MINI ERASERS SET OF 10	224.85
10 1901 1000 100 0000 612	JUMBO MAGNETIC TEN FRAMES SET OF 4	59.97
10 1901 1000 100 0000 612	EASY PUNCH DESIGN SHAPES	24.99
10 1901 1000 100 0000 612	GIANT CLASSROOM TIMER	199.95
Vendor Name	LAKESHORE LEARNING CO.	<u>991.92</u>
LANCE MOST TRUCKING	368	1,295.42
10 0010 2600 000 0000 432	TRUCKING/HAULING PEA GRAVEL for IPS PLAY	1,295.42
Vendor Name	LANCE MOST TRUCKING	<u>1,295.42</u>

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Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
MACKIN EDUCATIONAL RESOURCES	503817	189.80	
10 1901 2222 000 0000 643	22 Hardback books - Goldfinch Award Winn		189.80
Vendor Name	MACKIN EDUCATIONAL RESOURCES		<u>189.80</u>
MATHESON TRI-GAS	16000582	124.88	
10 3230 1300 370 0000 612	STEEL/WELDING SUPPLIES		124.88
Vendor Name	MATHESON TRI-GAS		<u>124.88</u>
MCGRAW-HILL	9823191001	1,267.97	
10 1901 1000 100 0000 612	EVERYDAY MATH MANIPULATIVE KIT WITH MARK		696.81
10 1901 1000 100 0000 612	EVERYDAY MATH CLASSROOM GAMES KIT GRADE		189.75
10 1901 1000 100 0000 612	EVERYDAY MATH COMPREHENSIVE CLASSROOM RE		271.98
10 1901 1000 100 0000 612	SHIPPING		109.43
Vendor Name	MCGRAW-HILL		<u>1,267.97</u>
MIDAMERICAN ENERGY	080917	31.60	
10 1912 2600 000 0000 621	WEBSTER GAS		31.60
MIDAMERICAN ENERGY	081017	153.71	
10 1912 2600 000 0000 622	WEBSTER ELECT		153.71
MIDAMERICAN ENERGY	081117	190.42	
10 0030 2600 000 0000 622	SPORTS COMPLEX ELECT		190.42
MIDAMERICAN ENERGY	081717	27,592.93	
10 0020 2600 000 0000 622	BUS BARN ELECT		217.19
10 0030 2600 000 0000 621	FBALL FIELD GAS		11.08
10 0030 2600 000 0000 622	FBALL FIELD ELECT		14.29
10 1901 2600 000 0000 622	IPS ELECT		6,651.63
10 1902 2600 000 0000 622	WASH ELECT		3,123.57
10 3230 2600 000 0000 622	TECH ELECT		13,787.07
10 2020 2600 000 0000 622	BBALL COURT ELECT		26.84
10 2020 2600 000 0000 622	MS ELECT		3,741.98
10 0020 2600 000 0000 621	BUS BARN GAS		19.28
Vendor Name	MIDAMERICAN ENERGY		<u>27,968.66</u>
NASCO	506045	390.20	
10 3230 1300 340 0000 612	FACS SUPPLIES		390.20
NASCO	510430	28.50	
10 3230 1300 340 0000 612	HS FACS SUPPLIES		28.50
NASCO	515109	12.52	
10 3230 1300 340 0000 612	HS FACS SUPPLIES		12.52
NASCO	545099	39.22	
10 2020 1300 340 0000 612	OLFA 5 PACK OF 45 MM ROTARY BLADES FOR T		32.95
10 2020 1300 340 0000 612	SHIPPING		6.27
NASCO	552603	64.32	
10 2020 1300 340 0000 612	NYLON BACK SACK KIT - PURPLE FOR THE MID		64.32
Vendor Name	NASCO		<u>534.76</u>
NATIONAL ASSOC. FOR PUPIL TRANSPORTATION	344	100.00	
10 0020 2700 000 0000 340	membership dues		100.00

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RED OAK BOARD REPORT

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Vendor Name	NATIONAL ASSOC. FOR PUPIL TRANSPORTATION	100.00
O'KEEFE ELEVATOR COMPANY	00460733	342.00
10 0010 2600 000 0000 432	ELEVATOR MAINTENANCE AGREEMENT	342.00
Vendor Name	O'KEEFE ELEVATOR COMPANY	342.00
PEAK INTERESTS	35016	89.48
10 0010 1000 490 8028 618	PIZZA FOR REGISTRATION DAY	89.48
Vendor Name	PEAK INTERESTS	89.48
PIERSON, VERNON	559561	250.00
10 0010 2600 000 0000 432	HS TOPSOIL LOAD	250.00
Vendor Name	PIERSON, VERNON	250.00
PLUMB SUPPLY/RIBACK SUPPLY	4708732	216.20
10 0010 2600 000 0000 618	IPS FAUCET	216.20
Vendor Name	PLUMB SUPPLY/RIBACK SUPPLY	216.20
PRECISION DIESEL INJECTION	58015	330.09
10 0020 2700 000 0000 434	#2 BUS CHASSIS INSPECTION/DASH REPAIR	330.09
Vendor Name	PRECISION DIESEL INJECTION	330.09
PRINCIPAL FINANCIAL GROUP	082517	115.90
10 0010 1000 100 8018 270	SEPTEMBER RETIREES DENTAL INSURANCE	115.90
Vendor Name	PRINCIPAL FINANCIAL GROUP	115.90
QUILL CORP.	8096598	498.81
10 3230 2410 000 0000 618	HS OFFICE SUPPLIES	498.81
QUILL CORP.	8952247	394.10
10 3230 1000 100 0000 612	BLOMSTEDT OFFICE SUPPLIES	394.10
QUILL CORP.	8954969	17.58
10 3230 1000 100 0000 612	BLOMSTEDT SUPPLIES	17.58
QUILL CORP.	9013070	14.39
10 3230 1000 100 0000 612	BLOMSTEDT SUPPLIES	14.39
Vendor Name	QUILL CORP.	924.88
REALLY GOOD STUFF	6009067	129.49
10 1901 1000 100 0000 612	DESK NAME TAGS	129.49
Vendor Name	REALLY GOOD STUFF	129.49
RED OAK AMBASSADORS	082117	14.98
10 0010 1000 490 8028 618	REIMBURSE FOR PLATES/WAREFOR STAFF LUNCH	14.98
Vendor Name	RED OAK AMBASSADORS	14.98
S.A.N.E.	071317	355.95
10 3230 1300 340 0000 612	FACS HS SUPPLIES	355.95
Vendor Name	S.A.N.E.	355.95
SCHOOL SPECIALTY LATTA DIV.	208118486642	703.63

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RED OAK BOARD REPORT

Unposted; Batch Description AUGUST 28 BOARD MEETING, 2017-0001

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 1901 1000 100 0000 612	IPS SUPPLIES	703.63
SCHOOL SPECIALTY LATTA DIV.	208118487443	438.84
10 1901 1000 100 0000 612	UNRULED EASEL POST IT PAD SELF STICK 6PK	438.84
SCHOOL SPECIALTY LATTA DIV.	208118555900	590.63
10 1901 1000 100 0000 612	IPS SUPPLIES	590.63
SCHOOL SPECIALTY LATTA DIV.	308102768624	146.23
10 3230 1000 100 0000 612	STEPHENS SUPPLIES	146.23
SCHOOL SPECIALTY LATTA DIV.	308102768625	63.21
10 3230 1000 100 0000 612	PANEC SUPPLIES	63.21
SCHOOL SPECIALTY LATTA DIV.	308102768627	338.61
10 3230 1000 100 0000 612	REEVES SUPPLIES	338.61
SCHOOL SPECIALTY LATTA DIV.	308102772995	627.43
10 0010 1000 420 1116 121	IPS SUPPLIES	627.43
SCHOOL SPECIALTY LATTA DIV.	308102772997	874.33
10 0010 1000 860 3117 612	IPS SUPPLIES	874.33
SCHOOL SPECIALTY LATTA DIV.	308102793848	435.28
10 1900 1000 420 3238 612	IPS SUPPLIES	435.28
SCHOOL SPECIALTY LATTA DIV.	308102795640	759.60
10 1901 1000 100 0000 612	IPS SUPPLIES	759.60
SCHOOL SPECIALTY LATTA DIV.	308102807784	2,968.43
10 1901 1000 100 0000 612	IPS SUPPLIES	2,968.43
SCHOOL SPECIALTY LATTA DIV.	308102817403	896.40
10 1901 1000 100 0000 612	IPS SUPPLIES	896.40
SCHOOL SPECIALTY LATTA DIV.	308102817404	900.44
10 0010 1000 860 3117 612	IPS SUPPLIES	900.44
Vendor Name SCHOOL SPECIALTY LATTA DIV.		<u>9,743.06</u>
STANTON COMMUNITY SCHOOL DIST.	061517-01	1,166.87
10 3230 1000 100 0000 565	CONCURRENT CLASSES	1,166.87
Vendor Name STANTON COMMUNITY SCHOOL DIST.		<u>1,166.87</u>
SUBWAY	081817	93.78
10 0010 1000 490 8028 618	NEW TEACHER TRAINING LUNCH	93.78
SUBWAY	175275	345.00
10 0010 1000 490 8028 618	SUBWAY-CAREER DAY W/STANTON	345.00
Vendor Name SUBWAY		<u>438.78</u>
TAHER INC	0049933-IN	18.69
10 0010 1000 860 3117 612	KALIEDSCOPE SUPPLIES	18.69
Vendor Name TAHER INC		<u>18.69</u>
TEACHER'S DISCOVERY	106226	255.11
10 3230 1000 100 0000 612	Eggspert Wireless	99.79
10 3230 1000 100 0000 612	Magnetic Whiteboards	98.00
10 3230 1000 100 0000 612	Mega SP Sticker Pack	29.99
10 3230 1000 100 0000 612	shipping	27.33
Vendor Name TEACHER'S DISCOVERY		<u>255.11</u>
TIME FOR KIDS	073117	495.00
10 1902 1000 100 0000 612	Time for Kids Magazine Subscription	495.00
Vendor Name TIME FOR KIDS		<u>495.00</u>

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
UNITED ART & EDUCATION	5773624	329.21
10 1901 1000 102 0000 612	IPS SUPPLIES	329.21
Vendor Name	UNITED ART & EDUCATION	<u>329.21</u>
US GAMES	071117	514.47
10 3230 1000 100 0000 612	SUBBERT PE SUPPLIES-HS	514.47
Vendor Name	US GAMES	<u>514.47</u>
WALKER, KATHY	063017	52.75
10 0010 1942 000 0000	REFUND-FOUND TEXTBOOK	52.75
Vendor Name	WALKER, KATHY	<u>52.75</u>
WARD'S SCIENCE	8049476547	62.87
10 3230 1000 100 0000 612	magnesium ribbon & hazardous	62.87
WARD'S SCIENCE	8049481786	113.89
10 3230 1000 100 0000 612	100 ml grad cyl	23.58
10 3230 1000 100 0000 612	TI-30xa Calculator	90.31
WARD'S SCIENCE	8049496318	132.36
10 3230 1000 100 0000 612	Glass buret	132.36
WARD'S SCIENCE	8049526601	21.93
10 3230 1000 100 0000 612	Indirect Vent Goggles over glasses	21.93
Vendor Name	WARD'S SCIENCE	<u>331.05</u>
Fund Number	10	<u>90,294.83</u>
Checking Account ID	1	Fund Number 36
CONNECTION INC	55032552	PHYSICAL PLANT & EQUIPMENT
36 1901 2235 000 0000 739	TopSeller ThinkCentre M800z	7,731.10
	AIO Core i3-	7,731.10
CONNECTION INC	55036935	10,050.43
36 1901 2235 000 0000 739	TopSeller ThinkCentre M800z	10,050.43
	AIO Core i3-	
CONNECTION INC	55041226	1,546.22
36 1901 2235 000 0000 739	TopSeller ThinkCentre M800z	1,546.22
	AIO Core i3-	
Vendor Name	CONNECTION INC	<u>19,327.75</u>
Fund Number	36	<u>19,327.75</u>
Checking Account ID	1	<u>109,622.58</u>
Checking Account ID	2	Fund Number 61
TAHER INC	0049933-IN	SCHOOL NUTRITION FUND
61 0010 3110 000 4557 631	F&V MAY PROGRAM	1,686.29
61 0010 3110 000 0000 340	MAY/JUNE CREDIT	2,618.88
61 0010 3110 000 0000 340	MAY/JUNE EXPENSES	(62,015.18)
61 0010 3110 000 0000 340	MAY/JUNE CREDIT	75,627.58
61 0010 3110 000 0000 340	MAY/JUNE CREDIT	(11,907.42)
61 0010 3110 000 0000 340	MAY/JUNE CREDIT	(2,637.57)
Vendor Name	TAHER INC	<u>1,686.29</u>
Fund Number	61	<u>1,686.29</u>
Checking Account ID	2	<u>1,686.29</u>
Checking Account ID	3	Fund Number 21
CRESTON COMMUNITY SCHOOLS	061017	STUDENT ACTIVITY FUND
21 0010 1400 920 6835 320	SOFTBALL CLASS JUNE 9&10	70.00
Vendor Name	CRESTON COMMUNITY SCHOOLS	<u>70.00</u>

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
DANNCO	22154	7,454.95
21 0010 1400 920 6600 580	FOOTBALL FIELD GOALPOST	7,454.95
Vendor Name DANNCO		<u>7,454.95</u>
ELITE SPORTS	13382	1,105.83
21 0010 1400 920 6790 618	STATE WRESTLING SHIRTS	1,105.83
Vendor Name ELITE SPORTS		<u>1,105.83</u>
FIRST BANKCARD	070117	110.00
21 3230 1400 950 7407 618	STATE FAIR PARKING TICKETS	110.00
FIRST BANKCARD	080717	37.45
21 3230 1400 910 6220 618	Vic Firth Corpsmaster Signature - Ralph	23.00
21 3230 1400 910 6220 618	Vic Firth Corpsmaster MTSI - MultiTenor	14.45
Vendor Name FIRST BANKCARD		<u>147.45</u>
GRAPHIC EDGE, THE	1129932	2,698.16
21 0010 1400 920 6645 618	ASICS TEAM SWEEP SINGLET - WIOMEN'S	799.60
21 0010 1400 920 6645 618	ASICS TEAM SWEEP SINGLET - WIOMEN'S	879.56
21 0010 1400 920 6645 618	BADGER TIGHT FIT 8" SHORTS - BLACK	119.90
21 0010 1400 920 6645 618	BADGER MEN SHORTS BLACK	449.55
21 0010 1400 920 6645 618	BADGER MEN SHORTS BLACK	449.55
Vendor Name GRAPHIC EDGE, THE		<u>2,698.16</u>
IOWA HIGH SCHOOL MUSIC ASSOC	082317	25.00
21 3230 1400 910 6210 320	IHSMA YEARLY MEMBERSHIP FEE	25.00
Vendor Name IOWA HIGH SCHOOL MUSIC ASSOC		<u>25.00</u>
RSCHOOLTODAY	31570	400.00
21 0010 1400 920 6600 320	CALENDAR SCHEDULER YEARLY FEE	400.00
Vendor Name RSCHOOLTODAY		<u>400.00</u>
SUBWAY	206568	104.43
21 0010 1400 920 6600 618	MEALS FOR HALL OF FAME SELECTION MEETING	104.43
Vendor Name SUBWAY		<u>104.43</u>
Fund Number 21		<u>12,005.82</u>
Checking Account ID 3		<u>12,005.82</u>

**RED OAK COMMUNITY SCHOOL DISTRICT & WEST CENTRAL COMMUNITY ACTION
PRESCHOOL CONTRACTED SERVICES AGREEMENT**

West Central Community Action Head Start Program, hereinafter referred to as "Provider" and Red Oak Community School District, hereinafter referred to as "Partner" wish to enter into an agreement under which Partner shall furnish certain designated services necessary to implementation of WCCA program operations funded by a Department of Health and Human Services Grant. For the purposes of this Agreement, the following terms and definitions shall be used:

Terms	Definitions
Provider	West Central Community Action (WCCA)
Provider Address	1408 "A" Highway 44 PO Box 709 Harlan, IA 51537-0709
Partner	Red Oak Community School District (ROCSD)
Partner Address	2011 N. 8 th Street Red Oak, IA 51566
Site Location	Inman Primary School 900 Inman Drive Red Oak, IA 51566
Applicable HHS Award No.	O7CH7064
Purpose of the Agreement:	<p>To improve availability and the quality of services for Red Oak Community School District children, ages 3 through 5, and their families.</p> <p>To support children's optimal development and readiness for school entry and success including children with special needs.</p> <p>To address the unique strengths and needs of the local population, such as homeless, migrant, or non-English speaking families.</p> <p>To promote collaboration regarding enrollment, shared use of transportation, facilities, and other resources, as appropriate.</p> <p>To promote further collaboration to reduce</p>

Terms	Definitions
<p>Agreement Guiding Principles:</p>	<p>duplication and enhance efficiency of services.</p> <p>To define the roles and responsibilities of the Provider and Partner towards coordination and greater collaboration; enhance linkages and relationships; and exchange information on the provision of educational and non-educational services.</p> <p>Coordinate a comprehensive system of activities, policies, and procedures among the named parties which guide and support their delivery of services to children and their families.</p> <p>Communication and parent outreach for smooth transitions to kindergarten as well as transitions from 3 to 4 year old programming.</p> <p>Follow and implement the WCCA Head Start School Readiness/Transition Plan.</p> <ul style="list-style-type: none"> • Will establish a transition meeting between Head Start staff and Kindergarten staff. • Assist families, administrators, and teachers in enhancing educational and developmental continuity and continuity of parental involvement in activities between WCCA Head Start and ROCSD classes through Parent Activity Information and Parent-Teacher Conferences. • Help parents (including grandparents and kinship caregivers, as appropriate) to understand the importance of parental involvement. <p>Create and maintain a meaningful partnership to promote school readiness so that children from low-income families in the Head Start program, or who are preschool age, may receive comprehensive services to prepare them for</p>

Terms	Definitions
Dispute Resolution:	<p>The Partner and Provider will first attempt to resolve any disputes or to solve problems among themselves.</p> <p>Schedule Early Childhood meetings and Administrative meetings two (2) times per year to review local agreements, plan collaborative activities, and resolve issues.</p> <p>Issues will be resolved as they arise at the lowest level possible. The chain of command will be followed.</p>
Covered Primary Services:	See Below:
Preschool Licensed Teacher:	Salary and fringe benefits for a 1.0 FTE for a maximum of 36 weeks by a Preschool teacher whom holds a valid practitioner's license issued by the Board of Educational Examiners under Iowa Code chapter 272 and holds an endorsement from the Board of Educational Examiners that includes prekindergarten whom is employed by the Provider.
Associate Teacher:	Salary and fringe benefits for a 1.0 FTE for a maximum of 36 weeks by a teacher associate whom meets the minimum requirements of the State-wide Voluntary Preschool guidelines and is employed by the Provider.
Staff Substitutes:	The Partner will provide a school district email and access to teacher and associate teacher substitute lists.
Child Enrollments:	The Partner will notify Provider of enrollment dates for preschool aged children.
Secretarial Staff:	The Provider will reimburse the Partner <u>\$3,050.00</u> per year for the services of secretarial staff.

Terms	Definitions
Classroom Space, Custodial and Maintenance Services:	The Partner will provide at no cost to the Provider, custodial, maintenance, and repair services for the facilities, including trash and snow removal.
Children and Adult Meals and Snacks:	The Partner will provide meals and/or snacks for the children in the Program as required by the CACFP Program standards.
Professional Development:	The Partner will claim reimbursement for all meals provided to Head Start children. Adult meals will be billed to Head Start on a monthly basis at the set rate for meals.
On-Going Monitoring:	<p>The Partner will provide Professional Development opportunities as prescribed by the Department of Education at no cost to the Provider.</p> <p>The Provider will invite the Partner to Professional Development opportunities necessary to carry out the goals of the Program as prescribed by HHS at no cost to the Partner (including but not limited to; Pediatric CPR and First Aid and Universal Precautions).</p> <p>The Provider will conduct ongoing monitoring at least three (3) times per year in the areas of: administration, early childhood education, health, nutrition and safety, family engagement and mental health and disabilities of the Red Oak Preschool classroom in accordance with the Head Start Performance Standards. The Provider will submit a Partner Monitoring Report within fifteen (15) days of the ongoing monitoring review. There will be no cost for this service. West Central Community Action will treat this as in kind.</p>

Terms	Definitions
<p>Non-Federal Share Match Documentation:</p> <p>Required Service Group for Primary Services:</p>	<p>The Partner will complete and submit to the Provider the Head Start Non-Federal Share Form at the beginning of the school year.</p> <p>Maximum twenty (20) eligible 4 year old children as of October 2nd, with the following further restrictions for enrollment at location: 90% income eligible children and 10% of enrollment has been determined eligible for Special Education Services.</p>
<p>Minimum Services:</p>	<p>6.5 hours per day, 5 days per week, for 180 days.</p>
<p>Agreement Funding for Services:</p> <p>Maximum Funding Amount:</p> <p>Schedule of Invoice(s) for Services:</p> <p>Reduction or Increase in the Statewide Voluntary Preschool Program Funding:</p>	<p>The Provider will be reimbursed 95% of the total amount of pre-k funding allocated by the Iowa Department of Education received by the Partner based on the number of students that are in attendance on October 2nd (count day).</p> <p>Maximum contract reimbursement is: \$3295.50 per child x 20 children x 95% = \$62,614.50.</p> <p>The Partner will provide payment to the Provider twice (2) per year upon receipt of invoice by the Provider.</p> <ul style="list-style-type: none"> • (August, 2017 – January, 2018) Invoice by February 16, 2018. • (February, 2018 – May, 2018) Invoice by June 16, 2018. <p>If the State of the Iowa reduces, eliminates or increases funding for the Statewide Voluntary Preschool Program for Four-Year Old Children, the amounts the Partner is obligated to pay to the Partner through this contract will be adjusted accordingly.</p>
<p>Agreement Term:</p>	<p>August 1, 2017 through May 31, 2018.</p> <p>The Provider and Partner are not bound by this agreement for more than the 2017-2018 school year, thus giving each the right to void this</p>

Terms	Definitions
	agreement with a thirty (30) day written notice or at the end of the school year. A review of the agreement and assessment of the program will be held at the end of the year (June and July 2018).

The parties agree to abide by the specific terms and provisions of the following attachments which are incorporated into this agreement by reference and made a part of it:

- Basic Contract Provisions.
- ROCSD 2017 – 2018 School Calendar.
- Head Start Non-Federal Match Form.

Signature Page

Partner:

Red Oak Community School District:

By: _____
Tom Messinger, Superintendent

Date: _____

Provider:

West Central Community Action:

By: _____
Joel Dirks, Executive Director

Date: _____

BASIC CONTRACT PROVISIONS

I. PURPOSE AND SCOPE OF CONTRACT:

The purpose of this contract is to set out the terms and conditions of the agreement between the Provider and Partner.

Achievement of the goals and objectives of the Head Start Program requires commitment from all levels and persons involved in the program. Policies, regulations and guidelines contribute to the effective and efficient process necessary for goal attainment. Both parties encourage and expect philosophical commitment to the Head Start goals, as well as compliance with the approved grant application, the PRE-K Contracted Services Agreement, all policies, regulations, and guidelines of HHS/ACF.

The services to be provided under this Agreement are designed to provide the following services at the same site setting and subject to the availability of funding:

- A. Financial support for a minimum of 20 hours of instructional time;
- B. Transportation services to eligible rural children;
- C. Professional development for Head Start Teacher;
- D. Provider Monitoring Reports of ongoing monitoring of Head Start Performance Standards and
- E. Transition planning and implementation for children and families into the K-12 ROCSD system.

II. PROVIDER SERVICE RESPONSIBILITIES:

Provider shall provide the specified Covered Primary Services at the designated Location(s) of Services for the specified Term of Agreement in accordance with Head Start Performance Standards. Number of children to be served is 20.

In addition to the specific provisions of this Agreement, Provider shall comply with all applicable state, federal, and local laws, rules, and regulations.

III. FUNDING:

The Partner shall provide no more than the specified Maximum Funding level in state funds to implement the Head Start-Red Oak collaborative Program as set out in the Preschool Contracted Services Agreement which is part of this Agreement. It is expressly understood and agreed that in no event will the total amount paid under this Agreement exceed the Maximum Funding level for full and complete performance unless additional funding is specifically authorized in writing by the Partner. Funding shall include operational costs associated with this project, including certified Teacher salary, fringe benefits, indirect costs and a portion of secretarial staff salary, fringe benefits and indirect costs.

IV. PROVIDER AND PARTNER METHODS FOR FISCAL MANAGEMENT:

The Provider and Partner shall maintain such records and accounts, including property, personnel, and financial, as are deemed necessary by the Department of Education to assure proper accounting for all funds provided for this program. These records will be made available for audit purposes and will be retained for four(4) years after the expiration date of this contract and any renewals of it, unless permission to destroy them is granted by both the Partner and the Iowa Department of Education.

V. PROVIDER AND PARTNER PERSONNEL MANAGEMENT:

The Provider and Partner shall assure, certify, document and maintain that:

There is a personnel management system covering staff that is consistent with the regulations set forth in Head Start Performance Standards and provide access to the district's personnel policies and procedures to the Partner. This shall include, but not be limited to, a current organizational chart, performance appraisals and the sections that outline the Provider's policies on conducting interviews, verifying references, conduct a sex offender registry check and obtain one of the following: (i) State criminal history records, including fingerprint checks; or (ii) Federal Bureau of Investigation criminal history records, including fingerprint checks. The Provider has 90 days after an employee is hired to complete the background check process by obtaining: (i) Whichever check listed above was not obtained prior to the date of hire; and, (ii) Child abuse and neglect state registry check, if available.

- A. Compliance with Head Start Performance Standards and the Iowa Department of Education's requirements regarding staff certification, ongoing training/technical assistance and professional development training.
- B. Maintain individual personnel records of each employee that is providing services under this Agreement.
- C. Conduct the complete background check for each employee as required by Iowa Board of Educational Examiners to maintain licensure.
- D. Ensure a newly hired employee does not have unsupervised access to preschool children until the complete background check process described above is completed.
- E. Ensure all staff abide by the Provider's standard of conduct that: implement positive strategies to support children's wellbeing and prevent and address challenging behavior; do not maltreat or endanger the health or safety of children; use any form of emotional abuse, including public or private humiliation, rejecting, terrorizing, extended ignoring, or corrupting a child; physically abuse a child; use any form of verbal abuse, including profane, sarcastic language, threats, or derogatory remarks

about the child or child's family; or use physical activity or outdoor time as punishment or reward.

- F. Ensure staff respect and promote the unique identity of each child and family and do not stereotype on any basis, including gender, race, ethnicity, culture, religion, disability, sexual orientation, or family composition.
- G. Require staff to comply with program confidentiality policies concerning personally identifiable information about children, families and other staff members in accordance with Head Start Performance Standards (Protection for the Privacy of Child Records), Provider policies and applicable federal, state and local laws.
- H. Ensure no child is left alone or unsupervised by staff while under their care.
- I. Ensure that Provider personnel policies and procedures include appropriate penalties for staff who violate the standards of conduct.
- J. Ensure that staff are familiar with the ethnic backgrounds and heritage of families in the program and are able to serve and effectively communicate, either directly or through interpretation and translation, with children who are dual language learners and to the extent feasible, with families with limited English proficiency. If a majority of children in a classroom speak the same language, at least one classroom staff member must speak such language.
- K. Ensure each staff member has an initial health examination; ensure that staff do not, because of communicable diseases, pose a significant risk to the health or safety of others in the classroom that cannot be eliminated or reduced by reasonable accommodations in accordance with the Americans with Disabilities Act and section 504 of the Rehabilitation Act.
- L. Will make mental health and wellness information available to staff regarding health issues that may affect their job performance and provide regularly scheduled opportunities to learn about mental health, wellness and health education.

VI. PROVIDER SUBMISSION OF REPORTS, RECORDS AND EVALUATIONS:

Provider agrees to prepare, retain and permit the Partner to inspect, as Partner considers necessary, all records required for this program by the Iowa Department of Education and Provider regulations. The Provider further agrees that the Partner may carry out monitoring and evaluation activities to include; at a minimum, periodic observations of the daily program, conferring with staff and parents, validation of the Provider's self-assessment procedures and on-site visits to conduct specific activities. Provider shall insure the cooperation of employees, policy groups and board members in those efforts.

The Provider agrees to submit to the Partner such reports as may be required by Iowa Department of Education, HHS/ACF directives or by the Partner, including (but not exclusive of) computer reports, Self-Assessment Instruments, improvement plans and financial reports. The Partner's representative shall have the right to inspect all such records and reports as related to Head Start Program.

VII. PROVIDER GENERAL RESPONSIBILITY FOR SERVICE:

The Provider shall monitor, evaluate, and make assistance available to the Partner in conducting all activities under this Agreement.

VIII. PROVIDER SPECIFIC RESPONSIBILITIES FOR SERVICE:

Provider shall provide the following services:

- A. Direct grant requirement monitoring of the preschool program activities through scheduled site visits by designated Provider staff and analysis of computerized program activity data.
- B. Assist in assuring education program improvement through routine site visits and provision of consulting services.
- C. Systematically provide information and consultation to the Partner about HHS rules and regulations to facilitate and support compliance efforts.
- D. Evaluate program costs and fiscal reports.
- E. Assist in assuring overall program quality and performance standard training requirements by providing regularly scheduled pre-service and in-service training and other career opportunities.
- F. Provide the specific personnel specified in the Covered Primary Services, which personnel shall report directly to the Provider.

IX. DISCRIMINATION CLAUSE:

The Provider will not discriminate against any person employed in the performance of this contract, or against any applicant for employment because of race, sex, age, creed, religion, color, national origin, sexual orientation, political affiliation, veteran's status, or handicapping condition. This requirement shall apply to, but not be limited to the following: employment, upgrading, demotion or transfer, selection for training, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and all other privileges, terms and conditions of employment.

No person shall, on the grounds of race, religion, sex, creed, color, national origin, sexual orientation, political affiliation, veteran's status, or handicapping condition be excluded from participation in, be denied the benefits of, or be subject to discrimination in the performance of this contract.

X. POLITICAL ACTIVITY PROHIBITED:

None of the funds, materials, property, services contributed by the Provider or the Partner under this contract shall be used for any partisan political activity, (1) to further the election or defeat of any candidate for public office, or to pay directly or indirectly, the salary or expenses of either party to this contract or their agent, to engage in any activity designed to influence legislation or appropriations pending before Congress, (2) to provide voters or prospective voters with transportation to the polls or similar assistance in connection with any such election or (3) to assist any voter registration activity. Nothing in the above statement is intended in any way to inhibit or discourage any party from exercising its lawful rights to attempt to influence legislation pending before Congress as long as the costs are not charged to this PRE-K Contracted Services Agreement or the Head Start Program.

XI. DRUG FREE ENVIRONMENT:

Provider shall not permit use of drugs, alcohol, or tobacco by its employees or contractors at any Location used for Primary or Secondary Services, in any motor vehicles owned or provided by the Provider or otherwise used in conjunction with providing Primary or Secondary Services, or in any manner in the presence or in the view of the children and families being served under this agreement.

XII. COMPLIANCE WITH APPROVED PROGRAM:

The Provider agrees to perform all activities authorized by this agreement in accordance with the approved work program, the approved program funding, and the grant conditions inclusive of Head Start Performance Standards, Program Instructions, CFR 45 (Administration of Grants), Audit Guide, Head Start guidelines and all other HHS/ACF directives.

XIII. SCHEDULE OF PAYMENT:

The Partner agrees to reimburse the Provider for authorized expenditures on a not less than a bi-annual basis. In no event shall the Provider receive reimbursement for costs exceeding the Maximum Funding Amount under this Agreement.

XIV. CHANGES IN SERVICE:

Either party may request changes in the scope of the services to be performed under this Agreement. Mutually agreed upon changes, including any increase or decrease in the amount of the Provider's compensation or modification of the program funding, must be reduced to

written form before they shall be enforceable by either party.

XV. COVENANT AGAINST CONTINGENT FEES

Provider warrants no person, selling agency or other organization has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee. For breach or violation of this warrant, the Partner shall have the right to annul this contract or otherwise recover the full amount of any such commission, percentage, brokerage or contingent fee, or to seek such other legal remedies as may be available.

XVI. HOLD HARMLESS, IDEMNIFICATION AND TERMINATION OF AGREEMENT:

The Provider shall defend, indemnify, and hold harmless the Partner from and against any and all losses, claims, liabilities, damages, and expenses, including reasonable attorneys' fees and costs, arising out of any negligence, willful misconduct, violation of law, and/or breach of this Agreement by the Provider, its employees, or agents. The Partner shall defend, indemnify, and hold harmless the Provider from and against any and all losses, claims, liabilities, damages, and expenses, including reasonable attorneys' fees and costs, arising out of any negligence, willful misconduct, violation of law, and/or breach of this Agreement by the Provider, its employees, or agents. The provisions of this paragraph shall survive termination of this Agreement. Term and Termination. The term of this Agreement shall commence on August 1, 2017, and end on May 31, 2018. The parties may renew this Agreement for an additional term as mutually determined by the parties. Either party may terminate this Agreement upon written notice to the other party if the other party fails to comply with any of the provisions of this Agreement, provided written notice of the breach shall be given to the breaching party and the breaching party shall have at least ten (10) days to cure the breach. Either party may terminate this Agreement immediately upon written notice to the other party if the other party becomes the subject of a proceeding under state or federal law for relief of debtors, or if an assignment is made for the benefit of creditors. In addition, either party may terminate this Agreement, with or without cause, and without penalty, upon at least thirty (30) days' written notice to the Provider. Upon the expiration or termination of this Agreement, the Partner will pay the Provider for all earned amounts up to the effective date of expiration or termination.

Except in the case of the Provider's loss of funding from HHS, financial assistance under this contract shall not be terminated or reduced, or an application for refunding denied or financial assistance suspended for longer than 30 days unless the Provider has been afforded reasonable notice.

The Partner or the Provider may terminate this agreement without cause at any time on thirty (30) days prior written notice to either party.

XVII. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION:

- A. The Partner and Provider each certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- B. If the Partner or Provider is unable now, or at any time during the term of this agreement to certify to any of the statements in this certification, either party shall immediately provide an explanation in writing to the other party and this contract shall be subject to immediate termination by either party in the event participation is disallowed as a result of that debarment or suspension.

XVIII. INSURANCE REQUIREMENTS:

General Liability:	\$1,000,000.00 each occurrence \$2,000,000.00 aggregate \$5,000.00 medical expense per person \$1,000,000.00 personal & adv injury \$2,000,000.00 products/completed op.
Excess Liability Umbrella:	\$1,000,000.00 each occurrence \$1,000,000.00 aggregate
Professional Liability:	\$2,000,000.00 each occurrence \$2,000,000.00 aggregate
Sexual Abuse Coverage:	\$50,000.00 each person \$250,000.00 maximum
Worker's Compensation:	\$500,000.00 each accident \$500,000.00 each employee \$500,000.00 total policy

2017-2018 School Calendar

August 23, 2017 – May 30, 2018

Summary of Calendar
 Days/Hours in classroom:
 First Semester 84/504
 Second Semester 96/576
TOTAL DAYS/HOURS 180/1080

CALENDAR LEGEND

- Quarter Start
- Quarter End
- Vacation

Does not include Professional Development days.

- HOLIDAYS (Teachers):
- Labor Day (9/4)
 - Thanksgiving Day (11/24)
 - Christmas Day (12/25)
 - New Years Day (1/1)
 - Memorial Day (5/29)

PROFESSIONAL DEVELOPMENT 2 HOUR EARLY RELEASE DAYS

- August 23, 30
- September 6, 13, 20, 27
- October 11, 18, 25
- November 1, 8, 15, 29
- December 6, 13
- January 10, 17, 24, 31
- February 7, 21, 28
- March 7, 14, 28
- April 4, 11, 18, 25
- May 2, 9, 16

2 HOUR EARLY RELEASE DAYS

- October 3, 5
- November 22
- December 21
- February 13, 15
- Last Day of School

August					Student Days/Hours	
M	T	W	Th	F		
	1	2	3	4		
7	8	9	10	11		
14	15	16	17	18		
21	22		24	25	3	
28	29	30	31		4	
September						
				1	1	
4	5	6	7	8	4	
11	12	13	14	15	5	
18	19	20	21	22	5	
25	26	27	28	29	5	
October						
2	3	4	5	6	5	
9	10	11	12	13	5	
16	17	18	19	20	5	
	24	25	26	27	5	
30	31				2	
November						
		1	2	3	3	
6	7	8	9	10	5	
13	14	15	16	17	5	
20	21	22	23	24	3	
27	28	29	30		4	
December						
				1	1	
4	5	6	7	8	5	
11	12	13	14	15	5	
18	19	20	21	22	4	
25	26	27	28	29		
January						
1	2		4	5	3	
8	9	10	11	12	5	
15	16	17	18	19	5	
22	23	24	25	26	5	
29	30	31			3	
February						
			1	2	2	
5	6	7	8	9	5	
12	13	14	15	16	5	
19	20	21	22	23	4	
26	27	28			3	
March						
			1	2	2	
5	6	7	8	9	5	
12		14	15	16	5	
19	20	21	22	23		
26	27	28	29	30	4	
April						
2	3	4	5	6	5	
9	10	11	12	13	5	
16	17	18	19	20	5	
23	24	25	26	27	5	
30					1	
May						
	1	2	3	4	4	
7	8	9	10	11	5	
14	15	16	17	18	5	
21	22	23	24	25	5	
28	29	30	31			
June						
				1		
4	5	6	7	8		
11	12	13	14	15		

180 Day/1080 hours Calendar

Date	Events
Aug 23	Begin Q1/S1
Sept 4	Labor Day (No School)
Oct 3 & 5	P/T Conferences
Oct 6	No School
Oct 20	End Q1 (42 Days/252 Hrs)
Oct 23	Begin Q2
Nov 23-24	Thanksgiving Holiday (No School)
Dec 21	End Q2/S1 (42/84 days/252/504 hrs)
Dec 25-Jan 2	Winter Break (No School)
Jan 2	Prof Dev (No School)
Jan 3	Begin Q3/S2
Feb 13 & 15	P/T Conferences
Feb 16	No School
Feb 19	Prof Dev (No School)
Mar 12	End Q3 (48 day/288 hrs)
Mar 13	Begin Q4
Mar 19-23	Spring Break
Mar 30	Good Friday
May 25	End Q4/S2 (48/96 days/288/576 hrs)
May 28	Memorial Day (No School)

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HEAD START NON-FEDERAL SHARE MATCH FORM

Red Oak Community School District
 2011 North 8th Street
 Red Oak, IA 51566

School Calendar: August 23, 2017 through May 28, 2017.

In-Kind Description	Dates Contributed 8/1/17 through 5/31/18 \$ Amount of In-kind
Total number of children enrolled in preschool _____	
Total number of Head Start Enrollees _____ (Head Start to complete)	
Total Number of Children Served by Nurse, Custodian, Principal _____	
Salaries including fringe benefits:	
Preschool Teacher	
Nurse	
Food Personnel	
Custodian	
Principal Oversight	
Supplies:	
Office	
Postage	
Classroom	
Kitchen	
Bathroom	
Playground	
Other:	
Space (gym, outdoor playground, storage -- used by Head Start Students)	
Telephone/Internet	
Utilities	
Copies/Printing	
Information Technology (computers/printers/computer labs)	

 Authorized Official - Red Oak Community School District

 Date

38



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/19/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hummel Insurance Services PO Box 579 - 142 N. Main Street Oakland IA 51560-0579 Phone: 712-482-6424 Fax: 402-939-0424	CONTACT NAME: CRAIG C. HUMMEL	FAX (A/C, No): 402-939-0424
	PHONE (A/C, No, Ext): 712-482-6424	E-MAIL ADDRESS: CRAIG@HUMMELINS.COM
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: EMC		21415
INSURED West Central Community Action Keith Bruck 1408 A Hwy 44, Box 709 Harlan IA 51537	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

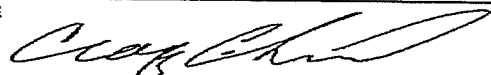
COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	N	N	1D20348	01/02/17	01/02/18	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000						
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE DED RETENTION \$ 10,000	N	N	1J20348	01/02/17	01/02/18	EACH OCCURRENCE \$ 1,000,000
	AGGREGATE \$ 1,000,000						
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Head Start at Red Oak, IA

CERTIFICATE HOLDER Red Oak School District Attn: Shirley Maxwell 904 Inman Drive Red Oak, IA. 51566	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



Halverson Center for Education
24997 Hwy 92, PO Box 1109
Council Bluffs, IA 51502

712.366.0503
In-State: 844.366.0503
Fax: 712.366.7772

MEMORANDUM

August 22, 2017

TO: Mr. Peter Franks, Board President, East Mills CSD
Ms. April Scott, Board President, Essex CSD
Ms. Samantha Wilson, Board President, Fremont-Mills CSD
Mr. Dave Mincer, Board President, Hamburg CSD
Mr. Paul Griffen, Board President, Red Oak CSD
Mr. Dwight Mayer, Board President, Shenandoah CSD
Ms. Heidi Lowthorp, Board President, Sidney CSD
Mr. Ron Peterman, Board President, South Page CSD

FROM: Linda Perdue, Board Secretary
Green Hills AEA

RE: Green Hills AEA Board Election for DD 6

Pursuant to Section 273 of the *Code of Iowa*, enclosed is the official Ballot for the election of a Green Hills AEA board member to Director District #6. This board member shall serve on the Green Hills AEA Board of Directors for a term of four years, beginning with the first regular meeting of October 2017.

On candidate filed the *Statement of Candidacy* by the August 15 deadline for election to the office. Please complete the Ballot by checking the box for the candidate for whom **your Board casts its vote**, filling in your school district name, signature, date, and weighted vote. (Even though there is only one candidate, please still check the box.)

To be counted, your board must take action on the ballot; and, the ballot must be received by me by the end of the normal business day on September 29 or be clearly postmarked by an officially authorized postal service not later than September 29 and received by me not later than noon on the first Monday following September 30, 2017.

Thank you for your support of this process. If you have questions, please contact me at lperdue@ghaea.org or 712-366-0503 or 1-800-432-5804.

Encs: Ballot and Weighted Vote

C: *Superintendents and Board Secretaries of:*
Essex CSD
Fremont-Mills CSD
Hamburg CSD
East Mills CSD

Red Oak CSD
Shenandoah CSD
Sidney CSD
South Page CSD

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BALLOT

**For Area Education Agency
Board of Directors Election**

Green Hills AEA

Director District Number 6

Candidate(s) for Election

John Gambs

I, _____, being a member of the Board of Directors and
(Name)

being duly authorized by the _____ Community
(Local School District)

School Board of Directors, hereby cast the weighted vote of that Board for

_____ as director of District Number 6 for the
(Candidate's Name)

Green Hills Area Education Agency Board of Directors.

Date: _____, 2017 Weighted Vote 26.18

A school districts weighted vote must be cast for one (1) candidate, and may not be divided among several candidates. The weighted votes, as determined by the Department of Education are listed on the enclosed Population and Voting Data document.

To be counted, this Ballot must be received by the end of the normal business day on September 30 or be clearly postmarked by an officially authorized postal service not later than September 29 and received not later than noon on the first Monday following September 30, by: Linda Perdue, Board Secretary, Green Hills AEA, 24997 Highway 92, P.O. Box 1109, Council Bluffs, Iowa 51502.

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Director District 6 – Percentage Vote

Director District 6 consists of the following community school districts: East Mills, Essex, Fremont-Mills, Hamburg, Red Oak, Shenandoah, Sidney, and South Page

<u>School District</u>	<u>Percentage Vote</u>
East Mills	12.30
Essex	4.94
Fremont-Mills	9.02
Hamburg	6.32
Red Oak	26.18
Shenandoah	26.78
Sidney	9.12
South Page	<u>5.34</u>
	100.00%

**Red Oak Community School District
Staff Selection Recommendation**

Date: 8-25-17

Building: Admin HS MS WIS **(PS)** ECC Trans
(Please Circle All That Apply)

Position: Mentor TLC

Name: Becky Dolch

Certified:

Lane: _____

Step: _____

Salary: 2,000⁰⁰ Stipend

Classified:

Hourly Rate: _____

Hours Per Day: _____

Gayle Allensworth
Principal/Director

Please send form to Superintendent for Board Approval

Office Use Only
Background Check: _____

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**Red Oak Community School District
Staff Selection Recommendation**

Date: 8.25.17

Building: Admin HS MS WIS IPS ECC Trans
(Please Circle All That Apply)

Position: Messhell Billings ↘

Name: TLC Mentor ↙

Certified:

Lane: _____

Step: _____

Salary: \$2000⁰⁰ Stipend

Classified:

Hourly Rate: _____

Hours Per Day: _____


Principal/Director

Please send form to Superintendent for Board Approval

Office Use Only
Background Check: _____

44

**Red Oak Community School District
Staff Selection Recommendation**

Date: 8-25-17

Building: Admin HS MS WIS IPS ECC Trans
(Please Circle All That Apply)

Position: TLC Mentor

Name: Trish Fellers

Certified:

Lane: _____

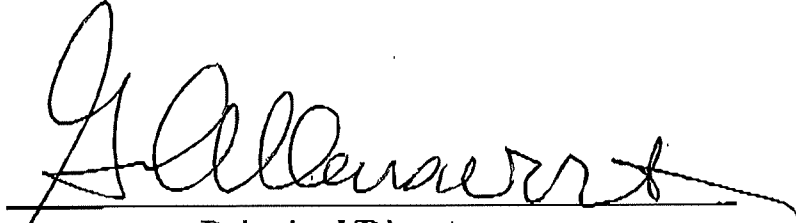
Step: _____

Salary: \$2000⁰⁰ stipend

Classified:

Hourly Rate: _____

Hours Per Day: _____


Principal/Director

Please send form to Superintendent for Board Approval

Office Use Only
Background Check: _____

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Red Oak Community School District
Staff Selection Recommendation

Date: 8/23/17

Building: Admin HS MS WIS IPS ECC Trans
(Please Circle All That Apply)

Position: TLC Mentor

Name: John Hewett

Certified:

Lane: /


Step: N/A

Salary: \$ 2,000

Classified:

Hourly Rate: _____

Hours Per Day: _____



Principal/Director

Please send form to Superintendent for Board Approval

Office Use Only
Background Check: _____

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Red Oak Community School District
Staff Selection Recommendation

Date: 8/23/17

Building: Admin HS MS WIS IPS ECC Trans
(Please Circle All That Apply)

Position: Tee Mentor

Name: Adam Hethbrink

Certified:

Lane: X/A

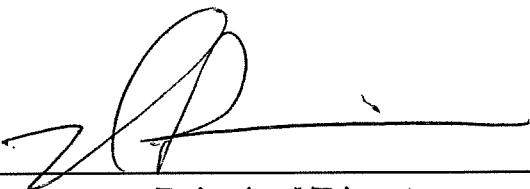
Step: N/A

Salary: \$2000

Classified:

Hourly Rate: _____

Hours Per Day: _____



Principal/Director

Please send form to Superintendent for Board Approval

Office Use Only

Background Check: _____

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Red Oak Community School District
Staff Selection Recommendation

Date: 8/23/17

Building: Admin HS MS WIS IPS ECC Trans
(Please Circle All That Apply)

Position: Tec Mentor

Name: Dan DeGroot

Certified:

Lane: _____

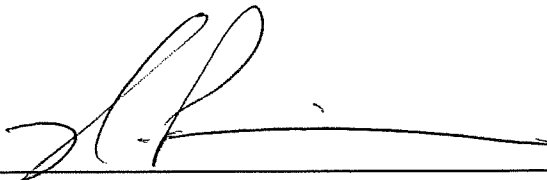
Step: N/A

Salary: \$2000

Classified:

Hourly Rate: _____

Hours Per Day: _____



Principal/Director

Please send form to Superintendent for Board Approval

Office Use Only

Background Check: _____

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**Red Oak Community School District
Staff Selection Recommendation**

Date: 8-24-17

Building: Admin HS MS WIS IPS ECC Trans
(Please Circle All That Apply)

Position: Mentor

Name: Deb Blomstedt

Certified:

Lane: _____

Step: _____

Salary: _____

Classified:

Hourly Rate: _____

Hours Per Day: _____


Principal/Director

Please send form to Superintendent for Board Approval

Office Use Only

Background Check: _____

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I resign from the temporary reading
position @ APS effective immediately

Pra Sub

8-24-17

Red Oak Community School District
Staff Selection Recommendation

Date: 8/24/2017

Building: Admin HS MS WIS IPS ECC Trans
(Please Circle All That Apply)

Position: 1/2 time Reading Teacher

Name: Roxanne Lamb

Certified:

Lane: MA10

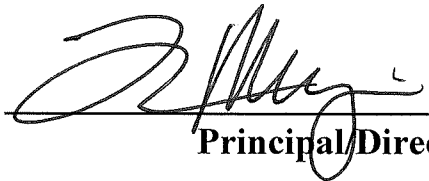
Step: 13

Salary: \$29,939.50

Classified:

Hourly Rate: _____

Hours Per Day: _____



Principal/Director

Please send form to Superintendent for Board Approval

Office Use Only
Background Check: _____

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**Red Oak Community School District
Staff Selection Recommendation**

Date: 8-29-17

Building: Admin HS MS WIS IPS ECC
(Please Circle All That Apply)

Trans

Position: Sub Drivers

Name: Robert Peterson, Michelle Cockborn

Certified:

Lane: _____

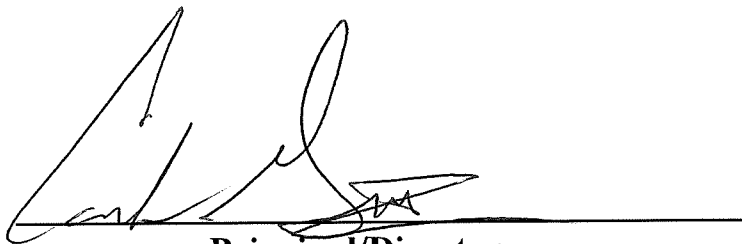
Step: _____

Salary: _____

Classified:

Hourly Rate: 10.45

Hours Per Day: _____



Principal/Director

Please send form to Superintendent for Board Approval

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