***Red Oak Community School District***

**Regular Board of Directors Meeting**

Meeting Location: Sue Wagaman Board Room, Webster Building, Red Oak, Iowa

Monday, June 27, 2011

This regular meeting of the Board of Directors of the Red Oak Community School District was called to order by President Lee Fellers at 6:00 p.m.

**PRESENT:**

**Directors:** Lee Fellers,Charla Schmid, Warren Hayes, Paul Griffen

 Terry Schmidt, Superintendent & Shirley Maxwell, Board Secretary

**ABSENT:** Director Elizabeth Dilley

**APPROVAL OF AGENDA**

Director Fellers moved and Director Hayes seconded to approve the agenda as presented. The motion carried unanimously.

**APPROVAL OF CONSENT AGENDA**

Director Schmid moved and Director Griffen seconded to approve the consent agenda as presented. The motion carried unanimously.

* Approval of Minutes from June 13, 2011
* Approval of Monthly Business Reports
* Approval of education services agreement with the Woodward Granger Community School District
* Approval of the second reading of board policy series 200
* Approval of the payment vouchers for the close of the fiscal/budget year

**OLD BUSINESS**

**EMPLOYEE MANUAL**

Director Hayes moved and Director Schmid seconded to approve the employee manual as presented with noted exceptions. The motion carried unanimously.

**NEW BUSINESS**

**SCHOOL HANDBOOKS**

Director Schmid moved and Director Griffen accepted the Inman and Washington handbooks as presented and tentative approval of the high school and middle school handbooks for the 2011–2012 school year. The motion carried unanimously.

**FEES AND ASSESSMENTS**

Director Schmid moved and Director Hayes seconded to approve the fees and assessments for the 2011-2012 school year keeping them the same as the 2010-2011 school year. The motion carried unanimously.

**POLICY REVIEW**

Director Griffen moved and Director Hayes seconded to approve the first reading of the 300 series of board policies. The motion carried unanimously.

**TECHNOLOGY EQUIPMENT**

Director Hayes moved and Director Schmid seconded to approve the technology equipment acquisition list as presented by the Technology Director Bob Deter. The total amount approved would be $27,265.30. The motion carried unanimously.

**LEASE AGREEMENT**

Director Griffen moved and Director Hayes seconded to approve a one year lease for educational space at the Red Oak Technology Center with Southwestern Community College. The motion carried unanimously.

**FACILITIES REVIEW**

The Director’s Subcommittee for facilities and operations and maintenance (Fellers and Griffen) along with Maintenance Director Pete Wemhoff provided a report/update concerning: painting and building repairs; sidewalk replacements; floors and carpet cleaning; repairs/replacements of HVAC compressors; window replacements in the connecting hall at Red Oak Middle School; water line repairs at Inman Primary and replacements of hardware on several doors at Red Oak High School.

**INSURANCE UPDATE**

Business Manager Shirley Maxwell reported on budget projections, district property insurance rates, and the asset inventory update project. Director Schmid moved and Director Griffen seconded to accept the insurance proposal from EMC Insurance for the 2011-2012 school year at a cost of $120,349. The motion carried unanimously.

**SHARED MANAGEMENT POSITIONS**

The Board received a report concerning the ongoing shared management position programs with Villisca and Stanton. Director Griffen moved and Director Schmid seconded to approve the transportation sharing agreement with the Villisca Community School District for the 2011-2012 school year. The motion carried unanimously.

Director Griffen moved and Director Hayes seconded to approve an addendum of $5,000 for Transportation Director Carlos Guerra for serving as shared transportation director between the Red Oak and Villisca School Districts. The motion carried unanimously.

Director Griffen moved and Director Hayes seconded to approve the business manager sharing agreement with the Stanton Community School District for the 2011-2012 school year. The motion carried unanimously.

**PERSONNEL CONSIDERATIONS**

Director Schmid moved and seconded by Director Hayes to approve Leanne Fluckey and Janelle Erickson as co-sponsors of the Middle School Yearbook for the 2011-2012 school year. The motion carried unanimously.

Director Schmid moved and seconded by Director Hayes to approve Leanne Fluckey and Janelle Erickson as co-sponsors of the Middle School Student Council for the 2011-2012 school year. The motion carried unanimously.

Director Hayes moved and seconded by Director Schmid to approve Patty Henke as Middle School Family & Consumer Science Instructor for the 2011-2012 school year. The motion carried unanimously.

Director Hayes moved and seconded by Director Schmid to approve Anne Harter as High School Special Education Instructor for the 2011-2012 school year. The motion carried unanimously.

Director Schmid moved and seconded by Director Hayes to approve Mitchell Rice as High School Physical Education Instructor and Assistant Wrestling Coach and Tiegan Podliska as Head Wrestling Coach for the 2011-2012 school year. The motion carried unanimously.

**ADMINISTRATIVE REPORTS**

The Directors received a report concerning the accreditation status of the Red Oak Right Start Program. A team of district early childhood instructors will work with Principal Gayle Allensworth to gain reaccreditation of the program.

Superintendent Terry Schmidt provided an update from Board Attorney Rick Engel concerning expenditures in the early retirement incentive program and expenditures in the food nutrition program for equipment.

**FUTURE MEETINGS**

Discussion was held in regard to future Board of Directors meetings. No meeting will be held on Monday, July 11 and July 25 as previously scheduled. The following meeting dates were discussed and have been scheduled:

* Thursday, July 14 at 6:00 p.m. Location to be determined, this will be a work session with the superintendent.
* Wednesday, August 10at 5:30 p.m. Regular meeting with a light dinner with the district’s new employees followed by a limited meeting agenda.
* Monday, August 29, Regular meeting
* Thursday, September 8, Regular meeting (if needed)
* Monday, September 26, Annual Goals Work Session and limited required business items.

**ADJOURNMENT**

Director Schmid moved and Director Griffen seconded to adjourn at 9:22 p.m. The motion carried unanimously. The next regular Board of Directors meeting will be held on Thursday, July 14, 2011, at 6:00 p.m. location to be determined.

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 Lee Fellers, President Shirley Maxwell, Board Secretary