

**Red Oak Community School District**  
2011 North 8<sup>th</sup> Street  
Red Oak, Iowa 51566  
[www.redoakschooldistrict.com](http://www.redoakschooldistrict.com)

**Regular Board of Directors Meeting**

Meeting Location: Sue Wagaman Board Room  
Red Oak CSD Administrative Center  
The Technology Building – Red Oak High School Campus

Monday, April 8, 2013 – \*5:45 pm  
2013 – 2014 Budget Hearing – 6:15 pm

*\* Please note the earlier start time to accommodate numerous student recognitions and the public hearing planned for 6:15 PM*

**- Agenda -**

- 1.0 Call to Order – Board of Directors President Lee Fellers
- 2.0 Roll Call – Board of Directors Secretary Shirley Maxwell or  
Secretary Pro Tem Jeanice Lester
- 3.0 Approval of the Agenda – President Lee Fellers
- 4.0 Communications
  - 4.1 Good News from Red Oak Schools 1-3
    - ★ Welcome to the 2013 ROHS State Speech Contest Winners
    - ★ Recognition of ROHS Art Contest Winners
  - 4.2 Visitors and Presentations – none planned
  - 4.3 Affirmations and Commendations
  - 4.4 Correspondence
- 5.0 Consent Agenda 4-5
  - 5.1 Review and Approval of Minutes from March 26 & April 1, 2013 6-7
  - 5.2 Review and Approval of Monthly Business Reports 8-10
  - 5.3 Open Enrollment Requests and Considerations (as needed)
  - 5.4 Personnel Considerations (as needed) 11-12

Red Oak Community School District Board of Directors  
4.8.2013

5.5 Education Services Agreement 13

5.6 Cooperative Agreement with Stanton CSD for Bowling 14-15

6.0 General Business for the Board of Directors

6.1 Old Business

6.1.1 Resolution Consideration for Red Oak CSD as Blue Zones School District 16-18

6.1.2 Kaleidoscope Pre-school Contract Consideration 19-21

6.2 New Business

6.2.1 Public Hearing 6:15 pm – School Budget for 2013 – 2014 22-30

6.2.2 Southwestern Community College Program Contract Consideration for Arts/Sciences and Career Technical Education 31-56

6.2.3 Red Oak Curriculum Council Report – Barbara Sims, Other Staff 57-77

6.2.4 Personnel Considerations and Staffing Alignments for 2013 – 2014 78-79

6.2.5 School Facility Study Update and Review of Future Meetings 80-85

6.2.6 Closed Session per Iowa Code Section 21.5(l) i (personnel) and per Iowa Code Section 21.5(1) (a) (confidential records)

7.0 Reports 87-91

7.1 Administrative

7.2 Future Conferences, Workshops, Seminars

7.3 Sequestration Results for the Red Oak Community School District

8.0 Next Board of Directors Meeting: Monday, April 22, 2013  
Sue Wagaman Board Room  
Red Oak CSD Administrative Center

9.0 Adjournment

***Please Note: After the adjournment of the regular meeting, the Board will continue to work in a contract negotiations strategy meeting that is not open to the public.***

## Item 4.0 Communications

### 4.1 Good News from Red Oak Schools

This evening the Directors welcome several guests as celebrations/recognitions continue for student and staff successes. Please allow a few minutes for Board President Lee Fellers to share information.

#### ★ Welcome to the 2013 ROHS State Speech Contest Winners

The success of the ROHS Speech Department under the direction of Coach/Instructor Laura Horn continues to accomplish much. Here are the student winners for 2013: Brad Black, Bevin Griffen, Nylea Pafford, Kathryn Rooker, Maggie Bennett, Laura Butz, Donnie Torbett, Leatha Bennett, Angelica Cerda, Ellen Fellers, Jessa Davis, DJ Reich, Geoff Sellers, Travis Schon, Jeannie Kort, and Nick Black.

#### ★ Recognition of ROHS Art Contest Winners

The *2013 Corning Center for Fine Arts Secondary Student Art Show* found several winners from Red Oak High School under the direction of Instructors/Artists Cecelia Lock and Jason Uhl. Here are the student winners from the ROHS Art Department: Nylea Pafford, Jessica McFarland, Claudia Parris, Makayla LeRette, and Bailey Bruce.

More Good News in the Red Oak Community School District –

Red Oak High School Business Education Instructor Kathleen Mayes:

*The Red Oak Future Business Leaders of America (FBLA) have been busy this past year. The group met in August, for an initial meeting and met again in September to choose the organization's officers. The officers attended fall conference for FBLA in Des Moines. There, at conference, they attended workshops on leadership, along with a meet and greet session with other FBLA members, and a dance. In November, we collected lots of canned and boxed food for the local food banks. The first week of December, we collected toys to donate to Share-A-Toy, run by Vince Else out of Nodaway, Iowa. The toys go to children in Iowa. In March, Ashley Petersen and Sabrina Guerra attended FBLA State Leadership Conference in Coralville. There we attended the General Opening Session, a dance, a banquet, took written tests, and attended a hypnotist. On our last day there, we went on a March of Dimes walk. Ashley took the written test for Economics and Health Administration. She placed fourth in the Health Administration written test for the state. Sabrina took her*

*written test in leadership. Both members did an excellent job of representing the Red Oak FBLA!*

*State Music Contests For Individual Soloists And Small Group For Vocal And Instrumental:*

*Mr. Marsden wrote:*

*We had 28 vocal music students participate in 19 entries for the district music contests.*

*Each entry had to prepare 2 songs, most of the time 1 of them is in a foreign language.*

*We had solos, duets, a Girls Ensemble, A Men's Ensemble, a Mixed Double Quartet, and a Chamber Choir that was made up of 24 students.*

*Each group or solo sings their 2 songs for a judge and then receives a ballot with comments/ suggestions/commendations and a rating.*

*We are happy to report that 8 of our entries received a I (Superior) rating, 9 received a II (Excellent) rating, and 1 group received a III (Good) rating.*

*All of the groups also got some wonderful comments, suggestions, and commendations from their judges as well. This is one of the most important parts of contests as this is where we can look at what we did well, what we could improve upon and use that information to help us improve and excel in singing.*

*I was so proud of our students as not only did they spend all day at Atlantic High School on the Saturday of their spring break, but they scheduled lessons and rehearsal times on at least 2 days, Tuesday, Thursday, some on Friday, and gave of their break to improve and prepare for their performances. What an outstanding group of students!*

*We also had a wonderful group of parents and family members that came to support us and watch our events.*

*Red Oak High School was well represented on March 23, 2013 at Solo/Small Group District Music Contests in Atlantic, Iowa.*

*Other schools participating were Glenwood, Atlantic, Harlan, and Creston.*

*Mr. Black wrote:*

*All in all, it was a great day. We had 25 out of 36 kids participating in band (69.4% participation) - this is quite good. Both in performance and as audience members, the kids were outstanding. Red Oak made a positive impression as a*

*community as parents and students moved from classroom to classroom to support all performers. It was a great weekend!!*

*Division I Rating - Superior  
Clarinet Solo - Laura Butz  
Euphonium Solo - Jared Sherman*

*Division II Rating - Excellent  
Percussion Ensemble - Maggie Bennett, Leatha Bennett, Nick Carlson, Logan LeRette, Ethan Hewett, Jared Sherman, Donnie Torbett  
Clarinet Quintet - Laura Butz, Maranda Myers, Hannah Shalters, Kaylin Carlson, Cody Strange  
Flute/Clarinet Duet - Ashley Peterson, Maranda Myers  
Violin Solo - Bevin Griffen  
Flute Solo - Jeanne Kort  
Saxophone Solo - Donnie Torbett  
Marimba Solo - Ethan Hewett  
Marimba Solo - Logan LeRette*

*Division III Rating - Good  
Saxophone Quartet - Bevin Griffen, Shania Wilkinson, Donnie Torbett, Mitch Hilders  
Percussion Solo - Nick Carlson  
Bassoon Solo - Vincent Breedlove  
Flute Solo - Ashley Peterson*

*Comments Only Performance  
Flute Quartet - Ashley Peterson, Jeanne Kort, Brenna Craig, Alyson Lowe  
Brass Quintet - Ellen Fellers, Dorothea Meyer, Natalie Butz, Seth Miller, Jared Sherman  
Piano Solo - Maggie Bennett*

#### **4.2 Visitors and Presentations**

Please welcome any guests that may be in attendance at tonight's meeting.

#### **4.3 Affirmations and Commendations**

(to be provided)

#### **4.4 Correspondence**

Any correspondence received and important to the governing body is shared.

## Item 5.0 Consent Agenda

**BACKGROUND INFORMATION:** The following items are presented for approval in one formal motion. Should any director have a question or would like for an item to be placed on the regular discussion agenda, please notify Board Secretary Shirley Maxwell in advance of the meeting.

Enclosed are reference pages for:

### **5.1 Review and Approval of the Minutes from March 26 and April 1, 2013**

The minutes are enclosed for your review. Unless there are suggested changes, they are submitted for approval by Board Secretary Shirley Maxwell.

### **5.2 Review and Approval of the Monthly Business Reports**

Numerous payment vouchers are ready for approval. There could be some last minute bills for payment placed at the table prior to the meeting. Feel free to contact Accounting Clerk Jeanice Lester in advance of the meeting if you have any question concerning purchases or payments.

### **5.3 Open Enrollment Requests and Considerations (as needed)**

At publication time there were no requests for consideration but an update will be provided about this potential when the personnel report is made later this evening.

### **5.4 Personnel Considerations – Recommendations for Employment, Acceptance of Resignation Letters**

**Recommendations:** Enclosed is a letter of recommendation for Mrs. Mandy Manz to be appointed as Assistant Varsity Softball Coach.

**Resignation:** Enclosed is a letter of resignation from sponsor Cheri McFarland for the high school football and basketball cheerleading groups.

### **5.5 Education Services Agreement**

Enclosed is an education services agreement with the College Community School District to provide special education services to a legal resident of the Red Oak CSD.

Item 5.0 – ‘continued

### **5.6 Cooperative Agreement with Stanton CSD for Bowling**

This past year one (1) student from Stanton CSD participated in the Red Oak High bowling program. The Stanton district would like to continue this arrangement for next year. It is recommended approval by the Red Oak Directors.

**SUGGESTED BOARD ACTION:** It is recommended the board of directors approve the following consent agenda items:

- Minutes from March 26 and April 1, 2013
- Monthly business reports as presented
- Resignation letter from Cheri McFarland, ROHS cheerleader sponsor for football and basketball
- Recommendation for hire of Mrs. Mandy Manz as Assistant Varsity Softball Coach
- Education Service Agreement with the College Community School District
- Approval of cooperative program for competitive bowling with the Stanton Community School District

**Red Oak Community School District**  
**Regular Meeting of the Board of Directors**

Meeting Location: Sue Wagaman Board Room, Red Oak CSD Administrative Center  
 Red Oak Technology Center-Red Oak High School Campus  
 Tuesday, March 26, 2013

This regular meeting of the Board of Directors of the Red Oak Community School District was called to order by President Lee Fellers at 5:00 p.m.

**PRESENT:**

**Directors:** Lee Fellers, Warren Hayes, Paul Griffen, Bill Drey, Kathy Walker  
 Terry Schmidt, Superintendent, & Jeanice Lester, Board Secretary Pro-Tem

**APPROVAL OF AGENDA**

Motion by Director Drey with a second by Director Griffen to approve the agenda as presented with the order of agenda items at the discretion of the chairman. The motion carried unanimously.

**GOOD NEWS**

This evening the Red Oak and Stanton FFA Cooperative Program was presented a check by the Monsanto Company. Local farm operators, James and Joanie Sallach of Red Oak were the recipients of two \$2,500.00 awards for Montgomery County. They gifted the checks to the Red Oak and Stanton FFA Cooperative Program to be used to enhance the program.

**CONSENT AGENDA**

Director Griffen moved with a second by Walker to approve the consent agenda as presented.

- Approval of minutes from March 11, 2013
- Approval of monthly business reports as presented
- Approval of a Special Board Meeting and Purpose on Monday, April 1, 2013 at 7:00 p.m.

The motion carried unanimously.

**ADJOURNMENT**

Director Drey moved with a second by Director Walker to adjourn the meeting at 5:10 p.m. The next meeting will be a special meeting to be held on Monday, April 1, 2013, at 7:00 p.m. in the Sue Wagaman Board Room, Administrative Center, Technology Building. The motion carried unanimously.

---

Lee Fellers, President

---

Jeanice Lester, Board Secretary Pro-Tem



***Red Oak Community School District***  
**Special Meeting of the Board of Directors**

Meeting Location: Sue Wagaman Board Room, Red Oak CSD Administrative Center  
 Red Oak Technology Center-Red Oak High School Campus  
 Monday, April 1, 2013

This special meeting of the Board of Directors of the Red Oak Community School District was called to order by President Lee Fellers at 7:00 p.m.

**PRESENT:**

**Directors:** Lee Fellers, Warren Hayes, Paul Griffen, Bill Drey, Kathy Walker  
 Terry Schmidt, Superintendent, & Shirley Maxwell, Board Secretary

**APPROVAL OF AGENDA**

Motion by Director Drey with a second by Director Griffen to approve the agenda as presented with the order of agenda items at the discretion of the chairman. The motion carried unanimously.

**NEW BUSINESS**

BLDD Architects, an architect group from Des Moines, led a "Visioning Exercise" with the directors and administrative staff. This group is working on an educational facilities master plan.

**ADJOURNMENT**

Director Drey moved with a second by Director Griffen to adjourn the meeting at 9:04 p.m. The next meeting will be a regular meeting to be held on Monday, April 8, 2013, at 6:00 p.m. in the Sue Wagaman Board Room, Administrative Center, Technology Building. The motion carried unanimously.

---

Lee Fellers, President

---

Shirley Maxwell, Board Secretary

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Checking Account ID 1	Fund Number 10	OPERATING FUND
CASEY'S	03262013	268.15
10 0020 2700 000 0000 626	GAS PURCHASES	272.59
10 0020 2700 000 0000 626	CREDITS	(4.44)
Vendor Name CASEY'S		<u>268.15</u>
FIRST BANKCARD	03092013	1,130.29
10 0010 2213 100 3376 613	RTI FACULTY BOOKS	1,130.29
FIRST BANKCARD	03132013	114.24
10 0010 1200 219 0000 612	Teacch Transition Assessment Profile (TT	114.24
FIRST BANKCARD	03132013-1	173.03
10 3230 1200 410 1112 612	FOLIO CASES	173.03
FIRST BANKCARD	03142013	33.98
10 0010 2321 000 0000 611	BOOK	33.98
FIRST BANKCARD	03212013	390.00
10 0010 2213 100 3376 320	REG FEES	390.00
FIRST BANKCARD	03272013-1	3,208.29
10 0010 2213 100 3376 580	LODGING CONVENTION	3,208.29
FIRST BANKCARD	03282013	69.44
10 0010 2510 000 0000 580	LODGING	69.44
FIRST BANKCARD	03282013-1	138.60
10 0010 2213 100 3376 580	LODGING	138.60
Vendor Name FIRST BANKCARD		<u>5,257.87</u>
IASBO	5522732	178.00
10 0010 2510 000 0000 340	REG FEES	178.00
Vendor Name IASBO		<u>178.00</u>
SCHOOL ADMINISTRATORS OF IOWA	20130402-4645	95.00
10 1901 2410 000 0000 320	REG FEES	95.00
Vendor Name SCHOOL ADMINISTRATORS OF IOWA		<u>95.00</u>
SOCS/FES	INV003364	121.22
10 0010 2236 000 0000 536	WEB HOSTING	121.22
Vendor Name SOCS/FES		<u>121.22</u>
UNITED PARCEL SERVICE	0000537022123	140.99
10 1901 2410 000 0000 531	UPS CHARGES	30.98
10 1902 2410 000 0000 531	UPS CHARGES	22.00
10 2020 2410 000 0000 531	UPS CHARGES	22.00
10 3230 2410 000 0000 531	UPS CHARGES	22.00
10 0010 3300 890 8035 618	UPS CHARGES	44.01
Vendor Name UNITED PARCEL SERVICE		<u>140.99</u>
WEB.COM, INC.	19406064	17.96
10 0010 2236 000 0000 536	DOMAIN NAME	17.96
Vendor Name WEB.COM, INC.		<u>17.96</u>
Fund Number 10		<u>6,079.19</u>
Checking Account ID 1	Fund Number 22	MANAGEMENT FUND
SPECIALTY UNDERWRITERS LLC	SW2771-4	5,721.25
22 0010 2310 000 0000 520	PREMIUM INSTALLMENT	5,721.25
Vendor Name SPECIALTY UNDERWRITERS LLC		<u>5,721.25</u>

8

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Fund Number 22		5,721.25
Checking Account ID 1		11,800.44
Checking Account ID 2	Fund Number 61	SCHOOL NUTRITION FUND
SNAI	04032013	315.00
61 0010 3110 000 0000 340	CONFERENCE REG FEES	315.00
Vendor Name SNAI		315.00
Fund Number 61		315.00
Checking Account ID 2		315.00
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
BROWER, GREG	04202013	300.00
21 3230 1400 950 7413 618	DJ PROM	300.00
Vendor Name BROWER, GREG		300.00
CLARINDA COMMUNITY SCHOOLS	04022013	80.00
21 0010 1400 920 6840 340	ENTRY FEE	80.00
CLARINDA COMMUNITY SCHOOLS	04052013	80.00
21 0010 1400 920 6740 320	CLARINDA CARDINAL RELAY BOYS TRACK ENTRY	80.00
Vendor Name CLARINDA COMMUNITY SCHOOLS		160.00
CRAIG, JAMIE	03282013	100.00
21 2020 1400 910 6220 618	JUDGING FOR THE MIDDLE SCHOOL BAND SOLO	100.00
Vendor Name CRAIG, JAMIE		100.00
ETHEN, CHRIS	01292013	65.00
21 0010 1400 920 6710 320	OFFICIAL	65.00
Vendor Name ETHEN, CHRIS		65.00
FIRST BANKCARD	03282013-1	277.16
21 3230 1400 950 7408 580	LODGING	277.16
FIRST BANKCARD	03292013	1,102.00
21 2020 1400 910 6221 618	ADMISSION TICKETS	1,102.00
Vendor Name FIRST BANKCARD		1,379.16
GLENWOOD COMMUNITY SCHOOLS	04022013	135.00
21 0010 1400 920 6740 320	Varsity RAM RELAYS ENTRY FEE	80.00
21 0010 1400 920 6740 320	GLENWOOD JV RAM RELAY ENTRY FEE	55.00
Vendor Name GLENWOOD COMMUNITY SCHOOLS		135.00
GRAPHIC EDGE, THE	668954-1	1,688.78
21 0010 1400 920 6810 619	TSHIRTS FOR STATE	1,688.78
Vendor Name GRAPHIC EDGE, THE		1,688.78
GRISWOLD COMMUNITY SCHOOLS	04012013	80.00
21 0010 1400 920 6840 340	LADY TIGER RELAYS ENTRY FEE	80.00
Vendor Name GRISWOLD COMMUNITY SCHOOLS		80.00
IOWA FB LA TREASURER	03222013	7.00
21 3230 1400 950 7406 320	REGIONAL TESTING FEE	7.00

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
IOWA FBLA TREASURER	04012013	175.00
21 3230 1400 950 7406 320	STATE LEADERSHIP CONFERENCE REGISTRATION	175.00
Vendor Name IOWA FBLA TREASURER		<u>182.00</u>
IOWA HIGH SCHOOL ATHLETIC ASSO	6019	34.00
21 0010 1400 920 6710 618	Score Sheet Covers	34.00
Vendor Name IOWA HIGH SCHOOL ATHLETIC ASSO		<u>34.00</u>
IOWA HIGH SCHOOL MUSIC ASSOC	1993	75.00
21 3230 1400 910 6210 320	REGISTRATION FEES - LARGE GROUP FESTIVAL	75.00
Vendor Name IOWA HIGH SCHOOL MUSIC ASSOC		<u>75.00</u>
RECHER, JON	01292013	65.00
21 0010 1400 920 6710 320	OFFICIAL	65.00
Vendor Name RECHER, JON		<u>65.00</u>
Fund Number 21		<u>4,263.94</u>
Checking Account ID 3		<u>4,263.94</u>



**Red Oak Community School District**

2011 North 8<sup>th</sup> Street

Red Oak, Iowa 51566

(712) 623-6600

[www.redoakschooldistrict.com](http://www.redoakschooldistrict.com)

COPY

RECEIVED  
MAR - 7 2013

3.7.2013

To: Board of Directors

From: Jeff Spotts: Assistant Principal/Activities Director

Subject: Coaching/ Activities Recommendations

\*\*\*\*\*

It is recommended that Mandy Manz be appointed for the position of Assistant Varsity Softball Coach. Mandy Manz has played softball and expressed a keen interest in helping develop our girls into solid softball players. Mandy brings a tremendous amount of enthusiasm and experience to our students at Red Oak High School and will help ensure we have a successful softball season. She will definitely be an asset in developing this program.

Sincerely,

  
Jeff Spotts

COPY

RECEIVED  
'APR - 4 2013

BY: \_\_\_\_\_

April 2, 2013

Dear Mr. Spotts,

I turn in this letter of resignation for sponsoring the football and basketball cheerleading squads with a heavy heart, as I have loved working with the teams. However, it seems increasingly inevitable that I will be required to relocate for full time employment.

I realize we have not completed contracts for the next school year, but I do still apologize for any inconvenience this may cause, and I thank you very much for giving me the wonderful opportunity to work the cheerleading teams for the last year and a half.

Sincerely,



Cheri McFarland

COPY

**2012/2013 INTERAGENCY AGREEMENT FOR  
SPECIAL EDUCATION INSTRUCTIONAL PROGRAM**

This agreement is entered into by the COLLEGE COMMUNITY SCHOOL DISTRICT and the SENDING AGENCY.

The agencies named herein agree to the following conditions for the student being provided Special Education Instructional programs and services.

**I. THE COLLEGE COMMUNITY SCHOOL DISTRICT AGREES TO:**

- A. Administer/Supervise appropriate Special Education Instructional programs and services for referred student in accordance with the Iowa Department of Education Rules of Special Education and state laws governing these services.
- B. Submit semi-annual tuition statements to the sending district on or before January 15 and August 1 of the current contracted school year.
- C. Submit upon request, reports or other data requested by the Sending Agency.

**II. THE SENDING AGENCY AGREES TO:**

- A. Forward semi-annual payments to the College Community School District prior to January 30 and August 15 of the current contracted school year.

Today's Date: 03/27/13  
 Name of Student:  
 Attendance Center: Prairie Creek Intermediate  
 Estimated Yearly Cost: 1.72 x 6,001  
 State ID:  
 Enrollment Status: Residential Placement (Heart of Iowa)

Date of Birth:  
 Program Type: EI/L1  
 Start Date: 03/27/13  
 Grade:  
 Resident District: Red Oak

*Cheryl Kibben*  
 \_\_\_\_\_  
 College Community School District

*3-27-13*  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Sending District Authorized Representative

\_\_\_\_\_  
 Date

Name and Address of individual for billing purposes if other than authorized representative:  
 \_\_\_\_\_  
 \_\_\_\_\_

# 2013-2014 Application For Whole Grade or Cooperative Sharing Agreement

COPY

If your school district is involved or intends to be involved in a cooperative or whole grade sharing agreement for the 2013-2014 academic year, please complete the form below and return it to the State Office. This form must be returned NO LATER THAN APRIL 30, 2013. You may fax the form below to 515-284-1969 or mail to: Iowa Girls' High School Athletic Union, P.O. Box 10348, Des Moines, Iowa 50306.

### Participating Schools

RED OAK and STANTON  
(Host School)

Name of team as it should appear on tournament pairings \_\_\_\_\_

Circle the competitions in which this agreement applies.

Cross Country

Volleyball

Swimming & Diving

Basketball

Bowling

Track & Field

Golf

Tennis

Soccer

Softball

If this is a renewal of an existing agreement, please indicate by checking the box below.

### SIGNATURES REQUIRED:

Superintendent: \_\_\_\_\_ School: RED OAK

School Board President: \_\_\_\_\_ School: RED OAK

Superintendent: [Signature] School: STANTON

School Board President: [Signature] School: STANTON

Superintendent: \_\_\_\_\_ School: \_\_\_\_\_

School Board President: \_\_\_\_\_ School: \_\_\_\_\_

For Office Use Only: **This request is hereby approved by management of the Athletic Union.**

Signed by Lisa Brinkmeyer, Assistant Director \_\_\_\_\_ Date: \_\_\_\_\_



**APPLICATION FOR RENEWAL OF COOPERATIVE SPONSORSHIP OF AN ACTIVITY**  
**281—36.20(280)**

Your school has been involved in a cooperative program agreement during the 2012-2013 school year. This includes your 2013 summer activities. If you desire to continue this agreement for another year, we will make that extension to your contract upon receipt of the proper signatures below. This **RENEWAL** must be submitted prior to **April 30, 2013**.

The following school districts hereby apply for **RENEWAL** of our existing cooperative program(s) for the school year **2013-2014**.

**SCHOOLS PARTICIPATING**

RED OAK \_\_\_\_\_ AND \_\_\_\_\_ STANTON \_\_\_\_\_

If more than (2) two schools, please indicate:

\_\_\_\_\_

**ACTIVITIES SPONSORED BY IHSAA INCLUDE:**

<b>ACTIVITY</b>	<b>HOST SCHOOL</b>
BOWLING	RED OAK
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**SIGNATURES:**

_____	_____	RED OAK
Board of Education, Chairperson	Superintendent	School
<i>Jeff Magnuson</i>	<i>[Signature]</i>	_____
Board of Education, Chairperson	Superintendent	STANTON
_____	_____	School
Board of Education, Chairperson	Superintendent	School
_____	_____	School
Board of Education, Chairperson	Superintendent	School
_____	_____	School
Board of Education, Chairperson	Superintendent	School
_____	_____	School

This above request for cooperative sponsorship is hereby granted **RENEWAL** of existing agreement for the school year **2013-2014**.

\_\_\_\_\_  
 AUTHORIZED SIGNATURE  
 IOWA HIGH SCHOOL ATHLETIC ASSOCIATION

\_\_\_\_\_  
 DATE

1/13cc

Item 6.1.1 Resolution Consideration for Red Oak CSD as Blue Zones School District

**BACKGROUND INFORMATION:** After much discussion, revision, and more discussion, the Blue Zones Red Oak CSD Team recommends the Board adopt the resolution this evening.

The major change in the resolution language is to target all schools for Blue Zones initiatives but to certify Inman Primary, Washington Intermediate, and Red Oak Middle School. The requirement from Blue Zones is certifying just 25% of the district's schools.

If the resolution receives Director approval, numerous steps will be taken to ensure the process of gaining certification gets fully engaged before the end of the current school year. The Directors will see some of the first recommendations made at the April 22<sup>nd</sup> board meeting.

The resolution as revised by the planning team:

**Red Oak Community School District Board of Directors**

**Resolution**

**For**

**The Support of Actions Aligned With Achieving Blue Zones School™ Certification**

**Blue Zones Project™ to Improve Well-Being and Economic Vitality**

**WHEREAS**, Red Oak, Iowa was selected in October, 2012 to become a Blue Zones Project™ Demonstration Site; and

**WHEREAS**, it is the public schools responsibility to provide an environment where children are best positioned to learn; and

**WHEREAS**, children who have greater well-being learn better; and

**WHEREAS**, the Red Oak Community School District has a strong stakeholder group in place to assist schools in achieving certification; and

**WHEREAS**, the Red Oak Community School District adopted a Wellness Policy in 2009 that encompasses many of the policies and programs to meet the certification criteria; and

**WHEREAS**, the Red Oak Community School District will utilize a District Wellness Committee for leadership, input, adoption and implementation of Blue Zones® policies and programs at specified school buildings.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Red Oak Community School District Board of Directors will seek to improve the well-being of our staff, students and families by supporting the efforts of our District Wellness Committee in ensuring that Inman Primary, Washington Intermediate, and Red Oak Middle School achieve certification as a Blue Zones School™ by July 1, 2014, contributing to the improved well-being, productivity and economic vitality of our community. Blue Zones Program Goals will be implemented at the Webster Early Childhood Center and Red Oak High School to the greatest extent possible.

Through the appropriate processes determined by the District Wellness Committee which will include students, parents, school staff, and school administration, the Red Oak Community School District will formally consider adoption of the following policies and programs as selected through community feedback to achieve certification as a Blue Zones School™.

#### **POLICIES**

- A health and wellness council
- A tobacco free campus
- Unhealthy foods are not used for fundraising at the elementary and middle school level
- Vending machine access is limited during the day
- All snacks meet Blue Zones Guidelines for Healthy Foods and Beverages for Schools including vending, ala carte lines, snack lines, snack carts, etc. at the elementary and middle school level
- Redesign school lunchroom to nudge students into choosing healthier foods
- Unhealthy food and beverage advertisements are not present on school grounds
- Updated cafeteria equipment to support provision of healthier foods
- Birthdays/other celebrations that involve food are only celebrated once a month
- Consuming food and beverages in classrooms and hallways is limited to water, milk, and healthy fruit/vegetables snacks at the Inman Primary School and Washington Intermediate School
- Physical activity is integrated into daily lesson plans – outside of physical education class
- Nutrition education is incorporated into the curriculum
- Students are physically active during the majority of physical education class
- Inman Primary School and Washington Intermediate meet the requirement of 150 minutes per week of physical activity
- Require 20 minutes of recess daily for Inman Primary School and Washington Intermediate
- Offer a recess period before lunch at Inman Primary School and Washington Intermediate School

#### **PROGRAMS**

- Implement a Walking School Bus

- Plant and maintain a school garden
- Establish a Healthy Snack Cart Program at the Inman Primary School and Washington Intermediate School
- Establish a program to help students interact with and respect older adults (such as the Legacy Project found at bluezones.com for grades four through eight).
- A program is used to train teachers and school leaders on teaching mindfulness skills to students (Example: MindUP™)
- Blue Zones Challenge curriculum will be used in 4th through 8th grades

Passed and approved on \_\_\_\_\_, 2013.

\_\_\_\_\_

President, Board of Directors

Attest:

\_\_\_\_\_

**SUGGESTED BOARD ACTION:**

Item 6.1.2 Kaleidoscope Pre-school Contract Consideration

**BACKGROUND INFORMATION:** School District Attorney Rick Engel has developed the first draft of a proposed contract to finalize the acquisition of the Kaleidoscope Preschool now owned and operated by Martha Pfeiffer.

Please review the enclosed contract language and be prepared to offer guidance/direction to Terry.

**SUGGESTED BOARD ACTION:** (to be determined)

## AGREEMENT

Come now the Parties hereto, the Red Oak Community School District, hereinafter the "District" and Martha Pfeiffer dba Kaleidoscope Preschool, hereinafter, "Pfeiffer", and for their Agreement state:

Whereas, Pfeiffer has run a preschool in Red Oak for many years, and

Whereas, Pfeiffer has partnered with the District in recent years to provide preschool services supported by state preschool funding, and

Whereas, Pfeiffer now desires to discontinue management of a preschool and to seek employment as a teacher.

BE IT THEREFORE AGREED:

1. Pfeiffer will cease doing business as Kaleidoscope Preschool in Red Oak, Iowa, effective at the end of the current school year.
2. The District agrees to acquire certain assets from Pfeiffer utilized by the Preschool. These items are listed on the attached Exhibit A. These items will continue to be used throughout the remainder of the current school year and will be maintained by Pfeiffer in good condition, reasonable wear and tear accepted. The District agrees to pay Pfeiffer \$10,115 for these items collectively as listed on Exhibit A within thirty days of receipt of such items at the end of the school year. Should some or all of such items be damaged or destroyed prior to transfer, the District will have the option of purchasing some or all of the items at a mutually agreed price or voiding the purchase entirely. In the event of damage or destruction and the voiding of the purchase, Pfeiffer's sole compensation for the items will come from her

property insurance coverage, if any, or through an independent sale.

3. Pfeiffer agrees that the District may continue to operate a preschool as the “Kaleidoscope Preschool”.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Martha Pfeiffer

\_\_\_\_\_  
Date

\_\_\_\_\_  
President, Board of Directors  
Red Oak Community School District

Item 6.2.1 Public Hearing 6:15 pm – School Budget for 2013 – 2014

**BACKGROUND INFORMATION:** Enclosed are budget preparation documents that should be reviewed during this public hearing by Business Manager Shirley Maxwell. Shirley has also prepared a PowerPoint presentation which is referenced and include.

Following the budget review by Business Manager Maxwell and after an opportunity for public comment, the Directors should consider adoption of the budget as presented.

**SUGGESTED BOARD ACTION:** (to be determined)



**NOTICE OF PUBLIC HEARING  
PROPOSED RED OAK SCHOOL BUDGET SUMMARY  
FISCAL YEAR 2013-2014**

Department of Management - Form S-PB-8

		Budget 2014	Re-est. 2013	Actual 2012	Avg % 12-14
Taxes Levied on Property	1	5,341,283	5,198,394	4,976,578	3.6%
Utility Replacement Excise Tax	2	231,730	234,186	237,067	-1.1%
Income Surtaxes	3	782,138	874,154	881,988	-5.8%
Tuition/Transportation Received	4	300,000	353,000	352,374	
Earnings on Investments	5	2,745	2,170	7,864	
Nutrition Program Sales	6	156,000	161,700	163,985	
Student Activities and Sales	7	210,000	210,000	256,053	
Other Revenues from Local Sources	8	1,182,750	1,279,938	1,295,236	
Revenue from Intermediary Sources	9	0	0	0	
State Foundation Aid	10	7,051,839	7,056,909	7,090,685	
Instructional Support State Aid	11	39,862	0	0	
Other State Sources	12	74,500	100,300	103,050	
ARRA Fiscal Stabilization (in formula)	13	0	0	0	
Title I Grants	14	267,000	312,000	353,149	
IDEA and Other Federal Sources	15	675,000	655,000	886,220	
Total Revenues	16	16,314,847	16,437,751	16,604,249	
General Long-Term Debt Proceeds	17	0	0	0	
Transfers In	18	837,355	847,112	840,879	
Proceeds of Fixed Asset Dispositions	19	0	0	22,577	
Total Revenues & Other Sources	20	17,152,202	17,284,863	17,467,705	
Beginning Fund Balance	21	5,716,220	6,035,934	4,443,404	
<b>Total Resources</b>	22	<b>22,868,422</b>	<b>23,320,797</b>	<b>21,911,109</b>	
<b>*Instruction</b>	23	10,800,000	9,210,270	8,641,513	11.8%
Student Support Services	24	400,000	257,700	244,618	
Instructional Staff Support Services	25	895,300	837,300	1,014,080	
General Administration	26	360,000	316,260	309,817	
School/Building Administration	27	800,000	758,000	690,478	
Business & Central Administration	28	200,000	175,000	196,837	
Plant Operation and Maintenance	29	1,910,000	2,072,700	1,277,712	
Student Transportation	30	697,000	688,100	485,018	
This row is intentionally left blank	31	0	0	0	
<b>*Total Support Services (lines 24-31)</b>	31A	5,262,300	5,105,060	4,218,560	11.7%
<b>*Noninstructional Programs</b>	32	904,000	725,970	714,548	12.5%
Facilities Acquisition and Construction	33	584,000	410,000	148,863	
Debt Service	34	837,355	835,167	840,879	
AEA Support - Direct to AEA	35	529,030	470,998	469,933	
<b>*Total Other Expenditures (lines 33-35)</b>	35A	1,950,385	1,716,165	1,459,675	15.6%
Total Expenditures	36	18,916,685	16,757,465	15,034,296	
Transfers Out	37	837,355	847,112	840,879	
Total Expenditures & Other Uses	38	19,754,040	17,604,577	15,875,175	
Ending Fund Balance	39	3,114,382	5,716,220	6,035,934	
<b>Total Requirements</b>	40	<b>22,868,422</b>	<b>23,320,797</b>	<b>21,911,109</b>	

Proposed Tax Rate (per \$1,000 taxable valuation)

16.65524

Location of Public Hearing:

Date of Hearing:

Time of Hearing:

**Red Oak Community School  
District Administrative Center  
2011 N. 8th St. Red Oak, IA 51566**

**04/08/13**

**6:15 p.m.**

xx/xx/xx

The Board of Directors will conduct a public hearing on the proposed 2013/14 school budget at the above-noted location and time. At the hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the district secretary. A copy of the details will be furnished upon request.

**ADOPTION OF BUDGET AND TAXES  
JULY 1, 2013-JUNE 30, 2014**

Department of Management - Form S-TX

**RED OAK**

District Number 5463

**Total Special Program Funding**

Instructional Support (A&L line 10.5)	097	745,923
Educational Improvement (A&L line 11.3)	099	0
Voted Physical Plant & Equipment (A&L line 19.3)	105	453,014

**Special Program Income Surtax Rates**

Instructional Support (A&L line 10.15)	096	5
Educational Improvement (A&L line 11.4)	098	0
Voted Physical Plant & Equipment (A&L line 19.4)	104	8

**Utility Replacement and Property Taxes Adopted**

		Utility Replacement AND Property Tax Dollars	Levy Rate	Property Taxes Levied	Estimated Utility Replacement Dollars
Levy to Fund Combined District Cost (A&L line 15.3)	1	3,414,152			
+Educational Improvement Levy (A&L line 15.5)	2	0			
+Cash Reserve Levy - SBRC (A&L line 15.9)	3	87,041			
+Cash Reserve Levy - Other (A&L line 15.10)	4	571,563			
-Use of Fund Balance to Reduce Levy (A&L line 15.11)	5	0			
=Subtotal General Fund Levy (A&L line 15.14)	6	4,072,756	12.18393	3,903,237	169,519
+Instructional Support Levy (A&L line 15.13)	7	311,638	.92181	298,811	12,827
=Total General Fund Levy (A&L line 15.12)	8	4,384,394	13.10574	4,202,048	182,346
	9				
+Management	10	1,000,000	2.99157	958,378	41,622
+Amana Library	11	0	.00000	0	0
Voted Physical Plant & Equipment (Loan Agreement)	12	0			
+Voted Physical Plant & Equipment (Capital Project)	13	77,056			
=Subtotal Voted Physical Plant & Equipment	14	77,056	.22793	73,885	3,171
+Regular Physical Plant & Equipment	15	111,563	.33000	106,972	4,591
=Total Physical Plant & Equipment	16	188,619			
	17				
Reorganization Equalization Levy	18	0	.00000	0	0
Emergency Levy (for Disaster Recovery)	19	0	.00000	0	0
Public Education/Recreation (Playground)	20	0	.00000	0	0
Debt Service	21	0	.00000	0	0
<b>GRAND TOTAL</b>	22	5,573,013	16.65524	5,341,283	231,730

1-1-12 Taxable Valuation	WITH Gas & Electric Utilities	334,272,693	WITHOUT Gas&Elec	320,359,466
1-1-12 Tax Increment Valuation	WITH Gas & Electric Utilities	3,797,390	WITHOUT Gas&Elec	3,797,390
1-1-12 Debt Service, PPEL, ISL Valuation	WITH Gas & Electric Utilities	338,070,083	WITHOUT Gas&Elec	324,156,856

**I certify this budget is in compliance with the following statements:**

- The prescribed Notice of Public Hearing and Proposed Budget Summary (Form S-PB) was lawfully published, with said publication being evidenced by verified and filed proof of publication.
- The budget hearing notice was published not less than 10 days, nor more than 20 days, prior to the budget hearing.
- Adopted property taxes do not exceed published amounts.
- Adopted expenditures do not exceed published amounts for any of the four individual expenditure categories, or in total.
- Adopted property taxes meet the debt service and loan agreement needs identified on Form 703. Debt service levy for GO bond payments only.
- This budget was certified on or before April 15, 2013.

\_\_\_\_\_  
District Secretary

\_\_\_\_\_  
County Auditor

**LONG TERM DEBT SCHEDULE  
GENERAL OBLIGATION BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS  
RED OAK**

Form includes ALL long term debt. Row 1 FINAL COLUMN is only Loans paid by VPPEL Tax. Rows 3-25 FINAL COLUMN is only G.O. Debt paid by Debt Service Tax.

Project Name (A)	Amount of Issue (B)	Date Certified to County Auditor (C)	Principal Due FY14 (D)	Interest Due FY14 +(E)	Bond Registration Due FY14 +(F)	Total Obligation Due FY14 =(G)	Amount Paid from Other Sources & Fund Balance in Appropriate Fund -(H)	VPPEL Loan Paid by VPPEL Taxes or GO Bond Amount Paid by Budget Year Debt Service Taxes =(I)
(1) All Voted PPEL Loan agreements on this line						0		0
(2) All Other Long Term Debt Below this line								
(3) Building project renovation 2000	9,900,000	4/15/00	615,000	139,553	500	755,053	755,053	0
(4) Bus lease payment	329,208	8/4/10	75,423	6,879		82,302	82,302	0
(5)						0		0
(6)						0		0
(7)						0		0
(8)						0		0
(9)						0		0
(10)						0		0
(11)						0		0
(12)						0		0
(13)						0		0
(14)						0		0
(15)						0		0
(16)						0		0
(17)						0		0
(18)						0		0
(19)						0		0
(20)						0		0
(21)						0		0
(22)						0		0
(23)						0		0
(24)						0		0
(25)						0		0
(26) Totals (Lines 3-25)			690,423	146,432	500	837,355	837,355	0

25

25

2013-2014 Budget Information

*Red Oak Community School*

*Terry Schmidt  
Shirley Maxwell*

---

---

---

---

---

---

---

“Red Oak School District’s General Operating Fund Budget is Substantially Influenced in Terms of Total Budget Authorization and Funding Components by Iowa Statutes.”



---

---

---

---

---

---

---

**Maximum Authorized Budget**

*The Red Oak School District’s Maximum Authorized Budget for General Fund Expenditures, Also Known as Total Spending Authority (“TSA”) is Calculated as Follows:*

---

---

---

---

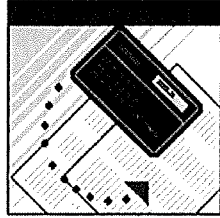
---

---

---

## Combined District Cost (CDC)

- Formula Driven
- Weighted Enrollment x District Cost Per Pupil as Determined by State
- Aid & Levy Worksheet Calculates Formula




---

---

---

---

---

---

---

---

## Total Spending Authority

- Limits \$\$\$ School District Can Spend
- Represents Legal or Statutory Budget Limit
- Unused TSA Carries Over to Next Year as Unspent Balance
- Overspending TSA is Violation of Statutory Authority
- Unspent Balance is not Cash
- Unspent Balance = Unused TSA

---

---

---

---

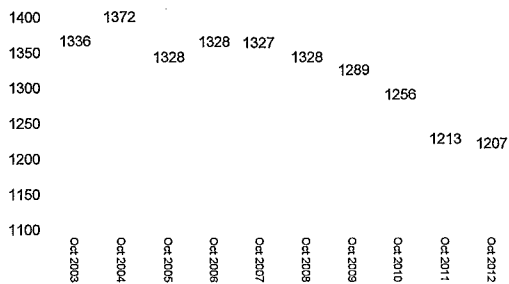
---

---

---

---

## ENROLLMENT




---

---

---

---

---

---

---

---

## Total Spending Authority

	Combined District Cost	\$10,280,766
+/-	Prior Year's Unspent Balance	\$1,800,000
+	Allowance for Construction-SBRC	\$0
+	Instructional Support	\$586,474
+	Ed. Improvement Authority	\$0
+	Preschool Foundation Aid	\$185,430
+	Miscellaneous Income	\$1,308,000
	<b>Total Spending Authority</b>	<b>\$14,160,670</b>

---

---

---

---

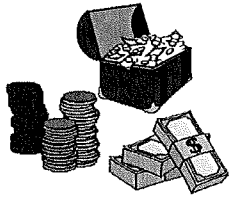
---

---

---

---

## Miscellaneous Income



- From Federal, State & Local Sources
- Many Sources are Restricted Purpose Funds
- Varies According to Sources & Levels of Funding
- Everything excluding Prop Tax, State Aid, At Risk, Teacher Quality, Teacher Salary Supplemental, Early Intervention

---

---

---

---

---

---

---

---

## Examples of Miscellaneous Income

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>■ Non-CDC General Fund Revenue</li> <li>■ Federal Monies</li> <li>■ Transportation Reimbursement</li> <li>■ State Grants</li> <li>■ Interest</li> </ul> | <ul style="list-style-type: none"> <li>■ ISCAP Investment Surplus</li> <li>■ SBRC Additional Allowable Growth</li> <li>■ Student Fees</li> <li>■ Rental</li> <li>■ Open Enrollment &amp; Tuition</li> </ul> |
|--|---|

---

---

---

---

---

---

---

---

## Board Directed Programs & Levies

### General Fund

- 5 Year Instructional Support Program
- Cash Reserve Levy

### Special Revenue Funds

- 33¢ Physical Plant & Equipment Levy
- Management Levy




---

---

---

---

---

---

---

---

## Property Tax Levy for the 2013-2014 Budget

Source	Amount	Rate	% Total	Control
Formula Taxes	\$3,414,152	10.21367	51.34%	State
Instruc. Support	\$311,638	0.93229	4.69%	Voters
Management	\$1,000,000	2.99157	15.04%	Board
Physical Plant/Equipment	\$111,563	0.33375	1.68%	Board
Voted Physical Plant Equip	\$77,056	0.23052	1.16%	Voters
Cash Reserve				
Spec. Ed. & SBRC	\$87,041	0.26039		
Other Levy	\$571,563	1.70987		
Subt. CRL	\$658,604	1.97026	9.90%	Board

---

---

---

---

---

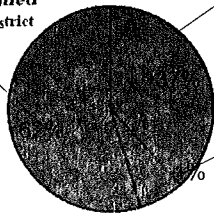
---

---

---

## FY 2013-2014 Total Tax Levy

**State Controlled**  
• Combined District Cost



**Board Controlled**  
• Cash Reserve Levy  
• Regular PPEL  
• Instructional Support  
• Management Levy

**Voter Controlled**  
• Voter approved PPEL Levy

---

---

---

---

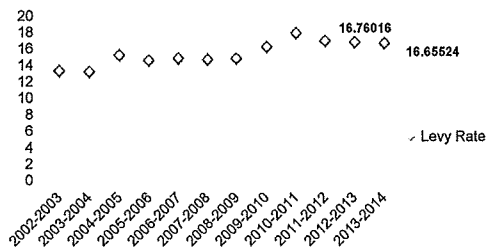
---

---

---

---

## LEVY RATE HISTORY




---

---

---

---

---

---

---

---

## MOTION NEEDED

Motion to approve the 2013-2014 Budget as presented:

General Fund	\$ 14,479,030
Management	\$ 513,500
PPEL	\$ 960,116
Activity	\$ 400,000
Capital Projects	\$ 1,802,039
Nutrition	\$ 762,000
Debt Service	\$ 837,355
 TOTAL	 \$ 19,754,040

2013-2014 Property Tax Rate = \$16.65524

---

---

---

---

---

---

---

---



Item 6.2.2 Southwestern Community College Program Contract Consideration for  
Arts/Sciences and Career Technical Education

**BACKGROUND INFORMATION:** The Directors annually review the program contracts for education programming provided in partnership with the Southwestern Community College. Several district administrators met with college officials on February 5th to review programming, discuss changes, and clarify any issues that may exist.

Additional (or new) programs for the 2013 – 2014 school year will include a welding program that could lead to a student's certification after program requirements are met.

Enclosed are documents that need board approval this evening.

**SUGGESTED BOARD ACTION:** It is recommended the Directors approve program contracts with the Southwestern Community College for the 2013 – 2014 school year.

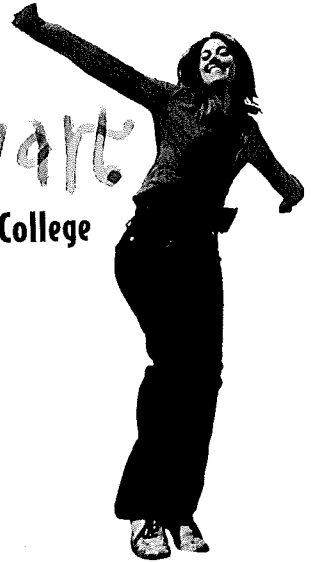
March 14, 2013

**COPY**

**SWiCC** *Smart*  
Southwestern Community College

MAR 18 2013

BY: \_\_\_\_\_



Mr. Terry Schmidt  
Red Oak Community School District  
2011 North 8<sup>th</sup> St.  
Red Oak, IA 51566

Dear Mr. Schmidt,

Enclosed are the Educational Services Contracts with Southwestern Community College to provide the Arts and Sciences and Career and Technical Education courses your school district has requested for the 2013-2014 school year. We request you take these contracts through your school district's approval process. The original copies need to be signed and returned to Southwestern Community College to the attention of Kelly Turner.

Please return the Arts and Science contracts by Friday, May 24. The signed originals will be returned to you for your records. If you have any questions, please feel free to contact me at 641-782-1406.

We appreciate your support of the college and look forward to working with you and your students throughout the upcoming year.

Sincerely,

Bill Taylor  
Vice President of Instruction

Enclosures:  
Arts and Science Contracts  
CTE Contracts

**Creston Campus**  
1501 W. Townline Street  
Creston, IA 50801  
Phone: 641.782.7081  
Fax: 641.782.3312

**Red Oak Center**  
2300 N. 4th Street  
Red Oak, IA 51566  
Phone: 712.623.2541  
Fax: 712.623.4534

**Osceola Center**  
2520 College Drive  
Osceola, IA 50213  
Phone: 641.342.3531  
Fax: 641.342.3627

**SWiCC**

Southwestern

32

[www.swccowa.edu](http://www.swccowa.edu)

EDUCATIONAL SERVICES CONTRACT between  
SOUTHWESTERN COMMUNITY COLLEGE and  
RED OAK COMMUNITY SCHOOL DISTRICT for  
COLLEGE CREDIT JOINTLY ADMINISTERED COURSES  
2013-2014 ACADEMIC YEAR

Whereas, the Red Oak Community School District which is presently located at Red Oak, Iowa, and Southwestern Community College (Merged Area XIV) with its principal office located at Creston, Iowa, desire to form a partnership for the purpose of increasing accessibility of college courses to the students of Red Oak Community School District, the undersigned parties, Red Oak Community School District and Southwestern Community College, do hereby enter into this contract.

**ARTICLE I**  
**CREATION**

This Contract is entered into between Southwestern Community College and Red Oak Community School District for the purpose of increasing accessibility of college courses for Red Oak Community School District. No separate legal entity is created herein by this Contract.

**ARTICLE II**  
**COURSES**

Course(s) included under this Contract will be limited to approved Southwestern Community College courses.

- |           |   |           |
|-----------|---|-----------|
| • BIO 105 | Introductory Biology                          | 4 Credits |
| • CSC 110 | Intro to Computers                            | 3 Credits |
| • HIS 111 | Western Civilization: Early Modern to Present | 3 Credits |
| • MAT 127 | College Algebra & Trigonometry                | 5 Credits |
| • MAT 156 | Statistics                                    | 3 Credits |
| • POL 111 | American National Government                  | 3 Credits |

**ARTICLE III**  
**CURRICULUM**

The instructor will utilize College-approved syllabi, outcomes, and content used for the same course(s) held on the main campus of Southwestern Community College. The textbook must also be identical to the text used in main campus classes or a College-approved equivalent to that text.

**ARTICLE IV**  
**INSTRUCTORS**

Instructor through local high school:

Instructors who are employees of the Red Oak Community School District and the individual instructor(s)' teaching contracts for any of the courses offered pursuant to this Contract shall be governed by the contract currently in effect between the instructor and

the Red Oak Community School District, and all instructors shall be entitled to receive all of the benefits and emoluments arising out of their contract in effect with the Red Oak Community School District. Additionally, for purposes of Chapter 279, Code of Iowa, Red Oak Community School District shall retain all responsibilities with regard to any said instructors.

Notwithstanding the foregoing, Red Oak Community School District shall assign to Southwestern Community College the responsibility for teaching the courses embraced under this Contract, and Southwestern Community College will consider the instructors who will teach these courses as members of its adjunct faculty. Red Oak Community School District further assigns to Southwestern Community College the responsibility for evaluation of the instructors involved hereto and they will provide upon request information regarding said evaluations to Red Oak Community School District. As part of said evaluation process, it will be the responsibility of the Vice President of Instruction or designee to visit all course sites.

The Southwestern Community College Student Perception Survey will be completed for all course(s).

#### **ARTICLE V** **ACCEPTANCE AND PARTICIPANTS**

Any student wishing to take course(s) under this Contract who has not previously taken college credit courses through Southwestern Community College must complete a Southwestern Community College application form.

Red Oak Community School District students enrolling in course(s) included under this contract must have been referred by Red Oak Community School District administration, meet Senior Year Plus guidelines and meet eligibility requirements as outlined below.

Students must have an ACT composite score of 19 or above or COMPASS Test scores on file in the Admissions Office. Documentation of the ACT composite must accompany the registration form. The COMPASS Test may be taken at Southwestern Community College. Enrollment will be limited to juniors and seniors. Either of these requirements may be waived at the request of the student with the approval of the Red Oak Community School District administration and the Vice President of Instruction, the Associate Vice President of Instruction or the Admissions Coordinator at Southwestern Community College.

Students wishing to enroll in course(s) offered under this Contract who are not high school students of Red Oak Community School District and who are not part of a contract through another LEA may do so only if the course is not full. These students will enroll directly with the College.

#### **ARTICLE VI** **CREDIT**

All students enrolling in course(s) under this Contract will be enrolled for concurrent credit, receiving high school credit from Red Oak Community School District and college credit from Southwestern Community College.

**ARTICLE VII**  
**TEXTBOOKS, MATERIALS, AND SUPPLIES**

The Red Oak Community School District will provide the required Southwestern Community College textbooks for all students enrolled in course(s) under this Contract. Classroom materials, supplies and equipment will be provided by Red Oak Community School District unless a separate contract is established prior to the beginning of a course.

**ARTICLE VIII**  
**ASSURANCES**

Community School District assures that:

- a. That course(s) under this contract supplement, not supplant high school courses.
  - The course(s) do not replace an identical course offered at the high school in the preceding year or the second preceding year.
  - The course(s) is not required by the school district in order to meet minimum accreditation standards.

Southwestern Community College assures the following:

- a. The course(s) is identified in the community college catalog, amendment, or addendum to the catalog.
- b. The course(s) is open to all registered community college students, not just high school students.
- c. The course(s) is for college credit and the credit will apply toward the completion of a college diploma/degree program.
- d. The course(s) is taught by a teacher meeting appropriate credentialing requirements for community college instructors.
- e. The course(s) is taught utilizing the community college course syllabus.
- f. The course(s) is of the same quality as a course offered on a community college campus.

**ARTICLE IX**  
**FINANCE**

Southwestern Community College enters into this contract with Red Oak Community School District under Chapter 257.11 – Supplementary Weighting Plan. Red Oak Community School District will submit, for supplemental weighting, the names of students enrolled for the portion of the day that they are enrolled in the jointly administered course(s).

The following pricing structure will apply for any college credit class offered under this Contract, with multiple sections of each course being considered a class under this contract.

Southwestern Community College will bill Red Oak Community School District a \$100.00 fee per 3 credit hour course per student per semester or for prorated amount if course is other than a 3 credit-hour course. As set out in Article IV above, for any

course offered under this Contract, the course instructor shall continue to be an employee of the Red Oak Community School District, but shall be considered a member of the adjunct faculty of Southwestern Community College for the purpose of instructing the specified course. The minimum number of students is established by the high school with one exception: for course(s) of fewer than five students, the approval of the Vice President of Instruction is required.

**ARTICLE X**  
**COURSES OFFERED TO MULTIPLE DISTRICTS**

If two LEAs, both with contracts with Southwestern Community College, combine students in a single class, the fee structure will follow that outlined in Article IX.

**ARTICLE XI**  
**WITHDRAWAL**

Any student wishing to withdraw from a class offered under this contract must follow the process and dates outlined for all college students in the Southwestern Community College Student Handbook. A student who stops attending class is not considered withdrawn until the official withdrawal procedure is completed.

**ARTICLE XII**  
**REFUND**

The Red Oak Community School District is eligible for a fee refund according to the following schedule:

Prior to the end of the	Refund
1 <sup>st</sup> week.....	100%
2 <sup>nd</sup> week.....	50%
After the end of the 2 <sup>nd</sup> week.....	0%

**ARTICLE XIII**  
**DURATION**

Red Oak Community School District and Southwestern Community College enter into this contract for the 2013-2014 school year.

This contract must be signed and filed with Southwestern Community College, 1501 West Townline Street, Creston, IA 50801 by May 24, 2013.

**ARTICLE XIV**  
**SPECIAL ACCOMMODATIONS**

It is the policy of Southwestern Community College to make reasonable accommodations for qualified individuals with disabilities. Any student with a disability should contact the Special Needs Coordinator in the Administration Building, or by calling 641-782-1458.

**ARTICLE XV**  
**NONDISCRIMINATION**

Southwestern Community College prohibits discrimination in employment and in its educational programs and activities on the basis of race/color, national origin, religion/creed, age, marital status, disability, sex, veteran status, sexual orientation, genetic information, gender identity or associational preference. Southwestern also affirms its commitment to providing equal opportunities and equal access to its facilities. Inquiries regarding compliance with the nondiscrimination policy and the appropriate grievance procedure may be directed to: Educational Equity Coordinator, Southwestern Community College, 1501 W. Townline St., Creston, IA 50801, (641) 782-1456 or 1-800-247-4023 ext. 456.

**RED OAK COMMUNITY SCHOOL DISTRICT**

BY: \_\_\_\_\_  
Signature

Date: \_\_\_\_\_

**SOUTHWESTERN COMMUNITY COLLEGE**

BY: \_\_\_\_\_  
Signature

Date: \_\_\_\_\_

# SOUTHWESTERN COMMUNITY COLLEGE EDUCATIONAL SERVICES CONTRACT

This contract establishes the terms and extent of a relationship between Southwestern Community College (Merged Area XIV), hereinafter referred to as "Provider" and the Red Oak Community School District, hereinafter referred to as "Participant" for providing Arts and Sciences courses for high school students by Provider to the Participant and citing the scope of this contractual relationship.

## SECTION I TITLE OF CONTRACT

SWCC and Red Oak Community School District enter into the contract for the purpose of providing college courses to high school students. Contract includes the following Arts and Sciences courses:

### Face to Face Courses

ENG 105	Composition I	3 Credits
ENG 106	Composition II	3 Credits
MAT 210	Calculus I	4 Credits
MAT 216	Calculus II	4 Credits
SPC 101	Fundamentals of Oral Communication	3 Credits

Other face-to-face courses as approved by both parties

### Online Courses (all 3 credits)

ART 101	Art Appreciation
BIO 151	Nutrition
BIO 162	Essentials of Anatomy and Physiology
BUS 102	Introduction to Business
BUS 121	Business Communications
BUS 161	Human Relations
CSC 110	Introduction to Computers
ENG 105	Composition I
ENG 106	Composition II
GEO 121	World Regional Geography
HIS 110	Western Civilization: Ancient to Early Modern
HIS 111	Western Civilization: Early Modern to Present
HIS 268	American Experience in Vietnam
HSC 114	Medical Terminology
LIT 178	Mythological and Biblical Literature
MGT 101	Principles of Management
MGT 110	Small Business Management
MUS 100	Music Appreciation
MUS 204	History of Rock and Roll
PEC 108	Sports and Society
PSY 111	Introduction to Psychology
SOC 110	Introduction to Sociology

Other online courses as approved by both parties

## SECTION II CONTRACT AGENCIES

Provider: Southwestern Community College (Merged Area XIV)  
Participant: Red Oak Community School District



SECTION III TERM OF COMMITMENT

Beginning Date: August 28, 2013

Ending Date: May 9, 2014

SECTION IV UNDERSTANDING OF PROJECT AND MUTUAL AGREEMENT

It is hereby understood and mutually agreed: that the Provider and the Participant shall cooperate, along with other education agencies, in providing concurrent credit courses, activities and programs to students enrolled in the high school of the Participant District; that the Provider shall serve as administrator and fiscal agent for the project; that the Provider shall serve as the employing agent; that counseling, admissions and registration shall be the joint responsibility of Provider and Participant; that instructional services under this project shall be the responsibility of the Provider; that the governing body of the project shall be provided by the Provider; that each school district participating in a project shall designate their administrative representative for the project, to meet as provided in Section VIII of this contract.

SECTION V FACILITIES, STUDENTS, PERSONNEL AND SERVICES TO BE PROVIDED

A. Facilities

1. By the Provider: The Provider hereby agrees to provide facilities for the project through lease or some other contractual arrangement. When the Provider through such arrangement uses the facilities of a local education agency, it hereby agrees to abide by the rules and policies of that local education agency and will require compliance by all personnel who are part of this project.
2. By the Participant: The Participant School District hereby agrees: students provide transportation to and from the project instructional center or site; to cooperate in developing bus schedules, calendars, class schedules, procedures and provide other advice and counsel for the efficient and effective management of the project. The school district will provide their own transportation. Any liability arising there from shall be the responsibility of the school district.

B. Students and Personnel

1. By the Provider: The Provider shall provide administrative, instructional, and other necessary staff to carry out the purposes of this instructional project. The Provider shall make available to the Participant,

staff members for consultative purposes from time to time as needed for activities related to this project. Students will be treated as young adults and appropriate and proper behavior will be expected. Jointly agreed upon rules common to the participant schools and community college will be administered.

2. By the Participant School District: The Participant will provide, under the terms of this contract, properly screened and counseled students who are appropriately enrolled in courses offered under this project. All rules, regulations, and personnel policies of the Provider shall apply to project personnel, including students, while they are in the Provider's facilities. The Participant School District staff may serve the Provider's instructional staff for consultative purposes from time to time and otherwise encourage a cooperative relationship with the Provider's personnel.

## SECTION VI INSTRUCTIONAL EQUIPMENT AND MAINTENANCE

The Provider will enter into maintenance and repair contracts as required and will be responsible for keeping the instructional equipment in proper working condition. Equipment on loan to the project from local education agencies will be labeled and inventoried.

## SECTION VII INSTRUCTIONAL RELATED SERVICES

The Provider shall make available Arts and Sciences courses, activities and programs to the students from Participant high schools. Said instructional offerings shall have been approved by the local school district boards, by the community college board and by the State of Iowa Department of Education. The Provider will provide counseling services as well as admissions, registration and record-keeping services to supplement those same services provided by the participant District.

Arts and Sciences courses will be selected on need, interest and demand as determined by the Provider. Course offerings will be started gradually and expanded slowly. Advisory committees will be appointed and articulation agreements put into place where appropriate. Adjustments in registration will be allowed after each semester course. Enrollment will be allowed and encouraged in non project courses if space is available.

## SECTION VIII ADMINISTRATION AND COMMUNICATION

Provider staff will meet periodically with Participant staff to coordinate the program. Said meetings will be scheduled by individual school districts.

## SECTION IX TUITION, FEES, BOOKS AND BILLING

- A. Red Oak Community School District is contracting for college courses. The amount charged will be 90% of 2013-14 tuition and fees rate per student enrolled.
- B. Billings will be sent in September (for students enrolled fall semester) and February (for students enrolled spring semester).
- C. Southwestern Community College will supply the required textbooks. Red Oak Community School District is responsible for collecting the textbooks at the completion of the course. Any textbooks not returned or damaged beyond use will be billed to the Red Oak Community School District.
- D. The provider shall reserve the right to control the maximum enrollment in each class.
- E. In any event, a course may be canceled if the total enrollment by all participating districts is insufficient.
- F. This contract must be signed and filed with Southwestern Community College, 1501 West Townline Street, Creston, IA 50801 by May 24, 2013.

## SECTION X ESCAPE CLAUSES

- A. For the Participant: The Participant District may be automatically withdrawn from the provisions of that part of the contract for those classes that do not organize.
- B. For the Provider: The Provider, Southwestern Community College (Merged Area XIV) may reduce the number of students accepted for courses, activities and programs if circumstances require it. Further, the Provider shall have the right to withdraw from all parts of the Project if sufficient funds and/or students are not committed to the Project by Participants by April 1 prior to the beginning of any school year.

## SPECIAL ACCOMMODATIONS

It is the policy of Southwestern Community College to make reasonable accommodations for qualified individuals with disabilities. Any student with a disability should contact the Special Needs Coordinator in the Administration Building, or by calling 641-782-1458.

## NONDISCRIMINATION

Southwestern Community College prohibits discrimination in employment and in its educational programs and activities on the basis of race/color, national origin, religion/creed, age, marital status, disability, sex, veteran status, sexual orientation, genetic information, gender identity or associational preference. Southwestern also

affirms its commitment to providing equal opportunities and equal access to its facilities. Inquiries regarding compliance with the nondiscrimination policy and the appropriate grievance procedure may be directed to: Educational Equity Coordinator, Southwestern Community College, 1501 W. Townline St., Creston, IA 50801, (641) 782-1456 or 1-800-247-4023 ext. 456.

**AUTHORIZATION**

We, the undersigned, hereby certify that we are the properly authorized officers of the organizations sought to be bound by this contract, and that we do hereby accept the terms and conditions provided herein, or attached hereto as supplementing any section hereof, and attest that we sign this document on behalf of the contracting entity to the contract:

PARTICIPANT SCHOOL DISTRICT  
IN THE COUNTY OF MONTGOMERY  
IN THE STATE OF IOWA

PROVIDER, SOUTHWESTERN COMMUNITY  
COLLEGE (MERGED AREA XIV)

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Date: \_\_\_\_\_

Date: \_\_\_\_\_

EDUCATIONAL SERVICES CONTRACT between  
SOUTHWESTERN COMMUNITY COLLEGE and  
RED OAK COMMUNITY SCHOOL DISTRICT for  
COLLEGE CREDIT JOINTLY ADMINISTERED COURSES  
2013-2014 ACADEMIC YEAR

Whereas, the Red Oak Community School District which is presently located at Red Oak, Iowa, and Southwestern Community College (Merged Area XIV) with its principal office located at Creston, Iowa, desire to form a partnership for the purpose of increasing accessibility of college courses to the students of Red Oak Community School District, the undersigned parties, Red Oak Community School District and Southwestern Community College, do hereby enter into this contract.

**ARTICLE I**  
**CREATION AND PURPOSE**

This contract is entered into between Southwestern Community College, the Provider, and Red Oak Community School District, the Participant, for the purpose of increasing accessibility of college courses for Red Oak Community School District. No separate legal entity is created herein by this contract.

**ARTICLE II**  
**COURSES**

Course(s) included under this contract will be limited to approved Southwestern Community College courses.

<u>Fall Semester</u>		
GRA 131	Digital Layout	3 credits
(If qualified instructor is available)		
<u>Spring Semester</u>		
GRA 176	Layout Design I	3 credits
(If qualified instructor is available)		

**ARTICLE III**  
**CURRICULUM**

The instructor will utilize college-approved syllabi, outcomes, and content used for the same course(s) held on the main campus of Southwestern Community College. The textbook must also be identical to the text used in main campus classes or a college-approved equivalent to that text.

**ARTICLE IV**  
**INSTRUCTORS**

Instructor through local high school:

Instructors who are employees of the Red Oak Community School District and the individual instructor(s)' teaching contracts for any of the courses offered pursuant to this

contract shall be governed by the contract currently in effect between the instructor and the Red Oak Community School District, and all instructors shall be entitled to receive all of the benefits and emoluments arising out of their contract in effect with the Red Oak Community School District. Additionally, for purposes of Chapter 279, Code of Iowa, Red Oak Community School District shall retain all responsibilities with regard to any said instructors.

Notwithstanding the foregoing, Red Oak Community School District shall assign to Southwestern Community College the responsibility for teaching the courses embraced under this contract, and Southwestern Community College will consider the instructors who will teach these courses as members of its adjunct faculty. Red Oak Community School District further assigns to Southwestern Community College the responsibility for evaluation of the instructors involved hereto and they will provide upon request information regarding said evaluations to Red Oak Community School District. As part of said evaluation process, it will be the responsibility of the Vice President of Instruction or designee to visit all course sites.

The Southwestern Community College Student Perception Survey will be completed for all course(s).

## **ARTICLE V** **ACCEPTANCE AND PARTICIPANTS**

Any student wishing to take course(s) under this contract who has not previously taken college credit courses through Southwestern Community College must complete a Southwestern Community College application form.

Red Oak Community School District students enrolling in course(s) included under this contract must have been referred by Red Oak Community School District administration, meet Senior Year Plus guidelines and meet eligibility requirements as outlined below.

Students must have an ACT composite score of 19 or above or COMPASS Test scores on file in the Admissions Office. Documentation of the ACT composite must accompany the registration form. The COMPASS Test may be taken at Southwestern Community College. Enrollment will be limited to juniors and seniors. Either of these requirements may be waived at the request of the student with the approval of the Red Oak Community School District administration and the Vice President of Instruction, the Associate Vice President of Instruction or the Admissions Coordinator at Southwestern Community College.

Students wishing to enroll in course(s) offered under this contract who are not high school students of Red Oak Community School District and who are not part of a contract through another LEA may do so only if the course is not full. These students will enroll directly with the college.

## **ARTICLE VI** **CREDIT**

All students enrolling in course(s) under this contract will be enrolled for concurrent credit, receiving high school credit from Red Oak Community School District and college credit from Southwestern Community College.

**ARTICLE VII**  
**FACILITIES, EQUIPMENT, AND SERVICES TO BE PROVIDED**

Southwestern hereby agrees to provide facilities for the project through lease or some other contractual agreement. Southwestern will enter into maintenance and repair contracts as required and will be responsible for keeping the instructional equipment in proper working condition. Equipment on loan to the project from local education agencies will be labeled and inventoried.

Red Oak Community School District hereby agrees to provide its own transportation. Any liability arising there from shall be the responsibility of the school district.

**ARTICLE VIII**  
**TEXTBOOKS, MATERIALS, AND SUPPLIES**

Southwestern Community College will provide the required textbooks for all students enrolled in course(s) under this contract. Classroom materials, supplies and equipment will be provided by Southwestern Community College.

**ARTICLE IX**  
**ADMINISTRATION AND COMMUNICATION**

Southwestern Community College will meet periodically with participant staff to coordinate the program. Said meetings will be scheduled by individual school districts.

**ARTICLE X**  
**ASSURANCES**

Community School District assures that:

- a. That course(s) under this contract supplement, not supplant high school courses.
  - The course(s) do not replace an identical course offered at the high school in the preceding year or the second preceding year.
  - The course(s) is not required by the school district in order to meet minimum accreditation standards.

Southwestern Community College assures the following:

- a. The course(s) is identified in the community college catalog, amendment, or addendum to the catalog.
- b. The course(s) is open to all registered community college students, not just high school students.
- c. The course(s) is for college credit and the credit will apply toward the completion of a college diploma/degree program.
- d. The course(s) is taught by a teacher meeting appropriate credentialing requirements for community college instructors.
- e. The course(s) is taught utilizing the community college course syllabus.
- f. The course(s) is of the same quality as a course offered on a community college campus.

**ARTICLE XI**  
**FINANCE**

Southwestern Community College enters into this contract with Red Oak Community School District under Chapter 257.11 – Supplementary Weighting Plan. Red Oak Community School District will submit, for supplemental weighting, the names of students enrolled for the portion of the day that they are enrolled in the jointly administered course(s).

The following pricing structure will apply for any college credit class offered under this Contract, with multiple sections of each course being considered a class under this contract.

Southwestern Community College will bill Red Oak Community School District for 90 percent of 2013-2014 tuition and fees rate per student enrolled. Billings will be sent in September and February. A final billing will be sent in June for expenses not covered by tuition and fees.

As set out in Article IV above, for any course offered under this contract, the course instructor shall continue to be an employee of the Red Oak Community School District, but shall be considered a member of the adjunct faculty of Southwestern Community College for the purpose of instructing the specified course. The minimum number of students is established by the high school with one exception: for course(s) of fewer than five students, the approval of the Vice President of Instruction is required.

**ARTICLE XII**  
**COURSES OFFERED TO MULTIPLE DISTRICTS**

If two LEAs, both with contracts with Southwestern Community College, combine students in a single class, the fee structure will follow that outlined in Article XI.

**ARTICLE XIII**  
**WITHDRAWAL**

Any student wishing to withdraw from a class offered under this contract must follow the process and dates outlined for all college students in the Southwestern Community College Student Handbook. A student who stops attending class is not considered withdrawn until the official withdrawal procedure is completed.

**ARTICLE XIV**  
**REFUND**

The Red Oak Community School District is eligible for a fee refund according to the following schedule:

Prior to the end of the	Refund
1 <sup>st</sup> week.....	100%
2 <sup>nd</sup> week.....	50%
After the end of the 2 <sup>nd</sup> week.....	0%



**ARTICLE XV**  
**DURATION**

Red Oak Community School District and Southwestern Community College enter into this contract for the 2013-2014 school year.

This contract must be signed and filed with Southwestern Community College, 1501 West Townline Street, Creston, IA 50801 by May 24, 2013.

**ARTICLE XVI**  
**SPECIAL ACCOMMODATIONS**

It is the policy of Southwestern Community College to make reasonable accommodations for qualified individuals with disabilities. Any student with a disability should contact the Special Needs Coordinator in the Administration Building, or by calling 641-782-1458.

**ARTICLE XVII**  
**NONDISCRIMINATION**

Southwestern Community College prohibits discrimination in employment and in its educational programs and activities on the basis of race/color, national origin, religion/creed, age, marital status, disability, sex, veteran status, sexual orientation, genetic information, gender identity or associational preference. Southwestern also affirms its commitment to providing equal opportunities and equal access to its facilities. Inquiries regarding compliance with the nondiscrimination policy and the appropriate grievance procedure may be directed to: Educational Equity Coordinator, Southwestern Community College, 1501 W. Townline St., Creston, IA 50801, (641) 782-1456 or 1-800-247-4023 ext. 456.

**RED OAK COMMUNITY SCHOOL DISTRICT**

BY: \_\_\_\_\_  
Signature

Date: \_\_\_\_\_

**SOUTHWESTERN COMMUNITY COLLEGE**

BY: \_\_\_\_\_  
Signature

Date: \_\_\_\_\_

# SOUTHWESTERN COMMUNITY COLLEGE EDUCATIONAL SERVICES CONTRACT

This contract establishes the terms and extent of a relationship between Southwestern Community College (Merged Area XIV), hereinafter referred to as "Provider" and the Red Oak Community School District, hereinafter referred to as "Participant" for providing career and technical education programs for high school students by Provider to the Participant and citing the scope of this contractual relationship.

## SECTION I PURPOSE

SWCC and Red Oak Community School District enter into the contract for the purpose of providing college classes to high school students in the Health Career Academy. Contract includes the following classes:

- HSC 110 Introduction to Health Occupations 3 credits
- HSC 114 Medical Terminology 3 credits
- HSC 172 Nurse Aide 3 credits
- PNN 208 Pharmacology Basics 3 credits

## SECTION II CONTRACT AGENCIES

Provider: Southwestern Community College (Merged Area XIV)  
Participant: Red Oak Community School District

## SECTION III TERM OF COMMITMENT

Beginning Date: August 28, 2013  
Ending Date: May 9, 2014

## SECTION IV UNDERSTANDING OF PROJECT AND MUTUAL AGREEMENT

It is hereby understood and mutually agreed: that the Provider and the Participant shall cooperate, along with other education agencies, in providing concurrent credit career and technical education courses, activities and programs to students enrolled in the high school of the Participant District; that the Provider shall serve as administrator and fiscal agent for the project; that the Provider shall serve as the employing agent; that counseling, admissions and registration shall be the joint responsibility of Provider and Participant; that instructional services under this project shall be the responsibility of the Provider; that the governing body of the project shall be provided by the Provider; that each school district participating in a project shall designate their administrative representative for the project, to meet as provided in Section VIII of this contract.

## SECTION V FACILITIES, STUDENTS, PERSONNEL AND SERVICES TO BE PROVIDED

### A. Facilities

1. By the Provider: The Provider hereby agrees to provide facilities for the project through lease or some

other contractual arrangement. When the Provider through such arrangement uses the facilities of a local education agency, it hereby agrees to abide by the rules and policies of that local education agency and will require compliance by all personnel who are part of this project.

2. By the Participant: The Participant School District hereby agrees: students provide student transportation to and from the project instructional center or site; to cooperate in developing bus schedules, calendars, class schedules, procedures and provide other advice and counsel for the efficient and effective management of the project. The school district will provide their own transportation. Any liability arising therefrom shall be the responsibility of the school district.

**B. Students and Personnel**

1. By the Provider: The Provider shall provide administrative, instructional, and other necessary staff to carry out the purposes of this instructional project. The Provider shall make available to the Participant, staff members for consultative purposes from time to time as needed for activities related to this project. Students will be treated as young adults and appropriate and proper behavior will be expected. Jointly agreed upon rules common to the participant schools and community college will be administered.
2. By the Participant School District: The Participant will provide, under the terms of this contract, properly screened and counseled students who are appropriately enrolled in courses offered under this project. All rules, regulations, and personnel policies of the Provider shall apply to project personnel, including students, while they are in the Provider's facilities. The Participant School District staff may serve the Provider's instructional staff for consultative purposes from time to time and otherwise encourage a cooperative relationship with the Provider's personnel.

**SECTION VI INSTRUCTIONAL EQUIPMENT AND MAINTENANCE**

The Provider will enter into maintenance and repair contracts as required and will be responsible for keeping the instructional equipment in proper working condition. Equipment on loan to the project from local education agencies will be labeled and inventoried.

SECTION VII INSTRUCTIONAL RELATED SERVICES

The Provider shall make available career and technical education courses, activities and programs to the students from Participant high schools. Said instructional offerings shall have been approved by the local school district boards, by the community college board and by the State of Iowa Department of Education. The Provider will provide counseling services as well as admissions, registration and record-keeping services to supplement those same services provided by the participant District.

Instructional programs will be selected on need, interest and demand as determined by the Provider. Programs will be started gradually and expanded slowly. Advisory committees will be appointed for each instructional program and articulation agreements put into place where appropriate. Flexibility will be built in to accommodate the students in new as well as existing career programs. Adjustments in registration will be allowed after each semester course. Enrollment will be allowed and encouraged in nonproject programs if space is available.

SECTION VIII ADMINISTRATION AND COMMUNICATION

Provider staff will meet periodically with Participant staff to coordinate the program. Said meetings will be scheduled by individual school districts.

SECTION IX TUITION, FEES, BOOKS AND BILLING

- A. Red Oak Community School District is contracting for students in the Health Career Academy. The amount charged will be 90% of 2013-14 tuition and fees rate per student enrolled.
- B. Billings will be sent in September and February.
- C. Southwestern Community College is responsible for purchasing and distributing the required textbooks.
- D. The provider shall reserve the right to control the maximum enrollment in each class.
- E. In any event, a program may be canceled if the total enrollment by all participating districts is insufficient.
- F. This contract must be signed and filed with Southwestern Community College, 1501 West Townline Street, Creston, IA 50801 by May 24, 2013.

SECTION X ESCAPE CLAUSES

- A. For the Participant: The Participant District may be

automatically withdrawn from the provisions of that part of the contract for those classes that do not organize.

- B. For the Provider: The Provider, Southwestern Community College (Merged Area XIV) may reduce the number of students accepted for courses, activities and programs if circumstances require it. Further, the Provider shall have the right to withdraw from all parts of the Project if sufficient funds and/or students are not committed to the Project by Participants by April 1 prior to the beginning of any school year.

**SPECIAL ACCOMMODATIONS**

It is the policy of Southwestern Community College to make reasonable accommodations for qualified individuals with disabilities. Any student with a disability should contact the Special Needs Coordinator in the Administration Building, or by calling 641-782-1458.

**NONDISCRIMINATION**

Southwestern Community College prohibits discrimination in employment and in its educational programs and activities on the basis of race/color, national origin, religion/creed, age, marital status, disability, sex, veteran status, sexual orientation, genetic information, gender identity or associational preference. Southwestern also affirms its commitment to providing equal opportunities and equal access to its facilities. Inquiries regarding compliance with the nondiscrimination policy and the appropriate grievance procedure may be directed to: Educational Equity Coordinator, Southwestern Community College, 1501 W. Townline St., Creston, IA 50801, (641) 782-1456 or 1-800-247-4023 ext. 456.

**AUTHORIZATION**

We, the undersigned, hereby certify that we are the properly authorized officers of the organizations sought to be bound by this contract, and that we do hereby accept the terms and conditions provided herein, or attached hereto as supplementing any section hereof, and attest that we sign this document on behalf of the contracting entity to the contract:

PARTICIPANT SCHOOL DISTRICT  
IN THE COUNTY OF MONTGOMERY  
IN THE STATE OF IOWA

PROVIDER, SOUTHWESTERN  
COMMUNITY COLLEGE  
(MERGED AREA XIV)

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# SOUTHWESTERN COMMUNITY COLLEGE EDUCATIONAL SERVICES CONTRACT

This contract establishes the terms and extent of a relationship between Southwestern Community College, hereinafter referred to as "Provider" and the Red Oak Community School District, hereinafter referred to as "Participant" for providing career and technical education programs for high school students by Provider to the Participant and citing the scope of this contractual relationship.

## SECTION I PURPOSE

SWCC and Red Oak Community School District enter into the contract for the purpose of providing college classes to high school students in the Welding Career Academy. Contract includes the following classes:

Fall Semester/1<sup>st</sup> year

- WEL 111 Welding Blueprint Reading 3 credits
- WEL 114 Introduction to Fabrication 3 credits

Spring Semester/1<sup>st</sup> year

- WEL 139 Introduction to Oxyacetylene  
Welding, Cutting and Brazing 3 credits
- WEL 162 Introduction to Shielded Metal Arc  
Welding (SMAW) 3 credits

## SECTION II CONTRACT AGENCIES

Provider: Southwestern Community College

Participant: Red Oak Community School District

Host Local Education Agency: Red Oak Community School District

## SECTION III TERM OF COMMITMENT

Beginning Date: August 28, 2013

Ending Date: May 9, 2014

## SECTION IV UNDERSTANDING OF PROJECT AND MUTUAL AGREEMENT

It is hereby understood and mutually agreed: that the Provider and the Participant shall cooperate, along with other education agencies, in providing concurrent credit career and technical education courses, activities and programs to students enrolled in the high school of the Participant District; that the Provider shall serve as administrator and fiscal agent for the project; that the Provider shall serve as the employing agent; that counseling, admissions and registration shall be the joint responsibility of Provider and Participant; that instructional services under this project shall be the responsibility of the Provider; that the governing body of the project shall be provided by the Provider; that each school district participating in a project shall designate their administrative representative for the project, to meet as provided in Section VIII of this contract.

## SECTION V

### FACILITIES, STUDENTS, PERSONNEL AND SERVICES TO BE PROVIDED

#### A. Facilities

1. By the Provider: The Provider will use the local education agency facilities. When the Provider uses these facilities, it hereby agrees to abide by the rules and policies of that local education agency and will require compliance by all personnel who are part of this project.
2. By the Participant: The Participant School District hereby agrees to cooperate in developing calendars, class schedules, procedures and provide other advice and counsel for the efficient and effective management of the project. The school district or student will provide their own transportation. Any liability arising therefrom shall be the responsibility of the school district.

#### B. Students and Personnel

1. By the Provider: The Provider shall provide administrative, instructional, and other necessary staff to carry out the purposes of this instructional project. The Provider shall make available to the Participant, staff members for consultative purposes from time to time as needed for activities related to this project. Students will be treated as young adults and appropriate and proper behavior will be expected. Jointly agreed upon rules common to the participant schools and community college will be administered.
2. By the Participant School District: The Participant will provide, under the terms of this contract, properly screened and counseled students who are appropriately enrolled in courses offered under this project. All rules, regulations, and personnel policies of the Provider shall apply to project personnel, including students, while they are in the Provider's facilities. The Participant School District staff may serve the Provider's instructional staff for consultative purposes from time to time and otherwise encourage a cooperative relationship with the Provider's personnel.

SECTION VI INSTRUCTIONAL EQUIPMENT AND MAINTENANCE

The host local education agency will be responsible for keeping the instructional equipment in proper working condition. Equipment on loan to the project from other local education agencies will be labeled and inventoried.

SECTION VII INSTRUCTIONAL RELATED SERVICES

The Provider shall make available career and technical education courses, activities and programs to the students from Participant high schools. Said instructional offerings shall have been approved by the local school district boards, by the community college board and by the State of Iowa Department of Education. The Provider will provide counseling services as well as admissions, registration and record-keeping services to supplement those same services provided by the participant District.

Instructional programs will be selected on need, interest and demand as determined by the Provider. Programs will be started gradually and expanded slowly. Flexibility will be built in to accommodate the students in new as well as existing career programs. Adjustments in registration will be allowed after each semester course. Enrollment will be allowed and encouraged in nonproject programs if space is available.

SECTION VIII ADMINISTRATION AND COMMUNICATION

Provider staff will meet periodically with Participant staff to coordinate the program. Said meetings will be scheduled by individual school districts.

SECTION IX TUITION, FEES, BOOKS AND BILLING

- A. Tuition for \$33 per credit hour will be billed in September and February for students enrolled in program. Balance of program costs will be billed in June. Amount charged to individual districts will be calculated by dividing the total actual costs of the program by the total number of students to establish a per pupil cost. The per pupil cost will then be multiplied by the number of students from the individual district.
- B. It is hereby understood and mutually agreed that the amount charged per student shall be sufficient to cover the actual expenditures of the program incurred by Southwestern Community College. The provider shall reserve the right to control the maximum enrollment in each class.



- C. Southwestern Community College will provide and distribute the required textbooks.
- D. The provider shall reserve the right to control the maximum enrollment in each class.
- E. In any event, a program may be canceled if the total enrollment by all participating districts is insufficient or if a qualified instructor is not available.
- F. This contract must be signed and filed with Southwestern Community College, 1501 West Townline Street, Creston, IA 50801 by May 24, 2013.

**SECTION X ESCAPE CLAUSES**

- A. For the Participant: The Participant District may be automatically withdrawn from the provisions of that part of the contract for those classes that do not organize.
- B. For the Provider: The Provider, Southwestern Community College (Merged Area XIV) may reduce the number of students accepted for courses, activities and programs if circumstances require it. Further, the Provider shall have the right to withdraw from all parts of the Project if sufficient funds and/or students are not committed to the Project by Participants by April 30 prior to the beginning of any school year.

**SPECIAL ACCOMMODATIONS**

It is the policy of Southwestern Community College to make reasonable accommodations for qualified individuals with disabilities. Any student with a disability should contact the Special Needs Coordinator in the Administration Building, or by calling 641-782-1458.

**NONDISCRIMINATION**

Southwestern Community College prohibits discrimination in employment and in its educational programs and activities on the basis of race/color, national origin, religion/creed, age, marital status, disability, sex, veteran status, sexual orientation, genetic information, gender identity or associational preference. Southwestern also affirms its commitment to providing equal opportunities and equal access to its facilities. Inquiries regarding compliance with the nondiscrimination policy and the appropriate grievance procedure may be directed to: Educational Equity Coordinator, Southwestern Community College, 1501 W. Townline St., Creston, IA 50801, (641) 782-1456 or 1-800-247-4023 ext. 456.

**AUTHORIZATION**

We, the undersigned, hereby certify that we are the properly authorized officers of the organizations sought to be bound by this contract, and that we do hereby accept the terms and conditions provided herein, or attached hereto as supplementing any section hereof, and attest that we sign this document on behalf of the contracting entity to the contract:

PARTICIPANT SCHOOL DISTRICT  
IN THE COUNTY OF MONTGOMERY IN  
THE STATE OF IOWA

PROVIDER, SOUTHWESTERN COMMUNITY  
COLLEGE (MERGED AREA XIV)

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Item 6.2.3 Red Oak Curriculum Council Report – Barbara Sims, Other Staff

**BACKGROUND INFORMATION:** Please welcome Red Oak Curriculum Council Chair Barb Sims as she presents work that has been reviewed and approved by the Council affecting the 2013 – 2014 school term.

District staff who serve on the ROCC include: Tim Marsden, Keith Hardy, Norma Fast, Rebecca Sterbick, Lisa Sonntag, Mark Haufle, Jeff Spotts, Gayle Allensworth, Nate Perrien, Jedd Sherman, Terry Schmidt and Barb Sims.

Board Director Kathy Walker serves as a representative of the governing body.

**SUGGESTED BOARD ACTION:** (to be provided)

March 14, 2013

Red Oak Curriculum Council Recommendations to the Board of Education:

The Red Oak Curriculum Council recommends the following new course be added to the High School Course book:

- Digital Media Arts

The Red Oak Curriculum Council recommends the following course revisions be adopted and added to the High School Course book:

- Horticulture
- Marketing
- Entrepreneurship
- Introduction to Business

I have attached the Course Approval forms with added information about each course.



# New Course Approval

## HORTICULTURE

### PURPOSE STATEMENT:

Horticulture was a course at Red Oak High School in the past. However, it was dropped from the list due to teacher turnover in January 2011.

With the addition of the new welding academy curriculum in the Industrial Tech Department, overlap will occur if the Ag Mechanics course is kept. This Horticulture class would keep a balance with the IT Department and make the Ag Ed Department well rounded.

The purpose of the horticulture class would be to teach the basics of:

- Plant Propagation and Care
- Landscape Design
- Floral Design
- Horticulture Equipment Maintenance

This class should have an enrollment of approximately 15 students per semester.

### COURSE DESCRIPTION:

The Horticulture class will focus on the basics of plant propagation and care, landscape design, floral design, and horticulture equipment maintenance. Students will have the opportunity to learn skills while conducting hands-on activities and caring for portions of the school grounds.

### ESSENTIAL OUTCOMES:

Upon completion of the course, a student will be able to:

- Demonstrate proper care and maintenance for garden and landscaping plants
- Demonstrate the ability to design a landscape plan
- Demonstrate the ability to create a floral design
- Demonstrate the ability to perform maintenance and safely use horticulture equipment

# Course Approval Protocol

A copy of this protocol must accompany course documents presented to the Red Oak Curriculum Council for approval and recommendation to the Board of Directors. This document can be filled out and scanned to be sent electronically to the Curriculum Director.

1. Name of person presenting the proposal: Jason Uhl  
Name of proposed/revised course: Digital Media Arts  
Is this a revision  or new  course?
2. Purpose Statement that includes the need this course is meeting and projected enrollment.  
(Please attach) –see attached
3. Course Description –This section will go in the course description handbook. (Please attach.)  
  
--see attached
4. Essential Outcomes or Power Standards addressed with this course. (Please attach.)  
--see attached
5. Length of Course: Quarter, Semester, Year (circle one)      Number of credits earned 1
6. Please list any prerequisites: Studio Art (B- or better)
7. Department Signatures of Approval:
  - Approval by department head and/or other team members:

Jason Uhl Art Instructor 1/29/13  
(Name) (Position) (Date)

8. Building Administrator Signature of Approval:  
Jack Sherman 2/4/13  
(Name) (Date)

9. Send to District Curriculum Director for presentation at a Red Oak Curriculum Council Meeting
10. District Curriculum Director presents to the Board of Directors for approval

# HIGH SCHOOL NEW COURSE PROPOSAL

Red Oak Community School District  
Red Oak High School

Fine Arts Department / Fine Art Credit

## DIGITAL MEDIA ARTS

### Course Purpose:

Digital Media Arts is intended for high school level students to gain an understanding of digital print and online media. Students will design and create original works using a variety of dynamic art/video/audio software in order to develop digital visual communication skills. These skills will be directly applicable to students who desire to pursue higher level graphics or digital arts studies at the community college or university level. Furthermore, this course will serve to directly meet the Iowa Common Core Standards in regards to 21<sup>st</sup> Century Technology Literacy skills with in the Department of Fine Arts at Red Oak High School. Students will learn the principal skills and concepts of digital photography, graphic design, web-design, and sound/audio editing and digital integration with visual imagery. This course will focus on the use of computer and digital camera technology for the creation of digital print and online media and will serve as a general introduction to the field of computer art and design, one of the most employable fields in the modern economy.

### Course Description:

Students will use digital photography equipment, photo editing and web design software (Serif Creative Suite; PhotoPLUS/DrawPLUS/WebPLUS/MoviePLUS, Audacity, animation freeware, etc.), and graphic design software to demonstrate creative thinking, construct knowledge, and to develop innovative products and processes using digital photography and computer technologies. Students will visually communicate information and ideas effectively through these media.

### Essential Student Outcomes:

*To demonstrate the ability to solve problems and think critically by effectively completing challenging individual and group projects and assignments.*

*To acquire artistic knowledge, perception, and technical skills to express and communicate ideas graphically.*

*To effectively utilize a variety of digital resources and art tools to create images for commercial, web-design, and fine art applications or personal use. Skill set acquisition will focus upon digital/ film cameras, imaging and design software, film and flatbed scanners, printers, and graphics tablets.*

*To create digital productions and to evaluate one's work's effectiveness through the critiquing process.*

*To demonstrate an appreciation for and knowledge of historical and contemporary art in the development of their own work.*



I. **Course Objectives:** Proposed subject-specific learning objectives.

*Example 1: Students will prepare written research reports showing their understanding of the place of digital arts in the contemporary world. Digital art movements, history, and appreciation will be explored and assessed.*

*Example 2: Students will use the Serif Creative Suite in production of digital art and in doing so will become proficient in usage of common digital tools including the Serif Workspace, opening files, saving files, file formats, and exporting files for print or web use.*

*Example 3: Students will demonstrate proficiency in digital art vocabulary and terminology through assessments.*

*Example 4: Students will demonstrate knowledge of and skill in using both vector and raster graphics and their appropriateness for either print or web use.*

*Example 5: Students will be able to draw & create objects with proper tools (pen, pencil, line), transform or alter objects and photographs, make selections, utilize appropriate fonts, and use paths and fills.*

*Example 6: Students will develop a general understanding of using a grid system to layout designs for print and web usage.*

*Example 7: Students will develop a general understanding of photographic principles such as center of interest, rule of thirds, perspective, framing, leading lines, emotion/movement, contrast, burning/dodging, cropping, 3-point studio lighting, and photo repair in both black and white and color.*

*Example 8: Students will demonstrate proficiency in website layout and design utilizing a grid system, color schemes, and integration of Flash animation, audio, and video.*

*Example 9: Students will demonstrate proficiency in video/audio editing in formats to include MP3, WAV, FLASH, AVI, MPEG, etc. Video and audio will be recorded, imported, clipped, altered, and exported for external use through Audacity and Serif software. Cooperative projects may be pursued in audio/video units.*

*Example 10: Students will demonstrate ethical and legal knowledge related to digital art issues and the use of copyrighted imagery and audio for personal, private/public, or commercial uses.*

*Example 11: Students will evaluate their completed works through a self-reflection and group critique.*

Standards: McCREL Visual Arts Standards

Example Objectives	Standards Met
<p><i>Example 1: Students will prepare written research reports showing their understanding of the place of digital arts in the contemporary world. Digital art movements, history, and appreciation will be explored and assessed.</i></p>	<p>McREL Understands the</p> <p>4. visual arts in relation to history and cultures (ART)</p> <p>IOWA CORE: 21<sup>st</sup> Century Technology Literacy Skills: (SEE IOWA CORE SECTION BELOW) (d, e, f)</p>
<p><i>Example 2: Students will use the Serif Creative Suite in production of digital art and in doing so will become proficient in usage of common digital tools including the Serif Workspace, opening files, saving files, file formats, and exporting files for print or web use.</i></p>	<p>McREL Understands and</p> <p>1. applies media, techniques, and processes related to the visual arts (ART)</p> <p>IOWA CORE: 21<sup>st</sup> Century Skills: Technology Literacy: (SEE IOWA CORE SECTION BELOW) (c, d)</p> <p>IOWA CORE: 21<sup>st</sup> Century Skills: Employability Skills: (SEE IOWA CORE SECTION BELOW) (d)</p>
<p><i>Example 3: Students will demonstrate proficiency in digital art vocabulary and terminology through assessments.</i></p>	<p>McREL Knows a range of</p> <p>3. subject matter, symbols, and potential ideas in the visual arts (ART)</p> <p>IOWA CORE: 21<sup>st</sup> Century Skills: Technology Literacy: (SEE IOWA CORE SECTION BELOW) (f)</p>

<p><i>Example 4: Students will demonstrate knowledge of and skill in using both vector and raster graphics and their appropriateness for either print or web use.</i></p>	<p>McREL Understands and</p> <ol style="list-style-type: none"> <li>1. applies media, techniques, and processes related to the visual arts (ART)</li> </ol> <p>IOWA CORE: 21<sup>st</sup> Century Skills: Technology Literacy: (SEE IOWA CORE SECTION BELOW) (a, c, f)</p> <p>IOWA CORE: 21<sup>st</sup> Century Skills: Employability Skills: (SEE IOWA CORE SECTION BELOW) (e)</p>
<p><i>Example 5: Students will be able to draw &amp; create objects with proper tools (pen, pencil, line), transform or alter objects and photographs, make selections, utilize appropriate fonts, and use paths and fills.</i></p>	<p>McREL Understands and</p> <ol style="list-style-type: none"> <li>1. applies media, techniques, and processes related to the visual arts (ART)</li> </ol> <p>IOWA CORE: 21<sup>st</sup> Century Skills: Technology Literacy: (SEE IOWA CORE SECTION BELOW) (c, d, f)</p> <p>IOWA CORE: 21<sup>st</sup> Century Skills: Employability Skills: (SEE IOWA CORE SECTION BELOW) (e)</p>

<p><i>Example 6: Students will develop a general understanding of using a grid system to layout designs for print and web usage.</i></p>	<p>McREL 2. Knows how to  <del>X</del> use structures (e.g., sensory qualities, organizational principles, expressive features) and functions of art (ART)</p> <p>IOWA CORE: 21<sup>st</sup> Century Skills: Technology Literacy: (SEE IOWA CORE SECTION BELOW) (a, c, f)</p>
--	---

<p><i>Example 7: Students will develop a general understanding of photographic principles such as center of interest, rule of thirds, perspective, framing, leading lines, emotion/movement, contrast, burning/dodging, cropping, 3-point studio lighting, and photo repair in both black and white and color. Students will collaborate in studio-lighting and photoshoot assignments.</i></p>	<p>McREL</p> <ol style="list-style-type: none"> <li>1. Understands and applies media, techniques, and processes related to the visual arts</li> <li>2. Knows how to use structures (e.g., sensory qualities, organizational principles, expressive features) and functions of art</li> <li>3. Knows a range of subject matter, symbols, and potential ideas in the visual arts</li> </ol> <p>(ART)</p> <p>IOWA CORE: 21<sup>st</sup> Century Skills: Technology Literacy: (SEE IOWA CORE SECTION BELOW) (a, c, d, f)</p> <p>IOWA CORE: 21<sup>st</sup> Century Skills: Employability Skills: (SEE IOWA CORE SECTION BELOW) (a, b, e)</p>
---	--

<p><i>Example 8: Students will demonstrate proficiency in website layout and design utilizing a grid system, color schemes, and integration of Flash animation, audio, and video. Web design will require extra initiative in combining prior skill sets.</i></p>	<p>McREL 2. Knows how to use structures (e.g., sensory qualities, organizational principles, expressive features) and functions of art (ART)</p> <p>IOWA CORE: 21<sup>st</sup> Century Skills: Technology Literacy: (SEE IOWA CORE SECTION BELOW) (a, c, f)</p> <p>IOWA CORE: 21<sup>st</sup> Century Skills: Employability Skills: (SEE IOWA CORE SECTION BELOW) (d, e)</p>
<p><i>Example 9: Students will demonstrate proficiency in video/audio editing in formats to include MP3, WAV, FLASH, AVI, MPEG, etc. Video and audio will be recorded, imported, clipped, altered, and exported for external use through Audacity and Serif software. Cooperative projects may be pursued in audio/video units.</i></p>	<p>McREL 1. Understands and applies media, techniques, and processes related to the visual arts (ART)</p> <p>IOWA CORE: 21<sup>st</sup> Century Skills: Technology Literacy: (SEE IOWA CORE SECTION BELOW) (a, c, f)</p> <p>IOWA CORE: 21<sup>st</sup> Century Skills: Employability Skills: (SEE IOWA CORE SECTION BELOW) (d, e)</p>

<p><i>Example 10: Students will demonstrate ethical and legal knowledge related to digital art issues and the use of copyrighted imagery and audio for personal, private/public, or commercial uses. Students will become familiar with varying forms of copyright and art freedoms around the globe in group projects/presentations.</i></p>	<p>McREL Understands the 4. visual arts in relation to history and cultures</p> <p>IOWA CORE: 21<sup>st</sup> Century Skills: Technology Literacy: (SEE IOWA CORE SECTION BELOW) (b, d, e)</p> <p>IOWA CORE: 21<sup>st</sup> Century Skills: Employability Skills: (SEE IOWA CORE SECTION BELOW) (c)</p>
<p><i>Example 11: Students will evaluate their completed works through a self-reflection and group critique.</i></p>	<p>McREL Understands the 5. characteristics and merits of one's own artwork and the artwork of others</p> <p>IOWA CORE: 21<sup>st</sup> Century Skills: Technology Literacy: (SEE IOWA CORE SECTION BELOW) (f)</p> <p>IOWA CORE: 21<sup>st</sup> Century Skills: Employability Skills: (SEE IOWA CORE SECTION BELOW) (a, e)</p>

### **IOWA CORE: 21<sup>st</sup> Century Technology Literacy - Grade 9-12**

#### **Essential Concepts and/or Skills**

- a. Demonstrate creative thinking, construct knowledge, and develop innovative products and processes using technology.
- b. Use digital media and environments to communicate and work collaboratively, including at a distance, to support individual learning and contribute to the learning of others.
- c. Apply digital tools to gather, evaluate, and use information.
- d. Demonstrate critical thinking skills using appropriate tools and resources to plan and conduct research, manage projects, solve problems and make informed decisions.
- e. Understand human, cultural, and societal issues related to technology and practice, legal and ethical behaviour.
- f. Demonstrate a sound understanding of technology concepts, systems and operations.

## **IOWA CORE: Employability Skills - Grades 9-12**

### Essential Concepts and/or Skills

a-Communicate and work productively with others, incorporating different perspectives and cross cultural understanding, to increase innovation and the quality of work.

b-Adapt to various roles and responsibilities and work flexibly in climates of ambiguity and changing priorities.

c-Demonstrate leadership skills, integrity, ethical behaviour, and social responsibility while collaborating to achieve common goals.

d-Demonstrate initiative and self-direction through high achievement and lifelong learning while exploring the ways individual talents and skills can be used for productive outcomes in personal and professional life.

e-Demonstrate productivity and accountability by meeting high expectations.

### II. **Course Outline:** TENTATIVE COURSE CONTENT:

Areas of study include: digital imaging including drawing, digital photography, digital image processing and collage, videography/audio editing, and digital photography.

#### **A. Introduction to Digital Art Media: Theory and Aesthetics 20%**

- Introduction to digital graphics via theory and practice of contemporary digital art works
- Brief overview and historical introduction to digital graphics
- Introduction to digital art and design, drawing, animation and interactivity
- Exploration of creative process and expression with digital media (computer/camera/videocamera)

#### **B. Computer-based Digital Art Tools 60%**

- Introduction to digital image processing – basic vector and raster processing skills including use of compound vector shapes, color, layers, channels and masks
- Introduction to animation/audio/videography – concept sketches, storyboards and digital building techniques
- Websites and Interactivity – basic linking and buttons, layout, color schemes, design concepts, introduction to Flash

#### **C. Input and Output Options 20%**

- Comparative exploration of the use of digital input equipment including digital cameras and scanners
- Exploration of appropriate software usage and copyright based on industry application
- Exploration of screen-based output formats for print, screen design and animation for expressive art works

III. **Texts and Supplemental Materials:** Serif Software Suite, Audacity, Online Tutorials, Powerpoint Discussions, Others TBA.

IV. **Key Assignments:** Key assignments that students will complete in the course.

*Example:*



Topics/Units/Themes/Assigns	Tentative Projects
<ul style="list-style-type: none"> <li>• <i>Intro to Digital Art</i></li> <li>• <i>Digital Art Appreciation</i></li> <li>• <i>Projects: Print Design</i></li> <li>• <i>Projects: Web Design</i></li> <li>• <i>Projects: Audio/Video</i></li> <li>• <i>Critiques</i></li> </ul>	<ul style="list-style-type: none"> <li>-Group presentations on copyright, law, ethics and art.</li> <li>-Sharing and discussion of digital art students find interesting.</li> <li>-Basic Layout Principles/Grids</li> <li>-Design personal portfolio website.</li> <li>-Design magazine cover.</li> <li>-Design newspaper.</li> <li>-Design a cartoon graphic.</li> <li>-Film a horror movie chase scene (audio/video editing)</li> <li>-Design an advertisement</li> <li>-Create a digital illustration</li> <li>-Integrate audio with imagery (audio edit)</li> <li>-Digital Photography Assigns: traditional, portrait, studio, creative manipulation</li> <li>-Document a day in the life of through photography and sound clips (web integration)</li> <li>-Others as assigned.</li> </ul>

VIII. **Instructional Methods and/or Strategies:**

Instructional methods used: including lecture, group work, student-led presentations, readings, lab work, project-based learning, internet research, interviewing, videos, audiotapes, etc.

IX. **Assessment Methods and/or Tools:** Assessment methods used: to include exams, quizzes, papers, homework assignments, projects/rubrics, participation, attendance, etc.



2. **Purpose Statement:** This course provides knowledge and application of how businesses and customers' behaviors affect each other and the marketplace. This knowledge helps citizens know how to become better consumers and employees.

3. **Course Description:** An instructional program for students who are interested in a career in the field of marketing and management. This course includes instructional areas designed to provide an understanding of the fundamental marketing processes and an orientation to the American free enterprise system.

4. **Essential Outcomes:** Explain customer/client/business buying behavior

Discuss actions employees can take to achieve the company's desired results

Demonstrate connections between company actions and results

Explain marketing and its importance in a global economy

Describe marketing functions and related activities

Explain the concept of market and market identification

Distinguish between economic goods and services

Describe the concepts of economics and economic activities

Explain the role of business in society



2. **Purpose Statement:** An understanding of economic systems and consumerism provides the resources needed for students to explore business careers. The content in this area is vital to the career planning of business students as they develop knowledge of business functions and applicable skill. Personal skills such as banking, taxes, insurance, and others that impact their effectiveness as citizens and consumers are also taught.

3. **Course Description:** The entrepreneurship course is designed to introduce students to how business works in today's society and to provide a foundation for other business courses. Content includes functions such as accounting, management, marketing, and other consumer issues regarding money and money management, banking system and services, government's role in business and technology in the business world.

4. **Essential Outcomes:** Compare and contrast the different types of business ownership

Identify essential business functions

Describe ways that businesses use the Internet

Discuss the impact of e-commerce on business

Describe the influence of international trade on business

Describe the importance of good customer service to a business



2. **Purpose Statement:** An understanding of economic systems and consumerism provides the resources needed for students to explore business careers. The content in this area is vital to the career planning of business students as they develop knowledge of business functions and applicable skill. Personal skills such as banking, taxes, insurance, and others that impact their effectiveness as citizens and consumers are also taught.

3. **Course Description:** The introduction to business course is designed to introduce students to how business works in today's society and to provide a foundation for other business courses. Content includes functions such as accounting, management, marketing, and other consumer issues regarding money and money management, banking system and services, government's role in business and technology in the business world.

4. **Essential Outcomes:** Compare and contrast the different types of business ownership

Identify essential business functions

Describe ways that businesses use the Internet

Discuss the impact of e-commerce on business

Describe the influence of international trade on business

Describe the importance of good customer service to a business

Item 6.2.4 Personnel Considerations and Staffing Alignments for 2013 – 2014

**BACKGROUND INFORMATION:** This evening several district staff are available to discuss personnel recruitment work that has been completed and is ready for consideration by the Directors. Additionally, an update will be provided for those positions remaining and timelines planned for filling the vacancies.

**Recommendations:**

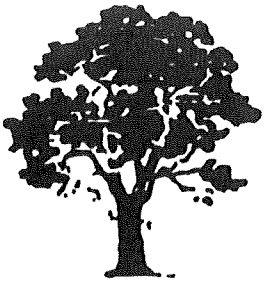
- **Red Oak High Head Football Coach and Physical Education Instructor -**  
Presented by Jeff Spotts, Jedd Sherman, Nate Perrien and Terry Schmidt
- **District Autism Strategist -** Presented by Director of Special Education Gayle Allensworth and Team

**Positions Recruited and Status –** Presented by District Staff

- Inman Primary School Classrooms – Principal Gayle Allensworth
- Special Education Staffing - Gayle Allensworth
- Title I Reading – Nate Perrien, Title I Director
- Other – update by Terry Schmidt

**SUGGESTED BOARD ACTION:**





***Red Oak Community School District***

***2011 N. 8<sup>th</sup> Street***

***Red Oak, Iowa 51566***

***(712) 623-6600***

***www.redoakschooldistrict.com***

4.5.2013

To: Board of Directors

From: Jeff Spotts: Assistant Principal/Activities Director

Subject: Coaching Recommendation

\*\*\*\*\*

It is recommended that Barry Bower be hired as head varsity football coach for the 2013 season. Mr. Bower has played collegiate football as well as having been a head high school football coach. Mr. Bower's coaching background will be valuable in helping recruit athletes from the middle school to the high school program. His strengths as a coach will make an immediate impact at Red Oak and help us accomplish what we need to for this program.

Sincerely,

Jeff Spotts

Item 6.2.5 School Facility Study Update and Review of Future Meetings

**BACKGROUND INFORMATION:** The Directors and District Leadership Staff participated in a discussion/visioning exercise with representatives of BLDD Architects on Monday, April 1. As discussed at that meeting, there will be several proposed meetings for additional information gathering from community members and district staff.

Terry will provide an outline of the proposed dates for the meetings conducted by BLDD. Enclosed are calendar pages for April, May, and June that will assist in setting consensus for special meetings.

Please allow a few minutes for this review.

**SUGGESTED BOARD ACTION:** (to be determined)

## Calendar Events April 2013

Sun	Mon	Tue	Wed	Thur	Fri	Sat
	<p>1</p> <p>All Day YES there is school - snow make-up day!</p> <p>7:00 PM Band Boosters Meeting</p> <p>7:00 PM Special School Board Meeting @ Administrative Center</p>	<p>2</p> <p>4:30 PM Girls' Track @ Clarinda</p> <p>5:00 PM Boys' Track @ Glenwood</p>	<p>3</p> <p>1:10 PM 2 hr. Early Dismissal - Professional Development</p> <p>4:00 PM Teacher Quality Meeting @ Admin Center, Tech Bldg.</p> <p>5:30 PM Junior Class Parent Meeting for Prom @ H.S. Cafeteria</p>	<p>4</p> <p>4:00 PM Boys' &amp; Girls' Golf @ Red Oak</p> <p>5:00 PM Girls' Track @ R.O.</p> <p>6:00 PM Washington Intermediate 6th Annual "Reading on the Square" @ Fountain Square</p>	<p>5</p> <p>State Science &amp; Technology Fair @ IA State Univ, Ames</p> <p>4:00 PM Boys' Tennis JV Dual vs St. Albert @ R.O.H.S. Courts</p> <p>4:30 PM Boys' Track @ Clarinda</p>	<p>6</p> <p>State Science &amp; Technology Fair @ IA State Univ, Ames</p> <p>11:00 AM 9/10 gr Boys' Track @ Glenwood</p>
7	<p>8</p> <p>4:00 PM Boys' &amp; Girls' Golf @ Corning</p> <p>4:30 PM Boys' Tennis vs Carroll Kuemper @ R.O.</p> <p>4:30 PM Girls' Tennis @ Carroll Kuemper</p> <p>5:45 PM School Board Meeting @ Admin Center, Tech Bldg.</p>	<p>9</p> <p>1:30 PM Boys' Golf-Varsity Tournament @ Shenandoah</p> <p>4:00 PM M.S. Boys' Track @ Atlantic</p> <p>4:30 PM Boys' Tennis-Varsity Dual @ Audubon</p> <p>4:30 PM Boys' Track-Mustang Relays @ Shenandoah</p> <p>5:00 PM PTO Meeting @ Inman Primary</p> <p>5:00 PM Girls' Track @ Griswold</p>	<p>10</p> <p>1:10 PM 2 hr. Early Dismissal - Professional Development</p> <p>4:00 PM R.O. Curriculum Council Meeting @ Admin Center</p>	<p>11</p> <p>8:30 AM Boys' Golf @ Co. Bluffs Lewis Central</p> <p>4:00 PM M.S. Girls' Track @ R.O.</p> <p>4:30 PM Boys' Tennis vs Corning @ R.O.</p> <p>5:00 PM Girls' Track-Fillies Relay @ Shenandoah</p>	<p>12</p> <p>5:00 PM Boys' Track-Panther Relays @ Creston</p>	<p>13</p> <p>8:00 AM ACT Testing at R.O.H.S.</p>
14	<p>15</p> <p>4:30 PM Girls' Golf vs Glenwood @ R.O.</p> <p>4:30 PM Boys' Golf @ Glenwood</p>	<p>16</p> <p>4:00 PM M.S. Boys' Track @ Creston</p> <p>4:00 PM M.S. Girls' Track @ Harlan</p> <p>4:30 PM Girls' Tennis @ Shenandoah</p> <p>4:30 PM Boys' Tennis vs Shenandoah @ R.O.</p> <p>4:30 PM Boys' &amp; Girls' Golf vs Sidney @ R.O.</p> <p>4:30 PM Girls' Track @ Treynor</p> <p>5:00 PM Boys' Track @ R.O.</p>	<p>17</p> <p>1:10 PM 2 hr. Early Dismissal - Professional Development</p> <p>5:30 PM Tag-A-Long Booster Meeting</p>	<p>18</p> <p>3:30 PM Girls' Golf @ Co. Bluffs Lewis Central</p> <p>4:30 PM Girls' Tennis vs Co. Bluffs Lewis Central @ R.O.</p> <p>4:30 PM Boys' Tennis @ Co. Bluffs Lewis Central</p> <p>5:00 PM Girls' Track @ Corning</p> <p>7:00 PM 2nd grade "Music Family Night" @ Inman Gym</p>	<p>19</p>	<p>20</p> <p>H.S. Prom</p>

21	22	23	24	25	26	27
Sun	Mon	Tue	Wed	Thur	Fri	Sat
	FFA Leadership Conference @ Ames  6:00 PM School Board Meeting @ Admin Center, Tech Bldg.  7:00 PM 5th grade Music Program @ H.S. Auditorium	FFA Leadership Conference @ Ames  4:00 PM M.S. Girls' Track @ Shenandoah  4:30 PM Girls' Tennis vs Clarinda @ Red Oak  4:30 PM Girls' JV/Var Golf vs Clarinda @ R.O.  4:30 PM Boys' JV/Varsity Golf @ Clarinda  4:30 PM Boys' Tennis @ Clarinda  5:00 PM Boys' Track @ Mt. Ayr	9:00 AM Hawkeye 10 Art Show @ Clarinda  1:10 PM 2 hr. Early Dismissal - Professional Development	4:00 PM M.S. Boys' Track @ R.O.  4:30 PM Boys' Tennis @ Atlantic  4:30 PM Boys' JV/Var Golf vs Shen/Atlantic @ Atlantic  4:30 PM Girls' JV/Var Golf vs Shen/Atlantic @ Atlantic  4:30 PM Girls' Tennis vs Atlantic @ R.O.  5:00 PM Girls' Track @ Clarke  5:00 PM JV Boys' Track @ Atlantic  7:00 PM 1st grade "Music Family Night" @ Inman Gym	Inman Art Show  1st grade Grandparent's Day  All Day Drake Relays @ Des Moines  6:00 PM H.S. Fall Play/Speech Banquet @ H.S. Cafeteria	M.S. Richard Simpson Band Festival @ H.S. Auditorium  All Day Drake Relays @ Des Moines  9:00 AM Boys' Tennis Tournament @ R.O.
28	Worldfest Cudamani from Bali @ Wilson Performing Arts Center  Baseball Practice Begins  4:30 PM Girls' & Boys' Tennis vs Creston @ R.O.  4:30 PM Boys' JV/Var Golf @ Creston  4:30 PM Girls' JV/Var Golf vs Creston @ R.O.  5:00 PM Boys' Track @ Atlantic	Worldfest Cudamani from Bali @ Wilson Performing Arts Center  1:30 PM Boys' & Girls' Golf @ Atlantic Tournament  4:30 PM Boys' Varsity Golf Dual Tournament @ Creston  7:00 PM H.S. Vocal Concert @ H.S. Auditorium				

# Calendar Events May 2013

Sun	Mon	Tue	Wed	Thur	Fri	Sat
			<p>1</p> <p>1:10 PM 2 hr. Early Dismissal - Professional Development</p> <p>4:00 PM Teacher Quality Meeting @ Admin Center, Tech Bldg.</p>	<p>2</p> <p>4:30 PM Girls' Tennis vs Harlan @ R.O.</p> <p>4:30 PM Boys' Tennis @ Harlan</p> <p>5:00 PM Boys' Track @ R.O.</p> <p>5:00 PM Girls' Track @ Mt. Ayr</p>	<p>3</p> <p>All Day 5th grade Oregon Trail Day @ Anderson Conservation</p> <p>8:30 AM Girls' Tennis @ Des Moines Lincoln</p> <p>4:00 PM M.S. Girls' Track @ Creston</p> <p>4:00 PM M.S. Boys' Track @ Co. Bluffs Lewis Central</p>	<p>4</p> <p>8:30 AM Boys' Golf vs Kuemper Catholic @ Carroll</p>
5	<p>6</p> <p>Softball Practice Begins</p> <p>9:00 AM Girls' Golf - Hawkeye 10 @ Harlan</p> <p>9:00 AM Boys' Golf - Hawkeye 10 @ Creston</p> <p>4:30 PM H.S. Track Co-ed Hawkeye 10 @ Shenandoah</p> <p>7:00 PM M.S. Band Concert @ H.S. Auditorium</p>	<p>7</p> <p>4:00 PM M.S. Boys' Track - Hawkeye 10 @ TBA</p> <p>4:00 PM M.S. Girls' Track - Hawkeye 10 @ Glenwood</p> <p>4:30 PM Girls' Golf vs Shenandoah/Harlan @ Shenandoah</p> <p>4:30 PM Boys' Golf vs Shenandoah/Harlan @ R.O.</p> <p>7:00 PM Band Boosters Meeting @ H.S. Band Room</p>	<p>8</p> <p>All 8th Grade Honor Band @ Des Moines</p> <p>All Day Washington Track &amp; Field Day</p> <p>1:10 PM 2 hr. Early Dismissal - Professional Development</p> <p>4:00 PM R.O. Curriculum Council Meeting @ Admin Center</p>	<p>9</p> <p>Boys' Tennis - District</p> <p>Co-ed Track - State Qualifying Meet</p>	<p>10</p> <p>PK-Kdg. - Last Day of School</p> <p>Boys' Golf - Sectional</p> <p>5:00 PM PTO Carnival @ Inman Primary</p>	<p>11</p> <p>Boys' Golf - Sectional</p> <p>Girls' Tennis - Regional</p> <p>Boys' Tennis - Team Substate</p>
12	<p>13</p> <p>Girls' Golf - District</p> <p>Mad About Money Presentation for 6th graders @ M.S. Auditorium</p> <p>Kindergarten Visitation @ Inman Primary</p> <p>4:00 PM</p> <p>M.S. Co-ed Track @ Shenandoah</p> <p>6:00 PM School Board Meeting @ Admin Center, Tech Bldg.</p> <p>7:00 PM Band Boosters Meeting</p>	<p>14</p> <p>Kindergarten Assessments Day @ Inman Primary</p> <p>11:00 AM Washington Intermediate Students "Reading on the Square" @ Fountain Square Park</p> <p>5:30 PM Senior Awards Night @ The Wilson Performing Arts Center</p> <p>7:00 PM M.S. Vocal Music Concert @ H.S. Auditorium</p>	<p>15</p> <p>Kindergarten Assessments Day @ Inman Primary</p> <p>1:10 PM 2 hr. Early Dismissal - Professional Development</p> <p>5:30 PM Tag-A-Long Booster Meeting</p> <p>7:00 PM Senior Baccalaureate @ H.S. Auditorium</p>	<p>16</p> <p>Kindergarten Assessments Day @ Inman Primary</p> <p>Co-ed State Track Meet</p> <p>Girls' Tennis - Individual Regional</p>	<p>17</p> <p>Kindergarten Assessments Day @ Inman Primary</p> <p>Co-ed State Track Meet</p> <p>Boys' Golf - District</p>	<p>18</p> <p>M.S. Band Performance @ Adventureland, Des Moines</p> <p>Boys' Tennis - Team Substate</p> <p>Co-ed State Track Meet</p> <p>Boys' Golf - District</p> <p>Girls' Tennis - Team Regional</p>

83

83

19 2:00 PM Graduation	20 Girls' Golf - Regional  Girls' Tennis - Regional/State Team  7:30 PM Baseball @ Fremont Mills	21 End 2nd Semester  Girls' Tennis - Regional/State Team  1:10 PM 2 hr Early Dismissal - Last Day of School  7:30 PM Baseball @ Underwood	22	23 7:30 PM Baseball @ Lenox	24 Boys' Golf & Tennis State Meet  7:30 PM Softball @ Lenox	25 Boys' Golf & Tennis State Meet  12:00 PM Baseball @ Essex
26	27 H.S. Band Concert @ Memorial Day Program	28 Boys' Tennis - Team State Meet  5:30 PM Softball & Baseball Double Header @ Denison	29 4:30 PM Softball @ Elk Horn	30 Girls' Tennis - Individual State Meet  5:30 PM Softball & Baseball @ Glenwood	31 Girls' Tennis - Individual State Meet	

718

84

# Calendar Events June 2013

Sun	Mon	Tue	Wed	Thur	Fri	Sat
						1 Girls' Tennis - Team State Meet 10:00 AM Softball @ Atlantic 12:00 PM Baseball - Triangular @ R.O.
2	3 5:30 PM Softball & Baseball @ Shenandoah	4 Golf & Tennis Co-ed State Meet 3:30 PM JV Baseball @ Co. Bluffs Lewis Central 5:30 PM Softball & Baseball Double Header @ Co. Bluffs Lewis Central	5 5:30 PM Baseball vs St. Albert @ R.O. 5:30 PM Softball vs Corning @ R.O.	6 5:30 PM Softball & Baseball vs Creston @ R.O.	7	8 11:00 AM Baseball @ Atlantic
9	10 5:00 PM JV/Varsity Baseball @ Clarinda Academy 6:00 PM School Board Meeting @ Admin Center, Tech Bldg.	11 5:30 PM Softball Double Header vs Atlantic @ R.O. 5:30 PM Baseball vs Atlantic @ R.O.	12 5:30 PM Softball @ Co. Bluffs Abraham Lincoln	13 5:30 PM Baseball & Softball @ Clarinda	14	15 5:30 PM JV/Varsity Baseball vs Clarinda Academy @ R.O.
16	17 5:30 PM Softball & Baseball vs Glenwood @ R.O.	18 5:30 PM Softball Double Header vs Kuemper @ R.O.	19	20 9:00 AM H.S. Band Rehearsal for Junction Days Parade 5:30 PM Softball & Baseball vs Shenandoah @ R.O.	21 9:00 AM H.S. Band Rehearsal for Junction Days Parade	22
23	24 5:30 PM Softball & Baseball @ Creston 6:00 PM School Board Meeting @ Admin Center, Tech Bldg.	25 3:30 PM JV Baseball vs Harlan @ R.O. 5:30 PM Softball & Baseball Double Header vs Harlan @ R.O.	26	27	28	29 10:00 AM Junction Days - H.S. Band Performs
30						

85

85

Item 6.2.6 Closed Session per Iowa Code Section 21.5(1) i (personnel) and per Iowa Code Section 21.5(1) (a) (confidential records)

**BACKGROUND INFORMATION:** This evening the Directors are asked to move into a closed session for the purposes as identified in Iowa Code Section 21.5(1) i (personnel) and per Iowa Code Section 21.5(1) (a) (confidential records).

The suggested motion could be as follows:

“I move to enter a closed session at \_\_\_\_\_ p.m. per section 21.5(1)i [To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.] and per section 21.5(1) (a) of the open meetings law to review or discuss records which are required or authorized to be kept confidential.”



## Item 7.0 Reports

Each board meeting may have one or more reports from district staff; announcements of future meetings; or general announcements from organizations. Seldom will the information require formal board of director action. If formal action is needed on any item, a recommendation will be provided.

### **7.1 Administrative Reports**

The district is rapidly closing in for the first year of the Home School Assistance Program directed by Mrs. Karen Dean and assisted by Mrs. Bonnie Viner. Enclosed is an updated report from Karen. Enclosed are two reports the Directors will find interesting. The program has certainly found structure and a strong commitment to work cooperatively with district personnel. Mrs. Dean and Mrs. Viner are commended.

### **7.2 Future Conferences, Workshops, Seminars**

#### **ABLE II - Reaching High: Raising the Bar**

##### **Helping Your Board Set and Actualize High Expectations for Student Learning**

This series of workshops will provide ready-to-use tools and tips for your board to use as you set goals and priorities, and provide supports for the stakeholders in your district to reach those high expectations.

The meetings will run from 6:30-9 p.m. with a light meal served from 6-6:30 p.m. Please contact CJ Bloyer at (800) 795-4272 , ext. 246 with questions.

4/16/2013 - Villisca

Parking along the street, entryway is in the middle of the south side. Enter the building from the south entry way. Walk until you hit the T in the hallway and go left. Walk straight up the ramp/hallway and the media center is at the end of the hall.

### **7.3 Sequestration Results for the Red Oak Community School District**

Additional information is now known about cuts in the federal budget. For Red Oak CSD reductions in funding will affect Title I and a limited amount of special education funding. Terry and Shirley will have a paper copy of a report showing the effects of sequestration for school districts in Iowa. Given the fact Red Oak CSD has staff attrition, the cuts experienced here will be minimized if the hiring processes reflect less experienced replacement teachers. More information will be shared during tonight's meeting.

# Home School Assistance Program of Red Oak Community Schools- *Quarterly Report – MARCH*

*Support, encouragement, and accountability:*

*Helping parents provide quality education for their children*

Our duties (according to Iowa code, paraphrased from the Iowa HSAP Professionals handbook):

1. Have contact at least 4 times in 45 days of instruction, two of which must be face to face
2. Provide formal and informal assessments of the student's progress to the student and the student's parents
3. Annually maintain a log of visitations and assistance provided
4. Refer to the child's district of residence for evaluation any child who the teacher has reason to believe may be in need of special education

Our status:

- We are at 14 students currently. Of the original 17, 1 dropped out and is working on his GED, 1 moved, and 1 was referred for truancy after we exhausted all other options.
- Two students were out-of-district during January and February but kept in touch through Skype and phone calls. They are now back in the district to finish out the year under HSAP. Their progress is sufficient (GREEN status) but they plan to attend RO schools full time next year.
- 3 students remain at GREEN status and are thriving. Two are dual-enrolled and all three are accessing the various resources from the district such as AEA online, Medianet, HSAP library, etc.
- 3 students moved from YELLOW status to GREEN. They are making better progress and using the many resources in the HSAP library.
- 3 pre-teen students (that had not received any formal schooling prior to this year) are making progress, although slowly. They have accessed speech services and are using the HSAP library and AEA online to supplement their homeschooling. They are still at YELLOW and are being carefully supervised.
- 3 are in danger of dropping out of HSAP and possibly school. Two just turned 16 years old and are dual-enrolled but their homeschooling is

making little progress. The third is Special Needs and is also making very little progress. We are focusing on transition planning and Basic Life Skills for his curriculum. He will turn 16 this year.

#### Our Focus:

We focused on Math resources this quarter. We hosted Math is Fun on Fridays in February at the HSAP office with a fun Basic Math DVD showing, a math website list to hand out to families and showcased new Math manipulatives for all levels, PK-10. The website list was popular and spread to other homeschool families that are not part of HSAP.

The focus in March was Science. Our local homeschool coop held its annual Science Fair. Six of our HSAP students participated and two of them will participate at the state level (Science and Technology Fair of Iowa). The first annual Nebraska Science Festival will be held April 12-14 and we publicized this at the coop.

#### Our Goals:

In April, we will look at Social Studies resources. Most homeschoolers have ample resources in this subject, so we will focus on new curricula, websites and our HSAP library. Finally, in May, Writing and Language Arts will be greatly stressed.

We will also be doing some assessments of all our students and Bonnie is experimenting with Music Enrichment classes.

On April 19, both of us will be attending the state HSAP conference in Ames along with the HSAP teacher from Griswold. We hope to bring back some new ideas.

#### Our Thanks,

We are very grateful to the maintenance personnel at Inman for outfitting the closet space for our HSAP library and our book racks.

Sincerely, Karen Dean, Bonnie Viner HSAP Teachers

# Home School Assistance Program of Red Oak Community Schools – *Quarterly report*

*Support, encouragement, and accountability:*

*Helping parents provide quality education for their children*

Our duties (according to Iowa code, paraphrased from the Iowa HSAP Professionals handbook):

1. Have contact at least 4 times in 45 days of instruction, two of which must be face to face
2. Provide formal and informal assessments of the student's progress to the student and the student's parents
3. Annually maintain a log of visitations and assistance provided
4. Refer to the child's district of residence for evaluation any child who the teacher has reason to believe may be in need of special education

Our status:

1. We have met our goal of at least 4 contacts per quarter with all but 2 of the 16 students. One is now in consult with special educators and the other is in the referral process. NOTE: 1 of the original 17 students has dropped out of school, and our program, to pursue his GED.
2. We have categorized each student by level of progress according to his or her goals. RED is little to no progress, may need referral. 2 students fit this designation (see above). YELLOW is slow progress, close monitoring needed. 8 students fit this category representing 4 families. GREEN is progress is on track. 6 students are at this level, representing 4 families.
3. The primary areas of assistance that we have provided relate to textbooks and materials and goals and objectives in addition to the areas of planning, assessment, record keeping, and etc. that we cover as needed.

Our first event:

We hosted a "Night at the Library" along with the excellent staff at the Red Oak Public Library in early December. Twenty-five people signed our guest list which included parents who are influential with preschool moms and in the Hispanic community. The event was open to all parents as we are trying to encourage all parents in their efforts toward a quality education for their children. Books, story kits, educational games and toys and other materials appropriate for teaching babies through high school were on display and maps of the library were given to all the families. We hope to continue with similar events as a bridge between school and home.

Our goals:

We plan to focus on a different area of learning each quarter with assessments, resources, and materials emphasizing that area. Our first quarter, was Reading. When we return from the break we will focus on Math, then a short focus on Science and Social Studies at the beginning of spring, with a strong push at the end on Language Arts and Writing. Our goal is to have all students and families at GREEN status at the end of the year.

Our thanks:

We are grateful for the staff at IPS and the ROCSD Board of Directors for their support of this program as we continue to meet the needs of students.

Sincerely,

Karen L. Dean, M.A. HSAP coordinator/consultant/supervising teacher

Bonnie Viner HSAP supervising teacher