



Red Oak Community School District
2011 North 8th Street
Red Oak, Iowa 51566
www.redoakschooldistrict.com

Regular Board of Directors Meeting

Meeting Location: Sue Wagaman Board Room
Red Oak CSD Administrative Center
The Technology Building – Red Oak High School Campus

Monday, June 24, 2013 – 6:00 pm

- Agenda -

- 1.0 Call to Order – Board of Directors President Lee Fellers
- 2.0 Roll Call – Board of Directors Secretary Shirley Maxwell
- 3.0 Approval of the Agenda – President Lee Fellers
- 4.0 Communications – Pg. 1
 - 4.1 Celebration of Success – 2013 Red Oak High School Tennis Team with Coaches Dan & Nita Martinez
 - 4.2 Visitors and Presentations
 - 4.3 Affirmations and Commendations
 - 4.4 Correspondence
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 - 5.3 Request for Open Enrollment
 - 5.4 Good Conduct Policy Final Reading and Adoption 22-25
 - 5.5 Final Reading and Approval of Board Policy Updates 26-36
 - 5.6 Board Resolution for Payment Vouchers Prior to July 1, 2013
- 6.0 General Business for the Board of Directors

Red Oak Community School District Board of Directors
6.24.2013

6.1 Old Business

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6.2 New Business

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7.1 Administrative

7.2 Future Conferences, Workshops, Seminars

7.3 Other Announcements

8.0 Next Board of Directors Meeting Proposed:

July 15, 2013 – 6 pm Regular Meeting

July 22, 2013 – 5 pm?? Financing School

Facilities Workshop with Matthew R. Gillaspie, Senior Vice President - Public Finance Services Piper Jaffray & Co.

9.0 Adjournment

Item 4.0 Communications

4.1 Celebration of Success – 2013 Red Oak High School Tennis Team with Coaches Dan & Nita Martinez

Another extremely successful Tiger Tennis Season has ended with many accomplishments. Again, Red Oak High has experienced a State Championship with Pete and Kate Walker winning the mixed doubles tennis championship on June 4th. This year the following tennis players participated in State Level Competitions: Girls Team: Grace Blomstedt, Kate Walker, Erica Sherman, Paige Vannausdle, Micayla Taylor, & Zoey Baker. Boys Team: Geoff Sellers, Tanner Johnson, Pete Walker, Austin Streicher, Hayden Berry, Jordan Nelson, & Dean Smith

Head Coach Dan Martinez accompanied by spouse and Assistant Coach Nita Martinez once again has continued the tradition of Red Oak Tennis in winner conference championships and then proceeding to State Championship Week. Please allow Dan a few minutes to reflect on this past season.

At the conclusion of the award certificates, President Lee Fellers invites all attending the meeting to join the Directors and student athletes for refreshments and visiting.

4.2 Visitors and Presentations

Please welcome any guests that may be in attendance at tonight's meeting.

4.3 Affirmations and Commendations

The Red Oak arts community just recently completed an outstanding musical, *Fiddler on the Roof*. The gifts and talents from the Red Oak CSD certainly contributed to the enjoyment of many in Southwest Iowa. The number of students involved from Red Oak are too numerous to mention but the talents of Board Director Paul Griffen, and Instructors Tim Marsden, Dan Black, John Hewett, Mark Haufle, and Kevin Kilpatrick are especially commended. Congratulations to the Wilson Performing Arts Center for an outstanding production.

4.4 Correspondence

Any correspondence received and important to the governing body is shared.

Item 5.0 Consent Agenda

BACKGROUND INFORMATION: The following items are presented for approval in one formal motion. Should any director have a question or would like for an item to be placed on the regular discussion agenda, please notify Board Secretary Shirley Maxwell in advance of the meeting.

Enclosed are reference pages for:

5.1 Review and Approval of the Minutes from June 10, 2013

The minutes are enclosed for your review. Unless there are suggested changes, they are submitted for approval by Board Secretary Shirley Maxwell.

5.2 Review and Approval of the Monthly Business Reports

As the fiscal year comes to an end on June 30, the number of payment vouchers will increase in order to get all commitments completed. Enclosed are payment journals for your review. There could be a limited number added at the board table this evening. Should you have any questions, do not hesitate to contact Accounting Clerk Jeanice Lester (lesterj@roschools.com)

5.3 Request for Open Enrollment

At the board table Directors will find an open enrollment request for a high school senior to register in the Griswold CSD for 2013 – 14. Given the circumstances for the student affected, Terry Schmidt supports the open enrollment request and seeks the Directors approval as well.

5.4 Good Conduct Policy Final Reading and Adoption

Enclosed is the final copy of the Good Conduct Policy that has received a great amount of attention from the Directors. This evening's final approval allows the policy to be implemented immediately.

5.5 Final Reading and Approval of Board Policy Updates

As part of the process to review, revise, and adopt board policy revisions, a number of policies given tentative approval at the June 10 meeting are now included for final review. Following adoption this evening, the policies become operational for the school district. These include: 603.1 Basic Instruction Program, 603.2 Summer School Instruction, 603.3 Special Education, 603.4 Multicultural Gender Fair, 603.5 Health Education, 603.6 Physical Education, 603.7 Career Education, 603.8 Teaching About Religion,

Item 5.5 – continued

603.8R1 Teaching About Religion Regulation-Religious Holidays, 603.9 Academic Freedom, 603.9R1 Teaching Controversial Issues, 603.10 Global Education, 603.11 Citizenship.

5.6 Board Resolution for Payment Vouchers Prior to July 1, 2013

A standard resolution passed at the end of a fiscal year allows for bills to be paid before the close of business on June 30. Although not many in number, the payment vouchers will be reviewed at the first meeting in July. This evening the Directors are requested to adopt the following:

“Be it resolved the Red Oak Board of Directors authorizes the district’s business manager and accounting clerk to complete payment vouchers for expenditures that accrue prior to June 30, 2013.”

SUGGESTED BOARD ACTION: It is recommended the board of directors approve the following consent agenda items:

- Minutes from June 10, 2013
- Monthly business reports as presented
- Approval of an open enrollment request for 2013 – 3014
- Final adoption of the revised Good Conduct Policy
- Final reading and approval of board policies as presented
- Authorization of a resolution for completing payment vouchers prior to the June 30, 2013 close of business

Red Oak Community School District
Regular Meeting of the Board of Directors

Meeting Location: Sue Wagaman Board Room, Red Oak CSD Administrative Center
 Red Oak Technology Center-Red Oak High School Campus
 Monday, June 10, 2013

This regular meeting of the Board of Directors of the Red Oak Community School District was called to order by President Lee Fellers at 6:00 p.m.

PRESENT:

Directors: Lee Fellers, Paul Griffen, Bill Drey, Kathy Walker, Warren Hayes
 Terry Schmidt, Superintendent & Shirley Maxwell, Board Secretary

APPROVAL OF AGENDA

Motion by Director Drey with a second by Director Walker to approve the agenda as presented with the order of agenda items at the discretion of the chairman. The motion carried unanimously.

CONSENT AGENDA

Director Drey moved with a second by Director Griffen to approve the consent agenda as presented.

- Minutes from May 28 and 29, 2013.
- Monthly business reports as presented.
- Approval of an educational services agreement with the Council Bluffs CSD.
- Approval of an open enrollment request as presented.
- Approval of the following statement to complete the school calendar waiver process:
The Red Oak Board of Directors has determined that a starting date during the week of August 26 to August 30 as specified in Iowa Code section 279.10 subsection 1 will have a significant negative educational impact by creating a school year that starts at least two weeks after students begin extracurricular activities and would not end until after the Memorial Day weekend in 2014.
- Approval of a new contract with Drive Tek to provide educational services in Red Oak.

The motion carried unanimously.

OLD BUSINESS

ELECTRONIC CONFERENCE

An electronic conference was held with Randy West, Carrie Wade and Paul Neuharth with BLDD Architects and Estes Construction at 6:10 p.m.

GOOD CONDUCT POLICY REVISIONS

Director Griffen moved with a second by Director Drey to approve the first reading of the middle school handbook Good Conduct rule. The motion carried unanimously.

NEW BUSINESS

STUDENT ATTENDANCE POLICY

Mr. Michael Moran addressed the board to discuss student attendance policy concerns and presented new language guidelines for the board to review.

STUDENT HANDBOOKS

Director Drey moved with a second by Director Walker to approve the Inman Primary and Washington Intermediate Schools student handbooks for the 2013-2014 school year as presented. The motion carried unanimously.

TECHNOLOGY DEPARTMENT HANDBOOK

Director Drey moved with a second by Director Hayes to approve the technology department handbook for the 2013-2014 school year as presented with the suggested revisions. The motion carried unanimously.

LEGION PARK/SPORTS COMPLEX FACILITIES

Director Drey has served on a committee to review and revise the agreements between the school district and the city of Red Oak for the Legion Park facilities and the sports complex. These documents had not been reviewed or updated for several years. This item will be on the next agenda

PERSONNEL CONSIDERATIONS

Director Drey moved with a second by Director Hayes to authorize an employment contract for Gisele-Laura Sogas Rodriguez as a high school spanish instructor for the 2013-2014 school year to be placed on the salary schedule at the MA level, step 4. The motion carried unanimously.

Director Drey moved with a second by Director Hayes to authorize an employment contract for Ashley Pegg as a first grade instructor at Inman Primary School for the 2013-2014 school year to be placed on the salary schedule at the BA level, step 0. The motion carried unanimously.

Director Drey moved with a second by Director Hayes to authorize an employment contract for Theo Fundermann as a special education instructor for the 2013-2014 school year to be placed on the salary schedule at the BA+20 level, step 4 with five extended contract days. In addition, Theo Fundermann will be awarded a supplemental contract to be the head boys' basketball coach at the high school. The motion carried unanimously.

Director Drey moved with a second by Director Hayes to authorize the transfer of Mark Erickson from middle school language arts instructor to high school social sciences instructor, and Leanne Fluckey from middle school language arts to middle school mathematics. The motion carried unanimously.

Director Griffen moved with a second by Director Walker to authorize the supplemental contract assignments of Mark Erickson as assistant high school football coach; Tiegan Podliska as assistant high school football coach; Joe Erickson as middle school football coach; and Kirstin Gomez as high school flags-color guard sponsor for the 2013-2014 school year. The motion carried unanimously.

Director Hayes moved with a second by Director Walker to approve Tammy VanMeter as middle school yearbook assistant sponsor for the 2013-2014 school year. The motion carried unanimously.

BOARD POLICY UPDATES

Director Drey moved with a second by Director Hayes to approve the review and revision of the following policies as presented: 603.1 Basic Instruction Program, 603.2 Summer School Instruction, 603.3 Special Education, 603.4 Multicultural Gender Fair, 603.5 Health Education, 603.6 Physical Education, 603.7 Career Education, 603.8 Teaching About Religion, 603.8R1 Teaching About Religion Regulation-Religious Holidays, 603.9 Academic Freedom, 603.9R1 Teaching Controversial Issues, 603.10 Global Education, 603.11 Citizenship. The motion carried unanimously.

CLOSED SESSION

Director Griffen moved with a second by Director Drey to go into closed session at 8:34 p.m. per section 21.5(1)I To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session The board came out of closed session at 9:12 p.m.

ADJOURNMENT

Director Drey moved with a second by Director Hayes to adjourn the meeting at 9:32 p.m. The next regular board meeting will be held on Monday, June 24 at 6:00 p.m. in the Sue Wagaman Board Room, Administrative Center, Technology Building. The motion carried unanimously.

Lee Fellers, President

Shirley Maxwell, Board Secretary

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Checking Account ID 1	Fund Number 10	OPERATING FUND
ALA ORDER FULFILLMENT	29899034 001	41.00
10 1902 2222 000 0000 618	READ POSTERS	41.00
Vendor Name ALA ORDER FULFILLMENT		<u>41.00</u>
APPLE COMPUTER, INC.	4242068233	290.00
10 0010 1200 219 0000 612	APPLE DOCK CONNECTOR TO VGA ADAPTER	290.00
Vendor Name APPLE COMPUTER, INC.		<u>290.00</u>
ART SELLERS - SELLERS PEST CONTROL	19425	137.00
10 0010 2600 000 0000 425	DISTRICT PEST CONTROL	137.00
Vendor Name ART SELLERS - SELLERS PEST CONTROL		<u>137.00</u>
ASSOC OF SPRV & CURRIC DEVELOP	06012013	219.00
10 0010 2321 000 0000 320	MEMBERSHIP FEE	219.00
Vendor Name ASSOC OF SPRV & CURRIC DEVELOP		<u>219.00</u>
BECKERS SCHOOL SUPPLIES	1180305-IN	161.79
10 1900 1000 420 3238 612	INSTRUCTIONAL SUPPLIES	161.79
Vendor Name BECKERS SCHOOL SUPPLIES		<u>161.79</u>
BOOKSOURCE	235913	127.36
10 0010 1000 470 1118 612	BELLY UP BY STUART GIBBS	10.48
10 0010 1000 470 1118 612	CLOSE TO FAMOUS BY JOAN BAUER	11.98
10 0010 1000 470 1118 612	HOW THEY CROAKED: THE AWFUL ENDS OF THE	14.98
10 0010 1000 470 1118 612	THE ONE AND ONLY IVAN BY KATHERINE APPLE	25.48
10 0010 1000 470 1118 612	PLUNKED BY MICHAEL NORTHROP	25.48
10 0010 1000 470 1118 612	THE RUNNING DREAM BY WENDELIN VANDRAANEN	14.98
10 0010 1000 470 1118 612	WONDER BY R J PALACIO	23.98
Vendor Name BOOKSOURCE		<u>127.36</u>
BROOKES PUBLISHING CO	642352	254.25
10 0010 1200 219 0000 612	ASQ-SE STARTER KIT SCREENER	225.00
10 0010 1200 219 0000 612	SHIPPING	29.25
Vendor Name BROOKES PUBLISHING CO		<u>254.25</u>
CAM COMMUNITY SCHOOL DISTRICT	06072013	1,470.75
10 0010 1000 100 0000 567	OPEN ENROLLEMT 4TH QTR	1,470.75
Vendor Name CAM COMMUNITY SCHOOL DISTRICT		<u>1,470.75</u>
CAPITAL SANITARY SUPPLY CO.	0001534A	139.90
10 0010 2600 000 0000 618	FLOOR PRODUCTS	139.90
CAPITAL SANITARY SUPPLY CO.	0001627	137.75
10 0010 2600 000 0000 618	DUSTERS/TAPE	137.75
CAPITAL SANITARY SUPPLY CO.	0001690	(80.00)
10 0010 2600 000 0000 618	CREDIT	(80.00)
CAPITAL SANITARY SUPPLY CO.	0001691	655.00
10 0010 2600 000 0000 618	POLISHING DISCS	655.00
Vendor Name CAPITAL SANITARY SUPPLY CO.		<u>852.65</u>

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
CDW GOVERNMENT, INC.	CV16785	21,404.80
10 0010 2235 000 0000 652	Microsoft Desktop Education - license &	7,921.50
10 0010 2235 000 0000 652	Microsoft Desktop Education - license &	12,259.00
10 0010 2235 000 0000 652	Microsoft Exchange Server Standard Editi	61.58
10 0010 2235 000 0000 652	Microsoft Windows Server Datacenter Edit	1,004.88
10 0010 2235 000 0000 652	Microsoft SQL Server Standard Edition -	157.84
CDW GOVERNMENT, INC.	CV39025	134.51
10 0010 1200 219 0000 618	COMPUTER MONITOR LENOVO LS2023 MONITOR	134.51
CDW GOVERNMENT, INC.	CW20619	1,847.88
10 0010 1200 219 0000 618	PLANAR PXL2430MW 23.5" WIDE LED OPTICAL	1,847.88
Vendor Name	CDW GOVERNMENT, INC.	<u>23,387.19</u>
CENTURY LINK	06012013	30.36
10 0020 2700 000 0000 530	TRANSMITTER LINE	30.36
Vendor Name	CENTURY LINK	<u>30.36</u>
COMMITTEE FOR CHILDREN	247147	718.00
10 0010 1200 219 0000 612	SECOND STEP ONLINE EARLY LEARNING KIT/ S	718.00
Vendor Name	COMMITTEE FOR CHILDREN	<u>718.00</u>
CONSTRUCTIVE PLAYTHINGS	5129467600	847.81
10 1900 1000 420 3238 612	CHR-85; set of books	83.00
10 1900 1000 420 3238 612	HML-205; CD player	159.90
10 1900 1000 420 3238 612	MPI- 100; train set	79.99
10 1900 1000 420 3238 612	EDX-54; Flannel Bd	119.98
10 1900 1000 420 3238 612	ATC-91; Construction Builders	44.99
10 1900 1000 420 3238 612	LRI-9164; Gears	49.99
10 1900 1000 420 3238 612	WQ-13; flexanimals	14.99
10 1900 1000 420 3238 612	TCC-330; Laminator	229.99
10 1900 1000 420 3238 612	TCC-12- Laminator film	42.99
10 1900 1000 420 3238 612	TCC-9; Laminator film	21.99
Vendor Name	CONSTRUCTIVE PLAYTHINGS	<u>847.81</u>
CONTINENTAL RESEARCH CORP	388214-CRC-1	1,793.66
10 0010 2600 000 0000 618	CLEANING SUPPLIES	1,793.66
Vendor Name	CONTINENTAL RESEARCH CORP	<u>1,793.66</u>
COUNSEL OFFICE & DOCUMENTS	CNIN117488	85.50
10 1902 2410 000 0000 359	COPIER LEASE	85.50
COUNSEL OFFICE & DOCUMENTS	CNIN117489	45.00
10 2020 2410 000 0000 359	COPIER LEASE	45.00
COUNSEL OFFICE & DOCUMENTS	CNIN117490	85.50
10 2020 2410 000 0000 359	COPIER LEASE	85.50
COUNSEL OFFICE & DOCUMENTS	CNIN117492	170.00
10 1901 2410 000 0000 359	COPIER LEASE	170.00
COUNSEL OFFICE & DOCUMENTS	CNIN121539	85.50
10 1902 2410 000 0000 359	COPIER LEASE	85.50

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
COUNSEL OFFICE & DOCUMENTS	CNIN121540	179.45	
10 1902 2410 000 0000 359	PRINTER CHARGES		179.45
COUNSEL OFFICE & DOCUMENTS	CNIN122024	45.00	
10 2020 2410 000 0000 359	COPER LEASE		45.00
COUNSEL OFFICE & DOCUMENTS	CNIN122025	85.50	
10 2020 2410 000 0000 359	COPER LEASE		85.50
COUNSEL OFFICE & DOCUMENTS	CNIN122031	170.00	
10 1901 2410 000 0000 359	COPER LEASE		170.00
COUNSEL OFFICE & DOCUMENTS	CNIN122032	34.00	
10 0010 2520 000 0000 618	COPIER LEASE		34.00
Vendor Name	COUNSEL OFFICE & DOCUMENTS		<u>985.45</u>
DEPARTMENT OF EDUCATION	54630000-20	28.00	
10 0020 2700 000 0000 340	BUS INSPECTION FEE		28.00
Vendor Name	DEPARTMENT OF EDUCATION		<u>28.00</u>
DES MOINES REGISTER & TRIBUNE	0007076788	5,166.80	
10 0010 2572 000 0000 540	ADVERTISING CHARGES		5,166.80
Vendor Name	DES MOINES REGISTER & TRIBUNE		<u>5,166.80</u>
DICKEL DUIT OUTDOOR POWER, INC.	82277	777.07	
10 0010 2600 000 0000 430	MOWER REPAIR		777.07
DICKEL DUIT OUTDOOR POWER, INC.	82879	159.95	
10 0010 2600 000 0000 618	STIHL TRIMMER		159.95
DICKEL DUIT OUTDOOR POWER, INC.	82880	38.84	
10 0010 2600 000 0000 618	CABLE		38.84
DICKEL DUIT OUTDOOR POWER, INC.	82881	14.95	
10 0010 2600 000 0000 618	NYLON LINE		14.95
DICKEL DUIT OUTDOOR POWER, INC.	83205	36.95	
10 0010 2600 000 0000 618	NYLON LINE		36.95
Vendor Name	DICKEL DUIT OUTDOOR POWER, INC.		<u>1,027.76</u>
DIDAX, INC.	SI-021824	45.45	
10 0010 1200 219 0000 618	SHIPPING		7.50
10 0010 1200 219 0000 618	300 UNIFIX CUBES		37.95
Vendor Name	DIDAX, INC.		<u>45.45</u>
DIFFERENT ROADS TO LEARNING	98786A	515.95	
10 0010 1200 219 0000 612	ABLLS-R DATA AND TASK ORGANIZER KIT		515.95
Vendor Name	DIFFERENT ROADS TO LEARNING		<u>515.95</u>
DISCOUNT SCHOOL SUPPLY	D17626630101	147.25	
10 1900 1000 420 3238 612	CRAYDRY8; markers		43.95
10 1900 1000 420 3238 612	WST- paint; yellow		2.88
10 1900 1000 420 3238 612	CLSPINS- clothespins		4.49
10 1900 1000 420 3238 612	9SU; paper		17.98
10 1900 1000 420 3238 612	CMT- yellow; tape		4.49
10 1900 1000 420 3238 612	CMT; LT. Blue tape		4.49
10 1900 1000 420 3238 612	LSAP; contact cover		39.98
10 1900 1000 420 3238 612	PLWS- watercolors		28.99
Vendor Name	DISCOUNT SCHOOL SUPPLY		<u>147.25</u>
DOLLAR GENERAL	1000209465	34.25	

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 0010 2600 000 0000 618	MISC SUPPLIES	34.25
Vendor Name DOLLAR GENERAL		<u>34.25</u>
EGAN SUPPLY COMPANY	194452	69.17
10 0010 2600 000 0000 618	SCRAPERS	69.17
EGAN SUPPLY COMPANY	194784	104.85
10 0010 2600 000 0000 618	SUPPLIES	104.85
EGAN SUPPLY COMPANY	194870	223.79
10 0010 2600 000 0000 618	GRIT SCREENS	223.79
Vendor Name EGAN SUPPLY COMPANY		<u>397.81</u>
FAMILY DOLLAR	215639	11.50
10 0020 2700 000 0000 618	SUPPLIES	11.50
Vendor Name FAMILY DOLLAR		<u>11.50</u>
FARMERS MERCANTILE	0160749	33.32
10 0010 2600 000 0000 618	PAINT SUPPLIES/MISC	33.32
FARMERS MERCANTILE	0160848	1.49
10 0010 2600 000 0000 618	KEY	1.49
FARMERS MERCANTILE	0160858	67.49
10 0010 2600 000 0000 618	SPRAYER	67.49
FARMERS MERCANTILE	0161349	17.95
10 0010 2600 000 0000 618	SUPPLIES	17.95
FARMERS MERCANTILE	05312013	7,583.28
10 0020 2700 000 0000 618	DEF AIR	177.22
10 0010 2650 000 0000 626	GAS	541.87
10 0010 2650 000 0000 626	GAS	161.57
10 0020 2700 000 0000 626	CREDIT	(234.02)
10 0020 2700 000 0000 626	CREDIT	(51.16)
10 0020 2700 000 0000 626	GAS	940.14
10 0020 2700 000 0000 627	CREDIT	(407.24)
10 0020 2700 000 0000 627	DIESEL	5,148.25
10 0010 2700 217 3303 626	#22	6.82
10 0010 2700 217 3303 626	#24	85.69
10 0010 2700 217 3303 626	#25	281.48
10 0010 2700 217 3303 626	#27	249.63
10 0010 2700 217 3303 626	#18	219.54
10 0010 2700 217 3303 626	#19	463.49
Vendor Name FARMERS MERCANTILE		<u>7,703.53</u>
FIRST BANKCARD	06042013-2	490.50
10 1902 1000 100 0000 612	"WONDER" BY R. J. PALACIO - HARDCOVER	490.50
FIRST BANKCARD	06052013-1	144.38
10 0010 2235 000 0000 618	Intel PRO/1000 PT Quad Port Server Adapt	144.38
FIRST BANKCARD	0606213-2	508.23
10 0010 1200 219 0000 612	TYPewriter/SUPPLIES	508.23
FIRST BANKCARD	06072013-1	8.95
10 0010 2236 000 0000 536	WEBLINK CERTIFICATE	8.95
FIRST BANKCARD	06142013	28.31
10 0010 2321 000 0000 532	CONFERENCING CALL	28.31
Vendor Name FIRST BANKCARD		<u>1,180.37</u>
GOVCONNECTION INC	50304793	5,878.00

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 0010 1200 219 0000 739	LASER JET ENTERPRISE 600 SERIES M603dn P	4,950.00
10 0010 1200 219 0000 618	90X BLACK TONER CARTRIDGE FOR HP LASER J	928.00
Vendor Name GOVCONNECTION INC		<u>5,878.00</u>
GRABER, DEB	05282013	328.13
10 1901 1000 100 8001 612	REIMBURSEMENT	328.13
Vendor Name GRABER, DEB		<u>328.13</u>
HAMMOND AND STEPHENS CO.	204500312494	89.10
10 1902 1000 100 0000 612	DAILY MEMO BOOKS	25.56
10 1902 1000 100 0000 612	LESSON PLAN BOOKS	14.95
10 1902 1000 100 0000 612	GRADE BOOKS, RED COVER	38.64
10 1902 1000 100 0000 612	SHIPPING	9.95
Vendor Name HAMMOND AND STEPHENS CO.		<u>89.10</u>
HAWKEYE FORD MERCURY, INC	43820	527.58
10 0020 2700 000 0000 430	REPAIR #25	527.58
Vendor Name HAWKEYE FORD MERCURY, INC		<u>527.58</u>
HEINEMANN EDUCATIONAL BOOKS	6206013	20,511.90
10 0010 1200 219 0000 612	FOUNTAS AND PINNELL LEVEDED LITERACY INT	13,500.00
10 0010 1200 219 0000 612	FOUNTAS AND PINNELL LEVEDED LITERACY INT	5,670.00
10 0010 1200 219 0000 612	SHIPPING	1,341.90
Vendor Name HEINEMANN EDUCATIONAL BOOKS		<u>20,511.90</u>
HOUGHTON STATE BANK	06072013	15.00
10 0010 2310 000 0000 611	SAFETY DEP RENT	15.00
Vendor Name HOUGHTON STATE BANK		<u>15.00</u>
HY VEE FOOD STORES	5639226336	7.98
10 0010 2310 000 0000 611	SUPPLIES	7.98
Vendor Name HY VEE FOOD STORES		<u>7.98</u>
KALEIDOSCOPE PRE-SCHOOL	06102013	10,115.00
10 1900 1000 420 3238 612	PRESCHOOL INSTRUCTIONAL SUPPLIES	1,145.46
10 0010 1000 860 3117 612	PRESCHOOL INSTRUCTIONAL SUPPLIES	8,969.54
Vendor Name KALEIDOSCOPE PRE-SCHOOL		<u>10,115.00</u>
KAPLAN EARLY LEARNING CO	0003195661	230.63
10 1900 1000 420 3238 612	13-2312; RD- tubs	7.90
10 1900 1000 420 3238 612	13-2312; GR-tubs	7.90
10 1900 1000 420 3238 612	13-2312; GR-tubs	39.50
10 1900 1000 420 3238 612	shipping (?)	30.08
10 1900 1000 420 3238 612	13-98249	29.95
10 1900 1000 420 3238 612	13-11559- CL; tubs	99.50
10 1900 1000 420 3238 612	13-2312; YL- tubs	7.90
10 1900 1000 420 3238 612	13-2312; BL- tubs	7.90
Vendor Name KAPLAN EARLY LEARNING CO		<u>230.63</u>

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Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
LARRY SHALTERS - COMPLETE AIR CARE	061113004	105.00
10 0010 2600 000 0000 430	REPAIR WORK	105.00
Vendor Name	LARRY SHALTERS - COMPLETE AIR CARE	105.00
LEADING EDGE LAMINATING	17683	229.90
10 0010 1200 219 0000 618	LAMINATING FILM/ 1.5 MIL 25"X500'X1" COR	229.90
Vendor Name	LEADING EDGE LAMINATING	229.90
LIFETOUCH	13008	25.00
10 2020 1000 100 0000 612	WOODEN MONTAGE FRAME	25.00
Vendor Name	LIFETOUCH	25.00
MEDFORD TOOL AND SUPPLY INC.	473172	4,295.00
10 0010 1000 300 4531 739	IRONWORKER	4,295.00
Vendor Name	MEDFORD TOOL AND SUPPLY INC.	4,295.00
MONTGOMERY CO. MEMORIAL HOSP.	05222013	400.00
10 0010 1200 219 0000 320	LIFE SUPPORT TRAINING	160.00
10 0010 1000 860 3117 320	LIFE SUPPORT TRAINING	160.00
10 1900 1000 420 3238 320	LIFE SUPPORT TRAINING	80.00
Vendor Name	MONTGOMERY CO. MEMORIAL HOSP.	400.00
MTE OFFICE SUPPLIES	0158862-001	35.91
10 0010 2310 000 0000 611	4 COL PADS	35.91
Vendor Name	MTE OFFICE SUPPLIES	35.91
NASCO	387612	24.46
10 1902 1000 100 8002 618	everyday intervention activites for comp	14.79
10 1902 1000 100 8002 618	shipping	9.67
NASCO	387613	110.46
10 1902 1000 100 8002 618	single-sided unlined dry-erase classroom	110.46
Vendor Name	NASCO	134.92
NISHNA PRODUCTIONS	06072013	1,104.82
10 0010 1200 214 3302 563	WORK ACTIVITY SERVICES	584.82
10 0010 1200 217 3303 563	WORK ACTIVITY SERVICES	520.00
Vendor Name	NISHNA PRODUCTIONS	1,104.82
OREILLY AUTO PARTS	0298-286360	5.99
10 0020 2700 000 0000 618	COOLANT CAP	5.99
OREILLY AUTO PARTS	0298-290083	7.98
10 0020 2700 000 0000 618	SUPPLIES	7.98
Vendor Name	OREILLY AUTO PARTS	13.97
ORIENTAL TRADING COMPANY	657790851-01	56.74
10 1901 1000 100 8001 612	IN-62/27; Classroom Small Round Storage	8.75
10 1901 1000 100 8001 612	# IN-62/16 Classroom Pencil & marker Bas	16.00
10 1901 1000 100 8001 612	#IN-62/17; Classroom Storage Baskets wit	22.00

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 1901 1000 100 8001 612	SHIPPING	9.99
Vendor Name	ORIENTAL TRADING COMPANY	56.74
ORSCHELN	018797	399.80
10 0010 2600 000 0000 618	FERTILIZER	399.80
ORSCHELN	05212013	389.98
10 3230 1300 310 0000 612	ABRASIVE CABINET	389.98
Vendor Name	ORSCHELN	789.78
PARSCALE, GERI	06122013	1,587.00
10 0010 1000 100 3373 320	PROFESSIONAL SERVICES	1,500.00
10 0010 1000 100 3373 580	TRAVEL	87.00
Vendor Name	PARSCALE, GERI	1,587.00
PHYSICS CURRICULUM AND INSTRUCTION	26104	514.50
10 3230 2222 000 0000 652	The Complete Set of Physics Demonstratio	280.00
10 3230 2222 000 0000 652	The Complete Set of Physics of Spaceflig	210.00
10 3230 2222 000 0000 652	Shipping & Handling	24.50
Vendor Name	PHYSICS CURRICULUM AND INSTRUCTION	514.50
PIONEER VALLEY BOOKS	00069379	141.63
10 1901 1000 100 8001 612	JO2ap- Jack and Daisy - set 2	32.00
10 1901 1000 100 8001 612	AS9ap- Arctic Adventures- Reader's Theat	22.00
10 1901 1000 100 8001 612	J9ap- Jasper the Cat Chapter Books	22.00
10 1901 1000 100 8001 612	ST15- 5 sheets of each stickers	12.00
10 1901 1000 100 8001 612	JAS- Jasper Stuffed Cat	12.00
10 1901 1000 100 8001 612	shipping	12.88
10 1901 1000 100 8001 612	NFB14 -Kittens	5.75
10 1901 1000 100 8001 612	NFS32- Giraffes	5.75
10 1901 1000 100 8001 612	NFS53- Spiders	5.75
10 1901 1000 100 8001 612	NFS74-Pets	5.75
10 1901 1000 100 8001 612	NFS83 Seasons	5.75
Vendor Name	PIONEER VALLEY BOOKS	141.63
PLIBRICO COMPANY LLC	88246	2,819.51
10 0010 2600 000 0000 430	STAGING CONTROL REPAIRS	2,819.51
PLIBRICO COMPANY LLC	88249	3,040.28
10 0010 2600 000 0000 430	REPAIR WORK ON CHILLER	3,040.28
PLIBRICO COMPANY LLC	88253	1,743.48
10 0010 2600 000 0000 430	CIRCUIT REPAIR	1,743.48
Vendor Name	PLIBRICO COMPANY LLC	7,603.27
QUILL CORP.	3233489	284.99
10 1902 1000 100 8002 618	JUPITER PHOTO-QUALITY LAMINATOR	284.99
Vendor Name	QUILL CORP.	284.99
REALLY GOOD STUFF	4276250	102.26
10 1901 1000 100 8001 612	# 1103143RD/ Make the Grade Pencils- 3rd	7.98

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 1901 1000 100 8001 612	#138668	9.50
10 1901 1000 100 8001 612	#159436; Easy Access Stacking Baskets-Me	5.99
10 1901 1000 100 8001 612	#155345; Last Day Blues Book	6.95
10 1901 1000 100 8001 612	# 160970/ Ready-To-Decorate Forest of Fa	7.99
10 1901 1000 100 8001 612	SHIPPING	10.95
10 1901 1000 100 8001 612	# 301746; Multifunction Timer	12.95
10 1901 1000 100 8001 612	#157482; Easy Shapes Dot Dice	39.95
Vendor Name	REALLY GOOD STUFF	<u>102.26</u>
RED OAK COMMUNITY SCHOOL DIST	04042013	90.80
10 0010 2235 000 0000 580	TRAVEL REIMBURSEMENT	90.80
Vendor Name	RED OAK COMMUNITY SCHOOL DIST	<u>90.80</u>
RED OAK DO IT CENTER	088011	15.56
10 0010 2600 000 0000 618	PAINT SUPPLIES	15.56
Vendor Name	RED OAK DO IT CENTER	<u>15.56</u>
RED OAK EXPRESS	05312013	244.60
10 0010 2572 000 0000 540	PUBLICATION CHARGES	244.60
Vendor Name	RED OAK EXPRESS	<u>244.60</u>
RED OAK GLASS	09131	103.50
10 0010 2600 000 0000 430	REPAIR WINDOW	103.50
Vendor Name	RED OAK GLASS	<u>103.50</u>
RED OAK HARDWARD HANK	161563	11.97
10 0010 2600 000 0000 618	SUPPLIES	11.97
RED OAK HARDWARD HANK	161565	(11.97)
10 0010 2600 000 0000 618	SUPPLIES	(11.97)
Vendor Name	RED OAK HARDWARD HANK	<u>0.00</u>
SCHOLASTIC, INC.	6124795	17.10
10 1902 1000 100 8002 618	BOOKS	17.10
Vendor Name	SCHOLASTIC, INC.	<u>17.10</u>
SCHOOL BUS SALES	IN81879-1	23.24
10 0020 2700 000 0000 618	LIGHT BULBS	23.24
SCHOOL BUS SALES	IN81886-1	37.48
10 0020 2700 000 0000 618	LIGHT	37.48
SCHOOL BUS SALES	IN82080-1	94.41
10 0020 2700 000 0000 618	MIRROR ARM ASSEMBLY	94.41
SCHOOL BUS SALES	IN82123-1	94.91
10 0020 2700 000 0000 618	ARM MIRROR	94.91
SCHOOL BUS SALES	IN82151-1	52.48
10 0020 2700 000 0000 618	SUPPLIES	52.48
SCHOOL BUS SALES	IN82843	121.80
10 0020 2700 000 0000 618	MIRRORS	121.80
Vendor Name	SCHOOL BUS SALES	<u>424.32</u>
SCHOOL SPECIALTY LATTA DIV.	208110424912	68.84

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 1900 1000 420 3238 612	9-1375278-220; tape	43.62
10 1900 1000 420 3238 612	9-0754483-220; tape	19.62
10 1900 1000 420 3238 612	9-015741-278; filefolders	5.60
SCHOOL SPECIALTY LATTA DIV.	208110431775	117.65
10 0010 1200 219 0000 618	ORIGINAL CONICAL TIP 16 COLORS	65.70
10 0010 1200 219 0000 618	MAGNETIC RUBBER STRIPS	3.66
10 0010 1200 219 0000 618	8 SET OF WATER COLORS	31.40
10 0010 1200 219 0000 618	OXFORD HEAVY DUTY 2 POCKET FOLDER/ LIGHT	16.89
SCHOOL SPECIALTY LATTA DIV.	208110431780	326.81
10 0010 1200 219 0000 618	ASSORTED INSTRUCTIONAL SUPPLIES	326.81
SCHOOL SPECIALTY LATTA DIV.	308101564896	62.24
10 1901 1000 100 0000 612	MAGNETIC LETTERS	62.24
SCHOOL SPECIALTY LATTA DIV.	308101611335	3,373.70
10 0010 1200 219 0000 618	ASSORTED INSTRUCTIONAL SUPPLIES	3,373.70
SCHOOL SPECIALTY LATTA DIV.	308101612614	151.94
10 0010 1200 219 0000 618	DIGITAL TIMER	19.26
10 0010 1200 219 0000 618	FLASH CARDS	6.56
10 0010 1200 219 0000 618	NUMBER LINES	7.67
10 0010 1200 219 0000 618	SANDERS WORKMATE II/ CLIPBOARD WITH STOR	75.80
10 0010 1200 219 0000 618	ERASERS	10.23
10 0010 1200 219 0000 618	TOTE STORE BOXES	32.42
Vendor Name	SCHOOL SPECIALTY LATTA DIV.	4,101.18
SCOTT WILSON - THE GREEN TREE COMPANY	2158	2,475.00
10 0010 2600 000 0000 424	TREE REMOVALS/STUMPS	2,475.00
Vendor Name	SCOTT WILSON - THE GREEN TREE COMPANY	2,475.00
SEMINOLE ENERGY SERVICES, LLC	170-1305-5075	4,511.61
10 1901 2600 000 0000 621	THERMS 2072	1,039.19
10 1902 2600 000 0000 621	THERMS 562	336.06
10 2020 2600 000 0000 621	THERMS 1649	845.31
10 3230 2600 000 0000 621	THERMS 4816	2,291.05
Vendor Name	SEMINOLE ENERGY SERVICES, LLC	4,511.61
SETON	9321287231	345.55
10 0010 2600 000 0000 618	SUPPLIES	345.55
Vendor Name	SETON	345.55
SIOUX CITY COMMUNITY SCH DIST	06112013	1,466.96
10 3230 1200 420 1119 561	EDUCATION CHARGES	1,466.96
Vendor Name	SIOUX CITY COMMUNITY SCH DIST	1,466.96
SPECIALTY UNDERWRITERS LLC	30214	217.40
10 2020 2410 000 0000 359	COPIER CHARGES	217.40
Vendor Name	SPECIALTY UNDERWRITERS LLC	217.40
SW IA TIRE & SERVICE	30391	5.00
10 0010 2600 000 0000 430	TIRE PLUG	5.00
Vendor Name	SW IA TIRE & SERVICE	5.00

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
TIME MANAGEMENT SYSTEMS, INC	INV60365	1,300.00	
10 0010 2310 000 0000 350	SERVICE CONTRACT		1,300.00
Vendor Name	TIME MANAGEMENT SYSTEMS, INC		1,300.00
ULTIMATE NURSING SERVICES INC	05182013	800.00	
10 0010 2134 217 3303 347	SKILLED NURSING		800.00
Vendor Name	ULTIMATE NURSING SERVICES INC		800.00
WATKINS TRUE VALUE	222523	67.26	
10 0010 2600 000 0000 618	PAINT SUPPLIES		67.26
WATKINS TRUE VALUE	222660	38.62	
10 0010 2600 000 0000 618	PAINT SUPPLIES		38.62
WATKINS TRUE VALUE	222669	157.65	
10 0010 2600 000 0000 618	PAINT SUPPLIES		157.65
WATKINS TRUE VALUE	222683	0.00	
10 0010 2600 000 0000 618	PAINT SUPPLIES		0.00
WATKINS TRUE VALUE	222696	8.58	
10 0010 2600 000 0000 618	SUPPLIES		8.58
WATKINS TRUE VALUE	222776	35.15	
10 0010 2600 000 0000 618	PAINT SUPPLIES		35.15
WATKINS TRUE VALUE	222793	17.35	
10 0010 2600 000 0000 618	PAINT SUPPLIES		17.35
WATKINS TRUE VALUE	222806	56.17	
10 0010 2600 000 0000 618	PAINT SUPPLIES		56.17
WATKINS TRUE VALUE	222844	12.28	
10 0020 2700 000 0000 618	SUPPLIES		12.28
WATKINS TRUE VALUE	222872	(4.29)	
10 0010 2600 000 0000 618	PAINT SUPPLIES		(4.29)
WATKINS TRUE VALUE	222873	368.36	
10 0010 2600 000 0000 618	PAINT SUPPLIES		368.36
WATKINS TRUE VALUE	222907	42.99	
10 0010 2600 000 0000 618	PAINT		42.99
WATKINS TRUE VALUE	222942	7.08	
10 0010 2600 000 0000 618	CABLE		7.08
WATKINS TRUE VALUE	222949	29.99	
10 0010 2235 000 0000 618	Belkin USB to Ethernet Adapter		29.99
WATKINS TRUE VALUE	222984	328.02	
10 0010 2600 000 0000 618	PAINT SUPPLIES		328.02
WATKINS TRUE VALUE	223050	36.97	
10 0010 2600 000 0000 618	SUPPLIES		36.97
WATKINS TRUE VALUE	223128	87.47	
10 0020 2700 000 0000 618	DRILL BITS/SUPPLIES		87.47
WATKINS TRUE VALUE	223135	(26.71)	
10 0020 2700 000 0000 618	CREDIT		(26.71)
Vendor Name	WATKINS TRUE VALUE		1,262.94
WEB.COM, INC.	19786977	17.96	
10 0010 2236 000 0000 536	DOMAIN NAME		17.96
Vendor Name	WEB.COM, INC.		17.96
YOUNG AUTO PARTS INC.	175096	92.45	
10 0010 2600 000 0000 618	BELTS		92.45
Vendor Name	YOUNG AUTO PARTS INC.		92.45

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Fund Number 10		120,194.88
Checking Account ID 1	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
A1 SECURITY CAMERAS LLC	11758	4,167.24
36 3230 2600 000 0000 739	Cameras for HS	2,083.62
36 2020 2600 000 0000 739	Cameras for MS	2,083.62
Vendor Name A1 SECURITY CAMERAS LLC		4,167.24
DATAMATION	0175030-IN	1,279.90
36 3900 2235 000 0000 739	32 Port iPad Charge and Sync Console	1,279.90
Vendor Name DATAMATION		1,279.90
ESTES CONSTRUCTION	5194.02	10,000.00
36 0010 4700 000 0000 450	FACILITY ASSESSMENT	10,000.00
Vendor Name ESTES CONSTRUCTION		10,000.00
FIRST BANKCARD	1174520	2,485.00
36 2020 2600 000 0000 739	Storage server	1,242.50
36 3230 2600 000 0000 739	Storage Server	1,242.50
Vendor Name FIRST BANKCARD		2,485.00
ODI	SIP118346	25,700.00
36 3230 2235 000 0000 739	1-WS-C6509/2-WS-CAC-4000W-US/2-WS-SUP720	5,950.00
36 3900 2235 000 0000 739	1-WS-C6509/2-WS-CAC-4000W-US/2-WS-SUP720	5,950.00
36 3900 2235 000 0000 739	WS-C3750G-24TS-S	1,100.00
36 1901 2235 000 0000 739	1-WS-C6509/2-WS-CAC-4000W-US/2-WS-SUP720	6,750.00
36 2020 2235 000 0000 739	1-WS-C6509/2-WS-CAC-4000W-US/2-WS-SUP720	5,950.00
Vendor Name ODI		25,700.00
TELEPHONE CONNECTION INC	40145	2,721.25
36 2020 2600 000 0000 739	Pi Vu Pro DVR licensing	1,360.62
36 3230 2600 000 0000 739	Pi Vu Pro DVR licensing	1,360.63
Vendor Name TELEPHONE CONNECTION INC		2,721.25
TREBRON COMPANY INC	31853	5,369.67
36 0010 2235 000 0000 734	Sophos WS5000 Web Appliance--1st of 3 An	5,369.67
Vendor Name TREBRON COMPANY INC		5,369.67
Fund Number 36		51,723.06
Checking Account ID 1		171,917.94
Checking Account ID 2	Fund Number 61	SCHOOL NUTRITION FUND
COMFORT INN	06132013	504.00
61 0010 3110 000 0000 580	LODGING	504.00
Vendor Name COMFORT INN		504.00
EARTHGRAINS BAKING CO. INC.	04006955139	26.86
61 0010 3110 000 4556 631	IPS BREAD	26.86
EARTHGRAINS BAKING CO. INC.	04006955738	34.02
61 0010 3110 000 4556 631	IPS BREAD	34.02

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
EARTHGRAINS BAKING CO. INC.	04006956238	27.43	
61 0010 3110 000 4556 631	IPS BREAD		27.43
EARTHGRAINS BAKING CO. INC.	04006956438	87.74	
61 0010 3110 000 4556 631	IPS BREAD		87.74
Vendor Name EARTHGRAINS BAKING CO. INC.			<u>176.05</u>
ELLIS, DEANN	06142013	24.54	
61 3230 3110 000 0000 580	TRAVEL REIMBURSEMENT		24.54
Vendor Name ELLIS, DEANN			<u>24.54</u>
FARMERS MERCANTILE	05312013-1	328.52	
61 0010 2700 000 0000 626	GAS		328.52
Vendor Name FARMERS MERCANTILE			<u>328.52</u>
FOOTE, SHARON	06142013	147.22	
61 0010 3110 000 0000 580	TRAVEL REIMBURSEMENT		147.22
Vendor Name FOOTE, SHARON			<u>147.22</u>
GOODWIN TUCKER GROUP	195892	1,085.24	
61 3230 2600 000 0000 430	REPAIR STEAMER		1,085.24
Vendor Name GOODWIN TUCKER GROUP			<u>1,085.24</u>
HY VEE FOOD STORES	2122456414	8.64	
61 0010 3110 000 4556 631	FOOD SUPPLIES		8.64
HY VEE FOOD STORES	5637381864	7.15	
61 0010 3110 000 4556 631	FOOD SUPPLIES		7.15
Vendor Name HY VEE FOOD STORES			<u>15.79</u>
LAFOLLETTE, DEB	06142013	32.07	
61 1901 3110 000 0000 580	TRAVEL REIMBURSEMENT		32.07
Vendor Name LAFOLLETTE, DEB			<u>32.07</u>
MARTIN BROS.	4744700	265.76	
61 0010 3110 000 4556 631	FOOD SUPPLIES		265.76
MARTIN BROS.	4744701	540.31	
61 0010 3110 000 4556 631	FOOD SUPPLIES		540.31
MARTIN BROS.	4749159	182.86	
61 0010 3110 000 4556 631	FOOD SUPPLIES		182.86
MARTIN BROS.	4752970	302.04	
61 0010 3110 000 4556 631	FOOD SUPPLIES		302.04
MARTIN BROS.	4760759	545.91	
61 0010 3110 000 4556 631	FOOD SUPPLIES		545.91
Vendor Name MARTIN BROS.			<u>1,836.88</u>
MTE OFFICE SUPPLIES	0158334-001	167.76	
61 1902 3110 000 0000 618	INK CARTRIDGE		167.76
Vendor Name MTE OFFICE SUPPLIES			<u>167.76</u>
RED OAK COMMUNITY SCHOOL DIST	04112013-1	128.00	
61 0010 3110 000 0000 580	TRAVEL REIMBURSEMENT		128.00
Vendor Name RED OAK COMMUNITY SCHOOL DIST			<u>128.00</u>
REINHART FOOD SERVICE LLC	410075	250.00	

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
61 3230 3110 000 0000 570	DISHWASHER LEASE	250.00
Vendor Name	REINHART FOOD SERVICE LLC	<u>250.00</u>
ROBERTS DAIRY COMPANY	000127063	(30.23)
61 2020 3110 000 0000 631	MS MILK	(30.23)
ROBERTS DAIRY COMPANY	000127064	(15.32)
61 1902 3110 000 0000 631	WASHINGTON MILK	(15.32)
ROBERTS DAIRY COMPANY	000127093	168.06
61 0010 3110 000 4556 631	IPS MILK	168.06
ROBERTS DAIRY COMPANY	000127094	166.85
61 0010 3110 000 4556 631	WASHINGTON MILK	166.85
ROBERTS DAIRY COMPANY	127127	62.72
61 0010 3110 000 4556 631	IPS MILK	62.72
ROBERTS DAIRY COMPANY	127128	(6.03)
61 0010 3110 000 4556 631	WASHINGTON MILK	(6.03)
ROBERTS DAIRY COMPANY	127129	21.31
61 0010 3110 000 4556 631	WASHINGTON MILK	21.31
ROBERTS DAIRY COMPANY	127157	95.29
61 0010 3110 000 4556 631	IPS MILK	95.29
Vendor Name	ROBERTS DAIRY COMPANY	<u>462.65</u>
STEYER, JOY	06142013	40.00
61 2020 3110 000 0000 580	TRAVEL REIMBURSEMENT	40.00
Vendor Name	STEYER, JOY	<u>40.00</u>
Fund Number	61	<u>5,198.72</u>
Checking Account ID	2	5,198.72
Checking Account ID	3	Fund Number 21
ALL AMERICAN SPORTS CORP./RIDDELL	95459616	STUDENT ACTIVITY FUND
21 0010 1400 950 7447 618	HELMETS/PADS	1,119.44
ALL AMERICAN SPORTS CORP./RIDDELL	95656413	1,119.44
21 0010 1400 950 7447 618	HELMETS/PADS	1,720.00
Vendor Name	ALL AMERICAN SPORTS CORP./RIDDELL	<u>2,839.44</u>
COUNTRY INN & SUITES	06042013	450.25
21 0010 1400 920 6650 580	LODGING STATE TENNIS	450.25
Vendor Name	COUNTRY INN & SUITES	<u>450.25</u>
FAREWAY FOOD STORES	04102013/48	179.78
21 3230 1400 950 7407 618	SUPPLIES	179.78
FAREWAY FOOD STORES	05012013/34	1,086.41
21 3230 1400 950 7407 618	SUPPLIES AWARD BANQUET	1,086.41
FAREWAY FOOD STORES	05012013/35	12.63
21 3230 1400 950 7407 618	SUPPLIES	12.63
Vendor Name	FAREWAY FOOD STORES	<u>1,278.82</u>
FREED, WAYNE	06062013	95.00
21 0010 1400 920 6835 320	OFFICIAL	95.00
Vendor Name	FREED, WAYNE	<u>95.00</u>
HANSON, BRIAN	06052013	115.00
21 0010 1400 920 6730 320	OFFICIAL	115.00
Vendor Name	HANSON, BRIAN	<u>115.00</u>

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
HOOGCSTRAAT, JD	06062013	95.00
21 0010 1400 920 6835 320	OFFICIAL	95.00
Vendor Name HOOGCSTRAAT, JD		<u>95.00</u>
HY VEE FOOD STORES	2121391222	12.98
21 0010 1400 920 6650 618	SUPPLIES FOR REGIONAL TENNIS MEETING	12.98
HY VEE FOOD STORES	2121436218	58.69
21 0010 1400 920 6600 618	CONDOLENCE FLOWERS AND CARD FOR HS STUDE	58.69
Vendor Name HY VEE FOOD STORES		<u>71.67</u>
JENSEN, KENT	06062013	115.00
21 0010 1400 920 6730 320	OFFICIAL	115.00
JENSEN, KENT	06172013	115.00
21 0010 1400 920 6730 320	OFFICIAL	115.00
Vendor Name JENSEN, KENT		<u>230.00</u>
KEARNEY, WILLIAM	06052013	115.00
21 0010 1400 920 6730 320	OFFICIAL	115.00
Vendor Name KEARNEY, WILLIAM		<u>115.00</u>
LARSON, MARK	06052013	95.00
21 0010 1400 920 6835 320	OFFICIAL	95.00
Vendor Name LARSON, MARK		<u>95.00</u>
LEWIS CENTRAL COMMUNITY SCHOOL	06072013	80.00
21 0010 1400 920 6660 320	LC GOLF INVITE ENTRY FEE	80.00
Vendor Name LEWIS CENTRAL COMMUNITY SCHOOL		<u>80.00</u>
LIDS TEAM SPORTS	327402	307.40
21 0010 1400 920 6815 618	TEAM UNIFORMS - BLACK	307.40
Vendor Name LIDS TEAM SPORTS		<u>307.40</u>
MCGRUDER, JASON	06172013	115.00
21 0010 1400 920 6730 320	OFFICIAL	115.00
Vendor Name MCGRUDER, JASON		<u>115.00</u>
OMNI CHEER	P035940700016	774.89
21 3230 1400 950 7459 618	BRIEFS, TOTE, & UNIFORM ACCESSORIES	774.89
Vendor Name OMNI CHEER		<u>774.89</u>
PROMOTIONAL CONCEPTS	8933	329.13
21 0010 1400 920 6840 618	MS TRACK SWEATS HOODIES	164.56
21 0010 1400 920 6840 618	MS TRACK SWEATPANTS	164.57
Vendor Name PROMOTIONAL CONCEPTS		<u>329.13</u>
RAPID REFILL	2790	261.98
21 0010 1400 920 6600 618	INK FOR COLOR PRINTER	261.98
Vendor Name RAPID REFILL		<u>261.98</u>
RED COACH INN	256820	3,781.55

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
21 3230 1400 950 7413 618	PROM & BANQUET	3,781.55
Vendor Name RED COACH INN		<u>3,781.55</u>
RED OAK COMMUNITY SCHOOL DIST	04212013	554.35
21 3230 1400 950 7407 580	TRANSPORTATION COST TO AMES	554.35
RED OAK COMMUNITY SCHOOL DIST	05102013	349.87
21 0010 1400 920 6740 320	PR REIMBURSEMENT	349.87
RED OAK COMMUNITY SCHOOL DIST	06192013	959.64
21 3230 1400 950 7407 580	TRANSP CHARGES	64.80
21 3230 1400 950 7418 618	TRANSP CHARGES	806.04
21 3230 1400 950 7490 580	TRANSP CHARGES	88.80
Vendor Name RED OAK COMMUNITY SCHOOL DIST		<u>1,863.86</u>
REJDA, KEN	06172013	95.00
21 0010 1400 920 6835 320	OFFICIAL	95.00
Vendor Name REJDA, KEN		<u>95.00</u>
ROMINE, RON	06052013	95.00
21 0010 1400 920 6835 320	OFFICIAL	95.00
Vendor Name ROMINE, RON		<u>95.00</u>
SAUNDERS, BRUCE	06112013	95.00
21 0010 1400 920 6835 320	OFFICIAL	95.00
Vendor Name SAUNDERS, BRUCE		<u>95.00</u>
SKINNER, BRAD	06172013	95.00
21 0010 1400 920 6835 320	OFFICIAL	95.00
Vendor Name SKINNER, BRAD		<u>95.00</u>
SWEENEY, JEFF	06112013	95.00
21 0010 1400 920 6835 320	OFFICIAL	95.00
Vendor Name SWEENEY, JEFF		<u>95.00</u>
WATKINS TRUE VALUE	223113	42.73
21 0010 1400 920 6730 618	METAL TOOLBOX FOR USE AS MED KIT	42.73
Vendor Name WATKINS TRUE VALUE		<u>42.73</u>
WOOD, RAY	06062013	115.00
21 0010 1400 920 6730 320	OFFICIAL	115.00
Vendor Name WOOD, RAY		<u>115.00</u>
Fund Number 21		<u>13,531.72</u>
Checking Account ID 3		<u>13,531.72</u>

e. Good Conduct Rule

It is the belief of Red Oak High School that participation in school activities is a privilege. Being a part of something greater than oneself is something all students should have the opportunity to experience. School activities can have a very positive effect in the development of adulthood and citizenship, and all students are encouraged to participate.

Students involved in extracurricular/co-curricular activities represent the school district and are expected to serve as good role models. Students must conduct themselves in an appropriate manner that is in accordance with board policy.

Activities Covered Under the Good Conduct Rule

The following activities are covered by the Good Conduct Rule: athletics, all co-curricular clubs and organizations, all honorary and elected offices, (i.e. Homecoming Court, Prom Royalty), class officer or representative, cheerleading, or any other activity where the student represents the school outside the classroom.

Violations of the Good Conduct Rule

A student participating in activities covered under the Good Conduct Rule shall not engage in the following conduct, in school or out of school, at any time during the calendar year:

- *Possess, use, or purchase tobacco products, regardless of the student's age*
- *Possess, use, or purchase alcoholic beverages as defined by the Iowa Supreme Court – ref. Iowa Codes 123.4*
- *Attending a function or party where the student knows or has reason to believe alcohol or other drugs are being consumed by minors. Students who are faced with this situation have two choices:
 1. *Leave immediately (an intention to leave is not acceptable)*
 2. *Stay and assume the consequences listed in the penalty chart**
- *Possess, use or purchase illegal drugs, drug paraphernalia, or synthetic drugs as defined by the Iowa Supreme Court – ref. Iowa Codes 124.401 & 155A.21*
- *Engage in any act that would be grounds for arrest or citation in the criminal or juvenile court system, excluding minor traffic violations, regardless of whether the student was cited, arrested, convicted, or adjudicated for the act(s)*

Determination of Violation

If a violation of the Good Conduct Rule is observed by a school employee, a school board member, or member of law enforcement it will be reported to a school administrator.

Anonymous reports will not be accepted. The school administrator will then conduct a meeting with the student to obtain more information before any long term penalty can be assigned. At this meeting the student shall be confronted with the allegation and the basis of the allegation. During this hearing the student will be given an opportunity to give their defense of no wrong doing. If the student is found to have violated the school's Good Conduct Rule they will be disciplined

within the parameters of the Good Conduct Rule. It will be the responsibility of the activities director or his/her designee to keep records of violations of the Good Conduct Rule.

Notice of Violation to Student and Parent

A school administrator or his/her designee, upon making a determination that a student has violated the Good Conduct Rule, shall promptly mail or deliver to the student’s parents or guardian a written “Notice of Violation of Good Conduct Rule” containing the following information.

- The student’s name and the names and address of the student’s parents or guardians
- A statement describing the time, place, and circumstances of the Good Conduct Rule violation
- A statement describing the penalty imposed

Violation Consequences

Violations of the Good Conduct Rule will accumulate over the student’s high school career.

*** Athletics/Cheerleading**

1st Offense	2nd Offense	3rd Offense	4th & Subsequent Offenses
33% Loss of Eligibility	50% Loss of Eligibility	66% Loss of Eligibility & Documentation of substance abuse Evaluation (if applicable) prior to participation	6 months of ineligibility

*** Activities**

1st Offense	2nd Offense	3rd Offense	4th & Subsequent Offenses
2 Events	4 Events	6 Events & Documentation of substance abuse Evaluation (if applicable) prior to participation	6 months of ineligibility

*** Homecoming/Prom Court**

Students are ineligible to be on court if violation of the good conduct policy occurred within 30 days prior to the nomination ballots of the court.
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Ineligibility Guidelines

- A student's ineligibility will be imposed at the highest level of competition as well as at all levels during the ineligibility period. Should the student participate in more than 1 level (Varsity, JV, Freshman) on the same date, they will be ineligible for all levels. Multiple ineligibility penalties cannot be served on the same date.
- Students ineligible for co-curricular activities/performances shall only miss activities that are not required as part of a course grade. Activities that have an impact on a school course will be identified in writing and communicated with the activities director at the start of each school year.
- The period of ineligibility is imposed immediately upon a finding of a violation if the student is eligible for and currently engaged in an extra/co-curricular activity. If a student is not engaged, or if ineligibility is not completed during the current activity, the period of ineligibility will be carried over to the next activity or contest. For their penalty to stand, students are also expected to end their extra/co-curricular activity in good standing if they served a good conduct penalty. Students who do not complete their season in good standing will serve their ineligibility in his/her next season of participation.
- Athletic, activity and homecoming penalties are to be viewed as three separate violations. Penalties will be served in full in each category.
- If the period of time between a violation and an activity is twelve calendar months or more, the student shall not serve an ineligibility period for the violation.
- An ineligible student shall attend all practices or rehearsals but may not "suit up" for contests nor perform/participate.
- If a student violates the Good Conduct Rule while already ineligible, the first ineligibility must be served before the next (second/third) penalty is imposed.

Penalty Reduction – Service Contract

Students can receive a penalty reduction of 50% by contracting service hours through the district's Student Support Coordinator. Service Contract forms can be found in the Athletic Director's office. Required hours for reduction in penalty are as follows: (there is NO reduction for a fourth offense OR Homecoming/Prom Court)

1st Offense	2nd Offense	3rd Offense
10 hours	20 hours	40 hours

-The reduction of penalty can only occur if all contracted hours are completed before the entire penalty is fulfilled.

Transfer Student

If a student transfers to Red Oak High School from another school or school district and the student had not yet completed a period of ineligibility for a violation of a Good Conduct Rule in the previous school district, the student shall serve the penalty in accordance with the Red Oak Good Conduct Rule. If the ROHS administration determines that there is general knowledge of a student's misconduct in a previous district, the activities director or his designee will contact the student's previous school district for confirmation of reported information.

Additional School Consequences

Unless the student violated the Good Conduct Rule on school grounds or at a school event, there will be no additional consequences (e.g., detention, suspension, expulsion from school, or grade reduction/withholding) for the violation.

Appeals

Any student who is found by the administration to have violated the Good Conduct Rule has the right to ask for an appeal in writing to the superintendent within 3 school days of being informed of the penalty for the violation. *If an appeal is made, the suspension shall remain in effect pending the outcome of the appeal process.*

If the student, and/or parent/guardian, wants to appeal the decision of the superintendent, they may seek further review by the school board by filing a written appeal with the board secretary within 3 school days following the decision rendered by the superintendent. The review by the board will be conducted at the next regular or special board meeting. The review will be in closed session unless the student's parent (or the student, if the student is 18) requests an open session.

BASIC INSTRUCTION PROGRAM

The basic instruction program will include the courses required for each grade level by the State Department of Education. The instructional approach will be nonsexist and multicultural.

The basic instruction program of students enrolled in kindergarten is designed to develop healthy emotional and social habits, language arts and communication skills, the capacity to complete individual tasks, character education and the ability to protect and increase physical well-being with attention given to experiences relating to the development of life skills and human growth and development.

The basic instruction program of students enrolled in grades one through six will include English-language arts, social studies, mathematics, science, health, human growth and development, physical education, traffic safety, music, and visual art.

The basic instruction program of students enrolled in grades seven and eight will include English-language arts, social studies, mathematics, science, health, human growth and development, family and consumer, career, technology education, physical education, music, and visual art.

The basic instruction program of students enrolled in grades nine through twelve will include English-language arts (6 units), social studies (5 units), mathematics (6 units), science (5 units), health (1 unit), physical education (1 unit), fine arts (3 units), foreign language (4 units), and vocational education (12 units).

The board may, in its discretion, offer additional courses in the instruction program for any grade level.

Each instruction program is carefully planned for optimal benefit taking into consideration the financial condition of the school district and other factors deemed relevant by the board or superintendent. Each instruction program's plan should describe the program, its goals, the effective materials, the activities and the method for student evaluation.

It is the responsibility of the superintendent to develop administrative regulations stating the required courses and optional courses for kindergarten, grades one through six, grades seven and eight, and grades nine through twelve.

Legal Reference: 20 U.S.C. § 1232h (2010).
34 C.F.R. Pt. 98 (2010).
Iowa Code §§ 216.9; 256.11; 279.8; 280.3-.14 (2011).
281 I.A.C. 12.5.

Cross Reference: 102 Equal Educational Opportunity
103 Long-Range Needs Assessment
505 Student Scholastic Achievement
602 Curriculum Development
603 Instructional Curriculum

Approved

Reviewed June 10, 2013

Revised June 10, 2013

SUMMER SCHOOL INSTRUCTION

Generally, only credit recovery school will be offered during summer school. However, the board, in its discretion, may offer summer school for one or more courses and student activities for students who need additional help and instruction or for enrichment in those areas. This decision is within the discretion of the board.

Upon receiving a request for summer school, the board will weigh the benefit to the students and the school district as well as the school district's budget and availability of licensed employees to conduct summer school.

It is the responsibility of the superintendent to develop administrative regulations regarding this policy.

Legal Reference: Iowa Code §§ 279.8, .11; 280.3, .14; 282.1A, .6 (2011).

Cross Reference: 410.3 Summer School Licensed Employees
603 Instructional Curriculum
711.4 Summer School Transportation

Approved

Reviewed June 10, 2013

Revised June 10, 2013

SPECIAL EDUCATION

The board recognizes some students have different educational needs than other students. The board will provide a free appropriate public education program and related services to students identified in need of special education. The special education services will be provided from birth until the appropriate education is completed, age twenty-one or to maximum age allowable in accordance with the law. Students requiring special education will attend general education classes, participate in nonacademic and extracurricular services and activities and receive services in a general education setting to the maximum extent appropriate to the needs of each individual student. The appropriate education for each student is written in the student's Individualized Education Program (IEP).

Special education students are required to meet the requirements stated in board policy or in their IEPs for graduation. It is the responsibility of the superintendent and the area education agency director of special education to provide or make provisions for appropriate special education and related services.

Children from birth through age 2 and children age 3 through age 5 are provided comprehensive special education services within the public education system. The school district will work in conjunction with the area education agency to provide services, at the earliest appropriate time, to children with disabilities from birth through age 2. This is done to ensure a smooth transition of children entitled to early childhood special education services.

Legal Reference: Board of Education v. Rowley, 458 U.S. 176 (1982).
Springdale School District #50 v. Grace, 693 F.2d 41 (8th Cir. 1982).
Southeast Warren Comm. School District v. Dept. of Public Instruction, 285 N.W.2d 173 (Iowa 1979).
 20 U.S.C. §§1400 *et seq.* (2010).
 34 C.F.R. Pt. 300 *et seq.* (2010).
 Iowa Code §§ 256.11(7); 256B; 273.1, .2, .5, .9(2)-(3); 280.8 (2011).
 281 I.A.C. 41.

Cross Reference: 503 Student Discipline
 505.5 Graduation Requirements
 506 Student Records
 507.2 Administration of Medication to Students
 507.8 Student Special Health Services
 601.1 School Calendar
 603 Instructional Curriculum

Approved

Reviewed June 10, 2013

Revised June 10, 2013

MULTICULTURAL GENDER FAIR

Students will have an equal opportunity for a quality education without discrimination, regardless of their race, religion, socioeconomic status, color, marital status, national origin, creed sexual orientation, gender identity, or disability.

The education program is free of discrimination and provides equal opportunity for the students. The education program will foster knowledge of and respect and appreciation for the historical and contemporary contributions of diverse cultural groups, as well as men and women, to society. Special emphasis is placed on Asian Americans, African Americans, Hispanic Americans, American Indians, European Americans, and persons with disabilities. It will also reflect the wide variety of roles open to both men and women and provide equal opportunity to both sexes.

Legal Reference: Iowa Code §§ 216.9; 256.11 (2011).
281 I.A.C. 12.5(8).

Cross Reference: 102 Equal Educational Opportunity
600 Goals and Objectives of the Education Program

Approved

Reviewed June 10, 2013

Revised June 10, 2013

HEALTH EDUCATION

Students in grade levels one through twelve will receive, as part of their health education, instruction about personal health; food and nutrition; environmental health; safety and survival skills; consumer health; family life; human growth and development; substance abuse and non-use, including the effects of alcohol, tobacco, drugs and poisons on the human body; human sexuality; self-esteem; stress management; interpersonal relationships; emotional and social health; health resources; prevention and control of disease; and communicable diseases, including acquired immune deficiency syndrome. The purpose of the health education program is to help each student protect, improve and maintain physical, emotional and social well-being.

The areas stated above are included in health education and the instruction are adapted at each grade level to aid understanding by the students.

Parents who object to health education instruction in human growth and development may file a written request that the student be excused from the instruction. The written request will include a proposed alternate activity or study acceptable to the superintendent. The superintendent will have the final authority to determine the alternate activity or study.

Legal Reference: Iowa Code §§ 256.11; 279.8; 280.3-.14 (2011).
281 I.A.C. 12.5.

Cross Reference: 502 Student Rights and Responsibilities
603 Instructional Curriculum
607 Instructional Services

Approved

Reviewed June 10, 2013

Revised June 10, 2013

PHYSICAL EDUCATION

Students in grades one through twelve are required to participate in physical education courses unless they are excused by the principal of their attendance center.

Students may be excused from physical education courses if the student presents a written statement from a doctor stating that such activities could be injurious to the health of the student or the student has been exempted because of a conflict with the student's religious beliefs.

Students in grades 9-12 may also be excused from physical education courses if:

- the student is enrolled in academic courses not otherwise available, or
- the student has obtained a physical education waiver for a semester because the student is actively involved in an athletic program.

Twelfth grade students may also be excused from physical education courses if the student is enrolled in a cooperative, work-study or other educational program authorized by the school which requires the student's absence from school.

Students who will not participate in physical education must have a written request or statement from their parents.

Legal Reference: Iowa Code § 256.11 (2011).
281 I.A.C. 12.5.

Cross Reference: 504 Student Activities
603 Instructional Curriculum

Approved

Reviewed June 10, 2013

Revised June 10, 2013

CAREER EDUCATION

Preparing students for careers is one goal of the education program. Career education will be written into the education program for grades kindergarten through twelve. This education will include, but not be limited to, awareness of self in relation to others and the needs of society, exploration of employment opportunities, experiences in personal decision-making, and experiences of integrating work values and work skills into their lives.

It is the responsibility of the superintendent to assist licensed employees in finding ways to provide career education in the education program. Special attention should be given to courses of vocational education nature. The board, in its review of the curriculum, will review the means in which career education is combined with other instructional programs.

Legal Reference: Iowa Code §§ 256.11, .11A; 280.9 (2011).
281 I.A.C. 12.5(7).

Cross Reference: 603 Instructional Curriculum

Approved

Reviewed June 10, 2013

Revised June 10, 2013

TEACHING ABOUT RELIGION

The school district is required to keep the practice of religion out of the school curriculum. The board recognizes the key role religion has played in the history of the world and authorizes the study of religious history and traditions as part of the curriculum. Preferential or derogatory treatment of a single religion will not take place.

It is the responsibility of the superintendent to ensure the study of religion in the schools in keeping with the following guidelines:

- the proposed activity must have a secular purpose;
- the primary objective of the activity must not be one that advances or inhibits religion; and
- the activity must not foster excessive governmental entanglement with religion.

Legal Reference: U.S. Const. amend. I.
Lee v. Weisman, 112 S.Ct. 2649 (1992).
Lemon v. Kurtzman, 403 U.S. 602 (1971).
Graham v. Central Community School District of Decatur County, 608 F.Supp. 531 (S.D. Iowa 1985).
Iowa Code §§ 279.8; 280.6 (2011).

Cross Reference: 603 Instructional Curriculum
604.6 Religious-Based Exclusion from a School Program
606.4 School Ceremonies and Observances

Approved

Reviewed June 10, 2013

Revised June 10, 2013

ACADEMIC FREEDOM

The board believes students should have an opportunity to reach their own decisions and beliefs about conflicting points of view. Academic freedom is the opportunity of licensed employees and students to study, investigate, present, interpret, and discuss facts and ideas relevant to the subject matter of the classroom and appropriate to and in good taste with the maturity and intellectual and emotional capacities of the students.

It is the responsibility of the teacher to refrain from advocating partisan causes, sectarian religious views, or biased positions in the classroom or through teaching methods. Teachers are not discouraged from expressing personal opinions as long as students are aware it is a personal opinion, and students are allowed to reach their own conclusions independently.

It is the responsibility of the principal to ensure academic freedom is allowed but not abused in the classroom.

Legal Reference: Iowa Code §§ 279.8; 280.3, .6 (2011).

Cross Reference: 502 Student Rights and Responsibilities
603 Instructional Curriculum
903.5 Distribution of Materials

Approved

Reviewed June 10, 2013

Revised June 10, 2013

GLOBAL EDUCATION

Because of our growing interdependence with other nations in the world, global education is incorporated into the education program for grades kindergarten through twelve so that students have the opportunity to acquire a perspective on world issues, problems, and prospects for an awareness of the relationship between an individual's self-interest and the concerns of people elsewhere in the world.

Legal Reference: Iowa Code §§ 256.11, .11A (2011).
281 I.A.C. 12.5(11).

Cross Reference: 602 Curriculum Development
603 Instructional Curriculum

Approved

Reviewed June 10, 2013

Revised June 10, 2013

CITIZENSHIP

Being a citizen of the United States, of Iowa and of the school district community entitles students to special privileges and protections as well as requiring the students to assume civic, economic and social responsibilities and to participate in their country, state and school district community in a manner that entitles them to keep these rights and privileges.

As part of the education program, students will have an opportunity to learn about their rights, privileges, and responsibilities as citizens of this country, state and school district community. As part of this learning opportunity students are instructed in the elements of good citizenship and the role quality citizens play in their country, state and school district community.

Legal Reference: Iowa Code §§ 256.11, .11A (2011).
281 I.A.C. 12.3(6).

Cross Reference: 101 Educational Philosophy of the School District
502 Student Rights and Responsibilities
503 Student Discipline

Approved

Reviewed June 10, 2013

Revised June 10, 2013

Item 6.1.1 Review of School Improvement Facilities Study and Next Steps

BACKGROUND INFORMATION: Board President Lee Fellers, School Business Manager Shirley Maxwell, and Terry Schmidt completed a preliminary finance meeting on June 12 with Matthew R. Gillaspie, Senior Vice President - Public Finance Services, Piper Jaffray & Co of Des Moines. The work Directors have completed a facilities study that has identified numerous needs and shortcomings in current facilities. Before additional work can be done from those studies, the Directors need to have a good understanding of financing concepts for school facility improvements.

After meeting with Mr. Gillaspie, it is important for all Directors to have an opportunity to learn about financing and the capacity of the Red Oak CSD to consider facility improvements. It is suggested the Directors complete a special workshop with Piper and Jaffray as soon as feasible. One date suggested is Monday, July 22.

President Fellers will lead this discussion this evening to establish a workshop date and time. It is known that representatives of the Estes Construction Company and BLDD Architects would like to participate in the same workshop as listeners and observers.

SUGGESTED BOARD ACTION: (to be determined)

Item 6.1.2 Student Attendance Policy Revision for Handbooks in 2013 – 2014

BACKGROUND INFORMATION: This evening Student Support Coordinator Michael Moran returns to the Directors with a request to adopt the new attendance guidelines as presented on June 10. It was the wish of the Directors to ensure that all school administrators were unified in the management of the new guidelines.

Please allow Michael a few minutes to update the Directors on recent discussions concerning the proposed new guidelines. Enclosed are the documents reviewed two weeks ago.

The shortcomings of past practice have been exposed and the need to make significant change that allows for a unified expectation and enforcement for good school attendance remains paramount. The current board policies for attendance are enclosed. These were reviewed in 2012. The current language will need revision should the Directors approve the concepts presented this evening.

SUGGESTED BOARD ACTION: It is recommended the Directors adopt the attendance language and procedures as outlined by the Student Support Coordinator.

STUDENT ABSENCES - EXCUSED

Regular attendance by students is essential for students to obtain the maximum opportunities from the education program. Parents and students alike are encouraged to ensure an absence from school is a necessary absence. Students will attend school unless excused by the principal of their attendance center.

Student absences approved by the principal are excused absences. Excused absences will count as days in attendance for purposes of the truancy law. These absences include, but are not limited to, personal illness, medical or legal appointments, attendance at a funeral, religious observances or instruction, family emergencies, appointments that cannot be scheduled outside the school day, and school-sponsored or approved activities.

Students whose absences are approved will make up the work missed and receive full credit for the missed schoolwork. It is the responsibility of the student to initiate a procedure with the student's teacher to complete the work missed.

Students participating in school activities must be in school for the full day on the day of the activity, unless permission has been given by the building administration. Students participating in school-sponsored activities (e.g., field trips, athletic events, school arranged college visits, job shadowing, activity events) will not be recorded as an absence on the student's attendance record. Any make-up work should be completed in advance of the activity.

It is the responsibility of the parent to notify the student's attendance center as soon as the parent knows the student will not be attending school on that day. The principal may request evidence or written verification of the student's reason for absence.

It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Legal Reference: Iowa Code §§ 294.4; 299 (2005).
281 I.A.C. 12.2(4).

Cross Reference: 501 Student Attendance
503 Student Discipline
504 Student Activities
506 Student Records

Approved May 14, 2012

Reviewed April 23, 2012

Revised April 23, 2012

STUDENT ABSENCES—EXCUSED—REGULATION

Grades 9-12

Students are expected to be in class and to make attendance a top priority. Only through attendance and class participation do students achieve the benefits of the education program. Participating in class discussion, developing an appreciation for the views and abilities of other students, and forming the habit of regular attendance are legitimate class objectives. Learning lost due to an absence can never be replaced. Regular attendance and being well prepared for class help students in school as well as preparing students for adulthood.

The school believes the responsibility for attendance rests with the parents and the students. We encourage those responsible to make good sound educational decisions about school attendance, keeping in mind that attendance at school results in greater success. If that responsibility is not assumed by the student and parents, the school will enforce the state of Iowa mandatory attendance laws, and the excessive absence regulation.

Parents are expected to telephone the school office (623-6610) to report the student absence in advance of the start of school, if possible, and in all cases by 10:00 A.M. of the day the absence occurs. If notification is not received, the office will attempt to contact the parents at their emergency number. Any absence that occurs without notification by the student's parent will be classified as truant.

It is the belief of the Red Oak High School that all absences will be recognized as excused except that of truancy.

Additional rules pertaining to excused absences may be found in the Student Handbook that is provided to students and parents annually.

Grades 9-12 Make-Up Work

If a student knows that an absence will occur, the parent should contact the office in advance of the absence. The student should pick up an advance make-up slip in the office. Assignments should be completed before the absence occurs.

The responsibility rests with the student for arranging to make up work. The student should contact the teacher either before or after school, or during seminar to get assignments. A student will have two days for the first day of an absence, and one day for each additional day of absence. If work is not made-up in a timely fashion, a zero will be given for the work missed.

Approved

Reviewed _____

Revised

STUDENT ABSENCES—EXCUSED—REGULATION

Grades 6-8

Good student attendance can be very positive and rewarding. It is important for students to have good attendance, as it reflects well in their classes and correlates positively with success. Red Oak Middle School is committed to enabling students' success in school and life. The following regulation is designed with the best interests of the student in mind.

Red Oak Middle School realizes absences occur that are completely appropriate and legitimate. Therefore, a call from a parent or guardian is needed **each** day the student is absent. **Parents are to please call before 9:30 A.M.** Please help us by making this phone call so there will be no misunderstanding as to the type of absence. When parents call the school to report absences, the school is assured that the child is safe.

The principal will make the final determination as to whether the absence is excused or unexcused. In general, the following are considered excused absences: personal illness, medical or legal appointments, attendance at a funeral, religious observances or instruction, family emergencies, appointments that cannot be scheduled outside the school day, and for other good reasons approved by the building administrator.

Additional rules pertaining to excused absences may be found in the Student Handbook that is provided to students and parents annually.

Grades 4-5

The Washington Intermediate School attendance rules are based on the fact that something important happens in class every day and that the activity or interaction between teacher and student can never be duplicated. In order for the Washington Intermediate School staff to do the best job of educating the students entrusted to them, the students must be in regular attendance. A successful educational program requires the cooperation of the parent, the student to attend regularly, and the staff to be involved at all points in the process. One of the most vital points is that of student attendance. Students arriving late or leaving early are required to sign-in or sign-out at the office.

Every effort should be made to make sure students are at the school on time every day. Students are allowed to enter the building at 8:15a.m. with instructional time beginning at 8:25a.m. Students will be counted tardy if they are not in their classroom at 8:25a.m. Students riding school buses will not be counted tardy if their bus is late.

Washington Intermediate School awards perfect attendance certificates to students at the end of the school year. Perfect attendance certificates are awarded to those students that have been in attendance all day (8:25a.m. to 3:10p.m.) for each of the 180 days in the school year. Parents are encouraged to schedule routine appointments for their students outside of normal school hours/days.

STUDENT ABSENCES—EXCUSED—REGULATION

Parents that anticipate their students will be absent for an extended period are to call the school and/or send a note to the office as far in advance as possible. The classroom teacher will provide homework assignments and establish a date for completing these assignments. If your child must miss school due to an illness or injury, please call the office at 623-6630 to report the absence. If no call is received, school personnel will attempt to make contact with the parent. The student is responsible for meeting with their teacher and obtaining homework assignments and a date for when missed work is to be completed and given to the teacher. If the student does not complete the work by the due date, the teacher will give the student a zero for each assignment not completed on time. The student may be subject to after school detention.

Additional rules pertaining to excused absences may be found in the Student Handbook that is provided to students and parents annually.

TRUANCY - UNEXCUSED ABSENCES

Regular attendance by the students at school is essential for students to obtain the maximum opportunities from the education program. Parents and students alike are encouraged to ensure an absence from school is a necessary absence. Students will attend school unless excused by the principal of their attendance center.

Truancy is the failure to attend school for the minimum number of days established in the school calendar by the board. Truancy is the act of being absent without a reasonable excuse. Any absence from school that is not the result of personal illness, medical or legal appointments, attendance at a funeral, religious observances or instruction, family emergencies, appointments that cannot be scheduled outside the school day, or for other good reasons approved by the building administrator shall be considered unexcused. Truancy will not be tolerated by the board.

Students are subject to disciplinary action for truancy including suspension and expulsion. It is within the discretion of the principal to determine, in light of the circumstances, whether a student may make up work missed because of truancy. Students receiving special education services will be assigned appropriate consequences so that the goals and objectives of the student's Individualized Education Program are capable of being met.

It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy. The administrative regulations will indicate the disciplinary action to be taken for truancy.

Legal Reference: Iowa Code §§ 294.4; 299 (2005).
281 I.A.C. 12.2(4).

Cross Reference: 206.3 Secretary
410.5 Truancy Officer
501 Student Attendance
503 Student Discipline
504 Student Activities
506 Student Records

Approved

Reviewed April 23, 2012

Revised

TRUANCY - UNEXCUSED ABSENCES REGULATION

Daily, punctual attendance is an integral part of the learning experience and is required of all students to receive the maximum benefit of the educational program. The habit of good attendance established early is one which helps a person be successful throughout his or her lifetime. More and more, employers, colleges and vocational schools expect good attendance and are checking attendance records for absences and tardies. They are aware that good and prompt attendance indicates dependability in a student.

The education that goes on in the classroom builds from day to day and as a result, absences always cause some disruption in the educational progress of the absent student. Students who are absent may not understand what the teacher is currently presenting, and may also become discouraged with the double burden of keeping current and making up missed work. In order to maintain interest and understanding in the instructional program, students should not expect to be absent any more than is absolutely necessary. Irregular attendance or tardiness by students not only limits their own studies, but also interferes with the progress of those students who are regular and prompt in attendance. Attendance is a shared responsibility that requires cooperation and communication among students, parents and school.

Unexcused Absences Grades 9-12

The only unexcused absence will be truancy. Truancy will be defined as being absent from class without the consent or knowledge of either the parent and/or guardian or school official. Students who are truant will receive no credit for work missed. Excessive truancy, which is more than four (4) incidents in a semester, may result in the loss of credit in courses impacted.

Additional rules pertaining to unexcused absences may be found in the Student Handbook that is provided to students and parents annually.

Unexcused Absences Grades 6-8

The principal will make the final determination as to whether the absence is excused or unexcused. In general, the following are considered excused absences: personal illness, medical or legal appointments, attendance at a funeral, religious observances or instruction, family emergencies, appointments that cannot be scheduled outside the school day, and for other good reasons approved by the building administrator.

If a student's absence is unexcused, he/she may be assigned detentions or in-school suspension. A parental conference may be required for re-admission to classes.

Additional rules pertaining to unexcused absences may be found in the Student Handbook that is provided to students and parents annually.

Approved

Reviewed _____

Revised

TRUANCY - UNEXCUSED ABSENCES REGULATION

Unexcused Absences Grades 4-5

Every effort should be made to make sure students are at the school on time every day. Students are allowed to enter the building at 8:15a.m. with instructional time beginning at 8:25a.m. Students will be counted tardy if they are not in their classroom at 8:25a.m. A student's unexcused tardiness may result in after-school detention. Students riding school buses will not be counted tardy if their bus is late.

Additional rules pertaining to unexcused absences may be found in the Student Handbook that is provided to students and parents annually.