



Red Oak Community School District

2011 North 8th Street

Red Oak, Iowa 51566

www.redoakschooldistrict.com

Regular Board of Directors Meeting

Meeting Location: Sue Wagaman Board Room
Red Oak CSD Administrative Center
The Technology Building – Red Oak High School Campus

Monday, March 10, 2014 – 6:00 pm

- Agenda -

1.0 Call to Order – Board of Directors President Lee Fellers

2.0 Roll Call – Board of Directors Secretary Shirley Maxwell

3.0 Approval of the Agenda – President Lee Fellers

4.0 Communications *4-6*

4.1 Celebration of Success

- ★ Red Oak High School Jazz Band – State Jazz Festival
- ★ Youth Art Month Recognitions
- ★ State of Iowa Swim Championships Recognition
- ★ Red Oak Middle School SWIBA Jazz Festival & Soloists
- ★ Red Oak High School SWIBA Jazz Festival & Soloists
- ★ State Speech Large Group Awards
- ★ State Bowling Tournament and Class 1A Champion

4.2 Visitors and Presentations

- Kathleen Mayes, Multi Occupational Course Program and Employer Recognition
- Closed Session: Per Iowa Code 21.5 (1)(a) To Review or Discuss Confidential Records – Request for a Parent and Student Presentation

4.3 Affirmations and Commendations

- 2014 High School Musical: ***Thoroughly Modern Millie***

Red Oak Community School District Board of Directors
3.10.2014

4.4 Correspondence

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9.0 Adjournment

Item 4.0 Communications

4.1 Celebration of Success

This evening the Directors welcome several students and staff members who have brought positive recognition to the Red Oak School Community. President Lee Fellers is assisted by Assistant Principal / Director of Activities Jeff Spotts in this recognition activity.

Jazz Band Instructors

- ★ Dan Black
- ★ John Hewett

Youth Art Show Honors

- ★ Angelica Cerda
- ★ Maggie Bennett

State Swim Championships

- ★ Josh Sunberg

Outstanding Jazz Festival Soloists

- ★ Liam Eubank
- ★ Aidan Eubank
- ★ Abigail Sherman
- ★ Elsa Wemhoff
- ★ Ethan Hewett
- ★ Cody Strange
- ★ Donnie Torbett

State of Iowa Large Group Speech Champions and Coach

- ★ Laura Horn
- ★ Leatha Bennett
- ★ Maggie Bennett
- ★ Laura Butz
- ★ Natalie Butz
- ★ Angelica Cerda
- ★ Ellen Fellers
- ★ Hannah Shalters
- ★ Chloe Taylor

State of Iowa Bowling Champion & Coaches

- ★ Darrell Berry
- ★ Mike Webb

Item 4.1 – continued

- ★ Hayden Berry

State Bowling Team Members

- ★ Christopher Allison, Manager
- ★ Hayden Berry
- ★ Nathan Guffey, Manager
- ★ Dylin Keat
- ★ Shane Majerus
- ★ Garrett Patterson
- ★ Ryan Plambeck
- ★ David Terry

4.2 Visitors and Presentations

Please welcome:

- Kathleen Mayes, Multi Occupational Course Program and Employer Recognition
- Parent Request for a Closed Session with the Directors and Administrators

4.3 Affirmations and Commendations

At various times it is important to recognize those who have gone “above and beyond” to assist, help, honor, or to facilitate success for learners. When these events take place it is appropriate to bring attention to the governing body.

- ❖ 2014 Red Oak High School Musical Production:

“Thoroughly Modern Millie”

4.4 Correspondence

Any correspondence received and important to the governing body is shared.

The Red Oak High School is excited to have re-introduced the Multi-occupations course, or MOC. MOC is an opportunity for a high school senior to receive work experience while taking high school courses at the same time. The student receives high school credit for the course, work experience and usually pay. The student(s) attends classes and then work after those classes. The training station, as the workplace is called, is approved prior to the experience, by the school. The purpose of this experience is to give students a chance to experience a job that they feel might be a career area that they would like to go into after high school. The students learn transferrable skills that can be further applied to other jobs. The students and their supervisor confer with the school supervisor to be sure that the experience is going well. Currently, three students are working at Finish Line Trailers, one is at Houghton State Bank, and another is at Nishna Productions. We are seeking out other businesses who would like to work with our students. Recently, I have been out to talk with Southern Hills Veterinary Clinic and Red Oak Greenhouse. We have been in contact with the hospital also.

On April 3, 2014 at 6:15 p.m. in the high school media center, we will have our first annual employer appreciation event. At this event our five student learners will present their story of their job. We would like to invite you the school board, to come see what our students have been working hard at. The employers and the public are invited to come also.

Thank you for your time. Do you have any questions?

Item 5.0 Consent Agenda

BACKGROUND INFORMATION: The following items are presented for approval in one formal motion. Should any director have a question or would like for an item to be placed on the regular discussion agenda, please notify Board Secretary Shirley Maxwell in advance of the meeting.

Enclosed are reference pages for:

5.1 Review and Approval of the Minutes from February 24, 2014

The minutes are enclosed for your review. Unless there are suggested changes, they are submitted for approval by Board Secretary Shirley Maxwell.

5.2 Review and Approval of the Monthly Business Reports

Payment vouchers are ready for approval. Accounting Clerk Jeanice Lester (lesterj@roschools.com) or Business Manager Shirley Maxwell (maxwells@roschools.com) are available to answer any questions concerning the expenditures. You are encouraged to contact either one in advance of the meeting with any question or concern.

5.3 Open Enrollment Requests (as needed)

5.4 Personnel Considerations – (to be provided as needed)

5.5 Request for Out-of-District Travel

Enclosed is a request from Middle Level Vocal Instructor Kevin Kilpatrick to complete an out of state trip to Kansas City, Missouri on April 27, 2014. A similar trip was supported and endorsed by the Directors a year ago with a successful result.

It is recommended the Directors approve a middle school grade eight vocal trip to Kansas City, Missouri on April 27, 2014.

5.6 Final Approval of Board Policy Code – 905.1 Community Use of School District Buildings & Sites and 905.2 Community Use of School District Equipment

It is suggested the Directors offer final approval of revised board policies 905.1 and 905.2.

SUGGESTED BOARD ACTION: It is recommended the board of directors approve the following consent agenda items:

- Minutes from February 24, 2014
- Monthly business reports as presented

Item 5.0 – continued

- Approval of out-of-state travel for Red Oak Middle School grade eight vocal music on April 27, 2014.
- Final approval of Board Policies 905.1 and 905.2

**Red Oak Community School District
Meeting of the Board of Directors**

Meeting Location: Sue Wagaman Board Room, Red Oak CSD Administrative Center
Red Oak Technology Center-Red Oak High School Campus
Monday, February 24, 2014

This regular meeting of the Board of Directors of the Red Oak Community School District was called to order by President Lee Fellers at 6:00 p.m.

PRESENT:

Directors: Lee Fellers, Paul Griffen, Bill Drey, Kathy Walker, Warren Hayes
Terry Schmidt, Superintendent and Shirley Maxwell, Board Secretary

APPROVAL OF AGENDA

Item 6.2.8 (Board of Directors Goals and Strategies for FY 14 and FY 15) was removed from the agenda. Motion by Director Drey with a second by Director Griffen to approve the agenda as presented with the order of agenda items at the discretion of the chairman. The motion carried unanimously.

GOOD NEWS

- ROHS Jazz Band placed 4th at the annual SWIBA/Dick Bauman Jazz Festival. Outstanding soloists recognized were Donnie Torbett, Cody Strange, and Ethan Hewett.
- Josh Sunberg was a member of the Council Bluff's Swimming Team that placed 5th in the 200 free relay.
- Red Oak FFA Chapter participated in the Sub-District FFA Career Development Events in Bedford. All participants will advance to the District FFA Convention.
- "One Book—One School" IPS Recognition was held at Inman Primary School
- WIS Fiesta Book Fair was held Feb. 10-13, 2014 in the Washington Media Center. PTO purchased a book for each student from the fair.
- Chat Mobility and Red Oak Hy-Vee were recognized for their School/Business Partnership for going above and beyond to assist, help, honor or to facilitate success for learners.

CONSENT AGENDA

Motion made by Director Drey, second by Director Griffen to approve the consent agenda as presented which included the following:

- Review and approval of February 12, 2014 meeting minutes
- Review and approval of the monthly business reports
- Review and approval of educational services agreement with the Council Bluffs CSD
- Review and approval of the Open Enrollment In request for the 2014-2015 school year

The Motion carried unanimously.

RED OAK BAND INSTRUMENT PROGRAM RENEWAL

Motion was made by Director Griffen with a second by Director Hayes to approve Phase II of the band improvement project not to exceed \$14,950. Motion carried unanimously.

RED OAK FINE ARTS CURRICULUM RESOURCES

Discussion was held concerning the comprehensive recommendation for resource materials/equipment for the Fine Arts Department. This item will be on the March 10th agenda.

Red Oak Board Meeting-Feb. 24, 2014

DISTRICT FACILITATING TEAM UPDATE AND REPORT

Board President Lee Fellers and Director Paul Griffen reported on the recent District Facilitating Team meeting that was held on Feb. 19th. Mrs. Kandee Olson, Mr. Daric O'Neal and Mr. Julian Vasquez will be co-chairs of the Facilitating Team. The next meeting will be held on March 4th in the Sue Wagaman Board Room.

CLARITY FOR SCHOOLS FROM BRIGHTBYTES

Instructors SueAnn Crouse and Joe Erickson have volunteered to lead the district through a cost-free program owned by the Green Hills Area Education Agency called "Clarity for Schools". This program deals with surveying staff members, parents and students (grades third through twelfth) regarding their knowledge and use of technology. They will report the results of the survey to the board at an upcoming meeting.

SCHOOL CALENDAR IN 2014-2015

School Calendar Planning Committee Chair Deb Drey gave a brief review on the planning stages of the 2014-2015 school calendar.

POLICY CODE REVIEW AND SUGGESTIONS: 905.1 Community Use of School District Buildings & Sites and 905.2 Community Use of School District Equipment

Motion was made by Director Griffen with a second by Director Drey to tentatively approve the first reading of board policy 905.1 with the changes as discussed. Motion carried unanimously. The rental rate will be \$50.00/third priority and \$100.00/fourth priority. Custodial rate will be \$25.00 per hour. Ayes: Hayes, Griffen, Fellers, Drey Nay: Walker

Motion was made by Director Drey with a second by Director Hayes to tentatively approve the first reading of board policy 905.2, Community Use of Equipment as presented. Ayes: Walker, Fellers, Drey, Hayes, Nay: Griffen

MONTGOMERY COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLANNING

Motion was made by Director Drey with a second by Director Walker to appoint Carlos Guerra, Pete Wemhoff and Terry Schmidt to serve on the hazard mitigation planning team for Montgomery County with the superintendent authorized to provide reasonable compensation for the extra time required outside of normal contract assignments by Directors Guerra and Wemhoff. Motion carried unanimously.

SCHOOL BUDGET EXPENDITURES REDUCTION CONCEPTS FOR FY15

The Board of Directors discussed budget planning and reviewed the district's projected financial condition. Two levels of expenditure reductions concepts were examined by the Directors. Level I reductions could save the school district an estimated \$469,382 over the next fiscal year. Level II reductions could save the district an estimated \$704,010 during the same time period. The Directors discussed the fiscal soundness of each level. Although no formal decision was made, district administrators were instructed to develop detailed plans to implement Level II reductions.

SCHOOL BUDGET REVIEW AND PLANNING FOR FY 15

Business Manager Shirley Maxwell reviewed budget reference sheets with the directors. Discussion was held concerning the Board controlled tax levies. Motion was made by Director Griffen with a second by Director Drey to set March 24, 2014 at 6:15 p.m. as the date for the 2014-2015 Budget Public Hearing. Motion carried unanimously.

NEGOTIATION STRATEGY MEETING

At 9:10 p.m. the board moved to the Superintendent's office for a brief negotiation strategy session. They returned to the board room at 9:38 p.m.

ADJOURNMENT

Motion was made by Director Griffen with a second by Director Hayes to adjourn the meeting at 9:38 p.m. The next board meeting will be held on March 10, 2014 in the Sue Wagaman Board Room at the Administrative Center, Technology Building.

Lee Fellers, President

Shirley Maxwell, Board Secretary

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Checking Account ID 1	Fund Number 10	OPERATING FUND
CASEY'S	02152014	42.03
10 0020 2700 000 0000 626	GAS	42.03
Vendor Name CASEY'S		<u>42.03</u>
FIRST BANKCARD	02242014	175.00
10 0010 1000 300 4531 612	USB CONVERTER/CONDENSER MIKE STANTON	175.00
FIRST BANKCARD	02252014	2,094.00
10 0010 1000 300 4531 739	DRY SPRAY BOOTH SW VALLEY	2,094.00
FIRST BANKCARD	02272014	492.54
10 0010 1200 219 0000 580	LODGING	492.54
Vendor Name FIRST BANKCARD		<u>2,761.54</u>
IA ASSOC OF SCH BUSINESS OFF	7101104	183.00
10 0010 2510 000 0000 340	REG FEES	183.00
Vendor Name IA ASSOC OF SCH BUSINESS OFF		<u>183.00</u>
IOWA ASSOC. OF SCHOOL BOARDS	IASBEVT000207 23	300.00
10 0010 2510 000 0000 340	REG FEES	300.00
Vendor Name IOWA ASSOC. OF SCHOOL BOARDS		<u>300.00</u>
MAIL FINANCE	H4503039	349.38
10 0010 2410 000 0000 531	METER LEASE PYMT	349.38
Vendor Name MAIL FINANCE		<u>349.38</u>
MIDAMERICAN ENERGY	2192014	17,745.10
10 0020 2600 000 0000 622	KWH 6985	637.96
10 0020 2600 000 0000 622	KWH 1	20.90
10 0030 2600 000 0000 621	THERMS 449	355.78
10 0030 2600 000 0000 622	KWH 1560	170.42
10 1911 2600 000 0000 621	THERMS 872	661.57
10 1912 2600 000 0000 621	THERMS 2469	1,816.03
10 1912 2600 000 0000 622	KWH 3571	349.71
10 1901 2600 000 0000 622	KWH 46500	3,234.80
10 1901 2600 000 0000 622	KWH 1	2.78
10 1902 2600 000 0000 622	KWH 16720	1,096.92
10 2020 2600 000 0000 622	KWH 26400	1,885.95
10 2020 2600 000 0000 622	KWH 1	12.24
10 2020 2600 000 0000 622	CREDIT	(0.89)
10 3230 2600 000 0000 622	KWH 73500	4,094.56
10 3900 2600 000 0000 621	THERMS 2277	1,742.41
10 3900 2600 000 0000 622	KWH 27200	1,663.96
Vendor Name MIDAMERICAN ENERGY		<u>17,745.10</u>
MIDWEST EDUCATIONAL LEADERSHIP CONFERENCE	2014 08	300.00
10 1902 2410 000 0000 320	REG FEE	300.00
Vendor Name MIDWEST EDUCATIONAL LEADERSHIP CONFERENCE		<u>300.00</u>
POSTMASTER OF RED OAK	02202014	220.00
10 0010 2410 000 0000 531	BULK MAILING FEE	220.00
Vendor Name POSTMASTER OF RED OAK		<u>220.00</u>

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
SOCS/FES	INV004504	121.22	
10 0010 2236 000 0000 350	WEB SITE HOSTING		121.22
Vendor Name SOCS/FES			<u>121.22</u>
UNITED PARCEL SERVICE	0000537022084	90.40	
10 1902 2410 000 0000 531	UPS CHARGES		22.60
10 1901 2410 000 0000 531	UPS CHARGES		22.60
10 3230 2410 000 0000 531	UPS CHARGES		22.60
10 2020 2410 000 0000 531	UPS CHARGES		22.60
Vendor Name UNITED PARCEL SERVICE			<u>90.40</u>
WEB.COM, INC.	21068778	22.95	
10 0010 2236 000 0000 536	DOMAIN NAME		22.95
Vendor Name WEB.COM, INC.			<u>22.95</u>
Fund Number 10			<u>22,135.62</u>
Checking Account ID 1			<u>22,135.62</u>
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND	
EDIE, DUSTIN	02242014	65.00	
21 0010 1400 920 6790 320	OFFICIAL		65.00
Vendor Name EDIE, DUSTIN			<u>65.00</u>
FIRST BANKCARD	02262014	300.00	
21 0010 1400 920 6845 580	4 ROOMS FOR STATE		300.00
FIRST BANKCARD	03042014	31.16	
21 3230 1400 950 7426 618	BATTERIES FOR CAMERAS		31.16
FIRST BANKCARD	03052014	339.99	
21 2020 1400 950 7421 618	WRISTBANDS		339.99
Vendor Name FIRST BANKCARD			<u>671.15</u>
IA HIGH SCHOOL SPEECH ASSOC.	03032014	231.00	
21 3230 1400 910 6110 618	STATE SPEECH REGISTRATION		231.00
Vendor Name IA HIGH SCHOOL SPEECH ASSOC.			<u>231.00</u>
IOWA HIGH SCHOOL MUSIC ASSOC	02212014	204.00	
21 3230 1400 910 6220 320	SOLO & ENSEMBLE BAND REGISTRATION.		204.00
IOWA HIGH SCHOOL MUSIC ASSOC	02252014	348.00	
21 3230 1400 910 6210 320	IHSMA SOLO & ENSEMBLE FESTIVAL REGISTRAT		348.00
Vendor Name IOWA HIGH SCHOOL MUSIC ASSOC			<u>552.00</u>
RELAY FOR LIFE, MONTGOMERY COUNTY	03042014	1,535.00	
21 0010 1400 920 6815 340	PINK OUT FUNDRAISER REVENUE		435.00
21 3230 1400 950 7479 618	PINK OUT FUNDRAISER REVENUE		1,100.00
Vendor Name RELAY FOR LIFE, MONTGOMERY COUNTY			<u>1,535.00</u>
Fund Number 21			<u>3,054.15</u>
Checking Account ID 3			<u>3,054.15</u>

8th Grade Kansas City Field Trip Request.

Location:

Worlds of Fun Music Festival
4545 Worlds of Fun Avenue
Kansas City, MO 64161

Students attending this festival will perform in a great venue. They will be directed/educated by collegial professors including Dr. Robert Lawrence an Associate Professor of Music at the University of Central Missouri. They will have the opportunity to share music with other middle school choirs and see other middle school choirs perform. Following festival activities, students will have the opportunity to enjoy events at the "Worlds of Fun" amusement park.

Date:

Sunday, April 27, 2014

Participants:

Students: All students enrolled in the 8th grade choir class will be eligible to attend this trip. However, academic standards for extra-curricular activities will apply. Though this is an educational experience, it is also a reward for their commitment to the middle school vocal music program.

Chaperons:

Staff: Kevin Kilpatrick (Middle School Vocal Music) & Tim Marsden (High School Vocal Music)
Parent Chaperon: TBD

Financing:

Students wishing to attend will be asked to pay \$55.00 to pay for travel expenses, food, and festival materials. Fundraising has taken place to help assist those in need.

COMMUNITY USE OF SCHOOL FACILITIES: CONDITIONS, FEES

The board promotes the concept of school facilities serving as a center for community activities. Therefore, groups or organizations in the community will be allowed to use school facilities when the following conditions are met:

1. The use in no way interferes with the district's educational and activity programs.
2. The use is consistent with state law and conforms to district regulations.
3. The group or organization is responsible and will exercise care in the use of the facilities.
4. The activity is supervised by an adequate number of adult sponsors.
5. No alcoholic beverages or controlled substances are available or used on school grounds.
6. Red Oak Community School District buildings and campus facilities are tobacco free. The use of tobacco products (in any form) is prohibited.
7. The activity is confined to the area designated, and no school equipment or supplies are used except as approved in advance.
8. Any decorations or materials to be applied to the walls or floors must be approved in advance by the building principal.
9. Candles or other flammable materials shall be prohibited.
10. The activity is not a commercial profit-making venture by a taxable entity.
11. The use is not for private purpose or for personal gain.
12. A written application and agreement is executed, and approval is received in advance. A valid certificate of insurance is required.
13. The group or organization shall be responsible for paying for any damage or destruction to the school facilities.
14. The group or organization shall indemnify and hold the district harmless from any claims or charges arising from the actions or inactions of the group or organization.

Application and Arrangements. A written application must be filled out by the group or organization and approval received through the Administrative Center. The district reserves the right to withdraw approval.

Approved

Reviewed February 24, 2014

Revised: February 24, 2014

COMMUNITY USE OF SCHOOL FACILITIES: CONDITIONS, FEES

Priority. Requests for use of school facilities for activities other than for the educational and activity program of the district (which shall always have precedence) shall receive priority scheduling as follows. Once an activity is scheduled, however, the district need not cancel the activity to make the facility available for a group with a higher priority.

1. **First Priority:** Meetings or activities for students, parents, and/or staff sponsored by recognized tax-exempt organizations which are affiliated with the district programs, such as:
 - Parent-Teacher Organizations
 - Booster Clubs
 - Red Oak Education Association for meetings of the local association only.
 - Red Oak Support Staff Association for meetings of the local association only.

2. **Second Priority:** Adult education programs and other programs or training activities sponsored by tax-supported organizations, such as:
 - Community College adult education classes
 - University/college educational programs
 - Green Hills Area Education Agency staff development activities
 - Law Enforcement Programs or Training sponsored at the City, County, or State Patrol levels, with a designated law enforcement official responsible for supervision
 - Armed Forces programs, other than recruitment or fundraising programs, that are open to the public and for which there is no admission charge

3. **Third Priority*:** Educational and recreational programs which are sponsored by tax-exempt organizations, such as:
 - Staff recreational programs
 - City recreational programs
 - Church programs
 - Red Cross programs
 - Civic Clubs/Organizations
 - Meetings sponsored by governmental agencies to which the public is invited
 - Nonpublic schools for special purposes
 - Political meetings

4. **Fourth Priority:** Fund-raising activities and nonprofit making meetings and activities sponsored by commercial groups and parent-study groups sponsored by non-tax-exempt organizations.

Fees. Groups specified in the first priority are exempt from all rental and personnel fees. Groups specified in the second priority are exempt from all rental fees but will be charged for necessary personnel fees. Groups specified in the third and fourth priorities will be charged rental fees as set forth below and shall be charged for necessary personnel fees. Personnel fees include fees for the custodian(s), for food service workers if the kitchen is used, and for persons to operate public address systems, lighting, and special stage equipment. The rate shall be \$25.00 per hour.

COMMUNITY USE OF SCHOOL FACILITIES: CONDITIONS, FEES

Rental Fees.

		Second Priority	Third Priority	Fourth Priority
a.	Middle School Auditorium		\$50.00	\$100.00
b.	Senior High Auditorium		\$50.00	\$100.00
c.	Inman/Middle School Gymnasium		\$50.00	\$100.00
d.	Senior High Gymnasium		\$50.00	\$100.00
e.	Media Center		\$50.00	\$100.00
f.	Inman/Middle School Cafeteria (including kitchen)		\$50.00	\$100.00
g.	Senior High Cafeteria		\$50.00	\$100.00
h.	Washington Intermediate Multi-Purpose Room		\$50.00	\$100.00
i.	General classrooms (all buildings)		\$50.00	\$100.00
j.	Inman Cafeteria		\$50.00	\$100.00

*No fees will be charged for use of classrooms for after-school use (Monday-Friday from 3:15 p.m. to 4:45 p.m., during the school year), by Third Priority Groups which provide adult supervised activities for Red Oak Community School students. These groups will be charged a custodial fee if clean-up is required or if a custodian must stay beyond normally scheduled hours.

Third Priority Groups shall be eligible for a reduced-rate for multiple use requests. These rates shall be determined by the administration.

Football Stadium/Track Use.

A. Groups shall be charged the following rental fees for use of limited facilities at the football stadium:

- Third Priority - \$50.00
- Fourth Priority - \$100.00

The following facilities are included in the above user fee as needed:

- Stadium parking facilities
- Parking lots
- Ticket stations
- Players' benches
- Restrooms

COMMUNITY USE OF SCHOOL FACILITIES: CONDITIONS, FEES

B. Groups shall be charged the following rental fees for use of extended facilities at the football stadium:

- Third Priority - \$50.00
- Fourth Priority - \$100.00

The following additional facilities are included in the above use fee as needed:

- Athletic field and track
- Sound system
- Locker & shower rooms
- Press box
- Lights

The following conditions shall apply in addition to the general conditions outlined in this policy:

1. Any use of the track or football field must be approved in advance.
2. All concession rights and privileges are reserved by the district.
3. If designated by the district, the organization shall insure that police protection is provided and shall pay all such costs.
4. If rehearsals are necessary, arrangements shall be determined by the business office.
5. If any platforms, stages, chairs or additional stage equipment are needed, they shall be provided by the organization. Installation must be approved by the maintenance director.
6. The organization shall be required to provide public liability insurance naming the Red Oak Community School District as an "additional insured" through a company approved by the district with a minimum of \$100,000.00 property coverage.

The school district will sponsor education related organizations' use of the ICN upon approval of the superintendent or the superintendent's designee. Sponsored ICN user's mission must be consistent with the mission of the school district. Costs associated with the use of the ICN will be passed on by the school district to the sponsored user.

Authorized users of the ICN will ensure their use of the ICN is consistent with their written mission. The ICN will not be used for profit making ventures. Authorized users may not resell time on the ICN. Entities that wish to use the school district's ICN classroom to originate, receive or broadcast programming must follow the state scheduling requirements. It is recommended that entities that wish to use the school district's ICN classroom to originate, receive, or broadcast programming, contact the school district's ICN scheduler's office to inform them of their needs.

COMMUNITY USE OF SCHOOL FACILITIES: CONDITIONS, FEES

It is the responsibility of the entities that wish to use the school district's ICN classroom to originate, receive or broadcast programming in compliance with the law regarding authorized use of and content of the programming on the ICN. The school district assumes no responsibility or liability for entities using the ICN classroom in violation of the law, the authorized user's mission or school district policy and its supporting administrative regulations. The school district reserves the right to charge all costs, including attorney fees, that may arise to the entity for the entity's failure to comply with the law or school district policy and its supporting administrative regulations.

Legal Reference: Iowa Code §§ 8D; 276; 278.1(4); 279.8; 288; 297.9-.11 (2005).
751 I.A.C. 14.
1982 Op. Att'y Gen. 561.
1940 Op. Att'y Gen. 232.
1936 Op. Att'y Gen. 196.

Cross Reference: 704 Revenue
Red Oak Community School District

USE OF SCHOOL FACILITIES REQUEST FORM

NAME:

ADDRESS:

TELEPHONE NUMBER:

ORGANIZATION YOU ARE REPRESENTING:

FACILITY REQUESTED:

DATE OF USE:

TIME OF USE:

PURPOSE FOR WHICH FACILITY IS TO BE USED:

SPECIAL ARRANGEMENTS:

DO YOU AGREE TO OBSERVE THE TOBACCO/NICOTINE FREE AREAS AND NOT BRING ALCOHOLIC BEVERAGES OR ILLEGAL SUBSTANCES ON THE PREMISES; TO PAY FOR ANY DAMAGES OCCURRING TO SCHOOL PROPERTY DUE TO YOUR USE OF THE FACILITIES; TO ACCEPT LIABILITY FOR ANY ACCIDENTS OR INJURIES TO THOSE IN ATTENDANCE AT YOUR ACTIVITY; TO NOT ALTER THE FACILITY IN ANY MANNER WITHOUT FIRST SECURING PERMISSION OF THE BUILDING PRINCIPAL OR HIS/HER DESIGNEE; AND TO ABIDE BY ALL TERMS AND CONDITIONS PERTAINING TO THE USE OF SCHOOL FACILITIES.

YES

NO

BOARD POLICY 905.1 REQUIRES THAT ANYONE WHO REQUESTS USE OF A SCHOOL FACILITY TO PROVIDE THE DISTRICT WITH A VALID CERTIFICATE OF INSURANCE NAMING THE RED OAK COMMUNITY SCHOOL DISTRICT AS AN ADDITIONAL INSURED WITH A MINIMUM OF \$100,000 OF GENERAL LIABILITY. YOUR CERTIFICATE MUST BE SUBMITTED WITH THIS FORM SO THAT YOUR REQUEST CAN BE CONSIDERED FOR APPROVAL.

SIGNED BY:

DATE:

PLEASE SUBMIT THIS FORM TO THE RED OAK COMMUNITY SCHOOL DISTRICT, ADMINISTRATIVE CENTER, 2011 N 8th STREET, TECHNOLOGY BLDG., RED OAK, IA 51566. PHONE: (712) 623-6600; FAX: (712) 623-6603

COMMUNITY USE OF SCHOOL DISTRICT FACILITIES & EQUIPMENT
INDEMNITY AND LIABILITY INSURANCE AGREEMENT

The undersigned, hereafter referred to as "entity," states that it will hold the Red Oak Community School District, hereafter referred to as "school district," harmless from any and all damages and claims that may arise by reason of any negligence on the part of the entity in the use of any facilities or equipment owned by the school district. In case any action is brought therefore against the school district or any of its officers, employees or agents, the entity will assume full responsibility for the legal defense thereof, and upon its failure to do so on proper notice, the school district reserves the right to defend such action and to charge all costs, including attorneys' fees, to the entity.

The entity agrees to furnish and maintain during the usage of the facilities or equipment owned by the school district such bodily injury and property damage liability insurance as will protect the entity and the school district from claims or damages for personal injury, including accidental death, and from claims for property damages which may arise from the entity's use of the school district's facilities or equipment whether such operations be by the entity or by anyone directly or indirectly employed by the entity.

The entity will furnish the school district with a certificate of insurance acceptable to the school district's insurance carrier before the contract is issued.

Dated at _____, Iowa, this _____ day of _____, 20____.

(Entity) School District

By _____

Title _____

Address _____

By _____
Superintendent

By _____
Secretary

COMMUNITY USE OF SCHOOL EQUIPMENT

District equipment may be temporarily loaned to community groups under the following conditions:

- a. The use in no way interferes with the district's educational and activity program.
- b. The use is consistent with state law and conforms to district regulations.
- c. The use is consistent with the conditions or purposes for which the equipment was originally intended. For example, equipment designed for interior use will not be used in outdoor settings.
- d. Electrical equipment must be used in settings with adequate, appropriate, and properly installed electrical access.
- e. The group or organization is responsible and will exercise care in the use of the equipment.
- f. Properly trained individuals must operate equipment.
- g. The activity is supervised by an adequate number of adult sponsors.
- h. The activity is not a commercial profit-making venture by a taxable entity.
- i. A written application and agreement is executed and approval is received in advance through the business office.
- j. The group or organization shall be responsible for paying for any damage or destruction to the school equipment, up to and including replacement of equipment lost or damaged beyond repair.
- k. If it is determined that the use of school equipment by community groups or organizations could result in increased and unnecessary liability exposure for the district, the request will be denied.

Legal Reference: Iowa Code §§ 8D; 276; 278.1(4); 279.8; 288; 297.9-.11 (2005).
751 I.A.C. 14.
1982 Op. Att'y Gen. 561.
1940 Op. Att'y Gen. 232.
1936 Op. Att'y Gen. 196.

Cross Reference: 704 Revenue

Approved

Reviewed February 24, 2014

Revised February 24, 2014

COMMUNITY USE OF SCHOOL DISTRICT EQUIPMENT APPLICATION FORM

The undersigned entity makes application for the use of the school district equipment as designated below. Please refer to Policy 905.2 to determine the proper use of equipment. The entity is responsible for complying with the law, board policy and the administrative regulations.

The entity may be required to provide an Indemnity and Liability Insurance Agreement, Code No. 905.1E2, prior to the use of school equipment

Equipment _____ Date _____

Purpose _____ Hours _____

Total Fee \$ _____

Name of entity making application: _____

Name of person making application: _____

Address: _____ Phone #: _____

(Signature of Applicant)

(Date)

Item 6.1.1 Fine Arts Curriculum Resource Materials

BACKGROUND INFORMATION: Curriculum & Instruction Director Barb Sims has led the Fine Arts Curriculum Team through a prioritization process in order to have acquisitions over a two year budget cycle. Enclosed is a copy of the team's work and recommendations. Barb Sims is available this evening to address any questions or concerns.

SUGGESTED BOARD ACTION: It is recommended the Directors accept a plan to address fine arts curriculum resources over two budget years with an acquisition of \$34,157 in FY 15 and \$24,213 in FY 16 with the source of the funding from capital projects / local option sales tax funds.

LOSST/PPEL	
ART	
Drying Racks	\$3,835
Kiln for Middle School	\$3,160
TOTAL	\$6,995
MUSIC	
Recording Technology	\$5,022
(3) Clavinova CVP 605 with carts	\$16,767
Bundle music instruments	\$14,196
TOTAL	\$35,985
GRAND TOTAL	\$42,980
Building Supply Budget (IPS WAS MS HS)	
Art	
24# Cut, Metal Handle	\$176
electric Pencil Sharpener	\$136
3 Electric Pencil Sharpener	\$180
Paint Brushes 50 @ .77	\$39
TOTAL	\$531
MUSIC	
Curriculum	
ART	
Loom	\$287
digital camcorder (2)	\$296
(2-3) Canon Digital Kit @ \$529	\$1,587
Tripod with Bag (5) @ 17.96	\$90
Elements/Design sets (2)	\$32
TOTAL	\$2,292
MUSIC	
Smart music software (3 stations)	\$1,511
Teaching students through Performance	\$1,432
Music books for music library	\$913
Essential Repertoire Books	\$2,450
(2) 12 inch drum/ Djembe bag	\$464
Finale Software	\$750
* Music Stands 110 @ \$51.00	\$5,610
TOTAL	\$13,130
Grand Total	\$15,422
GRAND TOTAL	\$58,933

ART	\$9,818
MUSIC	\$49,115
total	\$58,933

Prioritized List	2014-15	2015-16	PTO/Donations
Art			
Drying Racks		\$3,835	
Kiln for Middle School	\$3,160		
Loom		\$287	
digital camcorder (2)		\$296	
(2-3) Canon Digital Kit @ \$529	\$1,587		
Tripod with Bag (5) @ 17.96	\$54	\$36	
Elements/Design sets (2)			\$32
24# Cut, Metal Handle			\$176
electric Pencil Sharpener			\$136
3 Electric Pencil Sharpener			\$180
Paint Brushes 50 @ .77			\$39
Totals - Art	\$4,801	\$4,454	\$563
Music			
Recording Technology		\$5,022	
(3) Clavinova CVP 605 with carts (MS)	\$5,589	\$11,178	
Bundle music instruments	\$14,196		
Smart music software (3 stations)	\$1,511		
Teaching students through Performance		\$1,432	
Music books for music library		\$913	
Essential Repertoire Books	\$2,450		
(2) 12 inch drum/ Djembe bag		\$464	
Finale Software		\$750	
* Music Stands 110 @ \$51.00	\$5,610		
Totals - Music	\$29,356	\$19,759	
Grand Totals:	\$34,157	\$24,213	\$563

Item 6.1.2 School Calendar for 2014 – 2015 Update and Request for a Public Hearing

BACKGROUND INFORMATION: This evening the Directors will receive another update from the District Calendar Committee. Director Bill Drey is present to address the outcomes of the committee's work along with the survey of district employees that is underway at publication time.

Enclosed are the two school calendars under consideration. The Directors are asked this evening to establish a public hearing date / time as required by Iowa Code.

SUGGESTED BOARD ACTION: (to be determined)

2014-2015 School Calendar Sample 1

Start –Finish
(August 13 – May 21)

Summary of Calendar
Days/Hours in classroom:
First Semester 89/?
Second Semester 91/?
TOTAL DAYS/HOURS
180/1080

CALENDAR LEGEND

Start	
Quarter Begin	
Quarter End	
Holidays	
No School Day	

Does not include Professional Development days/hours.

HOLIDAYS:

Labor Day	(9/1)
Thanksgiving Day	(11/27)
Christmas Day	(12/25)
New Year's Day	(1/1)
Good Friday	(4/3)
Memorial Day	(5/25)

August					Student Days/Hours	
M	T	W	Th	F		
04	05	06	07	08		
11	12	13	14	15	3	
18	19	20	21	22	5	
25	26	27	28	29	5	
September						
01	02	03	04	05	4	
08	09	10	11	12	5	
15	16	17	18	19	5	
22	23	24	25	26	5	
29	30				2	
October						
		01	02	03	3	
06	07	08	09	10	4	
13	14	15	16	17	5	
20	21	22	23	24	5	
27	28	29	30	31	5	
November						
03	04	05	06	07	5	
10	11	12	13	14	5	
17	18	19	20	21	5	
24	25	26	27	28	3	
December						
01	02	03	04	05	5	
08	09	10	11	12	5	
15	16	17	18	19	5	
22	23	24	25	26		
29	30	31				
January						
			01	02		
05	06	07	08	09	5	
12	13	14	15	16	5	
19	20	21	22	23	5	
26	27	28	29	30	5	
February						
02	03	04	05	06	5	
09	10	11	12	13	5	
16	17	18	19	20	4	
23	24	25	26	27	5	
March						
02	03	04	05	06	5	
09	10	11	12	13	5	
16	17	18	19	20		
23	24	25	26	27	5	
30	31				2	
April						
		01	02	03	2	
06	07	08	09	10	4	
13	14	15	16	17	5	
20	21	22	23	24	5	
27	28	29	30		4	
May						
				01	1	
04	05	06	07	08	5	
11	12	13	14	15	5	
18	19	20	21	22	4	
25	26	27	28	29		
June						
01	02	03	04	05		
08	09	10	11	12		
15	16	17	18	19		
22	23	24	25	26		
29	30					

180 Day/1080 Hour Calendar Events

Date	Events
Aug 7-8	New Staff Days
Aug 11-12	All Teacher Days
Aug 13	Begin 1 st Qtr./1 st Semester
Sept 1	Labor Day (No School)
Sept 23 & 25	P/T Conferences
Sept 26	No School
Oct 10	No School-Prof Dev
Oct 16	End 1 st Qtr. (45 days/ hrs)
Oct 17	Begin 2 nd Qtr.
Nov 27-28	Thanksgiving Holiday (No School)
Dec 22-31	Winter Break (No School)
Dec 25	Christmas
Dec 19	End 2 nd Qtr. (44 days/ hrs)
Dec 19	End 1 st Semester (89 days/ hrs)
Jan 1	New Year's Day (No School)
Jan 2	No School-Prof Dev
Jan 5	Begin 3 rd Qtr./2 nd Semester
Feb 10 & 12	P/T Conferences
Feb 13	No School
Feb 16	Snow Make Up Day (No School)
Mar 10	End 3 rd Qtr. (46 days/ hrs)
Mar 11	Begin 4 th Qtr.
Mar 16-20	Spring Break (No School)
Apr 3	Good Friday
Apr 6	Snow Make Up Day (No School)
May 21	End 4 th Qtr. (45 days/ hrs)
May 21	End 2 nd Semester (91 days/ hrs)
May 25	Memorial Day (No School)

2014-2015 School Calendar Sample 2 (No Snow Make Up Days)

Start –Finish
(August 20 – May 22)

Summary of Calendar
Days/Hours in classroom:
First Semester 86/?
Second Semester 94/?
TOTAL DAYS/HOURS
180/1080

CALENDAR LEGEND

- Start
- Quarter Begin
- Quarter End
- Holidays
- No School Day

Does not include Professional Development days/hours.

- HOLIDAYS:**
- Labor Day (9/1)
 - Thanksgiving Day (11/27)
 - Christmas Day (12/25)
 - New Year's Day (1/1)
 - Good Friday (4/3)

August					Student Days/Hours	
M	T	W	Th	F		
04	05	06	07	08		
11	12	13	14	15		
18	19	20	21	22	3	
25	26	27	28	29	5	
September						
01	02	03	04	05	4	
08	09	10	11	12	5	
15	16	17	18	19	5	
22	23	24	25	26	5	
29	30				2	
October						
		01	02	03	3	
06	07	08	09	10	4	
13	14	15	16	17	5	
20	21	22	23	24	5	
27	28	29	30	31	5	
November						
03	04	05	06	07	5	
10	11	12	13	14	5	
17	18	19	20	21	5	
24	25	26	27	28	3	
December						
01	02	03	04	05	5	
08	09	10	11	12	5	
15	16	17	18	19	5	
22	23	24	25	26	2	
29	30	31				
January						
			01	02		
05	06	07	08	09	5	
12	13	14	15	16	5	
19	20	21	22	23	5	
26	27	28	29	30	5	
February						
02	03	04	05	06	5	
09	10	11	12	13	5	
16	17	18	19	20	5	
23	24	25	26	27	5	
March						
02	03	04	05	06	5	
09	10	11	12	13	5	
16	17	18	19	20		
23	24	25	26	27	5	
30	31				2	
April						
		01	02	03	2	
06	07	08	09	10	5	
13	14	15	16	17	5	
20	21	22	23	24	5	
27	28	29	30		4	
May						
				01	1	
04	05	06	07	08	5	
11	12	13	14	15	5	
18	19	20	21	22	5	
25	26	27	28	29		
June						
01	02	03	04	05		
08	09	10	11	12		
15	16	17	18	19		
22	23	24	25	26		
29	30					

180 Day/1080 Hour Calendar

Date	Events
Aug 14-15	New Staff Days
Aug 18-19	All Teacher Days
Aug 20	Begin 1 st Qtr./1 st Semester
Sept 1	Labor Day (No School)
Sept 23 & 25	P/T Conferences
Sept 26	No School
Oct 10	No School-Prof Dev
Oct 21	End 1 st Qtr. (43 days/ hrs)
Oct 22	Begin 2 nd Qtr.
Nov 27-28	Thanksgiving Holiday (No School)
Dec 24-31	Winter Break (No School)
Dec 25	Christmas
Dec 23	End 2 nd Qtr. (43 days/ hrs)
Dec 23	End 1 st Semester (86 days/ hrs)
Jan 1	New Year's Day (No School)
Jan 2	No School-Prof Dev
Jan 5	Begin 3 rd Qtr./2 nd Semester
Feb 10 & 12	P/T Conferences
Feb 13	No School
Mar 10	End 3 rd Qtr. (47 days/ hrs)
Mar 11	Begin 4 th Qtr.
Mar 16-20	Spring Break (No School)
Apr 3	Good Friday
May 22	End 4 th Qtr. (47 days/ hrs)
May 22	End 2 nd Semester (94 days/ hrs)
May 25	Memorial Day (No School)

Item 6.1.3 School Budget Expenditure Reduction Concepts for FY 15

BACKGROUND INFORMATION: Work continues this evening to arrive at an acceptable level of budget reductions for the new fiscal year 2015 that begins on July 1.

Enclosed is a copy of the proposed budget reduction levels and amounts presented at the last meeting of the Directors. After much discussion the Directors determined district administrators should make plans to follow the guides in Level II reductions that could total \$704,010.

At publication time, budget discussion meetings were ongoing as personnel realignments and developing program cuts were major topics. An updated report for the Directors will be provided during this agenda topic.

SUGGESTED BOARD ACTION: (to be provided)

BUDGET REDUCTION PLANS FOR FY 2015					
Categories	Level 1		Level 2		
	FTE	Savings	FTE	Savings	
1.0 Administrators/Directors (Nothing projected as this time pending possible attrition)					
Total Administrators/Directors	0.00	0.00	0.00	0.00	
2.0 Instructional Staff					
High School	2.00	148,249	3.50	221,249	
Middle School	0.50	32,863	1.00	56,863	
Washington	0.25	17,735	1.25	65,735	
Inman	0.25	17,735	1.25	65,735	
Webster Early Childhood	0.00	-	0.00	-	
Total Instructional	3.00	216,582	7.00	409,582	
3.0 Paraeducators					
District wide (Specific assignments TBD)	2.00	37,000	3.00	55,500	
4.0 Food Service	1.50	28,693	2.00	36,521	
5.0 Secretarial	1.00	26,607	1.15	34,107	
6.0 Maintenance and Operations	1.50	42,500	2.50	50,300	
7.0 Transportation	1.00	25,000	1.00	25,000	
Total Support	7.00	159,800	9.65	201,428	
Total Administrative, Instructional and Support	10.00	376,382	16.65	611,010	
8.0 Other Programming and Initiatives					
Summer Maintenance (painting)		10,000		10,000	
Contracted Mowing and Groups		-		-	
Summer Work Schedule Changes and Bldg Operations		8,000		8,000	
Curriculum Adoptions Delay		75,000		75,000	
Freeze Non-emergency Tech Acquisition		-		-	
Shift in Contracted Services to Management Fund		-		-	
Alternative Transportation for Staff Trips		-		-	
Contracted Services - Food Service		-		-	
Contracted Services - Maintenance		-		-	
Total Other Programming and Initiatives	0.00	93,000	0.00	93,000	
TOTAL BUDGET REDUCTIONS	10.0	469,382	16.7	704,010	

Item 6.1.4 School Budget Review for FY 15: Publishing Budget, Establishment of a Public Hearing, and Information Exchange

BACKGROUND INFORMATION: School Business Manager Shirley Maxwell brings to the Directors this evening additional school budget information that has been updated by Lisa Oakley, School Finance Director of the Iowa Department of Management. The newest figures provided can slightly change the proposed budget and publication sheet.

Enclosed are reference pages provide by Shirley. Please allow a few minutes for this discussion.

The Directors will need to set a date and time for the public hearing on the FY 15 school budget. It must be certified and filed not later than April 15, 2014.

SUGGESTED BOARD ACTION: (to be determined)

2013-2014

ADOPTED RED OAK SCHOOL BUDGET SUMMARY

District No. 5463

Department of Management - Form S-AB

		Budget 2014	Re-est. 2013	Actual 2012
Taxes Levied on Property	1	5,341,283	5,198,394	4,976,578
Utility Replacement Excise Tax	2	231,730	234,186	237,067
Income Surtaxes	3	782,138	874,154	881,988
Tuition/Transportation Received	4	300,000	353,000	352,374
Earnings on Investments	5	2,745	2,170	7,864
Nutrition Program Sales	6	156,000	161,700	163,985
Student Activities and Sales	7	210,000	210,000	256,053
Other Revenues from Local Sources	8	1,182,750	1,279,938	1,295,236
Revenue from Intermediary Sources	9	0	0	0
State Foundation Aid	10	7,051,839	7,056,909	7,090,685
Instructional Support State Aid	11	39,862	0	0
Other State Sources	12	74,500	100,300	103,050
ARRA Fiscal Stabilization (in formula)	13	0	0	0
Title I Grants	14	267,000	312,000	353,149
IDEA and Other Federal Sources	15	675,000	655,000	886,220
Total Revenues	16	16,314,847	16,437,751	16,604,249
General Long-Term Debt Proceeds	17	0	0	0
Transfers In	18	837,355	847,112	840,879
Proceeds of Fixed Asset Dispositions	19	0	0	22,577
Total Revenues & Other Sources	20	17,152,202	17,284,863	17,467,705
Beginning Fund Balance	21	5,716,220	6,035,934	4,443,404
Total Resources	22	22,868,422	23,320,797	21,911,109
*Instruction	23	10,800,000	9,210,270	8,641,513
Student Support Services	24	400,000	257,700	244,618
Instructional Staff Support Services	25	895,300	837,300	1,014,080
General Administration	26	360,000	316,260	309,817
School/Building Administration	27	800,000	758,000	690,478
Business & Central Administration	28	200,000	175,000	196,837
Plant Operation and Maintenance	29	1,910,000	2,072,700	1,277,712
Student Transportation	30	697,000	688,100	485,018
This row is intentionally left blank	31	0	0	0
*Total Support Services (lines 24-31)	31A	5,262,300	5,105,060	4,218,560
*Noninstructional Programs	32	904,000	725,970	714,548
Facilities Acquisition and Construction	33	584,000	410,000	148,863
Debt Service	34	837,355	835,167	840,879
AEA Support - Direct to AEA	35	529,030	470,998	469,933
*Total Other Expenditures (lines 33-35)	35A	1,950,385	1,716,165	1,459,675
Total Expenditures	36	18,916,685	16,757,465	15,034,296
Transfers Out	37	837,355	847,112	840,879
Total Expenditures & Other Uses	38	19,754,040	17,604,577	15,875,175
Ending Fund Balance	39	3,114,382	5,716,220	6,035,934
Total Requirements	40	22,868,422	23,320,797	21,911,109

2013-2014

ADOPTION OF BUDGET AND TAXES
JULY 1, 2013-JUNE 30, 2014

Department of Management - Form S-TX

District Number 5463

RED OAK

Total Special Program Funding

Instructional Support (A&L line 10.5)	097	745,923
Educational Improvement (A&L line 11.3)	099	0
Voted Physical Plant & Equipment (A&L line 19.3)	105	453,014

Special Program Income Surfax Rates

Instructional Support (A&L line 10.15)	096	5
Educational Improvement (A&L line 11.4)	098	0
Voted Physical Plant & Equipment (A&L line 19.4)	104	8

Utility Replacement and Property Taxes Adopted

	Utility Replacement AND Property Tax Dollars	Levy Rate	Property Taxes Levied	Estimated Utility Replacement Dollars
Levy to Fund Combined District Cost (A&L line 15.3)	1 3,414,152			
+Educational Improvement Levy (A&L line 15.5)	2 0			
+Cash Reserve Levy - SBRC (A&L line 15.9)	3 87,041			
+Cash Reserve Levy - Other (A&L line 15.10)	4 571,563			
-Use of Fund Balance to Reduce Levy (A&L line 15.11)	5 0			
=Subtotal General Fund Levy (A&L line 15.14)	6 4,072,756	12.18393	3,903,237	169,519
+Instructional Support Levy (A&L line 15.13)	7 311,638	.92181	298,811	12,827
=Total General Fund Levy (A&L line 15.12)	8 4,384,394	13.10574	4,202,048	182,346
	9			
+Management	10 1,000,000	2.99157	958,378	41,622
+Amana Library	11 0	.00000	0	0
Voted Physical Plant & Equipment (Loan Agreement)	12 0			
+Voted Physical Plant & Equipment (Capital Project)	13 77,056			
=Subtotal Voted Physical Plant & Equipment	14 77,056	.22793	73,885	3,171
+Regular Physical Plant & Equipment	15 111,563	.33000	106,972	4,591
=Total Physical Plant & Equipment	16 188,619			
	17			
Reorganization Equalization Levy	18 0	.00000	0	0
Emergency Levy (for Disaster Recovery)	19 0	.00000	0	0
Public Education/Recreation (Playground)	20 0	.00000	0	0
Debt Service	21 0	.00000	0	0
GRAND TOTAL	22 5,573,013	16.65524	5,341,283	231,730

1-1-12 Taxable Valuation	WITH Gas & Electric Utilities	334,272,693	WITHOUT Gas&Elec	320,359,466
1-1-12 Tax Increment Valuation	WITH Gas & Electric Utilities	3,797,390	WITHOUT Gas&Elec	3,797,390
1-1-12 Debt Service, PPEL, ISL Valuation	WITH Gas & Electric Utilities	338,070,083	WITHOUT Gas&Elec	324,156,856

I certify this budget is in compliance with the following statements:

- The prescribed Notice of Public Hearing and Proposed Budget Summary (Form S-PB) was lawfully published, with said publication being evidenced by verified and filed proof of publication.
- The budget hearing notice was published not less than 10 days, nor more than 20 days, prior to the budget hearing.
- Adopted property taxes do not exceed published amounts.
- Adopted expenditures do not exceed published amounts for any of the four individual expenditure categories, or in total.
- Adopted property taxes meet the debt service and loan agreement needs identified on Form 703. Debt service levy for GO bond payments only.
- This budget was certified on or before April 15, 2013.

Shirley B Maxwell District Secretary

County Auditor

Item 6.2.1 Board of Directors Participation:

Sunshine and Rainbows / Lil' Tigers Preschool

– Presented by Paul Griffen

BACKGROUND INFORMATION: Please allow Director Griffen to update the board about the community's daycare and pre-school operation / governance for *Sunshine and Rainbows / Lil' Tigers Preschool*. This organization's bylaws outline a system of community representation. Many years ago, the late School Administrator Buck Laughlin was a representative from the public school system. A representative from ROCSD has not occurred in several years.

SUGGESTED BOARD ACTION: (to be determined)

Item 6.2.2 Parent – Teacher Conference Reports – Building Administrators

BACKGROUND INFORMATION: Parent-Teacher Conferences were conducted in all district attendance centers on February 11 and 13. This was the final designated conference days for the current school term. This evening school administrators are present to review the participation reports and address any questions/concerns from the Board.

SUGGESTED BOARD ACTION: (no formal action anticipated)

Inman Primary School

2013-14 Parent Teacher Conference Report

Grade & Teacher	# of conferences possible for each teacher	# of conferences completed for each teacher	% of conferences completed for each teacher
K-Billings	19	19	100%
K-Smits	22	20	91%
K-Berglund	20	19	95%
K-Nielsen	20	20	100%
DK_Weathers	10	10	100%
1-Confer	19	18	95%
1-Dolch	19	19	100%
1-Pegg	19	19	100%
1Rehbein	20	19	95%
1-Graber	19	19	100%
2-Fellers	22	21	95%
2-Crouse	22	21	95%
2-Sterbick	21	21	100%
2-Walford	21	21	100%
3-Erickson	20	20	100%
3-Jones	23	22	96%
3-Pease	21	18	85%
3-Vannausdle	20	19	95%
Title-Dentlinger	35	32	91%
Title-Moore	10	8	80%
Title-Bruce	32	26	81%
Art-Euken	0	1	-
P.E.-Lamb	0	0	-
Guidance-Schellhammer	8	7	88%
Music- Wemhoff	0	1	-
Sped-Hambright	13	12	92%
Sped-Weber	7	6	85%
ELO Hoeksema	18	14	78%
PK-Gillespie	22	22	100%
PK-Pfeiffer	38	38	100%
PK-Smith	20	20	100%

Number of conferences possible school-wide --560

Number of conferences completed school-wide - 532

% of conferences completed school-wide: 95%

Number of conferences attended by the school principal: 8

Number of conferences completed using some technology format other than face to face: none reported

Number of teachers absent during conference time; the reasons for the absence; and the method used to make-up the missed conferences.

- One teacher ill on first night of conferences, all conference made up at alternate times
- One teacher had alternate schedule due to graduate night class

Washington Intermediate School - Conference Report Feb. 2014

	Number of students possible	Number of conferences held at school	Number of conferences held by phone or other method	Percent
5th Grade:				
Knutson	21	21	1	100
Swartz	20	21		100
Cockburn	22	21	1	100
Timmerman	21	20	1	100
4th Grade:				
Kunze	22	20	1	100
Haufle	21	21		100
Chelsvig	22	23		100
Montgomery	22	20	2	100
Total:	171	167	6	100% (96% held at school in person)
Other: Deter (SPED)	11	10	1	100%
Hoeksema/ Guerra (ELL)	All ELL parents came to conferences and had either the ELL Teacher or Translator or both			
Subbert (PE)	Was available for parents to visit with both nights.			
Schellhammer (Guidance)	Sat in on a few selected conferences.			
Hardy (Title I)	Parents of Title I students were invited to stop in. He sat in on a few conferences with teachers and had teachers tell parents to drop by his room.			
Kaiser (ELO)	Meet with 16 parents of ELO students from WIS			

Other shared staff: Kilpatrick (5th Music), Wemhoff (4th Music), Adams (5th Art) were not in this building - we put a note up that if parents needed to see them they could leave their names and the teacher would get in touch with them. I do not believe we had any leave a name. Euken (4th Art) was here for 5 hours and had one conference.

MS Conference Feb Schedules 13-14		MS Conference % & ratio 13-14	
2/21/2014	turned in	%	Ratio
Shana Brown	x	100	11/11
David Carlson	x	100	15/15
Mary Carlson	x	100	13/13
Janelle Erickson	x	100	13/13
Leanne Fluckey	x	91	10/11
Patty Henke	x	100	11/11
John Hewett	x	100	14/14
Adam Hietbrink	x	100	16/16
Stacy Kutzli	x	100	11/11
Rachel/Nick Lammert/Crouse	x	100	16/16
Kelsey Mangold	x	94	15/16
Mandy Manz	x	94	15/16
Michael Moran	x	100	14/14
Hayley/Brandi Perkins/Stites	x	100	13/13
Daniel Pollock	x	100	17/17
Stacey Rolenc	x	100	13/13
Clara Shankle	x	100	5/5
Vicki Sickels	x	100	15/15
Stephen Sullivan	x	100	7/7
Kay Willey	x	100	14/14
Building		99	258/261

parent has no phone, sent paper home to schedule a date many times

one parent will not return calls

one parent will not return calls

actual building count is 270, 9 students are home schooled only or as either dual enrolled or dual enrolled HSAP that do not do conferences

HS PT CONF FEB, 2014		
Teacher	# attended	Total #
Allison	12	14
Batula	14	15
Berry	10	8
Black	21	21
Blomstedt	15	15
Erickson	13	13
Eubank	7	7
Freiberg	13	13
Gambs	6	10
Grim	12	12
Harter	10	10
Kohout	14	16
Kurtz	11	13
Marsden	18	19
Mayes	8	8
Moyers	16	16
Panec	17	17
Peterson	14	14
Podliska	10	11
Reeve	9	12
Rhodes	11	11
Rouse	14	15
Sogas	15	13
Spencer	13	13
	0	0
	303	316
	95.89%	

Item 6.2.3 District Facilitating Team Update – Directors Fellers and Griffen

BACKGROUND INFORMATION: The District Facilitating Team met for its second meeting on Tuesday, March 4 under the direction of Consultant Dan Burns, an associate with Rod Wright of UNICOM.

Plans are well underway for the first large Community Engagement Session on Thursday, April 3.

Please allow Paul and/or Lee to update everyone about the recent Facilitating Team meeting.

SUGGESTED BOARD ACTION: (none anticipated)

Item 6.2.4 Contract Ratification: Red Oak Education Association and the Red Oak CSD
Board of Directors

BACKGROUND INFORMATION: This evening the Directors are asked to ratify the new contract agreement with the Red Oak Education Association. Directors Paul Griffen and Kathy Walker participated in this interest based bargaining process.

Enclosed are financial sheets showing the settlement given tentative approval by both the ROEA and Directors' team.

The ROEA has ratified the contract. The Directors this evening are asked to review the settlement and then take action to provide a formal ratification.

SUGGESTED BOARD ACTION: (to be provided)

Item 6.2.5 Contract Ratification: Red Oak Support Staff Association and
the Red Oak CSD Board of Directors

BACKGROUND INFORMATION: This evening the Directors are asked to ratify the new contract agreement with the Red Oak Support Staff Association. Board President Lee Fellers and Director Bill Drey participated in this interest based bargaining process.

Enclosed are financial sheets showing the settlement given tentative approval by both the ROSSA and Directors' team.

The ROSSA has ratified the contract. The Directors this evening are asked to review the settlement and then take action to provide a formal ratification.

SUGGESTED BOARD ACTION: (to be determined)

2014-2015 Negotiation Settlements

RED OAK EDUCATION ASSOCIATION

\$400 increase on base/each person advanced one step

	2013-2014	2014-2015	\$ CHANGE	% CHANGE
Salary Schedule Cost	\$4,438,078	\$4,553,575	\$115,497	
Career/Longevity Pay not in #1	\$98,045	\$110,320	\$12,275	
Extended Contracts not in #1	\$25,015	\$25,804	\$788	
Salary Subtotal	\$4,561,138	\$4,689,698	\$128,560	
Extra-Curricular/Supplemental Pay	\$189,417	\$192,050	\$2,633	
Total Salary w/ Supp.	\$4,750,555	\$4,881,748	\$131,193	
Health/Major Medical/Cafeteria plan	\$720,717	\$725,804	\$5,086	
TSA/Cash option paid by district	\$264,600	\$264,600	\$0	
Life Ins., Disability Ins., Accidental D&D	\$17,700	\$18,053	\$353	
Total Insurance	\$1,003,017	\$1,008,456	\$5,439	
Total w/o FICA/IPERS	\$5,753,572	\$5,890,204	\$136,633	
FICA* on total salary w/ supp.	\$363,417	\$373,454	\$10,036	
IPERS** on total salary w/supp.	\$424,225	\$435,940	\$11,716	
Total with FICA/IPERS	\$6,541,214	\$6,699,598	\$158,384	2.42%

	2013-2014	2014-2015	\$ CHANGE	% CHANGE
RED OAK SUPPORT STAFF ASSOCIATION				
\$.43 per hour increase				
Salary Schedule Cost	\$1,258,073	\$1,310,088	\$52,015	
Health/Major Medical/Cafeteria plan	\$589,920	\$592,493	\$2,573	
Dental	\$28,070	\$30,451	\$2,381	
Other Insurance (List Below)	\$6,306	\$6,430	\$124	
Total Insurance	\$624,296	\$629,374	\$5,078	
FICA* on total salary w/ supp.	\$96,243	\$100,222	\$3,979	
IPERS** on total salary w/supp.	\$112,346	\$116,991	\$4,645	
Total with FICA/IPERS	\$2,090,958	\$2,156,674	\$65,717	3.14%

Item 6.2.6 Closed Session per Iowa Code 21.5 (1) (a) To Evaluate the Professional Competency of an Individual Whose Appointment is Being Considered

BACKGROUND INFORMATION: This evening the Directors need to enter a second closed session to discuss an item affecting personnel. The individual requesting the closed session will provide a written statement and request.

The following motion can be used:

“I move that we conduct a closed session as provided in Iowa Code Section 21.5 (1) (i) of the open meetings law to evaluate the professional competency of an individual whose appointment is being considered to prevent needless and irreparable injury to that individual’s reputation, as that individual has requested a closed session.”

The closed session will be conducted in Terry’s office.

SUGGESTED BOARD ACTION: (as provided)

Item 6.2.7 Personnel Considerations

BACKGROUND INFORMATION: This evening there could be one or more personnel items to consider. Please allow Terry to present information as it becomes available to him and to the Board.

SUGGESTED BOARD ACTION: (to be provided)

Item 6.2.8 Board of Directors Goals and Strategies for FY 14 and FY 15

BACKGROUND INFORMATION: Prior to the Thanksgiving break in November, the Directors met for a lengthy work session to review goals and strategies. As President Fellers and Terry discussed, it is past time to review our goals; measure where we are; and adjust strategies as needed.

The document for this review will be distributed at the meeting tonight as time permits.

SUGGESTED BOARD ACTION: (to be determined)

Item 7.0 Reports

Each board meeting may have one or more reports from district staff; announcements of future meetings; or general announcements from organizations. Seldom will the information require formal board of director action. If formal action is needed on any item, a recommendation will be provided.

7.1 Administrative Reports

As meeting summaries become available from the schools and other areas of the school district, each will be shared. This could include but not be limited to: Parent-Teacher Organizations, the community's Y.E.S. Mentoring Program, other parent support groups, etc.

At publication time, no written reports or meeting summaries were ready to share with you.

7.2 Future Conferences, Workshops, Seminars

Evaluating and Forecasting Through Superintendent and Board Evaluations

ABLE II Training Sessions are Coming in April!

Spring is the time for planting. Plant the seeds of reflective self-analysis to promote the growth of your board and superintendent team. Taking time to consider this now can result in a rich harvest of powerful district leadership that will have positive impact on students and staff next school year.

The IASB **Academy of Board Learning Experiences (ABLE)** is offering spring learning sessions throughout the state that will focus on strengthening your board and superintendent team. These ABLE sessions expand upon the ground work presented last fall during the Orientation sessions.

These interactive workshops will be your opportunity to:

- Consider board self-assessments, superintendent evaluation instruments, and some practical ways they can foster growth of the board/superintendent team.
- Develop a timeline of practices that will assure both board and superintendent evaluation leads to setting priorities and goals which drive improvement actions.
- Review the law regarding superintendent evaluation.
- Enhance your awareness of how this year's evaluation of the superintendent, coupled with a meaningful self-assessment of the board's work, can provide a platform for setting next year's priorities, goals and evaluation process.

Day	Date	DD#	District	City	Address
Wednesday	4-9	8	Clarke	Osceola	Clarke Elementary Cafeteria, 420 E. Jefferson St.
Tuesday	4-15	1	Sheldon	Sheldon	Sheldon HS Library, 1700 E. 4th St.
Wednesday	4-16	2	West Hancock	Britt	West Hancock HS Library, 420 9th Ave. SW
Wednesday	4-23	3	New Hampton	New Hampton	New Hampton HS Cafeteria, 710 West Main St.
Wednesday	4-23	7	Riverside	Riverside	TBD
Thursday	4-24	4	Carroll	Carroll	Carroll HS Small Commons, 2809 North Grant Rd.
Thursday	4-24	6	College	Cedar Rapids	TBD
Tuesday	4-29	5	West Marshall	State Center	West Marshall HS Library, 601 3rd St. NW
Wednesday	4-30	9	Fairfield	Fairfield	Fairfield MS, 404 W. Fillmore Ave.

Item 7.2 – continued

IASB School Law Conference - *Registration now open*

Thursday, May 15, 2014

9:00 a.m. - 4:00 p.m.

The Meadows Event Center

1 Prairie Meadows Drive, Altoona, IA 50009

Hotel Phone: 800-325-9015 - Room registrations must be received by 5:00 pm

Wednesday, April 23 and can be made at www.prairiemeadows.com, using

group code (04302014IOW) Rates: \$55 for King

Registration: A registration fee of \$130 (\$160 after May 8) per person, IASB member district; \$195 (\$240 after May 8) per person, non-IASB member district.

The registration fee includes the program, materials and lunch. **To register now, [click here](#).**

The Iowa Association of School Boards' 2014 School Law Conference topics include:

- trademark and copyright
- employee and student social media issues
- policies and procedures for one-to-one initiatives
- electronic meetings and the sunshine laws
- legislative update.

7.3 Other Announcements