



Red Oak Community School District

1901 N. Broadway Street, Suite A

Red Oak, Iowa 51566

712.623.6600

www.redoakschooldistrict.com

Regular Board of Directors Meeting

Meeting Location: Red Oak Inman Primary
Red Oak Inman Primary School Campus

Monday, September 24, 2018 – 7:00 pm

- Agenda -

- 1.0 Call to Order – Board of Directors President Mark Johnson
- 2.0 Roll Call – Board of Directors Secretary Deb Drey
- 3.0 Approval of the Agenda – President Mark Johnson
- 4.0 Public Presenters/Guest and Visitors Addressing the Board
- 5.0 Communications
 - 5.1 Good News from Red Oak Schools-Middle School FFA Students will be working on Monday's with Andrea Spencer on Agri Science Fair Projects
 - 5.2 Visitors and Presentations
 - 5.3 Affirmations and Commendations
 - 5.4 Correspondence
 - 5.5 Public Comments
- 6.0 Consent Agenda
 - 6.1 Review and Approval of Minutes from September 10, 2018 *pg 1-2*
 - 6.2 Review and Approval of Monthly Business Reports *pg 3-22*
 - 6.3 Open Enrollment Requests Consideration – as needed
 - 6.3.1 Kindergartner Pierson Wolff open enrollment from Red Oak Community School District to Glenwood Community School District for the 2018-2019 school year
- 7.0 General Business for the Board of Directors
 - 7.1 Old Business
 - 7.1.1-NONE
 - 7.2 New Business
 - 7.2.1 Discussion/Approval of accepting bid proposal for sale of Red Oak Middle School *pg 23-51*
 - 7.2.2 Discussion/Approval of Historic Preservation Certification Application *pg 52-74*
 - 7.2.3 Discussion/Approval of Resolution for Instructional Support Levy
 - 7.2.4 Discussion/Approval of Red Oak Community School Employee Handbook for the 2018-2019 school year *pg 75-111*
 - 7.2.5 Discussion on lighting in north student parking lot and safety late at night

- 7.2.6 Discussion/Approval of the Red Oak FCCLA chapter sponsor Sheree Rhodes to take 4-6 members to the Louisville National Cluster Meeting on November 9th and 10th pg 112
- 7.2.7 Discussion/Approval of Special Education Request for additional allowable growth in the amount of \$181,401.03 pg 113
- 7.2.8 Discussion/Approval of limited English Proficiency request of allowable growth in the amount of \$20,311.15 pg 114 - 115
- 7.2.9 Discussion/Approval of adjusted lease agreement on district chrome books pg 116 - 117
- 7.2.10 Discussion/Approval of resolution authorizing the execution and delivery of a master governmental lease-purchase agreement, supplement no 5309-1 and related instruments, and determining other matters in connections therewith. pg 118 - 119
- 7.2.11 Discussion/Approval of board policy 600 series pg 120 - 208
- 7.2.12 Discussion/Approval of Southwest Iowa Apex Consortium for the 2018-2019 school year pg 209 - 225
- 7.2.13 Discussion of IASB Legislative Resolutions and Priorities
- Personnel Considerations pg 226 - 233
- 7.2.14 Discussion/Approval of hiring Weston Rolenc as High School Assistant Basketball Coach for the 2018-2019 school year pg 234
- 7.2.15 Discussion/Approval of hiring Shauna Berendes as High School Para Educator for the 2018-2019 school year pg 235
- 7.2.16 Discussion/Approval of hiring Heather Johnson as PK Para Educator for the 2018-2019 school year pg 236
- 8.0 Retiring Board Adjourns

***Agenda for the New Board of Directors, FY 18**

Monday, September 24, 2018-Estimated to begin at 8:00 p.m.

- 1.0 Call to Order-Board Secretary Deb Drey (will preside until a new president is elected)
- 2.0 Election of Officers-Board Secretary Deb Drey
- 3.1 **Election of a president of the board.** The Board Secretary calls for nominations; nominations need not be seconded. The board will then vote on the nominations.
Board Secretary Deb Drey will administer the oath:
"Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Iowa, and that you will faithfully and impartially to the best of your ability discharge the duties of the office of President in the Red Oak Community School District as now and hereafter required by law?"
- 3.2 **Election of a vice-president of the board.** The New President calls for nominations; nominations need not be seconded. The board will then vote on the nominations.
Board Secretary Deb Drey will administer the oath:
"Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Iowa, and that you will faithfully and impartially to the best of your ability discharge the duties of the office of Vice President in the Red Oak Community School District as now and hereafter required by law?"

- 3.3 Appoint Board Secretary and Board Treasurer
 - 3.3.1 Discussion/Approval of Assistant Board Secretary and Board Treasurer
- 3.4 Discussion/Approval-Designation of Legal Publications
- 3.5 Discussion/Approval-Designation of Depositories/Limits-Houghton State Bank \$25,000,000
Iowa Schools Joint Investment Trust \$25,000,000
- 3.6 Discussion/Approval-Designation of Legal Counsel
- 3.7 Discussion/Approval-Meeting Dates and Times
- 3.8 Discussion/Approval of Board of Directors Committee Assignments and Service for FY 19
 - 3.8A Labor Management Committee with the Red Oak Education Association
 - 3.8B Labor Management Committee with the Red Oak Support Staff Association
 - 3.8C Iowa Association of School Boards delegate assembly
 - 3.8D School Improvement Advisory Committee board representative
 - 3.8E Red Oak District Policy Committee
 - 3.8F Red Oak District Facilities Committee
 - 3.8G Red Oak District Calendar Committee
 - 3.8H Red Oak Technology Committee
 - 3.8I Red Oak Curriculum Council
 - 3.8J Montgomery County Conference Board
 - 3.8K Boost 4 Families 3.8L STEM Committee
- 4.0 Ordering and Approval of the Agenda – New Board President Elect
- 5.0 Consent Agenda – None
- 6.0 General Business for the Board of Directors
 - 6.1 Old Business – None
 - 6.2 New Business – None
- 7.0 Reports
- 8.0 Reports
 - 8.1 Administrative
 - 8.2 Future Conferences, Workshops, Seminars
 - 8.3 Other Announcements
- 9.0 Next Board of Directors Meeting:
 - Monday, October 8, 2018 – 7:00 pm
 - Red Oak Inman Primary
 - Red Oak CSD Inman Primary Campus
- 10.0 Adjournment

Red Oak Community School District
Meeting of the Board of Directors
Meeting Location: Red Oak Inman Primary Media Center
Red Oak Inman Primary Campus
September 10, 2018

The regular meeting of the Board of Directors of the Red Oak Community School District was called to order by President Mark Johnson at 7:00 p.m. at the Red Oak Inman Primary Media Center.

Present

Directors: Roger Carlson, Bryce Johnson, Mark Johnson, Kathy Walker, Bret Blackman arrived at 7:19 p.m.

Superintendent Tom Messinger, Business Manager Deb Drey

Approval of Agenda

Motion by Director Carlson, second by Director Walker to approve the agenda with the order of agenda items at the discretion of the meeting chair. Motion carried unanimously.

Good News from Red Oak Schools

The District received a thank you from the Iowa State Fair for allowing Alan Spencer to help with the fair.

The High School Football Team adapted to the change of location and won on Friday night.

Mindy Riibe presented the 2017-2018 Taher scrapbook.

Consent Agenda

Motion by Director Carlson, second by Director Walker to approve the consent agenda as presented. Motion carried unanimously.

2018-2019 Employee Handbook

This item will be placed on the next meeting agenda.

Business Classes Conference Attendance

Motion by Director Blackman, second by Director Bryce Johnson to approve the High School Business attendance at the United Fall Leadership Conference in Des Moines on October 22, 2018. Motion carried unanimously.

Inman Primary Compressor Replacement

Motion by Director Walker, second by Director Bryce Johnson to accept the bid from Plibrico Company LLC in the amount of \$11,900.00 to replace the compressor at Inman Primary School. Motion carried unanimously.

500 Policy Series Third Reading

Motion by Director Bryce Johnson, second by Director Walker to approve the third reading of Board Policies 501.5, 501.6, 502.9R1, 508.6, and 508.6E1. Motion carried unanimously.

Legislative Priorities Discussion

Discussion on possible things the Board can do to express to legislators the District's priorities. Possibilities included handing out information at Parent/Teacher Conferences, speaking at club/service organizations, and encouraging community members to attend legislative coffee meetings.

Continuation of September 10, 2018 Meeting Minutes-Page 2

Personnel Considerations

Motion by Director Carlson, second by Director Walker to approve the hiring of Macy Vanderhoof, Diana Foote, Sabrina Robb, and Ranju Sthapit as Before/After School providers for less than twenty hours per week at a rate of \$9.00 per hour for the 2018-2019 school year.

Motion carried unanimously.

Motion by Director Bryce Johnson, second by Director Blackman to approve the hiring of Brian Mensen as Middle School 7th Grade Boys Co-Coach for the 2018-2019 school year. Motion carried unanimously.

Motion by Director Carlson, second by Director Walker to approve the hiring of Ronald DeVries as Middle School 7th Grade Boys Co-Coach for the 2018-2019 school year. Motion carried unanimously.

Motion by Director Walker, second by Director Bryce Johnson to approve substitute bus driver contracts for the 2018-2019 school year for Robert Peterson, Michelle Cockburn, and Fred Pileki. Motion carried unanimously.

Motion by Director Walker, second by Director Blackman to approve the hiring of Margaret Sondag as Middle School Fall Play Director for the 2018-2019 school year. Motion carried unanimously.

Motion by Director Blackman, second by Director Carlson to approve Colton Kinnison as a MOC Student Maintenance Worker at a rate of \$8.00 per hour and less than twenty hours per week for the 2018-2019 school year. Motion carried unanimously.

Adjournment

Motion by Director Bryce Johnson, second by Director Blackman to adjourn the meeting at 8:01 p.m. Motion carried unanimously.

Next Board of Directors Meeting

Monday, September 24, 2018 – 7:00 p.m.
Red Oak Inman Primary Media Center
Red Oak CSD Inman Primary Campus

Mark Johnson, President

Deb Drey, Board Secretary

Project Red Oak Inman Elementary
Address 900 Inman Drive
City/State Red Oak, IA
Job # 18-009

Application Number 4
Application Date 9/10/2018
Period To: 8/31/2018

| Item # | Description of Work | Original Value | Change Orders | Allowance Adjustment | Current Value | THIS APPLICATION | | | | Total Completed & Stored | % Complete | Balance to Finish | 5% Retainage | Due This Period |
|--------|----------------------------------|----------------|---------------|----------------------|---------------|--------------------------|-------------|------------------|------------|--------------------------|--------------|-------------------|--------------|-----------------|
| | | | | | | Work Completed From Prev | This Period | Stored Materials | Completed | | | | | |
| 1 | Leick | 58,200.00 | 3,600.00 | | 61,800.00 | 43,650.00 | 8,730.00 | | 52,380.00 | 0.90 | 5,820.00 | 2,619.00 | 8,293.50 | |
| 1A | Leick Allowance | 5,000.00 | | | 5,000.00 | | | | | 0.00 | 5,000.00 | 0.00 | - | |
| 2 | Crain | 39,000.00 | | | 39,000.00 | 24940 | 3,000.00 | | 27,940.00 | 0.00 | 11060.00 | 1,397.00 | 2,650.00 | |
| 2A | Crain Allowance | 2,000.00 | | | 2,000.00 | | | | | 0.00 | 2000.00 | 0.00 | - | |
| 3 | Building Crafts | 339,000.00 | | | 339,000.00 | | 37,750.00 | | 37,750.00 | 0.11 | 301,250.00 | 1,887.50 | 35,862.50 | |
| 3A | Building Crafts Allowance | 15,000.00 | | | 15,000.00 | | | | | 0.00 | 15,000.00 | 0.00 | - | |
| 4 | Precision Concrete | 201,000.00 | 15,885.00 | | 216,885.00 | 39,900.00 | 60,435.00 | | 100,335.00 | 0.50 | 100,665.00 | 5,016.75 | 57,413.25 | |
| 4A | Precision Concrete Allowance | 12,000.00 | | | 12,000.00 | | | | | 0.00 | 12,000.00 | 0.00 | - | |
| 5 | Senegal | 40,500.00 | | | 40,500.00 | 660.00 | | | 660.00 | 0.02 | 39,840.00 | 33.00 | - | |
| 5A | Senegal Allowance | 3,000.00 | | | 3,000.00 | | | | | 0.00 | 3,000.00 | 0.00 | - | |
| 6 | Smith Brothers Masonry | 226,088.00 | | | 226,088.00 | 29,510.00 | 45,500.00 | | 75,010.00 | 0.33 | 151,078.00 | 3,750.50 | 43,225.00 | |
| 6A | Smith Brothers Masonry Allowance | 10,000.00 | | | 10,000.00 | | | | | 0.00 | 10,000.00 | 0.00 | - | |
| 9 | Scott Enterprises | 36,500.00 | | | 36,500.00 | | | | | 0.00 | 36,500.00 | 0.00 | - | |
| 9A | Scott Enterprises Allowance | 2,000.00 | | | 2,000.00 | | | | | 0.00 | 2,000.00 | 0.00 | - | |
| 10 | Red Oak Glass | 128,000.00 | | | 128,000.00 | | | | | 0.00 | 128,000.00 | 0.00 | - | |
| 10A | Red Oak Glass Allowance | 5,000.00 | | | 5,000.00 | | | | | 0.00 | 5,000.00 | 0.00 | - | |
| 11 | Hillsabeck Schacht | 63,970.00 | | | 63,970.00 | | | | | 0.00 | 63,970.00 | 0.00 | - | |
| 11A | Hillsabeck Schacht Allowance | 3,000.00 | | | 3,000.00 | | | | | 0.00 | 3,000.00 | 0.00 | - | |
| 13 | Commercial Flooring | 17,663.00 | | | 17,663.00 | | | | | 0.00 | 17,663.00 | 0.00 | - | |
| 13A | Commercial Flooring Allowance | 1,500.00 | | | 1,500.00 | | | | | 0.00 | 1,500.00 | 0.00 | - | |
| 14 | Ahern | 130,569.00 | | | 130,569.00 | 83,659.50 | 26,035.75 | | 109,695.25 | 0.84 | 20,873.75 | 5,484.76 | 24,733.96 | |
| 14A | Ahern Allowance | 10,000.00 | | | 10,000.00 | | | | | 0.00 | 10,000.00 | 0.00 | - | |
| 15 | Camblin Mechanical | 199,900.00 | | | 199,900.00 | 4,253.57 | 12,838.19 | | 18,675.76 | 0.09 | 181,224.24 | 933.79 | 13,701.08 | |
| 15A | Camblin Mechanical Allowance | 10,000.00 | | | 10,000.00 | | | | | 0.00 | 10,000.00 | 0.00 | - | |
| 16 | Drees Electric | 110,000.00 | | | 110,000.00 | 6,791.92 | | | | 0.07 | 101,845.99 | 407.70 | 1,293.99 | |
| 16A | Drees Electric Allowance | 8,000.00 | | | 8,000.00 | | | 1,362.09 | 8,154.01 | 0.00 | 8,000.00 | 0.00 | - | |
| 17 | Testing and Inspection | 25,000.00 | | | 25,000.00 | 3,077.75 | | | 3,077.75 | 0.12 | 21,922.25 | 0.00 | - | |
| 18 | TD2 Geotech | 6,300.00 | | | 6,300.00 | | | | | 1.00 | 0.00 | 0.00 | - | |
| 19 | McClure Survey | 9,800.00 | | | 9,800.00 | 9,800.00 | | | 9,800.00 | 1.00 | 0.00 | 0.00 | - | |
| 20 | AV/Technology Allowance | 35,971.00 | | | 35,971.00 | | | | | 0.00 | 35,971.00 | 0.00 | - | |
| 21 | FEE Allowance | 159,875.00 | | | 159,875.00 | | | | | 0.00 | 159,875.00 | 0.00 | - | |
| 22 | Alley Poyner Macchietto | 292,000.00 | | | 292,000.00 | 207,224.00 | 71,274.18 | | 207,224.00 | 0.71 | 84,776.00 | 0.00 | - | |
| 23 | Boyd Jones (From Separate Sheet) | 662,968.00 | | | 662,968.00 | 101,179.38 | | | 172,453.56 | 0.26 | 480,514.44 | 0.00 | 71,274.18 | |
| 24 | Owner Construction Contingency | 100,000.00 | | (19,485.00) | 80,515.00 | | | | | 0.00 | 100,000.00 | 0.00 | - | |
| | Inman Project Total | 2,968,804.00 | 19,485.00 | (19,485.00) | 2,968,804.00 | 560,946.12 | 265,563.12 | 2,946.09 | 829,455.33 | 0.28 | 2,139,348.67 | 21,530.00 | 258,647.46 | |

Approved Change Orders Included above:


9/12/18

Project Red Oak High School
Address 2011 N. 8th St.
City/State Red Oak, IA
Job # 17-017

Application Number 4
Application Date 9/10/2018
Period To: 8/31/2018

| Item # | Description of Work | Original Value | Change Orders | Allowance Adjustment | Current Value | Work Completed From Prev | THIS APPLICATION | | | | % Complete | Balance to | | 5% Retainage | Due this Period |
|--------|---|----------------|---------------|----------------------|---------------|--------------------------|------------------|------------------|--------------------------|---------------|------------|------------|--|--------------|-----------------|
| | | | | | | | This Period | Stored Materials | Total Completed & Stored | Finish | | | | | |
| 1 | Leitch Construction | 802,000.00 | 10,300.00 | | 812,300.00 | 256,500.00 | 92,000.00 | | 348,500.00 | 463,800.00 | 0.43 | 17,425.00 | | 87,400.00 | |
| 1A | Leitch Allowance | 50,000.00 | | (10,300.00) | 39,700.00 | | | | | 39,700.00 | 0.00 | 0.00 | | | |
| 2 | Crain | 106,000.00 | 35,480.00 | | 141,480.00 | 69,420 | 13,695.00 | | 82,115.00 | 59,365.00 | 0.58 | 4,105.75 | | 13,010.25 | |
| 2A | Crain Allowance | 10,000.00 | | | 10,000.00 | | | | | 10,000.00 | 0.00 | 0.00 | | | |
| 4 | Pelzmeier | 240,000.00 | 6,800.00 | | 246,800.00 | 152,000.00 | 65,000.00 | | 217,000.00 | 29,800.00 | 0.88 | 10,850.00 | | 61,750.00 | |
| 4A | Pelzmeier Allowance | 15,000.00 | | (6,800.00) | 8,200.00 | | | | | 8,200.00 | 0.00 | 0.00 | | | |
| 5 | Precision | 582,500.00 | | | 582,500.00 | 66,500.00 | 55,600.00 | | 122,100.00 | 460,400.00 | 0.21 | 6,105.00 | | 52,820.00 | |
| 5A | Precision Allowance | 40,000.00 | | | 40,000.00 | | | | | 40,000.00 | 0.00 | 0.00 | | | |
| 6 | Senegal | 686,660.00 | | | 686,660.00 | 9,600.00 | 9,500.00 | | 19,100.00 | 667,560.00 | 0.03 | 955.00 | | 9,025.00 | |
| 6A | Senegal Allowance | 35,000.00 | | | 35,000.00 | | | | | 35,000.00 | 0.00 | 0.00 | | | |
| 7 | Seedoff | 766,160.00 | (1,660.00) | | 764,500.00 | 157,291.00 | 168,510.00 | | 325,801.00 | 438,699.00 | 0.43 | 16,290.05 | | 160,094.50 | |
| 7A | Seedoff Allowance | 40,000.00 | | (4,695.00) | 35,305.00 | | | | | 35,305.00 | 0.00 | 0.00 | | | |
| 8 | 4G Steel Fabrication | 241,430.00 | 2,870.00 | | 244,300.00 | | 6,938.10 | | 6,938.10 | 237,361.90 | 0.03 | 0.00 | | 6,938.10 | |
| 8A | 4G Steel Fabrication Allowance | 8,000.00 | | (2,870.00) | 5,130.00 | | | | | 5,130.00 | 0.00 | 0.00 | | | |
| 9 | Corstia | 733,144.00 | | | 733,144.00 | | | | | 733,144.00 | 0.00 | 0.00 | | | |
| 9A | Corstia Allowance | 5,000.00 | | | 5,000.00 | | | | | 5,000.00 | 0.00 | 0.00 | | | |
| 10 | Atlas Steel Erection | 274,400.00 | | | 274,400.00 | | | | | 274,400.00 | 0.00 | 0.00 | | | |
| 10A | Atlas Steel Erection Allowance | 8,000.00 | | | 8,000.00 | | | | | 8,000.00 | 0.00 | 0.00 | | | |
| 11 | Building Crafts | 1,907,500.00 | | | 1,907,500.00 | | 93,538.46 | | 93,538.46 | 1,813,961.54 | 0.05 | 4,676.92 | | 88,861.54 | |
| 11A | Building Crafts Allowance | 115,000.00 | | | 115,000.00 | | | | | 115,000.00 | 0.00 | 0.00 | | | |
| 12 | ARC | 63,762.00 | | | 63,762.00 | | | | | 63,762.00 | 0.00 | 0.00 | | | |
| 12A | ARC Allowance | 5,000.00 | | | 5,000.00 | | | | | 5,000.00 | 0.00 | 0.00 | | | |
| 13 | Scott Enterprises | 1,066,000.00 | | | 1,066,000.00 | | | | | 1,066,000.00 | 0.00 | 0.00 | | | |
| 13A | Scott Enterprises Allowance | 55,000.00 | | | 55,000.00 | | | | | 55,000.00 | 0.00 | 0.00 | | | |
| 14 | BH-Den Glass | 485,761.00 | | | 485,761.00 | | 31,699.00 | | 31,699.00 | 454,062.00 | 0.07 | 1,584.95 | | 30,114.05 | |
| 14A | BH-Den Glass Allowance | 40,000.00 | | | 40,000.00 | | | | | 40,000.00 | 0.00 | 0.00 | | | |
| 15 | Hilschack, Schachtl | 579,480.00 | | | 579,480.00 | 40,564.00 | 25,591.50 | | 66,155.50 | 513,324.50 | 0.11 | 3,307.78 | | 24,311.93 | |
| 15A | Hilschack, Schachtl Allowance | 45,000.00 | | | 45,000.00 | | | | | 45,000.00 | 0.00 | 0.00 | | | |
| 17 | Galaska | 342,869.00 | | | 342,869.00 | | 12,232.00 | | 12,232.00 | 330,637.00 | 0.04 | 611.60 | | 11,620.40 | |
| 17A | Galaska Allowance | 20,000.00 | | | 20,000.00 | | | | | 20,000.00 | 0.00 | 0.00 | | | |
| 18 | Anderson Ladd | 99,809.00 | | | 99,809.00 | | | | | 99,809.00 | 0.00 | 0.00 | | | |
| 18A | Anderson Ladd Allowance | 10,000.00 | | | 10,000.00 | | | | | 10,000.00 | 0.00 | 0.00 | | | |
| 19 | Bulter Fixture | 440,800.00 | | | 440,800.00 | | | | | 440,800.00 | 0.00 | 0.00 | | | |
| 19A | Bulter Fixture Allowance | 11,000.00 | | | 11,000.00 | | | | | 11,000.00 | 0.00 | 0.00 | | | |
| 20 | OKeele | 88,790.00 | | | 88,790.00 | | | | | 88,790.00 | 0.00 | 0.00 | | | |
| 20A | OKeele Allowance | 5,000.00 | | | 5,000.00 | | | | | 5,000.00 | 0.00 | 0.00 | | | |
| 21 | Summit Fire Protection | 292,100.00 | | | 292,100.00 | 17,930.38 | 26,448.78 | | 44,377.16 | 247,722.84 | 0.15 | 2,218.86 | | 25,124.44 | |
| 21A | Summit Fire Protection Allowance | 20,000.00 | | | 20,000.00 | | | | | 20,000.00 | 0.00 | 0.00 | | | |
| 22 | Garbin Mechanical | 3,826,550.00 | 7,878.00 | | 3,834,428.00 | 698,450.73 | 344,596.95 | 47,406.00 | 1,090,453.68 | 2,743,974.32 | 0.28 | 54,522.68 | | 372,402.80 | |
| 22A | Garbin Mechanical Allowance | 75,000.00 | | (7,878.00) | 67,122.00 | | | | | 67,122.00 | 0.00 | 0.00 | | | |
| 23 | Dress Electric | 2,440,000.00 | | | 2,440,000.00 | 117,372.25 | 86,191.57 | 42,087.09 | 245,650.91 | 2,194,349.09 | 0.10 | 12,282.55 | | 121,864.73 | |
| 23A | Dress Electric | 75,000.00 | | | 75,000.00 | | | | | 75,000.00 | 0.00 | 0.00 | | | |
| 24 | Henningsen Construction, Inc. | 991,300.00 | | | 991,300.00 | | | | | 991,300.00 | 0.00 | 0.00 | | | |
| 24A | Henningsen Construction, Inc. Allowance | 65,800.00 | 5,935.00 | | 71,735.00 | 71,735.00 | | | 71,735.00 | 0.00 | 0.00 | 3,586.75 | | | |
| 25 | Environmental Property Solutions (Asbestos) | 18,000.00 | | | 18,000.00 | | | | | 18,000.00 | 0.00 | 0.00 | | | |
| 26 | Iowa Environmental (Asbestos Testing) | 45,000.00 | | | 45,000.00 | 4,500.00 | | | 4,500.00 | 40,192.00 | 0.11 | 0.00 | | | |
| 27 | TD2 Geotech and Boring | 6,500.00 | | | 6,500.00 | | | | | 6,500.00 | 1.00 | 0.00 | | | |
| 28 | McClure Survey | 5,500.00 | | | 5,500.00 | | | | | 5,500.00 | 1.00 | 0.00 | | | |
| 29 | AV/Technology Allowance | 188,848.00 | | | 188,848.00 | | | | | 188,848.00 | 0.00 | 0.00 | | | |
| 30 | Temp Classroom Allowance and Rental | 100,000.00 | | | 100,000.00 | | | | | 100,000.00 | 0.00 | 0.00 | | | |
| 31 | Middle School Abatement Allowance | 135,000.00 | | | 135,000.00 | | | | | 135,000.00 | 0.00 | 0.00 | | | |
| 32 | Middle School Demo Allowance | 850,757.00 | | | 850,757.00 | | | | | 850,757.00 | 0.00 | 0.00 | | | |
| 33 | FFE Allowance | 839,345.00 | | | 839,345.00 | | | | | 839,345.00 | 0.00 | 0.00 | | | |
| 34 | Alley Poyner Macchieto | 1,533,000.00 | | | 1,533,000.00 | 1,333,000.00 | | | 1,333,000.00 | 200,000.00 | 0.87 | 0.00 | | | |
| 35 | Boyd Jones (From Separate Sheet) | 3,311,010.00 | | | 3,311,010.00 | 412,180.69 | 161,641.12 | | 573,821.81 | 2,737,188.19 | 0.17 | 0.00 | | 161,641.12 | |
| 36 | Owner Construction Contingency | 350,000.00 | | | 350,000.00 | | | | | 350,000.00 | 0.00 | 0.00 | | | |
| 37 | Remaining Project Budget | 998,421.00 | | (35,060.00) | 963,361.00 | | | | | 963,361.00 | 0.00 | 0.00 | | | |
| 38 | High School Project Total | 26,191,196.00 | 67,603.00 | (67,603.00) | 26,191,196.00 | 3,422,862.06 | 1,193,180.48 | 89,493.09 | 4,705,625.62 | 21,495,670.38 | 0.18 | 138,622.89 | | 1,226,968.85 | |

RED OAK COMMUNITY SCHOOLS 2018

AUGUST RECONCILIATION REPORT

| GENERAL FUND | | MANAGEMENT | PHYSICAL PLANT | AND DEBT SERVICE | SAVE TAXES HSB | SAVE TAXES ISJIT | Beginning Balances Adjusted to Reflect Journal Entries Made for FY18 |
|---------------------------|----------------------------------|-----------------|------------------|------------------|-----------------|------------------|--|
| Beg. Balance 08-01-2018 | \$ 2,971,144.17 | \$ 2,061,212.65 | \$ 1,358,731.71 | \$ 32,390.09 | \$ 1,125,396.06 | \$ 8,245,360.40 | |
| Revenue | \$ 214,706.03 | \$ 865.46 | \$ 570.08 | \$ 454,733.60 | \$ 2,284,367.14 | \$ 20,263,770.54 | |
| Expenditure | \$ 927,455.38 | \$ 78.00 | \$ 1,200.00 | \$ | \$ 2,700,693.85 | \$ 2,200,072.68 | Funds Transfer shown as revenue in HSB/expense in ISJIT |
| Balance 08-31-2018 | \$ 2,258,394.82 | \$ 2,062,000.11 | \$ 1,358,101.79 | \$ 487,123.69 | \$ 709,069.35 | \$ 26,309,058.26 | |
| Balance 08-31-2017 | \$ 1,535,063.16 | \$ 2,164,262.21 | \$ 33,183,748.02 | \$ 879,114.77 | \$ 30,943.11 | \$ 1,508,422.72 | |
| Checking Account .50% | Checking Account \$ 8,242,735.17 | | | | | | |
| Money Market Account .85% | Savings Account \$ - | | | | | | |
| | ISJIT \$ 26,309,058.26 | | | | | | |
| | Petty Cash \$ 150.00 | | | | | | |
| | Outstanding Che \$ 1,368,195.41 | | | | | | |
| | \$ 33,183,748.02 | | | | | | |
| ACTIVITY FUND | | NUTRITION FUND | | | | | |
| Beg. Balance 08-01-2018 | \$ 154,779.40 | \$ 164,858.08 | | | | | |
| Revenue | \$ 11,285.58 | \$ 6,687.07 | | | | | |
| Expenditure | \$ 10,983.20 | \$ (7,837.15) | | | | | |
| Balance 08-31-2018 | \$ 155,081.78 | \$ 179,382.30 | | | | | |
| Balance 08-31-2017 | \$ 159,071.26 | \$ 141,770.87 | | | | | |
| Checking Account .50% | \$ 163,997.18 | \$ 179,462.05 | | | | | |
| Petty Cash Boxes | \$ 1,200.00 | \$ 0.26 | ISJIT | | | | |
| Outstanding cks | \$ 10,115.40 | \$ 80.01 | | | | | |
| Book Balance | \$ 155,081.78 | \$ 179,382.30 | | | | | |

PHYSICAL PLANT AND EQUIPMENT LEVY

| | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 |
|--|----------------|----------------|-------------------------------------|----------------|
| Beginning Balance (July 1) | \$92,414.16 | \$842,659.58 | \$962,986.26 | \$1,389,767.88 |
| Adit: Revenue | | | | |
| Property Taxes | \$113,302.63 | \$142,180.82 | \$309,064.36 | \$693.81 |
| Voted PEEL | \$405,020.88 | \$403,785.51 | \$266,427.47 | \$3,583.33 |
| Voted PEEL Surtax | \$492,871.98 | \$46,310.39 | \$49,817.18 | |
| Utility Replacement Tax (SAVE) | \$4,525.46 | \$20,172.15 | \$2,119.76 | |
| Utility Replacement Tax (SAVE) | \$16,404.76 | \$39.54 | \$17,247.86 | |
| Mobile Home Tax | \$54.51 | \$58.26 | \$17,247.86 | |
| Voted PEEL, Mobile Home | \$199.39 | \$212.48 | \$201.55 | \$2.12 |
| Military Credit | \$45.25 | \$0.76 | \$186.64 | \$7.77 |
| Military Credit (SAVE) | \$12,658.62 | \$2,597.96 | \$7,234.85 | \$146.37 |
| Commercial Industrial tax | \$164.01 | \$2,343.50 | \$4,686.09 | |
| Interest | \$82.59 | \$2,265.68 | \$5,268.48 | |
| Donations | | | | \$1,152.22 |
| Prior Year Expenditure | \$3,550.00 | | | |
| Cage Project | | | | |
| Webster Playground | | | | |
| EMC Insurance | | | | |
| MS Water Damage | | | | |
| Slight Damage (Storm) | | | | |
| Refund of Prior Year Expenditure | | | | |
| Subtotal | \$989,890.48 | \$628,807.59 | \$667,284.86 | \$5,725.62 |
| TOTAL AVAILABLE FUND | \$1,082,104.64 | \$1,471,467.17 | \$1,650,973.12 | \$1,394,493.50 |
| LESS: Expenditures | | | | |
| 1. Reiman Music-Instruments | \$24,857.00 | \$4,700.00 | \$1,463.17 | \$5,093.63 |
| 2. Sterling Computers (S) | \$3,898.50 | \$3,416.00 | \$1,463.17 | \$11,000.00 |
| 3. School Dude | \$3,125.12 | \$3,416.00 | \$1,463.17 | \$11,000.00 |
| 4. Trebon-Sophos | \$5,331.67 | \$13,490.00 | \$9,815.69 | \$7,800.00 |
| 5. Software Unlimited | \$7,600.00 | \$1,740.00 | \$969.57 | \$2,400.00 |
| 6. Delay of Game-clocks | \$5,800.00 | \$4,180.00 | \$19,474.00 | \$7,500.00 |
| 7. ADA Ramps at Fbi Field | \$18,899.00 | \$255.00 | \$13,972.72 | \$1,432.08 |
| 8. Edmetern Cons-Fbi Field | \$3,835.00 | \$5,547.00 | \$73,030.00 | \$1,200.00 |
| 9. Sellers Const. Floor Tiles | \$2,000.00 | \$1,668.86 | \$935.10 | |
| 10. Moore Music, Trombone | \$1,250.00 | \$5,547.00 | \$8,62.10 | |
| 11. Simplex-Fire Alarm Panel | \$5,705.00 | \$8,570.00 | \$1,929.62 | |
| 12. Frontline Technologies AEsop | \$3,250.64 | \$5,700.00 | \$11,621.19 | \$99,570.00 |
| 13. Red Oak Diesel Bus #1A repair | \$2,991.71 | \$5,181.30 | \$2,980.55 | \$6,233.42 |
| 14. Trebon-Sophos Enduser Prot. | \$4,098.00 | \$1,142.77 | \$11,621.19 | \$2,560.00 |
| 15. Forekast 5 Analytics, Inc | \$10,900.00 | \$68,111.49 | \$17,185.78 | \$1,380.60 |
| 16. Granger-2 Ind. Dehumidifiers MS | \$2,078.00 | \$4,894.46 | \$33,618.00 | \$1,381.20 |
| 17. Sps. Athletics-WebbWt room | \$7,541.16 | \$6,250.00 | \$9,397.76 | \$533.30 |
| 18. Granger-2 Ind. Dehumidifiers HS | \$2,471.15 | \$30,411.00 | \$21,719.24 | \$2,763.32 |
| 19. O'Neal Electric-Instal Door Closers | \$4,222.78 | \$4,478.07 | \$12,423.00 | \$1,400.00 |
| 20. Infinite Campus-support | \$16,695.00 | \$14,519.71 | 3,500.00 | |
| 21. Council Bluffs School-SP Ed rent | \$7,675.22 | \$1,682.76 | 18. Feb Rent CB Special Ed | \$11,600.00 |
| 22. Montgomery Co. Building Rental | \$261.00 | \$41,672.00 | 19. Feb Rent CB Special Ed | \$1,448.18 |
| 23. Montgomery C. Building Rental | \$3,500.00 | \$41,672.00 | 20. CIC On Line Registration | \$10,140.00 |
| 24. Cybernetic Maintenance Serv. | \$2,890.00 | \$16,311.50 | 21. CIC Infinite Campus Programs | \$16,054.00 |
| 25. Magill-Vision Screener | \$1,541.75 | \$14,606.00 | 22. Mickey Anderson CO Rent Apr/May | \$2,662.50 |
| 26. Sellers construction-Wt room | \$7,200.00 | \$19,139.55 | 23. Mickey Anderson CO Rent Apr/May | \$2,400.00 |
| 27. Maintenance Agreement | \$261.00 | \$37,691.25 | 24. Vancor-Online Payment System | \$1,515.88 |
| 28. Montgomery Co. Building Rental | \$461.00 | \$14,014.45 | 25. Apr Rent CB Special Ed | \$1,200.00 |
| 29. Council Bluffs School-SP Ed Rental | \$6,130.97 | \$35,387.50 | 26. Mickey Anderson CO June Rent | |
| 30. REV Services-HS Thermal Svc. Install. | \$16,694.00 | \$3,155.63 | Subtotal | \$249,221.92 |
| 31. REV Services-HS Thermal Svc. Install. | \$22,079.00 | \$1,840.20 | Cash Balance | \$1,387,751.20 |
| 32. Rev Oak Do It Center-sailed fencing | \$10,013.07 | \$1,023.66 | | |
| 33. Sterling Computers-Equipment | \$16,500.00 | \$16,463.68 | | |
| 34. O'Neal Electric, HS Thermal Insulation | \$6,761.00 | \$5,595.00 | | |
| 35. SP Ed Rent Council Bluffs | \$3,550.00 | \$2,048.10 | | |
| 36. Cargo UTR date on Hot Lunch Van | \$243,976.34 | \$16,658.00 | | |
| Subtotal | \$838,128.30 | | | \$38,591.71 |
| | | | | \$1,359,161.79 |

| Vendor Name | Invoice Number | Amount |
|---|---|----------------|
| Account Number | Detail Description | Amount |
| Checking Account ID 1 | Fund Number 10 | OPERATING FUND |
| AEA #11 | 120240 | 570.99 |
| 10 3230 1300 310 0000 612 | CASE Workbooks | 570.99 |
| Vendor Name AEA #11 | | 570.99 |
| CAPITAL SANITARY SUPPLY CO. | 31811 | 167.61 |
| 10 0010 2600 000 0000 618 | Sanitary Supplies for District | 167.61 |
| Vendor Name CAPITAL SANITARY SUPPLY CO. | | 167.61 |
| CASEY'S | 083118CGS | 84.32 |
| 10 0020 2700 000 0000 626 | CPM Math Training - MS | 40.00 |
| 10 0020 2700 000 0000 626 | CPM Math Training - HS | 45.90 |
| 10 0020 2700 000 0000 626 | Customer Discount | (1.58) |
| Vendor Name CASEY'S | | 84.32 |
| CDW GOVERNMENT, INC. | NZP6853 | 155.30 |
| 10 0010 2235 000 0000 618 | TRIPP HDMI TO VGA ADAPTER M/F 1080P | 125.80 |
| 10 0010 2235 000 0000 618 | TRIPP 15FT VGA COAX CABLE W/ RGB M/M | 29.50 |
| CDW GOVERNMENT, INC. | PCH7867 | 161.70 |
| 10 0010 2235 000 0000 618 | Write a Review Zebra YMCKOK - 1 - color | 161.70 |
| Vendor Name CDW GOVERNMENT, INC. | | 317.00 |
| CENTURY LINK | 90118CL | 264.00 |
| 10 0020 2490 000 0000 530 | Two-Way Radio Transmitter | 264.00 |
| Vendor Name CENTURY LINK | | 264.00 |
| CHEMSEARCH | 3256817 | 268.00 |
| 10 0010 2600 000 0000 432 | Water Treatment for 9/2018 | 268.00 |
| Vendor Name CHEMSEARCH | | 268.00 |
| CORE TECH | 128617 | 1,545.35 |
| 10 0010 2235 000 0000 350 | On-Site/Remote/Travel Patch Cable | 1,545.35 |
| Vendor Name CORE TECH | | 1,545.35 |
| COUNSEL OFFICE & DOCUMENTS | AR337575 | 2,865.20 |
| 10 0010 2235 000 0000 350 | Steady Serve 8/2018 | 12.99 |
| 10 0010 2520 000 0000 618 | Admin Office Clicks - 8/18 | 82.68 |
| 10 0010 2520 000 0000 618 | Tech Center Lease 8/18 | 250.78 |
| 10 3230 1000 100 0000 359 | HS Media Center Clicks- 8/18 | 100.02 |
| 10 3230 1000 100 0000 359 | HS Office Clicks 8/18 | 137.55 |
| 10 3230 1000 100 0000 359 | HS Office Lease 8/18 | 160.48 |
| 10 3230 1000 100 0000 359 | HS Media Center 8/18 | 134.38 |
| 10 2020 1000 100 0000 359 | MS Office Clicks - 8/18 | 158.28 |
| 10 2020 1000 100 0000 359 | MS Media Center Clicks 8/18 | 79.03 |
| 10 2020 1000 100 0000 359 | MS 3rd Floor Clicks - 8/18 | 15.68 |
| 10 2020 1000 100 0000 359 | MS Media Center Lease 8/18 | 107.69 |
| 10 2020 1000 100 0000 359 | MS Office Lease 8/18 | 139.00 |
| 10 1901 1000 100 0000 359 | IPS Teacher's Room Lease 8/18 | 107.69 |
| 10 1901 1000 100 0000 359 | IPS Office Lease 8/18 | 139.00 |

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RED OAK BOARD REPORT

| Vendor Name | Invoice Number | Amount |
|-----------------------------|--|----------|
| Account Number | Detail Description | Amount |
| 10 1901 1000 100 0000 359 | IPS Media Center Lease 8/18 | 134.38 |
| 10 1901 1000 100 0000 359 | IPS Media Center Clicks - 8/18 | 479.89 |
| 10 1901 1000 100 0000 359 | IPS Teacher's Room Clicks 8/18 | 85.13 |
| 10 1901 1000 100 0000 359 | IPS Office Clicks - 8/18 | 98.66 |
| 10 1902 1000 100 0000 359 | WIS Media Center Lease 8/18 | 134.42 |
| 10 1902 1000 100 0000 359 | WIS Office Lease 8/18 | 113.98 |
| 10 1902 1000 100 0000 359 | WIS Media Center Clicks - 8/18 | 132.69 |
| 10 1902 1000 100 0000 359 | WIS Office Clicks 8/18 | 57.07 |
| 10 0020 2700 000 0000 359 | Bus Barn Clicks 8/18 | 3.73 |
| Vendor Name | COUNSEL OFFICE & DOCUMENTS | 2,865.20 |
| CPI | CUS0161651 | 475.00 |
| 10 0010 1200 219 0000 612 | Nonviolent Crisis Intervention Foundatio | 475.00 |
| Vendor Name | CPI | 475.00 |
| CRUSHED AGGREGATE PRODUCTS | 9625 | 1,183.87 |
| 10 0010 2600 000 0000 618 | HS Parking Lot Gravel | 1,183.87 |
| CRUSHED AGGREGATE PRODUCTS | 9673 | 413.22 |
| 10 0010 2600 000 0000 618 | HS Parking Lot | 413.22 |
| Vendor Name | CRUSHED AGGREGATE PRODUCTS | 1,597.09 |
| CUBBY'S | 090418C | 54.56 |
| 10 0020 2700 000 0000 626 | Ethanol - September 18 | 54.56 |
| Vendor Name | CUBBY'S | 54.56 |
| DEMCO LIBRARY SERVICES, INC | 6449295 | 127.51 |
| 10 1902 2222 000 0000 618 | Book covers | 127.51 |
| Vendor Name | DEMCO LIBRARY SERVICES, INC | 127.51 |
| DEMCO | 6444565 | 48.92 |
| 10 1901 2222 950 7415 618 | Demco® Clear Non-glare Label Protectors | 29.98 |
| 10 1901 2222 950 7415 618 | Bookmarks | 8.99 |
| 10 1901 2222 950 7415 618 | Shipping & Handling | 9.95 |
| Vendor Name | DEMCO | 48.92 |
| DOVEL REFRIGERATION | 1943 | 2,368.90 |
| 10 0010 2600 000 0000 424 | A/C Repairs at MS | 2,368.90 |
| Vendor Name | DOVEL REFRIGERATION | 2,368.90 |
| EARLY LEARNING LAB | 3855 | 200.00 |
| 10 0010 1000 460 3117 612 | EARLY LITERACY + SCREENING ASSESSEMENT K | 200.00 |
| Vendor Name | EARLY LEARNING LAB | 200.00 |
| FAREWAY FOOD STORES | 4498 | 20.98 |
| 10 2020 1000 421 3227 618 | Supplies for School Beyond School | 20.98 |
| Vendor Name | FAREWAY FOOD STORES | 20.98 |
| FIRST BANKCARD | 090116FBC6-2 | 178.00 |

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RED OAK BOARD REPORT

| Vendor Name | Invoice Number | Amount |
|---------------------------|--|----------|
| Account Number | Detail Description | Amount |
| 10 0010 2510 000 0000 340 | IASBO Conference SBO | 178.00 |
| FIRST BANKCARD | 090116FBC6-3 | 90.00 |
| 10 0010 2510 000 0000 340 | Membership Fees for IASBO SBO | 90.00 |
| FIRST BANKCARD | 090118FBC-1 | 70.92 |
| 10 3230 1300 310 0000 612 | Medium Gloves | 37.00 |
| 10 3230 1300 310 0000 612 | Small Gloves | 33.92 |
| FIRST BANKCARD | 090118FBC-10 | 715.00 |
| 10 1901 1200 211 3301 320 | Aimsweb Renewal | 715.00 |
| FIRST BANKCARD | 090118FBC-11 | 23.38 |
| 10 3230 1300 310 0000 611 | How Did That Get in My Lunchbox? Book | 23.38 |
| FIRST BANKCARD | 090118FBC-13 | 329.89 |
| 10 0010 1000 470 1118 612 | Lego Registration - TAG | 329.89 |
| FIRST BANKCARD | 090118FBC-14 | 81.26 |
| 10 3230 2222 000 0000 618 | poster board | 57.86 |
| 10 3230 2222 000 0000 618 | laminat pouches | 23.40 |
| FIRST BANKCARD | 090118FBC-16 | 154.47 |
| 10 0010 1000 470 1118 612 | TAG Books | 154.47 |
| FIRST BANKCARD | 090118FBC-17 | 9.94 |
| 10 1902 1000 100 8002 618 | Classroom Books | 9.94 |
| FIRST BANKCARD | 090118FBC-2 | 10.97 |
| 10 3230 1300 310 0000 612 | Blue Expo Markers | 10.97 |
| FIRST BANKCARD | 090118FBC-3 | 39.30 |
| 10 3230 1300 370 0000 612 | 3/8 x 16 round die | 39.30 |
| FIRST BANKCARD | 090118FBC-4 | 11.99 |
| 10 3230 2222 000 0000 643 | Chop Wood, Carry Water ebook | 11.99 |
| FIRST BANKCARD | 090118FBC-5 | 516.41 |
| 10 3230 1300 310 0000 612 | Classroom Supplies | 516.41 |
| FIRST BANKCARD | 090118FBC-7 (122.97) | (122.97) |
| 10 0010 1000 300 4531 580 | Reversal Charge for IFSCE Conferance | (122.97) |
| FIRST BANKCARD | 090118FBC-8 | 58.99 |
| 10 3230 1300 310 0000 612 | Foam Cones | 58.99 |
| FIRST BANKCARD | 090118FBC3-1 | 28.78 |
| 10 3230 2213 132 3376 580 | CPM Math Training | 28.78 |
| FIRST BANKCARD | 090118FBC3-2 | 47.94 |
| 10 3230 1300 370 0000 612 | Pliers | 47.94 |
| FIRST BANKCARD | 090118FBC3-3 | 34.14 |
| 10 1902 1000 100 8002 618 | 4-5 PTO Classroom Supplies | 34.14 |
| FIRST BANKCARD | 090118FBC3-4 | 36.77 |
| 10 1902 1000 100 8002 618 | 4-5 PTO Classroom Supplies | 36.77 |
| FIRST BANKCARD | 090118FBC3-5 | 18.87 |
| 10 1902 1000 100 8002 618 | 4-5 PTO Classroom Supplies | 18.87 |
| FIRST BANKCARD | 090118FBC3-6 | 27.92 |
| 10 1902 1000 100 8002 618 | 4-5 PTO Classroom Supplies | 27.92 |
| FIRST BANKCARD | 090118FBC4-1 | 476.43 |
| 10 1901 2410 000 0000 580 | SAI Conference Hotel Accommodations GA | 476.43 |
| FIRST BANKCARD | 090119FBC2-1 | 122.13 |
| 10 0010 2600 000 0000 618 | FB Field Drainage Supplies | 122.13 |
| FIRST BANKCARD | 090119FBC2-2 | 54.29 |
| 10 0010 2600 000 0000 618 | FB Field Drainage Supplies | 54.29 |
| FIRST BANKCARD | 090119FBC2-3 | 16.66 |
| 10 0010 2600 000 0000 618 | Field Sprayer Repair | 16.66 |
| FIRST BANKCARD | 090119FBC2-4 | 9.62 |
| 10 0010 2600 000 0000 618 | Sprayer Parts FB Field | 9.62 |

RED OAK BOARD REPORT

| Vendor Name | Invoice Number | Amount |
|--|--|-----------------|
| Account Number | Detail Description | Amount |
| FIRST BANKCARD | 090119FBC2-5 | 311.23 |
| 10 0010 2600 000 0000 618 | Sign Posts for District | 311.23 |
| FIRST BANKCARD | 090119FBC2-6 | 165.94 |
| 10 0010 2600 000 0000 618 | Parking Signs for District | 165.94 |
| FIRST BANKCARD | 090119FBC2-7 | 80.20 |
| 10 0010 2600 000 0000 618 | Parking Signs for District | 80.20 |
| FIRST BANKCARD | 090119FBC2-8 | 96.00 |
| 10 0010 2600 000 0000 618 | Bulbs for Exit Signs | 96.00 |
| FIRST BANKCARD | 1285299884 | 224.54 |
| 10 0010 2213 132 3376 330 | Back to School Welcome | 224.54 |
| FIRST BANKCARD | 1875870566 | 24.70 |
| 10 0010 2310 000 0000 320 | Postage for School Reporting | 24.70 |
| Vendor Name FIRST BANKCARD | | <u>3,943.71</u> |
| FLUCKEY, LEANNE | 091318LF | 127.93 |
| 10 2020 1000 100 0000 618 | REIMBURSE LEANNE FLUCKEY FOR FOOD FOR TH | 127.93 |
| Vendor Name FLUCKEY, LEANNE | | <u>127.93</u> |
| FOLLETT SCHOOL SOLUTIONS INC | 304401 | 224.14 |
| 10 3230 2222 000 0000 643 | 31 books for HS Media Center | 224.14 |
| FOLLETT SCHOOL SOLUTIONS INC | 875387F | 33.52 |
| 10 2020 2222 000 0000 643 | VARIOUS BOOKS FOR THE MIDDLE SCHOOL MEDI | 33.52 |
| Vendor Name FOLLETT SCHOOL SOLUTIONS INC | | <u>257.66</u> |
| GLENWOOD COMMUNITY SCHOOLS | 091718GCSD | 2,122.73 |
| 10 0010 1200 217 3303 320 | August Apex X 3 | 2,122.73 |
| Vendor Name GLENWOOD COMMUNITY SCHOOLS | | <u>2,122.73</u> |
| GRAY, LISA | 090718LG | 88.00 |
| 10 0010 2213 130 3116 320 | Class B Licensure | 88.00 |
| Vendor Name GRAY, LISA | | <u>88.00</u> |
| GREEN TREE COMPANY, THE | 5965 | 450.00 |
| 10 0010 2600 000 0000 424 | Tree Trimming At Bus Barn | 450.00 |
| Vendor Name GREEN TREE COMPANY, THE | | <u>450.00</u> |
| HALL, HEATHER | 083118HH | 10.36 |
| 10 0010 2134 000 0000 580 | August Mileage Reimbursement | 10.36 |
| Vendor Name HALL, HEATHER | | <u>10.36</u> |
| HARRIS SCHOOL SOLUTIONS | 3472 | 431.25 |
| 10 1901 2213 132 3376 652 | eWalk Renewal 18-19 IPS Principal | 71.88 |
| 10 1902 2213 132 3376 652 | eWalk Renewal 18-19 WIS Principal | 71.87 |
| 10 2020 2213 132 3376 652 | eWalk Renewal 18-19 MS Principal | 71.88 |
| 10 3230 2213 132 3376 652 | eWalk Renewal 18-19 HS Principal | 71.87 |
| 10 0010 2213 132 3376 652 | eWalk Renewal 18-19 Superintendent | 143.75 |
| Vendor Name HARRIS SCHOOL SOLUTIONS | | <u>431.25</u> |

09/21/2018 10:30 AM

User ID: HARRISH

| Vendor Name | Invoice Number | Amount | |
|--|--|--------|--------|
| Account Number | Detail Description | | Amount |
| HEALTHY TURF LAWN CARE, INC | 734 | 350.00 | |
| 10 0010 2600 000 0000 424 | FB Field Weed Control | | 350.00 |
| Vendor Name | HEALTHY TURF LAWN CARE, INC | | 350.00 |
| HY VEE FOOD STORES | 090118HV-1 | 62.16 | |
| 10 1901 1000 100 8001 612 | ICE POP TREATS FOR STUDENTS | | 62.16 |
| HY VEE FOOD STORES | 090118HV-2 | 10.47 | |
| 10 1901 1000 100 8001 612 | TREATS FOR STUDENTS | | 10.47 |
| HY VEE FOOD STORES | 090118HV-3 | 109.56 | |
| 10 1901 1000 100 8001 612 | SNACKS FOR PD | | 109.56 |
| HY VEE FOOD STORES | 090118HV-4 | 32.43 | |
| 10 0010 1200 211 3301 612 | GATORADE, FRUIT & GRAIN BARS, CRACKERS A | | 32.43 |
| HY VEE FOOD STORES | 090118HV-5 | 159.22 | |
| 10 3230 1300 340 0000 612 | groceries | | 9.46 |
| 10 3230 1300 340 0000 612 | groceries | | 68.47 |
| 10 3230 1300 340 0000 612 | groceries | | 64.24 |
| 10 3230 1300 340 0000 612 | groceries | | 17.05 |
| HY VEE FOOD STORES | 090118HV-6 | 15.96 | |
| 10 0010 1000 490 8028 618 | Community Pep Rally | | 15.96 |
| HY VEE FOOD STORES | 090118HV-7 | 11.97 | |
| 10 0010 1000 490 8028 618 | Community Pep Rally | | 11.97 |
| HY VEE FOOD STORES | 090118HV-8 | 45.60 | |
| 10 1901 1000 100 0000 612 | Before/After School Supplies | | 45.60 |
| HY VEE FOOD STORES | 090118HV-9 | 46.84 | |
| 10 1901 1000 100 0000 612 | Before/After School Supplies | | 46.84 |
| Vendor Name | HY VEE FOOD STORES | | 494.21 |
| IACTE | 092018TM | 100.00 | |
| 10 2020 1300 310 0000 320 | IACTE Conference - TM | | 100.00 |
| Vendor Name | IACTE | | 100.00 |
| IOWA ASSOCIATION FOR THE EDUCATION OF YOUNG CHILDREN | 9623 | 718.17 | |
| 10 0010 1000 460 3117 320 | TEACH -Early Childhood Development | | 718.17 |
| Vendor Name | IOWA ASSOCIATION FOR THE EDUCATION OF YOUNG CHILDREN | | 718.17 |
| IOWA WASTE SERVICES LLC | 325 | 48.43 | |
| 10 0010 2600 000 0000 424 | WIS Playground Timber Disposal | | 48.43 |
| Vendor Name | IOWA WASTE SERVICES LLC | | 48.43 |
| IPTA | 092018DW | 275.00 | |
| 10 0010 2600 000 0000 340 | IPTA Membership for Transportation Dir. | | 275.00 |
| Vendor Name | IPTA | | 275.00 |
| JOHNSON CONTROLS FIRE PROTECTION LP | 85173004 | 525.75 | |
| 10 0010 2600 000 0000 432 | WIS Repairs to Fire Control Systems | | 525.75 |
| JOHNSON CONTROLS FIRE PROTECTION LP | 85184096 | 283.98 | |
| 10 0010 2600 000 0000 432 | WIS Repairs to Fire Control Systems | | 283.98 |
| Vendor Name | JOHNSON CONTROLS FIRE PROTECTION LP | | 809.73 |

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| Vendor Name | Invoice Number | Amount |
|--|--------------------------------------|----------|
| Account Number | Detail Description | Amount |
| JOSTENS | 21896439 | 49.73 |
| 10 3230 2410 000 0000 618 | Diploma/Cover | 49.73 |
| Vendor Name JOSTENS | | 49.73 |
| JOSTENS | 2689009 | 1,070.42 |
| 10 3230 2410 000 0000 618 | Academic Letters | 1,070.42 |
| Vendor Name JOSTENS | | 1,070.42 |
| KUNZE, SONIA | 090418SK | 31.89 |
| 10 1902 1000 100 8002 618 | PTO Reimbursement | 31.89 |
| Vendor Name KUNZE, SONIA | | 31.89 |
| LIBERTY HARDWOOD INC. | 3250-001 | 194.14 |
| 10 3230 1300 370 0000 612 | LUMBER FOR FLOORING | 194.14 |
| Vendor Name LIBERTY HARDWOOD INC. | | 194.14 |
| MEDIACOM | 090618MC | 42.99 |
| 10 0010 2236 000 0000 536 | Sept PRI Lines | 42.99 |
| MEDIACOM | 091218MC | 50.49 |
| 10 0010 2236 000 0000 536 | CO- Phone Lines | 50.49 |
| Vendor Name MEDIACOM | | 93.48 |
| MIDAMERICAN ENERGY | 200125318 | 245.80 |
| 10 0030 2600 000 0000 622 | Sports Complex Electricity 8/2018 | 245.80 |
| MIDAMERICAN ENERGY | 900125318 | 30.05 |
| 10 1912 2600 000 0000 622 | Webster Electricity - 8/2018 | 30.05 |
| Vendor Name MIDAMERICAN ENERGY | | 275.85 |
| PAT LEWIS TRUCKING LLC | 091718PLT | 280.00 |
| 10 0010 2600 000 0000 432 | Rock for HS Parking Freight | 280.00 |
| Vendor Name PAT LEWIS TRUCKING LLC | | 280.00 |
| PLUMB SUPPLY/RIBACK SUPPLY | 5459780 | 240.23 |
| 10 0010 2600 000 0000 618 | IPS Preschool Faucet | 240.23 |
| PLUMB SUPPLY/RIBACK SUPPLY | 5464406 | 25.66 |
| 10 0010 2600 000 0000 618 | Toilet Repair Parts | 25.66 |
| PLUMB SUPPLY/RIBACK SUPPLY | 5485144 | 150.86 |
| 10 0010 2600 000 0000 618 | MS Sink | 150.86 |
| Vendor Name PLUMB SUPPLY/RIBACK SUPPLY | | 416.75 |
| PRECISION DIESEL INC. | 62150 | 404.00 |
| 10 0010 2700 217 3303 434 | Sped #10 Repair | 404.00 |
| Vendor Name PRECISION DIESEL INC. | | 404.00 |
| QUILL CORP. | 9564058 | 194.77 |
| 10 3230 1000 100 0000 612 | TI-30XII Calculator | 161.88 |
| 10 3230 1000 100 0000 612 | Dry Erase Markers | 32.89 |
| QUILL CORP. | 9875353 | 163.60 |
| 10 3230 1000 100 0000 612 | Graph Paper | 79.95 |
| 10 3230 1000 100 0000 612 | Flip Chart Markers | 25.17 |
| 10 3230 1000 100 0000 612 | AAA Batteries | 32.28 |
| 10 3230 1000 100 0000 612 | Tracing Paper | 26.20 |

| Vendor Name | Invoice Number | Amount |
|--|--|-----------------|
| Account Number | Detail Description | Amount |
| QUILL CORP. | 9991483 | 239.92 |
| 10 2020 1000 100 0000 612 | CASES OF WHITE COPY PAPER FOR THE MIDDLE | 239.92 |
| Vendor Name QUILL CORP. | | <u>598.29</u> |
| R.K. BELT AND SONS, INC. | 83118RKB | 35.16 |
| 10 0020 2700 000 0000 434 | Dodge Journey Repair | 35.16 |
| Vendor Name R.K. BELT AND SONS, INC. | | <u>35.16</u> |
| RAY MARTIN COMPANY | 7623 | 831.00 |
| 10 0010 2600 000 0000 432 | IPS A/C Compressor Work | 831.00 |
| RAY MARTIN COMPANY | 7642 | 463.50 |
| 10 0010 2600 000 0000 432 | WIS Ceiling Duct Work | 463.50 |
| RAY MARTIN COMPANY | 7646 | 192.00 |
| 10 0010 2600 000 0000 432 | IPS Hot Water Heater Repair | 192.00 |
| Vendor Name RAY MARTIN COMPANY | | <u>1,486.50</u> |
| RED OAK DIESEL CLINIC INC. | 1139 | 415.60 |
| 10 0020 2600 000 0000 433 | Bus #8 Exhaust Work | 415.60 |
| Vendor Name RED OAK DIESEL CLINIC INC. | | <u>415.60</u> |
| RED OAK EXPRESS | 083018STMT | 348.05 |
| 10 0010 2572 000 0000 540 | September Board Meeting Notes | 348.05 |
| RED OAK EXPRESS | 083018STMT-1 | 89.00 |
| 10 0010 2572 000 0000 540 | Care Provider Ads | 89.00 |
| Vendor Name RED OAK EXPRESS | | <u>437.05</u> |
| RED OAK SCHOOLS HOT LUNCH | 091818 | 1,488.55 |
| 10 401 000 0000 000 | Child Nutrition Reimbursement for 17-18 | 1,488.55 |
| Vendor Name RED OAK SCHOOLS HOT LUNCH | | <u>1,488.55</u> |
| RHODES, SHEREE | 092118 | 110.00 |
| 10 3230 1300 310 0000 320 | IACTE Conference Reimbursement | 110.00 |
| Vendor Name RHODES, SHEREE | | <u>110.00</u> |
| RIEMAN MUSIC, INC. | 2744093 | 45.00 |
| 10 2020 2600 910 6220 433 | Sousaphone Repair | 45.00 |
| RIEMAN MUSIC, INC. | 2744095 | 125.00 |
| 10 2020 2600 910 6220 433 | Sousaphone Repair | 125.00 |
| Vendor Name RIEMAN MUSIC, INC. | | <u>170.00</u> |
| SCHMITT MUSIC | 873031 | 99.00 |
| 10 2020 2600 910 6220 433 | ESTIMATE TO CHEMICAL CLEAN AND REMOVE RE | 99.00 |
| SCHMITT MUSIC | 99445 | 36.50 |
| 10 3230 1000 110 0000 612 | Cowbell for performance | 36.50 |
| Vendor Name SCHMITT MUSIC | | <u>135.50</u> |
| SCHOLASTIC CLASSROOM MAGAZINES | M6451871 | 126.50 |
| 10 1901 1000 100 8001 612 | MS REBECCA STERBICK SCHOLASTIC NEWS 3 | 115.00 |

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RED OAK BOARD REPORT

| Vendor Name | Invoice Number | Amount |
|--|--|----------|
| Account Number | Detail Description | Amount |
| 10 1901 1000 100 8001 612 | SHIPPING AND HANDLING | 11.50 |
| Vendor Name SCHOLASTIC CLASSROOM MAGAZINES | | 126.50 |
| SCHOLASTIC, INC. | M6467177 | 96.80 |
| 10 0010 1000 460 3117 612 | PreSchool Books | 96.80 |
| Vendor Name SCHOLASTIC, INC. | | 96.80 |
| SCHOOL ADMINISTRATORS OF IOWA | 090518SAI | 5,692.50 |
| 10 0010 2310 000 0000 320 | SAI SAM's Program 18-19 | 5,692.50 |
| Vendor Name SCHOOL ADMINISTRATORS OF IOWA | | 5,692.50 |
| SCHOOL SPECIALTY LATTA DIV. | 208121469609 | 25.95 |
| 10 1901 1000 100 0000 612 | SUPPLY BASKETS PACK OF 12 | 25.95 |
| SCHOOL SPECIALTY LATTA DIV. | 208121517066 | 102.00 |
| 10 2020 1000 100 0000 612 | CASES OF CANARY COLORED PAPER. | 18.84 |
| 10 2020 1000 100 0000 612 | CASES OF GREEN COLORED PAPER. | 21.44 |
| 10 2020 1000 100 0000 612 | CASES OF BLUE COLORED PAPER. | 21.44 |
| 10 2020 1000 100 0000 612 | CASES OF PINK COLORED PAPER. | 21.44 |
| 10 2020 1000 100 0000 612 | CASES OF ORCHID COLORED PAPER. | 18.84 |
| SCHOOL SPECIALTY LATTA DIV. | 208121523016 | 51.92 |
| 10 1901 1000 100 0000 612 | SCHOOL SMART 2 POCKET FOLDERS GREEN PK O | 51.92 |
| SCHOOL SPECIALTY LATTA DIV. | 308103149767 | 867.77 |
| 10 0010 1000 460 3117 612 | Classroom Supplies | 867.77 |
| Vendor Name SCHOOL SPECIALTY LATTA DIV. | | 1,047.64 |
| SELLERS PEST CONTROL-ART SELLERS | 26190 | 90.00 |
| 10 0010 2600 000 0000 425 | District-wide Pest Control | 90.00 |
| Vendor Name SELLERS PEST CONTROL-ART SELLERS | | 90.00 |
| SHORE MOTOR CO. | 68592 | 50.02 |
| 10 0020 2700 000 0000 434 | Alarm Wire Repair | 50.02 |
| Vendor Name SHORE MOTOR CO. | | 50.02 |
| STERBICK, REBECCA | 090718RS | 37.34 |
| 10 1901 1000 100 8001 612 | REIMBURSEMENT FOR CLASSROOM SUPPLIES | 37.34 |
| Vendor Name STERBICK, REBECCA | | 37.34 |
| SUCCESS BY DESIGN | 165311 | 725.16 |
| 10 0010 1000 100 3373 618 | planners | 611.60 |
| 10 0010 1000 100 3373 618 | Covers | 41.70 |
| 10 0010 1000 100 3373 618 | S&H | 71.86 |
| Vendor Name SUCCESS BY DESIGN | | 725.16 |
| TEACHING STRATEGIES | 337276-IN | 836.00 |
| 10 0010 1000 460 3117 612 | GOLD online assessment portfolios | 836.00 |
| Vendor Name TEACHING STRATEGIES | | 836.00 |
| UNITED FARMERS COOPERATIVE | 083118UFC | 1,950.78 |

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| Vendor Name | Invoice Number | Amount |
|----------------------------|---|----------|
| Account Number | Detail Description | Amount |
| 10 0010 2700 217 3303 626 | Ethanol for Sped Vehichiles - Sept. 2018 | 338.23 |
| 10 0020 2700 000 0000 628 | Propane Buses for September 2018 | 480.12 |
| 10 0020 2700 000 0000 626 | Ethanol Buses/Veh. for September 2018 | 272.56 |
| 10 0020 2700 000 0000 626 | Ethanol for Truck/Utility Vehicles 9/18 | 449.28 |
| 10 0020 2700 000 0000 627 | Diesel Buses for September 2018 | 410.59 |
| UNITED FARMERS COOPERATIVE | 331650 | 157.25 |
| 10 0010 2600 000 0000 618 | Pesticide for District Grounds | 157.25 |
| UNITED FARMERS COOPERATIVE | 331716 | 5.99 |
| 10 0010 2600 000 0000 618 | FB Field Drainage Repairs | 5.99 |
| UNITED FARMERS COOPERATIVE | 332081 | 14.90 |
| 10 0010 2600 000 0000 618 | HS Office Keys | 14.90 |
| UNITED FARMERS COOPERATIVE | 332374 | 206.85 |
| 10 0010 2600 000 0000 618 | MS Bathroom Repairs | 206.85 |
| UNITED FARMERS COOPERATIVE | 332568 | 50.78 |
| 10 0010 2600 000 0000 618 | Seed and Nozzle | 50.78 |
| UNITED FARMERS COOPERATIVE | 332612 | 5.96 |
| 10 0010 2600 000 0000 618 | Keys | 5.96 |
| UNITED FARMERS COOPERATIVE | 332614 | 10.48 |
| 10 0010 2600 000 0000 618 | Field House Supplies | 10.48 |
| UNITED FARMERS COOPERATIVE | 332817 | 15.49 |
| 10 0010 2600 000 0000 618 | WIS Playground Repairs | 15.49 |
| UNITED FARMERS COOPERATIVE | 333071 | 39.53 |
| 10 0010 2600 000 0000 618 | MS Bath/Gym Repair | 39.53 |
| UNITED FARMERS COOPERATIVE | 333151 | 15.68 |
| 10 0010 2600 000 0000 618 | MS Keys for Coaches | 15.68 |
| UNITED FARMERS COOPERATIVE | 333191 | 2.98 |
| 10 0010 2600 000 0000 618 | Webster Keys | 2.98 |
| UNITED FARMERS COOPERATIVE | 333329 | 72.41 |
| 10 0010 2600 000 0000 618 | Springs, Hinges, Etc. | 72.41 |
| Vendor Name | UNITED FARMERS COOPERATIVE | 2,549.08 |
| UNITY POINT CLINIC | 090118UPC | 42.00 |
| 10 0020 2700 000 0000 346 | Employee Drug Testing X 1 | 42.00 |
| Vendor Name | UNITY POINT CLINIC | 42.00 |
| UPS FREIGHT | 1Z5370220374 634483 | 22.43 |
| 10 3230 1000 110 0000 612 | HS Band Shipment | 22.43 |
| Vendor Name | UPS FREIGHT | 22.43 |
| US GAMES | 300144547 | 92.24 |
| 10 1902 1000 100 8002 739 | Safety Cones | 92.24 |
| US GAMES | 902929099 | 230.23 |
| 10 1901 1000 100 0000 612 | GAME CONES | 230.23 |
| Vendor Name | US GAMES | 322.47 |
| VANNAUSDLE, TRACY | 090718TV | 15.19 |
| 10 2020 1000 421 3227 618 | REIMBURSE TRACY VANNAUSDLE GRAPHIC | 15.19 |
| VANNAUSDLE, TRACY | 091418TV | 28.87 |

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RED OAK BOARD REPORT

| Vendor Name | Invoice Number | Amount |
|---|--|-------------------------|
| Account Number | Detail Description | Amount |
| 10 0010 2113 420 1119 618 | REIMBURSEMENT CLOTHING BOUGHT AT SHOPKO | 28.87 |
| Vendor Name VANNAUSDLE, TRACY | | 44.06 |
| WARD'S SCIENCE | 8083585219 | 675.78 |
| 10 3230 1000 100 0000 612 | PC-170 Hot Plate, Corning | 672.00 |
| 10 3230 1000 100 0000 612 | Mercury-Free celsius scale spirit Thermo | 3.78 |
| WARD'S SCIENCE | 8083634821 | 471.55 |
| 10 3230 1000 100 0000 612 | Rubber Stopper Assortment | 15.50 |
| 10 3230 1000 100 0000 612 | Ward's Pure Preserved Rats | 298.50 |
| 10 3230 1000 100 0000 612 | Simulated Blood Typing "Whodunit" kit | 65.95 |
| 10 3230 1000 100 0000 612 | Simulated blood typing "whodunit" refill | 36.30 |
| 10 3230 1000 100 0000 612 | Complete Blood Pressure Cuff | 45.00 |
| 10 3230 1000 100 0000 612 | Polyethylene Wash Bottle | 10.30 |
| Vendor Name WARD'S SCIENCE | | 1,147.33 |
| WILLIAM V. MACGILL & CO. | 649258 | 71.40 |
| 10 0010 2134 000 0000 618 | CURAD MEDICAL GLOVES | 71.40 |
| Vendor Name WILLIAM V. MACGILL & CO. | | 71.40 |
| WOODRIVER ENERGY LLC | 167749 | 1,233.20 |
| 10 1901 2600 000 0000 621 | IPS August/September Natural Gas | 616.88 |
| 10 1902 2600 000 0000 621 | WIS August/September Natural Gas | 53.08 |
| 10 2020 2600 000 0000 621 | MS August/September Natural Gas | 177.70 |
| 10 3230 2600 000 0000 621 | HS August/September Natural Gas | 385.54 |
| Vendor Name WOODRIVER ENERGY LLC | | 1,233.20 |
| Fund Number 10 | | 43,029.45 |
| Checking Account ID 1 | Fund Number 33 | CAPITAL PROJECTS - LOST |
| 4G STEEL FABRICATION | 18160-1 | 6,938.10 |
| 33 0010 4700 000 0000 450 | HS - Steel Detailing 8/2018 | 6,938.10 |
| Vendor Name 4G STEEL FABRICATION | | 6,938.10 |
| BIL-DEN GLASS | 083118BDG | 30,114.05 |
| 33 0010 4700 000 0000 450 | HS-Labor and Material 8/2018 | 30,114.05 |
| Vendor Name BIL-DEN GLASS | | 30,114.05 |
| BOYD JONES CONSTRUCTION COMPANY | 083118BJHS | 161,641.12 |
| 33 0010 4700 000 0000 450 | HS-Labor and Materials 8/2018 | 161,641.12 |
| BOYD JONES CONSTRUCTION COMPANY | 083118BJIPS | 71,274.18 |
| 33 0010 4700 000 0000 450 | IPS-Labor and Materials 8/2018 | 71,274.18 |
| Vendor Name BOYD JONES CONSTRUCTION COMPANY | | 232,915.30 |
| BUILDING CRAFTS, INC. | 082318BCI | 35,862.50 |
| 33 0010 4700 000 0000 450 | IPS-Carpentry, Materials, Labor 8/2018 | 35,862.50 |
| BUILDING CRAFTS, INC. | 083118BCI | 88,861.54 |

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RED OAK BOARD REPORT

| Vendor Name | Invoice Number | Amount |
|--|---|------------|
| Account Number | Detail Description | Amount |
| 33 0010 4700 000 0000 450 | HS-Carpentry, Materials, Labor 8/2018 | 88,861.54 |
| Vendor Name BUILDING CRAFTS, INC. | | 124,724.04 |
| CAMBLIN MECHANICAL INC | 081518CM | 372,402.79 |
| 33 0010 4700 000 0000 450 | HS-Labor and Material 8/2018 | 372,402.79 |
| CAMBLIN MECHANICAL INC | 081518CMIPS | 13,701.06 |
| 33 0010 4700 000 0000 450 | IPS-Labor and Materials 8/2018 | 13,701.06 |
| Vendor Name CAMBLIN MECHANICAL INC | | 386,103.85 |
| CRAIN CONSTRUCTION | 082418CC | 13,010.25 |
| 33 0010 4700 000 0000 450 | HS-Labor and Materials 8/2018 | 13,010.25 |
| CRAIN CONSTRUCTION | 082418CCIPS | 2,850.00 |
| 33 0010 4700 000 0000 450 | IPS-Labor and Materials 8/2018 | 2,850.00 |
| Vendor Name CRAIN CONSTRUCTION | | 15,860.25 |
| DREES HEATING & PLUMBING, INC. | 082318DHPHS | 121,864.74 |
| 33 0010 4700 000 0000 450 | HS-Gen Electric, Materials, Labor 8/18 | 121,864.74 |
| DREES HEATING & PLUMBING, INC. | 082318DHPIPS | 1,293.99 |
| 33 0010 4700 000 0000 450 | IPS-Gen Electric, Materials, Labor 8/18 | 1,293.99 |
| Vendor Name DREES HEATING & PLUMBING, INC. | | 123,158.73 |
| FIRST BANKCARD | 090116FBC6-1 | 24.70 |
| 33 0010 4700 000 0000 450 | Construction Info to Attorney | 24.70 |
| Vendor Name FIRST BANKCARD | | 24.70 |
| GALASKA & SON, INC. | 080618GS | 11,620.40 |
| 33 0010 4700 000 0000 450 | HS - Carpet and Tile Work 8/2018 | 11,620.40 |
| Vendor Name GALASKA & SON, INC. | | 11,620.40 |
| HILSABECK SCHACHT, INC. | 081618HS | 24,311.91 |
| 33 0010 4700 000 0000 450 | IPS/HS - Labor and Materials 8/2018 | 24,311.91 |
| Vendor Name HILSABECK SCHACHT, INC. | | 24,311.91 |
| J. F. AHERN | 83118JFAIPS | 24,733.96 |
| 33 0010 4700 000 0000 450 | IPS-Design, Material, and Labor 8/2018 | 24,733.96 |
| Vendor Name J. F. AHERN | | 24,733.96 |
| LEICK CONSTRUCTION, INC. | 083118LCHS | 87,400.00 |
| 33 0010 4700 000 0000 450 | HS - Site Paving 8/2018 | 87,400.00 |
| LEICK CONSTRUCTION, INC. | 083118LCIPS | 8,293.50 |
| 33 0010 4700 000 0000 450 | IPS - Site Paving/Demo 8/2018 | 8,293.50 |
| Vendor Name LEICK CONSTRUCTION, INC. | | 95,693.50 |
| PIETZMEIER DEMOLITION & CONCRETE CUTTING, INC. | 083118PDCCHS | 61,750.00 |

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RED OAK BOARD REPORT

| Vendor Name | Invoice Number | Amount |
|------------------------------------|--|-----------------------|
| Account Number | Detail Description | Amount |
| 33 0010 4700 000 0000 450 | HS - Concrete/Demo Work 8/2018 | 61,750.00 |
| Vendor Name | PIETZMEIER DEMOLITION & CONCRETE CUTTING, INC. | 61,750.00 |
| PRECISION CONCRETE SERVICES, INC | 083118PCHS | 52,820.00 |
| 33 0010 4700 000 0000 450 | HS - Concrete Work 8/2018 | 52,820.00 |
| PRECISION CONCRETE SERVICES, INC | 83118IPSPCC | 57,413.25 |
| 33 0010 4700 000 0000 450 | IPS Concrete Work 8/2018 | 57,413.25 |
| Vendor Name | PRECISION CONCRETE SERVICES, INC | 110,233.25 |
| SEEDORFF MASONRY, INC. | 83118SMHS | 160,084.50 |
| 33 0010 4700 000 0000 450 | HS Masonry Work 8/2018 | 160,084.50 |
| Vendor Name | SEEDORFF MASONRY, INC. | 160,084.50 |
| SENEGAL SPECIALTY CONTRACTORS, LLC | 083118SSCHS | 9,025.00 |
| 33 0010 4700 000 0000 450 | HS-Exterior Weather Proofing 8/2018 | 9,025.00 |
| Vendor Name | SENEGAL SPECIALTY CONTRACTORS, LLC | 9,025.00 |
| SMITH BROTHERS MASONRY, INC. | 082418SBMIPS | 43,225.00 |
| 33 0010 4700 000 0000 450 | IPS Masonry Work 8/2018 | 43,225.00 |
| Vendor Name | SMITH BROTHERS MASONRY, INC. | 43,225.00 |
| SUMMIT FIRE PROTECTION | 083118SFPHS | 25,124.43 |
| 33 0010 4700 000 0000 450 | HS-Design, Material, Labor 8/2018 | 25,124.43 |
| Vendor Name | SUMMIT FIRE PROTECTION | 25,124.43 |
| Fund Number | 33 | 1,485,640.97 |
| Checking Account ID | 1 | 1,528,670.42 |
| Checking Account ID | 2 | |
| FIRST BANKCARD | Fund Number 61 | SCHOOL NUTRITION FUND |
| 61 0010 3110 000 0000 618 | 090118FBC-6 | 137.90 |
| | Re-Usable Ice Blanket for Food | 137.90 |
| FIRST BANKCARD | 090118FBC-9 | 104.30 |
| 61 0010 3110 000 0000 618 | Countertop Food Warmer | 104.30 |
| Vendor Name | FIRST BANKCARD | 242.20 |
| TAHER INC | 0052877-IN | 60,000.09 |
| 61 0010 3110 000 0000 570 | August/September Meals | 60,000.09 |
| Vendor Name | TAHER INC | 60,000.09 |
| Fund Number | 61 | 60,242.29 |
| Checking Account ID | 2 | 60,242.29 |
| Checking Account ID | 3 | |
| ACTIVE NETWORK, INC | Fund Number 21 | STUDENT ACTIVITY FUND |
| 21 0010 1400 920 6645 618 | 090418AN | 45.00 |
| | Meet Software | 45.00 |
| Vendor Name | ACTIVE NETWORK, INC | 45.00 |
| AHSTW - WESTERN IOWA CONFERENCE | 091418 | 65.00 |
| 21 0010 1400 920 6645 320 | MS.HS XC ENTRY FEE | 65.00 |
| Vendor Name | AHSTW - WESTERN IOWA CONFERENCE | 65.00 |

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09/21/2018 10:30 AM

User ID: HARRISH

| Vendor Name | Invoice Number | Amount |
|---|--------------------------|----------|
| Account Number | Detail Description | Amount |
| ANKENY CENTENNIAL HIGH SCHOOL | 082518 | 125.00 |
| 21 0010 1400 920 6815 340 | ENTRY FEE | 125.00 |
| Vendor Name ANKENY CENTENNIAL HIGH SCHOOL | | 125.00 |
| ATLANTIC COMM SCHOOLS | 090418 | 80.00 |
| 21 0010 1400 920 6815 340 | Entry Fee | 80.00 |
| Vendor Name ATLANTIC COMM SCHOOLS | | 80.00 |
| ATLANTIC COMMUNITY SCHOOLS | 082818 | 100.00 |
| 21 0010 1400 920 6835 320 | SB ENTRY FEE | 100.00 |
| ATLANTIC COMMUNITY SCHOOLS | 090418ACSD | 70.00 |
| 21 0010 1400 920 6815 340 | JV VB ENTRY FEE | 70.00 |
| Vendor Name ATLANTIC COMMUNITY SCHOOLS | | 170.00 |
| CRESTON COMMUNITY SCHOOLS | 091318CSD | 170.00 |
| 21 0010 1400 920 6645 320 | HS/MS XC ENTRY FEES | 170.00 |
| Vendor Name CRESTON COMMUNITY SCHOOLS | | 170.00 |
| ERICKSON, JANELLE | 091418JE | 233.75 |
| 21 3230 1400 950 7421 618 | Student Council Supplies | 233.75 |
| Vendor Name ERICKSON, JANELLE | | 233.75 |
| FAREWAY FOOD STORES | 082818JB | 37.39 |
| 21 0010 1400 920 6720 320 | Supplies | 37.39 |
| Vendor Name FAREWAY FOOD STORES | | 37.39 |
| FIRST BANKCARD | 090118FBC-12 | 145.35 |
| 21 0010 1400 920 6600 618 | Planner with Supplies | 145.35 |
| FIRST BANKCARD | 090118FBC-15 | 18.95 |
| 21 0010 1400 920 6810 618 | Mesh ball bag | 18.95 |
| FIRST BANKCARD | 090118FBC3-7 | 111.95 |
| 21 3230 1400 910 6220 618 | uniform gloves | 111.95 |
| FIRST BANKCARD | 090118FBC5-1 | 354.47 |
| 21 0010 1400 920 6740 320 | ASPI Web Software | 522.00 |
| 21 0010 1400 920 6740 320 | CC Discount | (167.53) |
| Vendor Name FIRST BANKCARD | | 630.72 |
| GRAPHIC EDGE, THE | 1256264 | 1,399.65 |
| 21 0010 1400 920 6810 618 | G/BB SHOOTING SHIRTS | 1,399.65 |
| Vendor Name GRAPHIC EDGE, THE | | 1,399.65 |
| HARLAN COMMUNITY SCHOOL DIST. | 090418HCSD | 120.00 |
| 21 0010 1400 920 6645 320 | MS & HS Entry Fee | 120.00 |
| HARLAN COMMUNITY SCHOOL DIST. | 90418-1HCSD | 75.00 |
| 21 0010 1400 920 6815 340 | 9th VB Tourn Fees | 75.00 |
| Vendor Name HARLAN COMMUNITY SCHOOL DIST. | | 195.00 |
| HOWARD'S SPORTING GOODS | 07658-00 | 88.85 |
| 21 0010 1400 920 6645 618 | MEET STREAMERS | 88.85 |
| Vendor Name HOWARD'S SPORTING GOODS | | 88.85 |
| IBCA | 91218IBCA | 120.00 |
| 21 0010 1400 920 6710 320 | IBCA MEMBERSHIP | 120.00 |

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RED OAK BOARD REPORT

| Vendor Name | Invoice Number | Amount |
|--|--|--------|
| Account Number | Detail Description | Amount |
| Vendor Name IBCA | | 120.00 |
| IOWA HS ATHLETIC DIRECTORS | IHSADANIAAAA | 255.00 |
| 21 0010 1400 920 6600 320 | Registration Fee IHSADA NIAAA | 255.00 |
| Vendor Name IOWA HS ATHLETIC DIRECTORS | | 255.00 |
| KEEFE, NICK | 090418NK | 105.00 |
| 21 0010 1400 920 6815 340 | 9/JV/VAR VB OFFICIAL | 105.00 |
| Vendor Name KEEFE, NICK | | 105.00 |
| LEWIS CENTRAL ACTIVITIES | 090418 | 500.00 |
| 21 0010 1400 920 6600 320 | H-10 Dues | 500.00 |
| Vendor Name LEWIS CENTRAL ACTIVITIES | | 500.00 |
| LYONS, DEVON | 091418DL | 300.00 |
| 21 3230 1400 950 7421 618 | DJ FOR STUDENT COUNCIL | 300.00 |
| Vendor Name LYONS, DEVON | | 300.00 |
| PERRIEN, NATE | 091318NP | 40.03 |
| 21 0010 1400 920 6600 618 | Plastic Snow Fence | 40.03 |
| Vendor Name PERRIEN, NATE | | 40.03 |
| PIONEER DRAMA SERVICE INC | 574168 | 347.00 |
| 21 2020 1400 910 6110 618 | "LAW & ORDER NURSERY RHYME UNIT" SCRIPTS | 210.00 |
| 21 2020 1400 910 6110 618 | DIRECTORS BOOK FOR THE MIDDLE SCHOOL FAL | 20.00 |
| 21 2020 1400 910 6110 618 | ROYALTIES | 100.00 |
| 21 2020 1400 910 6110 618 | SHIPPING | 17.00 |
| Vendor Name PIONEER DRAMA SERVICE INC | | 347.00 |
| PORTA PHONE | 6518 | 743.95 |
| 21 0010 1400 920 6720 320 | REPLACEMENT HEADSET | 743.95 |
| Vendor Name PORTA PHONE | | 743.95 |
| RIDDELL | 950738284 | 122.49 |
| 21 0010 1400 920 6720 618 | FB CHIN STRAPS | 122.49 |
| Vendor Name RIDDELL | | 122.49 |
| SHENANDOAH COMMUNITY SCHOOLS | 082118 | 100.00 |
| 21 0010 1400 920 6645 320 | Early Bird Cross Country Meet | 100.00 |
| SHENANDOAH COMMUNITY SCHOOLS | 090418SCSD | 85.00 |
| 21 0010 1400 920 6815 340 | JV VB ENTRY FEE | 85.00 |
| Vendor Name SHENANDOAH COMMUNITY SCHOOLS | | 185.00 |
| SOUTHWEST VALLEY SCHOOLS | 091318SWVCSD | 100.00 |
| 21 0010 1400 920 6645 320 | XC ENTRY FEE | 100.00 |
| Vendor Name SOUTHWEST VALLEY SCHOOLS | | 100.00 |
| STUDENT ASSURANCE SERVICES INC | 91918SAS | 550.00 |
| 21 0010 1400 920 6600 320 | Catastrophic Insurance 18-19 | 550.00 |

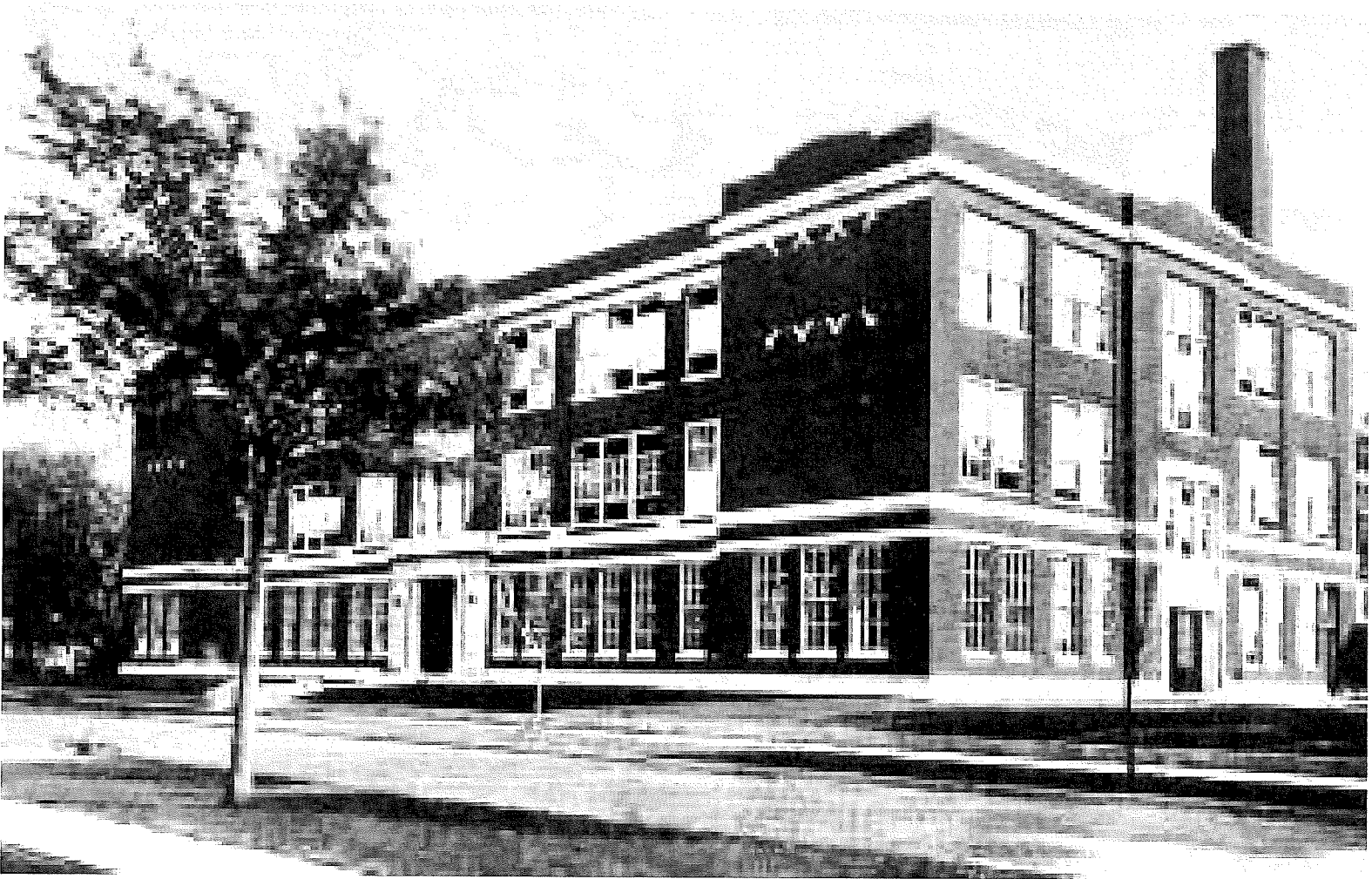
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RED OAK BOARD REPORT

| Vendor Name | Invoice Number | Amount |
|-------------------------------|--------------------------------|-----------|
| Account Number | Detail Description | Amount |
| Vendor Name | STUDENT ASSURANCE SERVICES INC | 550.00 |
| TAG-A-LONG BOOSTER CLUB | 082718 | 65.00 |
| 21 0010 1400 920 6600 618 | Senior Challenge | 65.00 |
| Vendor Name | TAG-A-LONG BOOSTER CLUB | 65.00 |
| TeamBuildr | 3095 | 750.00 |
| 21 0010 1400 920 6600 739 | Wt Program Subscription | 750.00 |
| Vendor Name | TeamBuildr | 750.00 |
| TRI CENTER COMMUNITY SCHOOLS | 091418TCCS | 80.00 |
| 21 0010 1400 920 6815 340 | VB ENTRY FEE | 80.00 |
| Vendor Name | TRI CENTER COMMUNITY SCHOOLS | 80.00 |
| VARSITY SPIRIT FASHION | 91800311 | 1,182.05 |
| 21 3230 1400 950 7459 618 | Cheer Tops, Skirts, and Liners | 1,182.05 |
| Vendor Name | VARSITY SPIRIT FASHION | 1,182.05 |
| WIZARD SPORTS EQUIPMENT, INC. | 4598 | 3,574.45 |
| 21 0010 1400 920 6720 618 | EQUIPMENT BAGS | 3,409.45 |
| 21 0010 1400 920 6720 618 | LOGO IMPRINTED | 165.00 |
| Vendor Name | WIZARD SPORTS EQUIPMENT, INC. | 3,574.45 |
| Fund Number | 21 | 12,260.33 |
| Checking Account ID | 3 | 12,260.33 |

Red Oak Partners, LLC

Red Oak Community School District
Red Oak, Iowa
Middle School Bid Proposal
September 2018



Introduction

Meeting the next generation of multifamily housing needs. The United States is experiencing a fundamental change in housing consumption and demand.

Demographic, social, and economic variables are changing the type of housing developed and desired. With increasing construction and development costs, affordability

continues to be an issue facing many households and communities throughout the nation. Prairie Fire Development Group and Builders Development Corporation's extensive knowledge and understanding of housing economics bring insight to the real estate market. Combine that portfolio of experience with a proven development and construction track record, and you have an award-winning group to manage and complete successful projects anywhere in the United States.



Prairie Fire is a full service real estate development company focusing on affordable and market rate multifamily assets. Prairie Fire strives to mitigate and manage risk throughout the lifecycle of a real estate project, from identification and conception, through development and ongoing asset management. Our team has a diverse background ranging from urban planning, architecture, accounting, market analysis, construction and even active duty in the United States Navy. Our vertical approach and experienced team has contributed to Prairie Fire's rapid growth, creating a \$50 million development company in just six years. *And we are just getting started.*

Builders Development Corporation (BDC) is a 501c(3) non-profit Community Housing Development Organization (CHDO) that has been committed to developing affordable housing since 2005. BDC believes in the importance of neighborhood revitalization and has worked closely with community stakeholders, government agencies, elected officials to help educate and bring affordable housing options to the communities it has worked in.

Our Commitment

"Plan, develop and manage viable real estate assets based on achievable and sustainable market demand, while minimizing risk and maximizing social, economic and financial returns to all stakeholders." Prairie Fire and BDC's corporate philosophy's drives the commitments we make to our partners in every development we undertake. You have our promise.

Kelley Hrabe, NPCC, TCS, MUP
Prairie Fire Development Group, LLC
Founder/Owner
770 E 5th Street
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p. 816.686.2416
khrabe@prairiefiredg.com
www.prairiefiredg.com

Michael Snodgrass
Builders Development Corporation
Executive Director
600 E 103rd Street #200
Kansas City, Missouri
p. 816.733.2240
msnodgrass@bdc-kc.org
www.bdc-kc.org



Our Approach

"Graze with the sheep or hunt with the wolf." Our collective development approach is simple – avoid herd mentality and focus on inelasticity of demand. Inelasticity of demand in the multifamily market ensures long term asset viability despite changing economic cycles. The challenge of attainable housing is an issue that impacts every community, urban to rural and all demographic sectors. It is our philosophy that providing stable, high quality homes for all income levels, is what stabilizes and ultimately bolsters the success of a community.

Our Process

We do an in-depth analysis on each state's Qualified Action Plan to identify those cities that would score the highest to achieve a tax credit allocation. Once we've identified those cities, we review their past tax credit history, their employment, demographics, geography, etc., to determine which cities are best poised to get an award. The most critical aspect from this point forward, is developing a great working relationship with the identified communities to give us the best chance to succeed both on our application, but also if we are fortunate enough to get the award. It is critical we have community support from the highest levels of government and the community for these developments to succeed. Tax credit developments are long term private investments and as such, we want to work with communities that are willing to support and take pride in the success of what we build. Having met and discussed this project community and civic leaders, we feel Red Oak has the right ingredients; the need and willingness to support the proposed project and bring much needed housing to the community.

The Proposed Project

A Brief History

This is a project that has been bubbling beneath the surface for a little over a year. It was born out of our relationship with Shawna Silvius at the Montgomery County EDC. We had worked with her during her time in Nebraska and once she established in Red Oak, reached out to us in July/August of 2017 to see if we would be interested in trying to bring a housing development to the community. Unfortunately, timing was not on our side in 2017, but felt that with the relationship we developed with Shawna and Brad Wright, the City Administrator, we should revisit the discussion in 2018. After further conversations with the EDC and City, an obvious opportunity presented itself, the Red Oak Middle School. This year, the timing was right, with the vacation of the school slated for the end of 2019 fall semester. We were introduced to Tom Messinger, Red Oak Community Schools Superintendent, and through numerous conversations on feasibility and timing, we collectively felt this was an effort worth pursuing. To round out the community effort, we were introduced to Daric O'Neal, an architect with Alley Poyner Macchietto. Daric has been critical in helping support the historic and architectural aspects as it relates to the preservation and transformation of this cultural treasure. Additionally, he also presented us with the idea of working with the Tag-Alongs, a key element in the ability to save the gymnasium. This group of community and civic leaders has been persistent and supportive in trying to make this proposed adaptive reuse a reality, a mix that is crucial in creating a successful development.

The Offer

After evaluating the Iowa Finance Authority Qualified Action Plan, we feel that the proposed renovation and development of the Middle School into affordable housing has a strong possibility of receiving a tax credit allocation, the key financing component. In order to further our chances of being awarded this highly competitive allocation, we would like to propose an offer of \$5,000 for the acquisition of the Red Oak Middle School, to include all buildings and land identified on parcel 0628158013. The ability to acquire the property at a low-cost basis allows us to submit an aggressive total development budget to the state without having to cut down our construction budget.

Adaptive Reuse Strategy


We see the continued up-cycling of the Middle School building as not only a great opportunity for developing housing, but a way to keep a great architectural and cultural asset as part of the community. Our proposal is to turn the existing Middle School structure into affordably priced apartment units. While we are still fine tuning the underwriting, we anticipate a unit mix that includes one and two bedrooms and potentially several three-bedroom units, depending on the final unit count design. The units would be rental only, and the targeted population would range from 30% AMI to full market rate units, which would not be income restricted. As it relates to the current R-2 zoning, the property would need to go through the rezoning process to R-3 to allow for multi-unit apartments.

The renovation would add amenities such as a video security system, storage, fitness area, in-unit laundry hook-ups and either a community room or playground. Further, we would upgrade the mechanical, electrical and ventilation systems to provide for higher energy and water efficiency in each unit. The existing windows would be replaced with historically accurate energy efficient windows. As a part of the Fair Housing requirements, we would be creating various levels of accessible units within the building. The accessible units would comply with the Iowa Department of Human Services Olmstead Plan and would range from fully accessible to units with accessible communications features.

Clearly, this type of adaptive reuse would require extensive interior reconfiguration of the existing building. However, our intent, and something we are currently working toward, would be to have the Middle School listed as a historically significant structure with the State Historic Preservation Office (SHPO). As such, we would need to be very selective in our demolition efforts to maintain the key historic elements of the structure, both on the exterior and interior. Typically, SHPO requires that architectural and spatial elements such as the corridors, staircases, decorative trim work and windows are maintained or restored to their original design. Therefore, we would work closely with SHPO and the architect to make sure we have a design that both keeps the historic beauty of the building, while concurrently designing a modern and accessible living space. As a part of the demolition, we would also abate and remediate any hazardous materials, such as asbestos, as required.

Initially, one of the big items we were unsure how to reuse was the gymnasium. In our continual discussions and engagement with community's leaders over the past year, we have found what we feel is a viable solution to keeping the gymnasium. Through those community discussions, we were introduced to the Tag-Along organization in Red Oak. They have expressed a committed desire to utilize this facility on an ongoing basis. As such, we can provide selective renovation as part of the overall redevelopment. The Tag-Along board has agreed to help the operational feasibility of gymnasium by committing to cover the utility costs and pro-rata share of the property insurance.

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For our group, the ability to maintain this beautiful structure with a financially viable maintenance agreement while working with an organization aimed at helping youth, is a stellar start to our long-term community relationship. Herein this proposal you will find a letter of support and commitment from the Tag-Along board.

Financing Strategy

As developers, both BDC and Prairie Fire excel at financing housing developments with Low Income Housing Tax Credits (LIHTC). The LIHTC program is administered by the Iowa Finance Authority in the State of Iowa. In order to receive LIHTCs, we as developers need to complete an extensive application and submit it to the state for review. IFA will review all applications submitted against their threshold and scoring criteria for viability as well as projects that further their housing agenda. This is a highly competitive and expensive process, which is why we do not pursue projects unless we feel the project has a legitimate chance of receiving an allocation.

Further, given the historic nature of the building and the desire to get the Middle School deemed historically significant, we will pursue both state and federal Historic Tax Credits (HTC). While the application process for HTCs is not as arduous as LIHTCs, it is key to have high quality architects and historic building consultants. Alley Poyner Macchietto has extensive experience working with SPHO originations in the region, as well as the added requirements that come with LIHTC housing.

Our initial financial models indicate that we would be able to finance the entire renovation and rehabilitation of this project using LIHTC and HTC equity as well as deferred developer fee. In the case the tax credit equity and deferred developer fee didn't cover the entire cost, we have access to low interest non-recourse 30-35 year amortizing permanent loans. All sources of funding are required to be identified with letters of intent prior to submission of the LIHTC application to IFA.

Through BDC and Prairie Fire's years of experience as developers and contractors, we have developed strong relationships with equity investors, syndicators, construction lenders and permanent loan lenders. We have closed development financing on past projects, both equity and debt, with Boston Capital, AEGON, Midwest Housing Equity Group, Alliant, Monarch Private Capital, Twain Financial Partners, Horizon Bank, Sterling Bank, M-1 Bank and Community Development Trust to name a few. We are anticipating a total development budget of approximately \$4,000,000, subject to final underwriting, for this project.

Timeline

The project timeline is subject to the Iowa Finance Authority Qualified Action Plan for 2019 LIHTCs.

- Pre-applications due November 1, 2018
- Non-profit set aside exhibits due November 30, 2018
- Final Application Due January 16, 2019
- IFA Tax Credit Reservation Recommendations Announced April 2019
- Closing on Financing & Construction Loan September 2019
- Construction Commencing the earlier of building vacation or January 2020
- Construction Completion December 2021

To meet these deadlines, we will need a high degree of cooperation and assistance from the School Board and City. This is true for both the application period through allocation and closing.

Ongoing Operations and the LIHTC Myth

Unfortunately, and frequently, in the early stages of our development proposals, we hear concern from communities about use of LIHTC as a financing mechanism. There is typically a notion that "Low Income" equates to slums, non-maintained property with a tenuous tenant population. The reality could not be further from those misconstrued perceptions. First and foremost, these are not HUD or Section 8 developments. The tax credit program is a public-private partnership in which the developing entity provides personal financial guarantees and financing relies upon the private sale of tax credits to the investor. As a private development, the ownership entity is financially responsible for owning, maintaining and staying in compliance with all IRS and state allocating agency guidelines for no less than a 15-year period.

LIHTC projects have an immense amount of regulatory and private oversight as it relates to the ongoing financial success, maintenance and compliance. From a compliance standpoint, all tenants are required to go through a full criminal and financial background check. We will not lease units to felons and require that the applicant provide all financial information. It is important to note that while LIHTC applicants cannot make over the income threshold, they must also prove they earn a minimum amount of income, typically three times the monthly rent. There will be an onsite property manager that is responsible for oversight of not only the physical condition of the property, but also that all the tenants are in full compliance with their lease. Keep in mind, as a private development, we can evict tenants that do not comply with the tax credit compliance rules, development lease covenants and City ordinances. The good news is that this is an uncommon occurrence, as these are often some of the nicest and best maintained units in the community.

In addition to tenant compliance, these properties are underwritten with multiple fail-safes in place to ensure the long-term financial viability of the development. IFA requires a minimum operating expense be budgeted of \$3,500 - \$3,700 per unit, per year. This number represents the minimum amount to be budgeted for ongoing operations such as snow removal, building and property maintenance, property manager salary, marketing, utilities, etc. Additionally, we are also required to capitalize no less than six months' worth of final underwritten operating expenses. These funds are held in escrow by the investor and can only be used with investor approval. The purpose of this reserve is to provide a secure source of funds that would allow the property to continue to operate without any deficit if for some reason the property ran into challenges with maintaining vacancy and cash flow.

In addition to the operating reserves, we are required to contribute \$300 - \$400 per unit per year to a replacement reserve account. Further, we also capitalize two years' worth of replacement reserves at construction completion. This reserve is held in escrow and can only be used for qualifying capital improvement expenses as approved by the investor. This ensures the project has sufficient funds beyond operating funds to maintain the building in the event a large capital expenditure is necessary. Final budgeted underwriting on our recently closed projects has been in the \$4,400 - \$4,600 per unit range, including replacement reserves, taxes and insurance.

Our Expertise

Prairie Fire Development /// Construction

Prairie Fire was formed in late 2012 by its two owners and partners, Kelley Hrabe and Rudy Manes. This partnership was formed based on Hrabe's 10+ years of development experience and Manes' 20+ owning and running a construction company. They felt the most successful way to run a

development company was to control the development process from acquisition to construction completion. This partnership and development philosophy has proven to be a winning combination the past six year.

Prairie Fire Development and Construction has developed and constructed 448 LIHTC and market units in the past six years. Additionally, we have 132 units that have received tax credit allocations and are currently either under construction, or in the preconstruction phase. Included in the units we have previously developed, is a renovation of an old school building in Baxter Springs, KS into senior housing. This project followed the same financing structure as what we are proposing in Red Oak; LIHTC and state and federal Historic Tax Credits. Additionally, Prairie Fire Development and Construction acted as a development consultant and contractor on the renovation of the Belvoir Winery in Liberty, Missouri. The Winery was a historic renovation project as well. Please see qualifications attachments for more information on past project experience and resumes of the Prairie Fire Development and Construction leadership.

Builders Development Corporation

Builders Development Corporation is a 501(c)3 that was formed in 2005 with the primary mission of providing affordable and moderate housing options. These options have included a variety of housing types including single family for sale homes, multifamily rentals and senior housing. The housing provided by BDC has primarily been focused in the Kansas City metro area and rural Kansas. They have successfully developed housing around the Kansas City metro area, Garden City, Kansas, S. Hutchinson, Kansas and Ulysses, Kansas. Further, with the status of a non-profit, BDC has been successful in procuring and leveraging soft fund sources such as HOME funds, USDA Rural Development Loans, Federal Home Loan Bank funds, Moderate Income Grants in addition to LIHTCs.

Proposed Development Team

Prairie Fire Development Group
Kelley Hrabe – Founder / Owner
Jared Nook – Development Director

Prairie Fire Construction Group
Rudy Manes – Founder / Owner
Jared Nook – Owner Representative
Brian Dewald – Superintendent / Project Manager

Builders Development Corporation
Michael Snodgrass – Executive Director

Alley Poyner Macchietto Architecture (Architect, Historic Consultant)
Daric O'Neal – Partner

Spencer Fane, LLP (Legal / Tax Credit Attorney)
Shawn Whitney - Partner

Select Past Projects

Baxter Springs Senior Residences
Baxter Springs, KS (28 units) - LIHTC and Historic Tax Credits



Red Oak Partners, LLC
Prairie Fire Development Group + Builders Development Corporation

Baxter Springs Senior Residences
Baxter Springs, KS (28 units) – LIHTC and Historic Tax Credits



Belvoir Winery
Liberty, MO (Historic Renovation - Development Consultant and Contractor)



(Photo Credit: Expedia.com)



(Photo Credit: Expedia.com)

**Prairie Fire Residences
Newton KS (63 units)**

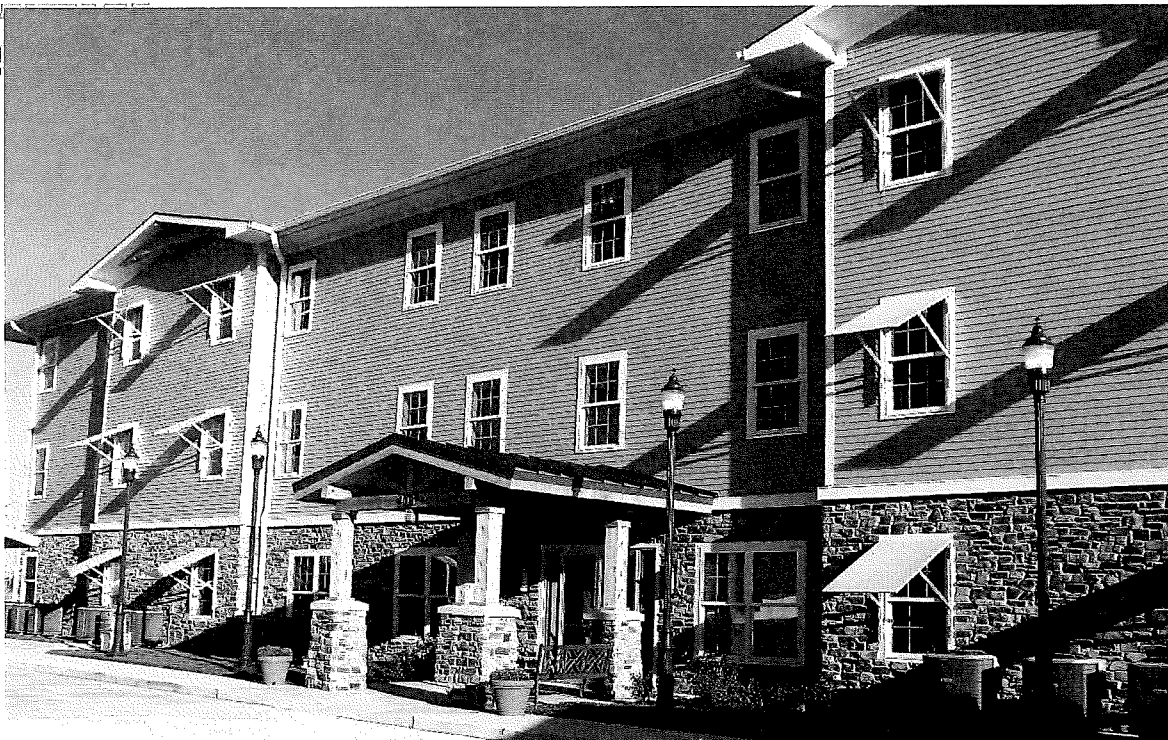


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CP Lofts
Kansas City, Missouri (108 units)



Riverview Senior Residences
South Hutchinson, KS (36 Units)
Development Partners with Builders Development Corporation



Red Oak Partners, LLC
 Prairie Fire Development Group + Builders Development Corporation

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| Unit Count | | | | | | | | | | | | | | Participation Period | | Total Development | | Def |
|---|------------------|--------------|------------------------|------------|--------|-------------------|----------------------------|-------|---------|----------|------------------|-----------|----------|----------------------|-----|-------------------|--|-----|
| Status | | Project Type | | Affordable | Market | Financing Sources | | Owner | Develop | Contract | Current Occup. % | From: | To: | Cost | Yes | | | |
| City, Inc. | Complete | | Winery, Event Center | | | | Conventional, Historic | | X | X | NA | 8/1/2016 | 4/1/2017 | 3,500,000 | | | | |
| City, Inc. | Complete | | Assisted Living | 121 | | | LIHTC, Section 8, Medicaid | | X | | 100.0% | 6/1/2004 | 6/1/2011 | 8,500,000 | | | | |
| | Complete | | 55+ apts | 24 | | | LIHTC, HTC | | X | | 95.0% | 6/1/2008 | 9/1/2010 | 4,500,000 | | | | |
| Subtotal - Third Party Clients 16,500,000 | | | | | | | | | | | | | | | | | | |
| City, Inc. | Stabilized | | 55+ duplexes | 76 | 4 | | LIHTC | X | X | | 100.0% | 6/1/2009 | Present | 10,500,000 | | | | |
| | Stabilized | | Apartments | 45 | | | LIHTC | X | X | X | 96.0% | 4/1/2014 | Present | 6,500,000 | | | | |
| | Stabilized | | 55+ apts | 36 | | | LIHTC, HOME, AHP | X | X | X | 89.0% | 5/1/2012 | Present | 5,300,000 | | | | |
| | Stabilized | | 55+ apts | 28 | | | LIHTC, HTC, Historic | X | X | X | 86.0% | 5/1/2013 | Present | 5,200,000 | | | | |
| City, Inc. | Lease Up | | Triplexes | 57 | 6 | | LIHTC | X | X | X | 100.0% | 5/1/2016 | Present | 11,250,000 | | | | |
| City, Inc. | Stabilized | | 55+ apts | 46 | | | LIHTC | X | X | | 100.0% | 2/1/2013 | Present | 7,890,000 | | | | |
| | Lease Up | | Duplexes | 30 | | | LIHTC | X | X | X | 80.0% | 5/1/2015 | Present | 5,455,000 | | | | |
| | Lease Up | | Duplexes | 12 | | | MIH | X | X | X | 90.0% | 5/1/2015 | Present | 1,300,000 | | | | |
| | Stabilized | | Apartments | 54 | 54 | | LIHTC, Market Rate | X | X | X | 98.0% | 2/1/2015 | Present | 22,000,000 | | | | |
| City, Inc. | Production | | Crop/Cattle Land | NA | NA | | Conventional | X | X | | NA | 7/1/2013 | Present | 448,000 | | | | |
| | 100% Leased | | Office | NA | NA | | Conventional | X | | | 100.0% | 8/1/2013 | Present | 450,000 | | | | |
| City, Inc. | Predevelopment | | Land, Future 55+ | NA | NA | | Conventional | X | X | | NA | 5/1/2017 | Present | 1,100,000 | | | | |
| City, Inc. | Predevelopment | | Workforce Apts | 32 | 32 | | LIHTC, Market Rate | X | X | X | NA | 8/1/2017 | Present | 18,000,000 | | | | |
| | Construction | | Duplexes | 48 | | | LIHTC | X | X | X | NA | 8/16/2018 | Present | 8,500,000 | | | | |
| City, Inc. | Preconstruction | | Apartments | 40 | 10 | | LIHTC, HTF | X | X | X | NA | | | 10,400,000 | | | | |
| City, Inc. | Preconstruction | | Duplexes | 28 | 6 | | LIHTC, HTF, MIH | X | X | X | NA | | | 7,000,000 | | | | |
| City, Inc. | MHDC Application | | Apartments, Vulnerable | 32 | | | LIHTC, HOME | X | X | X | NA | | | 5,100,000 | | | | |
| Subtotal - PF Portfolio | | | | | | | | | | | | | | 126,393,000 | | | | |
| Total Development - Construction Activity | | | | | | | | | | | | | | 442,892,000 | | | | |



Kelley Hrabe, NPCC, TCS, MUP Founder/Owner

401 Charlotte, Kansas City, Missouri 64106 | (816) 686-2416 | [khrabe@prairiefiredg.com](mailto:KHRabe@prairiefiredg.com)
www.prairiefiredg.com | [View My LinkedIn Profile](#)

Executive Summary

- Twenty-five years of experience in construction, development and urban planning.
- Extensive credentials in real estate development including senior and multi-family housing developments.
- Solid background in developing project based pro forma, market analysis and financing.
- Cultivated sound business strategies for project specific and business related entities for numerous development projects.
- Awarded the two largest 9% LIHTC allocations in KHRC history; largest 9% LIHTC allocation in Missouri in 2015.
- Acquired and closed over \$100 million in affordable housing projects over past seven years.
- Build and manage development opportunity pipeline of over \$100 million in opportunity in five states.

Training and Certifications

- *Advanced LIHTC Financing Conference*, Novogradac
- *Novogradac Property Compliance Certification*, NPCC Certification, Novogradac
- *Managing a Mixed Income LIHTC Project*, Liz Bramlet Training Center
- *From Allocation to Form 8609: Understanding Post-Award Requirements Webinar*, Novogradac
- *Tax Credit Compliance Certification*, National Center for Housing Management
- *Ongoing Training*, NCHM, Novogradac, Kansas Housing Resources Corp, Missouri Housing Development Commission

Professional Experience

Prairie Fire Development – Management – Construction Group, LLC
Kansas City, Missouri
FOUNDER/OWNER
(2012 – Present)

- Provides team leadership for the development, financing, construction, and management of proprietary real estate portfolio.
- Develop strategies for new business, sales, marketing and client relations.
- Identify and acquire real estate projects to grow portfolio.
- Provide market feasibility and market research studies; financial analysis and projections.
- Manage the development process throughout financing, construction, stabilization and ongoing operations.
- Responsible for development of proposals, presentations, and other key communications.

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Net Giver, LLC
Kansas City, Missouri
PRESIDENT
(2007 – 2012)

- Key member of The Net Giver's turnkey-services team for the development, financing, construction, management, and consulting of housing and planning
- Provide market feasibility and market research studies.
- Develop financial analysis and projections.
- Research grants / funds related to project development.
- Responsible for development of proposals, presentations, and other key communications.

Kaw Valley Management Group, LLC
Kansas City, Kansas
DEVELOPER
(2005 – 2007)

Development manager for the start-up of a new 121 unit affordable assisted living project. Assisted in all aspects of the development process, including predevelopment business plan and financial models, market feasibility analysis, zoning, financing, operations management and other development related activities. Other responsibilities included:

- Scope of responsibilities included program/project planning and administration, procurement and management of government funding, policy enforcement, management, and policy development.
- Provided affordable housing expertise and was responsible for program and financial goals.
- Accountable for all sales, marketing strategy, website, financial functions, and information technology. Solely responsible for developing all marketing materials and managing public relations.
- Selected and negotiated with vendors and the purchase of all furnishing, equipment, and supplies.

Walton Construction Company
Kansas City, Missouri
DIRECTOR OF DEVELOPMENT
(1999 – 2007)

Director of Development that managed and coordinated business development and real estate development activities for a \$900 million construction company. Responsibilities include:

- Develop strategies for new business, sales, marketing and client relations for national and regional markets, for all building types and construction delivery means
- Identify and manage real estate development activities related to senior housing development
- Responsible for accounts generating over \$300 million in sales annually
- Responsible for development of proposals, presentations and other key client activities and communications

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Economic Development Corporation of Kansas City, Missouri
Kansas City, Missouri
BUSINESS DEVELOPMENT SPECIALIST
(1995 – 1999)

Provided project management, research and marketing support to CEO and Vice President of Business Retention/Attraction. Responsibilities included:

- Produced physical development and redevelopment plans
- Produced targeted area revitalization documents
- Analyzed economic and trade data as it pertains to the local, state and national economies
- Directed research on targeted industries for marketing efforts
- Interacted with business community, real estate organizations, and developers
- Conducted economic impact analysis on business development projects
- Applied for grants/funds related to development projects

Blue Hills Homes Corporation
Kansas City, Missouri
NEIGHBORHOOD PLANNER/RESEARCHER
(1995)

1-year position funded by a Kauffmann Foundation Grant to create a development and implementation plan for the Blue Valley Neighborhood Association in Kansas City, Missouri. Responsibilities included:

- Prepared existing land use and zoning studies
- Administered and analyzed real estate conditions surveys
- Prepared commercial corridor study for a local business organization
- Independently developed and implemented year long work program; supervised six interns
- Presented plan recommendations before neighborhood groups, elected officials and funding entities

Aurora Rehabilitation Authority
Aurora, Colorado
SENIOR RESEARCHER/NEIGHBORHOOD PLANNER
(1994 – 1995)

1-year position funded by an Economic Development Administration grant. Responsible for the creation and implementation of a development plan for Northwest Aurora. Project area bounded by Lowery AFB and Fitzsimmon's Army Medical Hospital redevelopment areas. Responsibilities included:

- Reviewed and commented on real estate development plans effecting Northwest Aurora
- Conducted research on commercial real estate market
- Prepared and presented recommendations to civic groups, business leaders and elected officials
- Administered and analyzed business, shopper, land use and real estate condition surveys

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Education

Master of Urban Planning, 1995, University of Kansas
Concentration: Housing economics, community development and real estate

Bachelor of Arts in Economics, 1991, University of Kansas
Concentration: Finance, economic development, macroeconomics

Past/Present Professional/Civic Affiliations

- Graduate of Leadership Lenexa and the Greater Kansas City Chamber of Commerce Centurions Program; Selected as "40 under 40" Business Leader by Ingram's Magazine
- United States Green Building Council
- American Planning Association, APA
- American Institute of Certified Planners, AICP
- Urban Land Institute, ULI
- Downtown Housing Council, Kansas City
- National Council of State Housing Agencies, NCSHA
- Certified Commercial Investment Management, CCIM KC Chapter
- Kansas City Commercial Real Estate Women, KCCREW
- Kansas City Area Development Council
- Greater Kansas City Chamber of Commerce
- Lenexa Economic Development Council and Chamber of Commerce
- Clay County Missouri Economic Development Council
- Platte County Missouri Economic Development Council
- Olathe Economic Development Council and Chamber of Commerce
- Independence Chamber of Commerce and Council for Economic Development
- Overland Park Economic Development Council
- Kansas City, Missouri Economic Development Corporation
- Lee's Summit Economic Development Council, Lee's Summit, Missouri
- Co-Vice President, Kaw Valley Habitat for Humanity
- Kansas City Urban Core Group, Downtowners Club
- Past Committee/Board Participation
- Downtown Overland Park Partnership Board
- Main Street Master Plan Committee

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Kelley Hrabe, TCS, NPCC

Prairie Fire Founder

Master of Urban Planning, University of Kansas
Concentration: Housing Economics, Community Development and Real Estate
Bachelor in Economics, University of Kansas
Concentration: Finance, Economic Development, Macroeconomics

Mr. Kelley Hrabe is a highly regarded expert in construction, development, and urban planning. With over twenty-five years of experience, Mr. Hrabe has gained extensive credentials in affordable senior and multi-family housing developments, developing project based pro forma, market analysis, and financing. Mr. Hrabe has cultivated sound business strategies for project specific and business related entities for numerous development projects. Mr. Hrabe was selected as a "40 under 40" Business Leader by Ingram's Magazine, is a graduate of Leadership Lenexa, and the Greater Kansas City Chamber of Commerce Centurions.

At Prairie Fire Development Group, LLC, Mr. Hrabe provides team leadership for the development, financing, construction, and management of a proprietary real estate portfolio. Mr. Hrabe also develops strategies for new business, sales, marketing and client relations, identifies and acquires real estate projects to grow Prairie Fire's portfolio, provides market feasibility and market research studies, develops financial analysis and projections, researches grants / funds related to development project development, and is responsible for development of proposals, presentations, and other key communications.

Prior to Prairie Fire Development Group, LLC, Mr. Hrabe was a key member of The Net Giver's turnkey-services team for the development, financing, construction, management, and consulting of housing and planning. Mr. Hrabe provided market feasibility and market research studies, developed financial analysis and projections, researched grants / funds related to project development, and was responsible for development of proposals, presentations, and other key communications.

While at Kaw Valley Management Group, LLC in Kansas City, Kansas, Mr. Hrabe was the development manager for the start-up of a new 121 unit affordable assisted living project. Mr. Hrabe assisted in all aspects of the development process, including pre-development business plan and financial models, market feasibility analysis, zoning, financing, operations management and other development related activities. Other responsibilities included program/project planning and administration, procurement and management of government funding, policy enforcement, management, and policy development, providing affordable housing expertise and was responsible for program and financial goals, accountable for all sales, marketing strategy, website, financial functions, and information technology.

As the Director of Development for Walton Construction Company, Mr. Hrabe managed and coordinated business development and real estate development activities for a \$900 million construction company. His responsibilities included develop strategies for new business, sales, marketing and client relations for national and regional markets, for all building types and construction delivery means, identifying and managing real estate development activities related to senior housing development, accounts generating over \$300 million in sales annually, and development of proposals, presentations and other key client activities and communications.

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Accredited
Experience.
Commitment.

National Center for Housing Management

NCHM

Tax Credit Specialist

This certifies that

Kelley Hrabe

Has successfully completed the Course of study, passed the examination, and has met the standards for certification provided by the National Center for Housing Management.

NCHM President



Date: 6/15/2016

ID Number: 171608



NOVOGRADAC
& COMPANY LLP
CERTIFIED PUBLIC ACCOUNTANTS

Certificate of Attendance

PRESENTED TO

Kelley Hrabe

FOR ATTENDING THE

Online Novogradac LIHTC Property
Compliance Workshop

ON

June 7 - 8, 2016

This certifies that you attended a total of 10-hours of LIHTC Property Compliance instruction. This course did not satisfy the requirements for continuing education credits under the National Association of State Boards of Accountancy (NASBA) for certified public accountants.

Wayne Michael, CPA, NPCC, HCCP
Director of External Education
Novogradac & Company LLP

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6/8/2016

Date



1270 BATTERY ST., SAN FRANCISCO, CALIF. 94111

Novogradac Property Compliance Certification

-presented to-

kelley hrabe

for passing the

ONLINE Novogradac Property
Compliance Certification (NPCC)
Exam

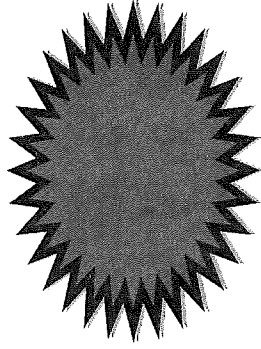
Note: This certificate is valid for three years from this completion date

Director of External Education
Novogradac & Company LLP

6/14/2016

Completion Date

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Kelley Hrabe participated in the 3-hour webinar

Managing a Mixed-Income LIHTC Project

This 14th day of July, 2015

Elizabeth J. Bramlet, President



LIZ BRAMLET CONSULTING'S TRAINING CENTER

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Kelley Hrabe

From: Kirsten Yamada <Kirsten.Yamada@NOVOCO.COM>
Sent: Thursday, October 22, 2015 6:26 PM
To: Kelley Hrabe
Subject: CPE Certificate: 10.16 Novogradac From Allocation to Form 8609: Understanding Post-Award Requirements Webinar



246 FIRST STREET SECOND FLOOR SAN FRANCISCO CALIFORNIA 94105

Certificate of Attendance

PRESENTED TO

Kelley Hrabe

FOR ATTENDING THE

**Novogradac From Allocation to Form 8609:
Understanding Post-Award Requirements
Webinar**

ON

**October 16, 2015
from 1 p.m. to 3 p.m. ET, Online**

In accordance with the standards of the National Registry of CPE Sponsors, CPE credits have been granted based on a 50-minute hour group-internet instructional method. This course represents a total of 2 hours of continuing education credits in Tax.

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Rudy Manes, Owner

140 Walnut, Suite 203, Kansas City, Missouri 64106 | (913) 208-3425 | rmanes@prairiefiredg.com

Executive Summary

- Twenty years of experience in construction management, and general contracting
- Seven years active duty as NMCB4 in the SEABEE's

Professional Experience

Prairie Fire Development – Management – Construction Group, LLC Kansas City, Missouri

OWNER

(2012 – Present)

- Manage and direct real estate development and general construction related activities
- Develop budgets and schedules for proprietary and third party projects
- Develop strategies for new business, sales, marketing and client relations

J & M Contracting Olathe, Kansas

VICE-PRESIDENT

(1999 – 2012)

- Provided complete turn-key construction services, including: estimating, scheduling, and contract administration
- Directed and managed all insurance programming, surety and banking relations for the company

Advanced Construction Services

Shawnee Mission, Kansas

PROJECT MANAGER/ESTIMATOR/SALES

(1995-1999)

- Tasked with growing a viable business unit in the Kansas City market for the corporate headquarters located in Omaha, Nebraska
- Grew the business unit from \$500,000 to \$12 million in construction contracts within four years

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Haren & Laughlin Construction
Lenexa, Kansas
PROJECT MANAGER/ESTIMATOR/SALES
(1993 – 1995)

- General project management
- Estimating and scheduling activities

US Navy SEABEE's
(1986 - 1993)

- Naval supply logistics for NMCB4.
- Fleet Hospital #5 – Desert Storm
- Facilities management for 5-state region Naval Reserve Centers

Education

US Navy

City Colleges of Chicago. General studies.

Johnson County Community College. Estimating, project management, finance.

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Jared Nook, Owner Representative

401 Charlotte Street, Kansas City, Missouri 64106 | (816) 686-0659 | jnook@prairiefiredg.com

Executive Summary

- Seven years of experience between the accounting and architectural/construction industries. Two years in the public accounting realm, five years in architecture and construction.

Professional Experience

Prairie Fire Development/Construction Group, LLC

Kansas City, Missouri

Owner Representative

(2015 – Present)

- Work between the construction and development group to provide budgetary and scheduling input and updates. Provide technical guidance and drawing review, issue RFI's and submittal. Write contracts and PO's, send bid scopes. Review and assist our accountant with pay applications.

Clockwork Architecture and Design

Kansas City, Missouri

Designer

(2015 – 2014)

- Managed multiple design projects at any given time. Projects types included single family residential, new build commercial, interior TI, exterior renovation, site and building space planning, rendering and graphics work. Worked on Columbus Park Lofts, Prairie Pointe, One Light Leasing Center, KVC, Lead Bank (Main Street), Tom's Town Distillery, among many others.
- Was engaged in interviews, writing proposals, client meetings, conceptual, schematic, and construction detailing and documentation. Also engaged in submittal and shop drawing review as well as on site construction administration.
- Continued development skills in Photoshop, Illustrator, InDesign, Autodesk AutoCad, AutoDesk Revit and Trimble SketchUp

BNIM Architects

Kansas City, Missouri

Designer

(2011 - 2014)

(2010 Internship)

- Worked as a part of the design team on numerous projects around the country. Projects included UCLA Engineering VI WIN-GEM building, UCLA School of Medicine (unbuilt), Qualcomm Pacific

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Center Campus Development – Amenities Building & Research and Development Building, UMKC Bloch Executive Hall, Washington University Parking Garage Competition.

- Was involved in programming, conceptual diagramming and spatial design, 3D modeling, schematic design, design development, construction detailing and documentation and construction administration.
- Worked in AutoDesk Revit, AutoDesk AutoCad, Trimble Sketchup, InDesign and Illustrator

Burns and McDonnell

Kansas City, MO

Corporate Staff Accountant
(2007)

- Worked as staff accountant for the corporate entity. Reviewed overhead accounts, project billing and revenues, assisted with ESOP allocation and month reporting.

Ernst and Young, LLP

Kansas City, MO

Staff Accountant (audit and assurance practice)
(2005-2006)
(2004 Winter Internship)

- Staff auditor that was involved with yearly and quarterly audits, SEC filings, business risk services, Sarbanes-Oxley controls reviews and inventory audits.
- Clients included Dairy Farmers of America, Inergy LP, Protection One, American Italian Pasta Corporation and O'Reilly Auto Parts

Education

- (2000 - 2005) University of Missouri – Columbia
 - B.S. in Accountancy, graduated with Honors (Cum Laude)
 - Masters of Accountancy
- (2007 – 2011) University of Kansas
 - Masters of Architecture
 - AIA Henry Adams Gold Medal recipient for the 2011 M. Arch graduating class
 - 2010 – 2011 – Kansas City Design Center (KU / K-State joint urban studio) – 'West Bottoms Reborn'
 - 2013 AIA Central States Region Urban Planning Design Citation Award
 - 2012 ASLA Central States Communication Merit Award
 - 2011 KCIC Brick By Brick Award for public-private partnership
 - 2009 Summer study abroad (Siena, Italy) – Architecture in Italy: Reading the City – Exploring the Civic Realm

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Red Oak Tag-A-Long Booster Club Inc. (501c3)
PO Box 185
Red Oak, IA 51566

September 17, 2018

Jared Nook
Prairie Fire Development – Construction
770 E 5th Street
Kansas City, MO 64106

RE: Memo of Agreement

Dear Mr. Nook,

At a special meeting of the Tag-A-Long (TAL) Executive Board on Wednesday September 12th, 2019, it was decided unanimously to support Prairie Fire Development's proposed reuse of the "Old Middle School" Building located at 308 Corning Street in Red Oak. The TAL's are excited for your proposed renovations, and appreciate the opportunity proposed to us as the operating entity of the 1957 Gym Addition. We look forward to continued dialogue on the details of the arrangement, and wish you luck in your redevelopment proposal. Please do not hesitate to contact us with any questions.

Regards,

Red Oak Tag-A-Long Booster Club Inc.

Jackie Devries – President
Greg Brower – Vice President
Daric O'Neal – Secretary
Christy Bennett – Treasurer

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UNITED STATES DEPARTMENT OF THE INTERIOR
NATIONAL PARK SERVICE

OMB Approved
No. 1024-0009
Form 10-168
Rev. 2014

HISTORIC PRESERVATION CERTIFICATION APPLICATION
PART 1 – EVALUATION OF SIGNIFICANCE

NPS Project Number

Instructions: This page must bear the applicant's original signature and must be dated. The National Park Service certification decision is based on the descriptions in this application form. In the event of any discrepancy between the application form and other, supplementary material submitted with it (such as architectural plans, drawings and specifications), the application form takes precedence. A copy of this form will be provided to the Internal Revenue Service.

1. Property Name Red Oak High School

Street 308-A Corning Street

City Red Oak County Montgomery State IA Zip _____

Name of Historic District _____

☐ National Register district ☐ certified state or local district ☐ potential district

2. Nature of request (check only one box)

- ☐ certification that the building contributes to the significance of the above-named historic district or National Register property for rehabilitation purposes.
☐ certification that the building contributes to the significance of the above-named historic district for a charitable contribution for conservation purposes.
☐ certification that the building does not contribute to the significance of the above-named district.
☒ preliminary determination for individual listing in the National Register.
☐ preliminary determination that a building located within a potential historic district contributes to the significance of the district.
☐ preliminary determination that a building outside the period or area of significance contributes to the significance of the district.

3. Project Contact (if different from applicant)

Name Caitlin Benton Company Alley Poyner Macchietto Architecture

Street 1516 Cuming Street City Omaha State NE

Zip 68102-4409 Telephone (402) 341-1544 Email Address cbenton@alleypoyner.com

4. Applicant

I hereby attest that the information I have provided is, to the best of my knowledge, correct. I further attest that [check one or both boxes, as applicable] (1) ☒ I am the owner of the above-described property within the meaning of "owner" set forth in 36 CFR § 67.2 (2011), and/or (2) ☐ if I am not the fee simple owner of the above-described property, the fee simple owner is aware of the action I am taking relative to this application and has no objection, as noted in a written statement from the owner, a copy of which (i) either is attached to this application form and incorporated herein, or has been previously submitted, and (ii) meets the requirements of 36 CFR § 67.3(a)(1) (2011). For purposes of this attestation, the singular shall include the plural wherever appropriate. I understand that knowing and willful falsification of factual representations in this application may subject me to fines and imprisonment under 18 U.S.C. § 1001, which, under certain circumstances, provides for imprisonment of up to 8 years.

Name _____ Signature _____ Date _____

Applicant Entity Red Oak Community Schools SSN _____ or TIN _____

Street 109 N. Broadway St. Suite A City Red Oak State IA

Zip 51566 Telephone (712) 623-6600 Email Address _____

NPS Official Use Only

The National Park Service has reviewed the Historic Preservation Certification Application – Part 1 for the above-named property and has determined that the property:

- ☐ contributes to the significance of the above-named district or National Register property and is a "certified historic structure" for rehabilitation purposes.
☐ contributes to the significance of the above-named district and is a "certified historic structure" for a charitable contribution for conservation purposes.
☐ does not contribute to the significance of the above-named district.

Preliminary Determinations:

- ☐ appears to meet the National Register Criteria for Evaluation and will likely be listed in the National Register of Historic Places if nominated by the State Historic Preservation Officer according to the procedures set forth in 36 CFR Part 60.
☐ does not appear to meet the National Register Criteria for Evaluation and will likely not be listed in the National Register.
☐ appears to contribute to the significance of a potential historic district, which will likely be listed in the National Register of Historic Places if nominated by the State Historic Preservation Officer.
☐ appears to contribute to the significance of a registered historic district if the period or area of significance as documented in the National Register nomination or district documentation on file with the NPS is expanded by the State Historic Preservation Officer.
☐ does not appear to qualify as a certified historic structure.

Date _____

National Park Service Authorized Signature _____

☐ NPS comments attached

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HISTORIC PRESERVATION CERTIFICATION APPLICATION

PART 1 – EVALUATION OF SIGNIFICANCE

Property name Red Oak High School NPS Project Number _____
Property address 308-A Corning Street Red Oak Montgomery IA

5. Description of physical appearance

The Red Oak High School is comprised of two parts, the original three-and-a-half story brick building built in 1916, and a two-story brick annex to the south completed in 1954. Red Oak High School is located one block north of Red Oak's main commercial core. The buildings, their associated grounds and a parking lot occupy an entire city block bound by E. Corning Street at the north, N. 4th Street at the east, E. Hammond Street at the south, and N. 3rd Street at the west. The main façade of the 1916 building faces north onto E. Corning Street while the main façade of the 1954 building faces south onto Hammond Street. The surrounding area consists of single family residences to the north, west and east, and commercial buildings to the south. Directly to the north, across E. Corning Street, there is a paved play area with basketball courts and a seating area, which is owned by the Red Oak school district and used by the students for recess.

Exterior

The two buildings that together comprise the Red Oak High School have distinct appearances and each portion is most visible at their front facades and side elevations. The rear of each building is partially obscured by the narrow, paved alley that runs between them. The two are connected via an enclosed walkway at the rear elevation of each building.

1916 Original Building

The original 1916 building evokes the Classical Revival style, with its symmetry and use of classical detailing. It is three-and-a-half stories tall with a flat roof. The half story is only present in the center of the building at the south end and is only visible from the exterior at the south, rear, elevation. The building is primarily clad in red-brown brick laid in a common bond, with stone accents. Bands of stone run across the base, between the first and second floors, and along the cornice. Stone is also used to frame door openings and for window sills. All windows were replaced in the 1970s with aluminum windows. The replacement units fill the original openings. They generally consist of multiple insulated panels over a fixed or sliding window unit, depending on the location. Exceptions to this window arrangement are noted below. Modern metal doors with large lites fill the door openings. Some of the doors, depending on their size, have metal framed sidelights.

The building's main façade is at the north and is nine bays wide. Two short wings project from the main body of the building at the east and west ends. Within the wings, there are no true windows at the second and third floors but there is a trio of blind windows at the third floor of each wing. Between these wings, there are clustered window openings separated by brick pilasters. The main entry is at the center of the first floor, within a recessed opening. Doric columns, stone pilasters flank the entry and directly above, within a flat entablature, is a stone nameplate that says, "High School." The two levels directly above the entry are clad with stone and each has three windows. Elsewhere along the façade, windows are spaced evenly and in groups of two and three set between brick pilasters.

The east and west elevations have a nearly identical appearance, except the east elevation has an additional bay at its south side, which is recessed slightly from the remainder of this exterior wall. Within the main body of each elevation there are five bays. The center of each elevation projects approximately one foot from the main wall plane and contains a secondary entrance at the first floor. The entry has a stone surround, which extends up to the second story and frames a trio of small windows. Above this is a large window opening that extends from the third floor to the cornice. To either side of the projecting middle, there are two groupings of windows at each level. At the west elevation, the four windows south of the entry at the first floor have been infilled with brick. At the east elevation, the sixth bay at the south end contains a single-entry door at the first floor, no openings at the second floor, and a trio of windows grouped together at the third floor.

The south elevation is the rear of the 1916 building. As such it has a more utilitarian appearance than the other elevations. While it retains much of the symmetry of window openings found elsewhere on the building, it lacks the restrained ornament and organization. The half story above the third floor is visible at the center of the elevation and has small window openings spaced at the same location as those below, all of which have been infilled with insulated panels. At the west side of this elevation, there is a chimney that extends up past the roofline. Surrounding this, at the ground floor, is a historic one-story extension, which has a single-entry door and small windows at

HISTORIC PRESERVATION CERTIFICATION APPLICATION

PART 1 – EVALUATION OF SIGNIFICANCE

Property name Red Oak High School NPS Project Number _____
Property address 308-A Corning Street Red Oak Mongtomery IA

its south side. Directly east of the chimney is a non-historic vinyl clad addition that rises from the roof of the extension up to the cornice. East of the small non-historic addition, at the second floor, is the enclosed breezeway that was added in 1954 when the annex was built. East of the breezeway, there are a series of window openings at all three-and-a-half levels, with groupings divided by pilasters. Attached to this elevation, at the center, there are two fire escape stairs that extend from the ground level to the half story above the third floor, where there are two single-entry door openings that have been infilled with insulated panels.

1954 Annex

The 1954 annex reflects elements of the Moderne style, with its clean, angular lines and walls of windows. It is two stories tall. The second story has a deep setback from the front of the building and only occupies a small portion of the footprint at the southwest side. The west one-third of the building has a flat roof, while the east two-thirds of the building has an arched roof to accommodate the gymnasium within. A metal parapet cap runs along the cornice line. The building is primarily clad in brick, with hues of dark red, grey, and brown, laid in a version of the Flemish bond. Poured concrete is used for the foundation, which is most visible on the west and north elevations, and as the bulkhead beneath windows that wrap around from the south to the west elevation. Concrete is also used for buttresses that run along the gym portion of the building on the north and south elevations. Windows in the annex are primarily steel one-over-one divisions, with an insulated panel in their top half and a fixed lite in their bottom half. The exception to this are the windows at the main entry, described below, and the windows located in the gym portion of the building where the windows are steel frame and each are divided into three rectangular sections. About half of the lites have been replaced with insulated panels.

The annex's main façade is at the south. At the first floor, the main entry is located near the center and is inset beneath an overhang. Two poured concrete planters flank a wide stair, consisting of two steps, that leads to the entry. The entry consists of two sets of non-historic aluminum framed double-doors with a transom above and a sidelite to the west. Red brick laid in a stack bond surrounds the masonry opening within this inset entry. West of the entry, near the building corner, there is a large opening of grouped windows atop the concrete bulkhead. The east half of this façade, within which the gym is located, has a large opening filled with windows and with a poured concrete sill that runs along the top of the exterior wall. The remainder of the wall is brick. The second floor's south façade contains four small window openings. At the west elevation, the north one-third consists of a blank wall of brick at the second story. The south two-thirds of the first floor projects forward from the remainder of the elevation and contains large openings of grouped window, set atop a concrete bulkhead, and a single painted paneled wood door at the north side. The second floor above this has a deep setback and a large opening of grouped windows that match the appearance of those at the first story.

The east elevation has only two openings. The two double door entries are accessed at grade at the north and south ends. Between them, the brick projects slightly from the wall plane to form an upside down "U."

The north elevation faces the 1916 building. The enclosed breezeway is near the center of this elevation's second story and contains a recessed area at the first floor beneath it. The breezeway is clad with brick that matches the exterior walls of the annex. On its east and west ends, there are large openings containing grouped windows. Each opening has a poured concrete sill. Directly west of the breezeway, both levels contain large openings of windows. At the first story, west of the windows there is a single-entry wood paneled door. Further west there is a double door entry. The east half of this elevation, within which the gym is located, matches the appearance of the west façade described above.

Interior

1916 Building

At the interior, the building retains much of its original historic configuration and many of its historic features, including floors, walls, ceiling, trim, doors. The building has a basement that only takes up a small portion of the floor area above. The basement contains a large lunchroom, historically the gymnasium, with an adjacent kitchen. Stairs from the first floor lead down into the lunchroom at its east and west sides. The west stair also contains an entry into a boiler room and storage room.

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HISTORIC PRESERVATION CERTIFICATION APPLICATION
PART 1 – EVALUATION OF SIGNIFICANCE

Property name Red Oak High School NPS Project Number _____

Property address 308-A Corning Street Red Oak Mongtomery IA

The first, second, and third floors have a similar layout to one another, with a large corridor running east-west slightly north of center. At the east and west ends of the corridor are stairwells that extend from the first to third floors. Classrooms emanate off the central corridor at every floor. Administrative offices, a study hall and a library are located at the second floor and the third floor contains the auditorium. A half story above the auditorium contains balcony seating for that space.

1954 Annex

At the interior, the annex retains its original configuration and many of its historic features, including floors, walls, ceiling, trim, doors. The annex has a basement that only occupies the northeast portion of the floor area above. The basement contains separate boys and girls locker rooms. Individual stairs from the first floor lead down into each locker room. A u-shaped corridor primarily running east-west runs along the south end of the locker rooms and then turns north to connect to the stairs.

At the first and second floors a corridor runs north-south between the gymnasium and the classrooms and other ancillary spaces west of the gymnasium. A stair connecting the first and second floors is located at the north side of the corridor. At the second floor, north of the stair, access is provided to the breezeway that connects to the 1916 building.

The gymnasium has a two-story volume. At the first floor, on the north side of the gym there is fixed bleacher seating and on the south side there are folding bleachers. Basketball hoops are placed at the center of the east and west walls.

At the first floor, the west end of the building contains a lobby directly off the main entry at the south side. Directly north of the lobby are men's and women's restrooms and then storage closets. The remainder of this portion of the annex is then taken up by a large shop classroom and a smaller art room.

At the second floor, the west end of the building contains two large classrooms, originally designed for musical instruction, and small rooms adjoining them.

Integrity

Red Oak High School retains very good integrity to illustrate its use as a school from 1916 to the present. From the exterior, the 1916 building and 1954 annex remain easily recognizable as a conjoined school facility from their respective eras of construction. The school's siting amongst residences, and close to downtown, embodies the walkable qualities expected of an urban school of the period. The materials, detailing and craftsmanship are still evident in the 1916 building, with its brickwork, stone detailing, and overall symmetry and the 1954 addition, with its simple, utilitarian appearance, brickwork and large window openings. The most notable change to both parts of the school is the replacement of windows. However, all replacement windows continue to fill the existing openings and their replacement does not detract from the overall historic integrity of the school.

Date(s) of building(s) 1916, 1954 Date(s) of alteration(s) _____

Has building been moved? ☒ no ☐ yes, specify date _____

6. Statement of significance

The Red Oak High School is significant at a local level under Criterion A in the area of education from 1916 to 1969, the year of the oldest parts construction to the year that it stopped functioning as a high school. It is also locally significant under Criterion C as a good example of the Classical Revival and Modern styles applied to an educational facility.

Criterion A

1916 Building: Oldest public school building in Red Oak

The Red Oak High School was constructed in 1916 as Red Oak's High School. It replaced the smaller high school building directly across Corning Street to the north, which had been built in 1898. It became Red Oak's fourth high school building. None of the preceding high school buildings are extant. Two elementary schools built in Red Oak prior to the 1916 high school are also non-extant,

HISTORIC PRESERVATION CERTIFICATION APPLICATION

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making the Red Oak High School the oldest extant public school in the city.

The school was designed by the architecture firm of Trunk and Gordon in the Classical Revival Style. Trunk and Gordon's firm was based in St. Joseph, Missouri and operated by Ben T. Trunk and William Gordon. The men dissolved their partnership in 1917, one year after Red Oak High School's completion. Each man then opened a separate architecture practice.

1916 Building: Reflective of Progressive Era education theory

The 1916 portion of Red Oak High School was built near the end of the Progressive Era (1890-1920), a time that "brought great changes in how people viewed the role of public schools." During this time "high school became a mandatory institution designed" to prepare young people for the real world (be that college or a trade). High schools diversified offerings and became more comprehensive to appeal to a variety of types of students and their futures - academic, commercial, vocational. This diversification resulted in the integration of a variety of specialized rooms and equipment in high schools. That, "coupled with growing concerns about fireproofing, heating, sanitation, ventilation, and adequate lighting...led to the creation of the modern high school building."

Many of the design features of the modern high school, which were championed by architect William B. Ittner, were utilized in the design of the Red Oak High School. It is "located on a level landscaped site." The building is longer than it is deep, with a central hallway. Just inside the main entry there is a large lobby and the side entries at the east and west elevations lead into smaller vestibules within the stairwells. Its classrooms were typically grouped together by specialty, such as practical learning spaces situated at the first floor and a science laboratory and lecture hall located adjacent to one another at the third floor. The gymnasium was oriented at the rear of the building, in the basement. And there was an auditorium in the same location at the gym, but at the third floor. The school's interior layout did not follow all Ittner's recommendations, such as having the auditorium be easily accessible to the public and having separate girls and boys gymnasiums, but those that are present show how the district did attempt to align the design with many of the school facility standards championed at the time.

The school consolidation movement was another aspect of the Progressive Era. It is likely that efforts to consolidate required the construction of this larger high school building in 1916, but more research is needed to confirm that hypothesis.

1916 Building: Presence of a junior college within building

A junior college occupied the third floor of the Red Oak High School from 1922 to 1943. It reopened in 1946 and closed for good in 1951. The presence of a junior college in the same building as the high school reflected a model advocated for by certain educators of the early twentieth century, that "the first two years of postsecondary education should be an extension of the high school." This was a way for universities to focus their efforts more on research than education, and to weed out all but the most serious students. Junior colleges were a relatively new idea in the United States when the one at Red Oak was established within the High School building. The first junior college in the United States was established in Joliet, Illinois in 1901, within the Joliet High School building. In the coming decades, the focus of the junior college education evolved. Initially the main focus was upon college readiness, preparing students academically for a university education. By the 1930s, the focus began to expand to include vocational training, so that those who were not academically inclined could gain the skills they needed to find a profession. Junior colleges experienced great success during the Great Depression and after World War II, which likely explains why the junior college at Red Oak reopened after the war ended.

1954 Annex: Reflective of Post-war education needs and theory

The 1954 annex was built between 1952 and 1954. The architect is currently unknown. It was built to house a gymnasium, industrial arts shop, agriculture room, vocal music room, and instrumental music quarters. The building's construction, in the post-war era, came at a time when there were high levels of construction at many educational sites around the nation due to student enrollment increasing, construction prices and schedules returning to a more normal rate, and shifts occurring in opinions on the best way to design and organize schools. To accommodate an influx of new pupils caused by the post-war baby boom in the early 1950s and the two decades thereafter, school districts around the nation had to construct additional schools or add to existing ones. The building was designed to house non-academic pursuits for students, providing a place for them

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to get physical exercise, gain practical hands-on knowledge, and receive musical training. It provided the spaces necessary for students to acquire a comprehensive education. The 1916 building did have a dedicated gymnasium and auditorium included in its original design, and likely had vocational training rooms too, but by the mid-twentieth century those spaces were viewed as outdated or cramped and the district decided it needed a modern building to provide students with the resources necessary to stay both physically and mentally active while in school, and gain skills that would help them personally and professionally after they graduated.

In 1969, the Red Oak School District moved the high school into a new building on the north edge of town, adjacent to Highway 34 and the building on Corning Street became the district's middle school. It continues to serve that purpose today. The district plans to move the middle school into a new school building at the start of the 2019 school year, which will leave the historic high school building vacant.

In conclusion, both the 1916 and the 1954 components of the Red Oak High School are significant under Criterion A. The 1916 building's significance is tied to its design reflecting ideals advocated for during the Progressive Era, the presence of a junior college within the building for many years, and the fact that it is the oldest public school in Red Oak. The 1954 building's significance is tied to its construction in the post-war era and the types of uses it was designed to accommodate.

Criterion C

The 1916 portion of the Red Oak High School is a very good example of the Classical Revival style as applied to an early twentieth century school facility. The overall building has a symmetrical, formal appearance. The front entry is centered on the front façade and is flanked by Doric columns. Windows span all exterior walls at all levels in a rhythmic, symmetrical fashion. Brick pilasters, with stone accents, break up the exterior walls between the window openings. The Classical Revival style was a popular architectural style in the early twentieth century and variations of it can be found applied to houses, schools, churches, banks, commercial buildings, and government buildings across the nation. The style promoted ideals of strength, tastefulness, and honesty, which made it a favored style for buildings like the Red Oak High School.

The 1954 portion of the Red Oak High School is a very good example of the Moderne style as applied to a utilitarian post-war educational facility. Minimal detailing is achieved through thoughtfully arranged brickwork and poured in place concrete accents, including the bulkhead on the south and west elevations and the buttresses that run along the gymnasium's two longest exterior walls. The incorporation of modern steel framing allowed for large window openings that span much of the exterior walls. The flat roofline and setback of the second floor from the primary elevations achieves a low lying horizontal profile. Following post-war design trends, the building incorporates modern materials, applied simply but thoughtfully, and appears to hug the ground rather than reach upwards.

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5. National Register of Historic Places, Public Schools of Iowa: Growth and Change, 1848-1955, produced 2002 (Draft)
6. Amy F. Ogata, "Building for Learning in Postwar American Elementary Schools," Journal of the Society of Architectural Historians 67, no. 4 (2008): 562.

HISTORIC PRESERVATION CERTIFICATION APPLICATION
PART 1 – EVALUATION OF SIGNIFICANCE

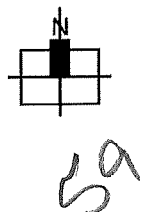
Property name Red Oak High School NPS Project Number _____
Property address 308-A Corning Street Red Oak Montgomery IA

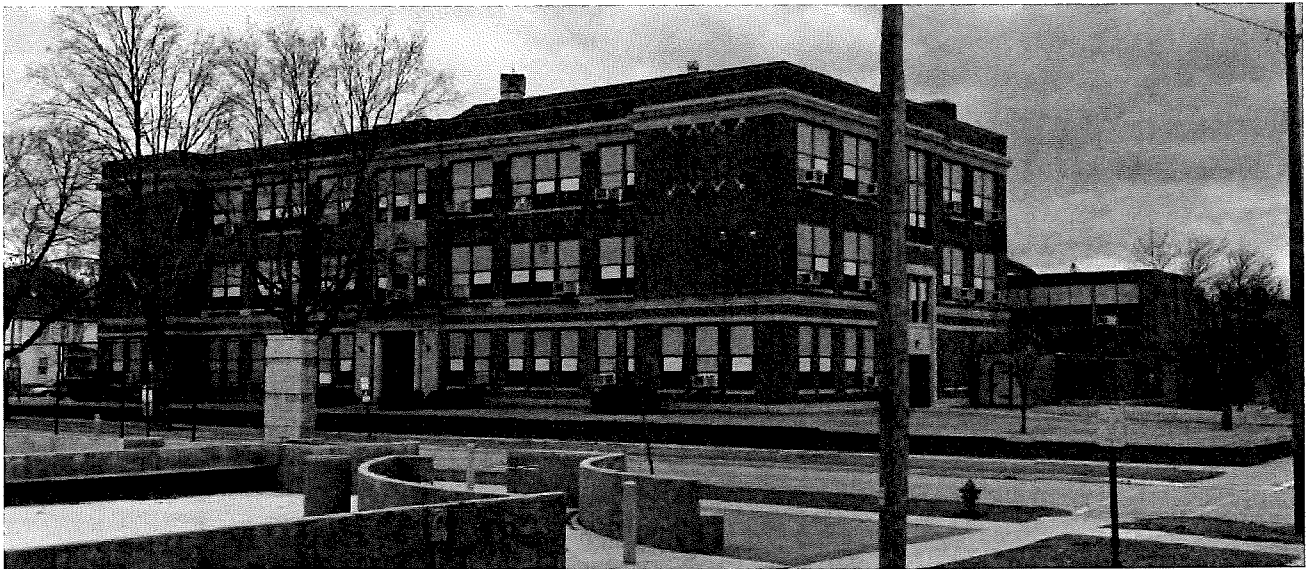
7. Photographs and maps. Send photographs and map with application.

58



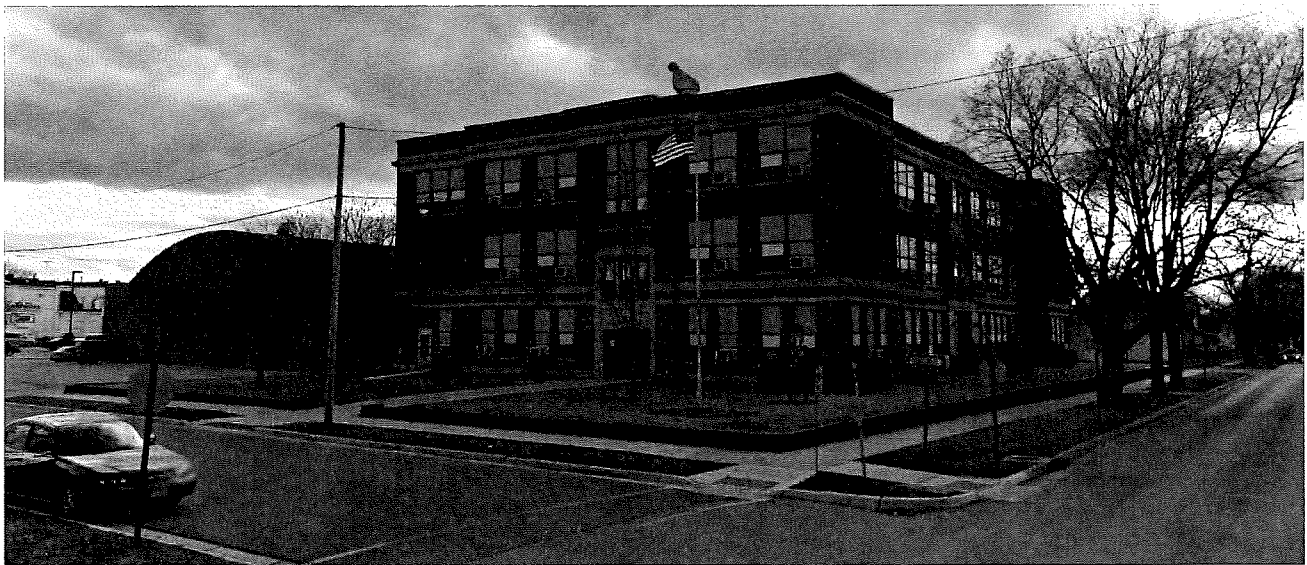
Red Oak High School Vicinity Map. The school occupies an entire city block bound by E. Corning Street at the north, N. 4th Street at the east, E. Hammond Street at the south, and N. 3rd Street at the west. Source: Google Maps, 2018. Latitude/Longitude: 41.010970,-95.228610.





E-01_North & West Elevations

60



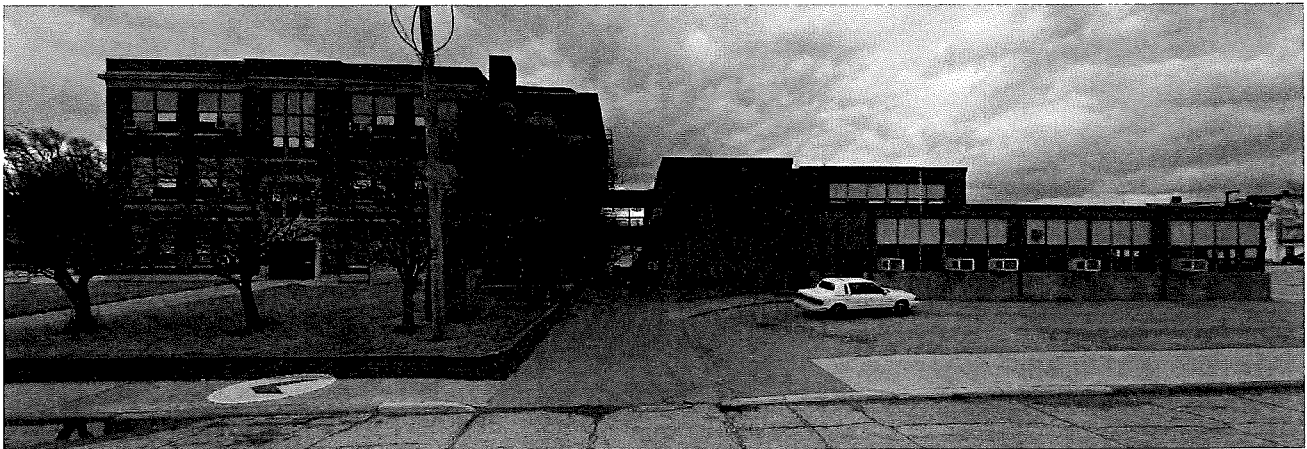
E-02_East & North Elevations

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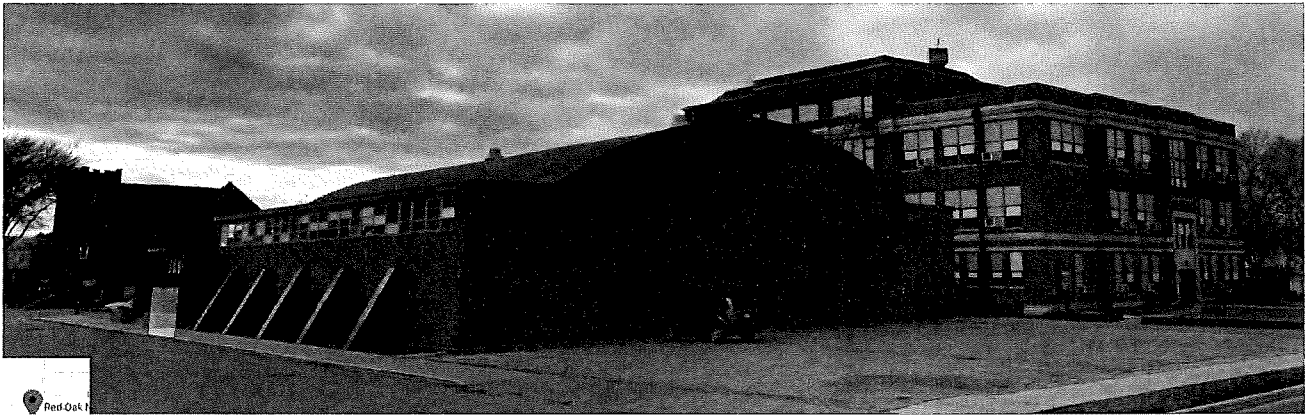
62

E-03_South & East Elevations



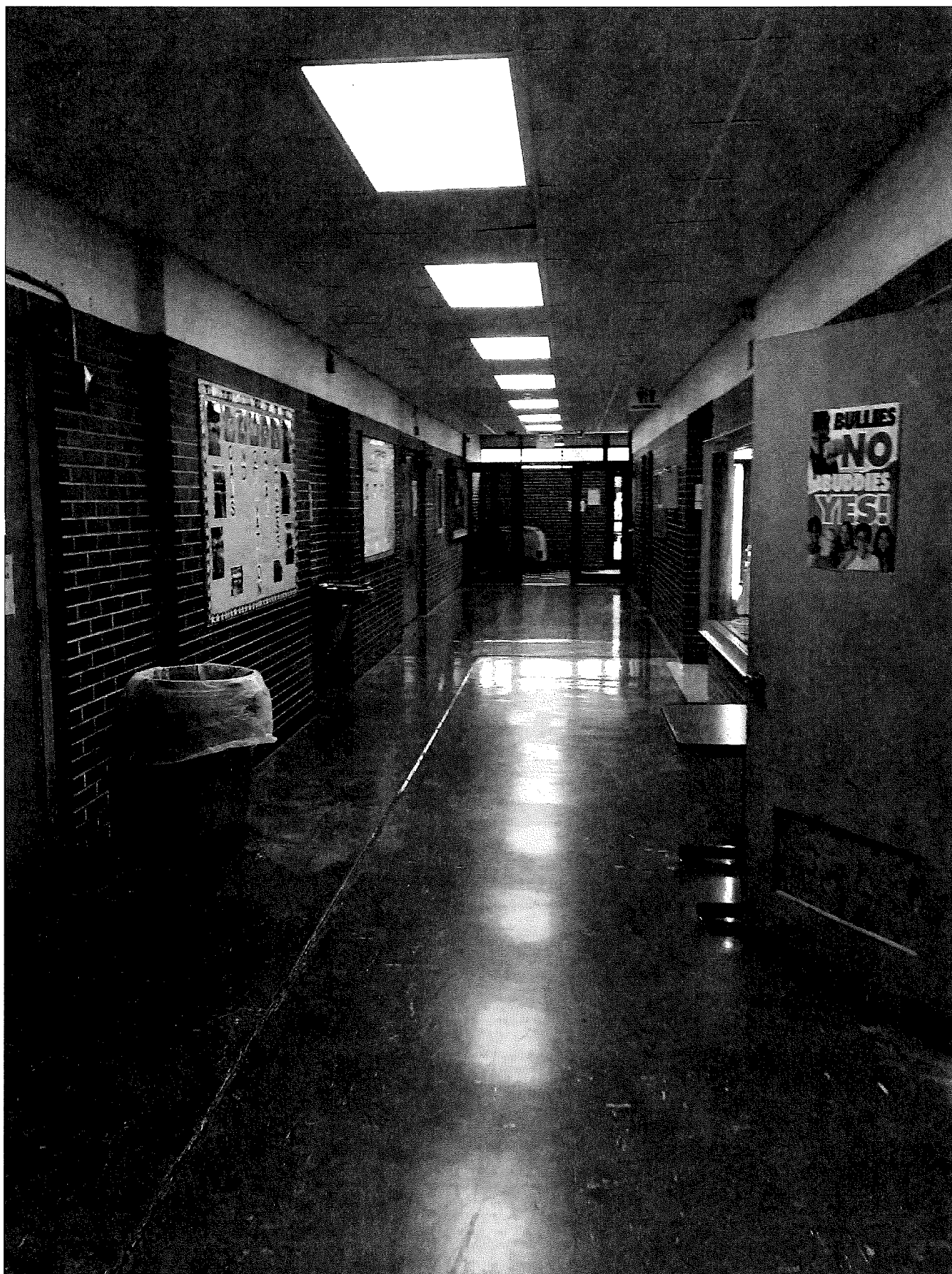
E-04_West Elevation

63



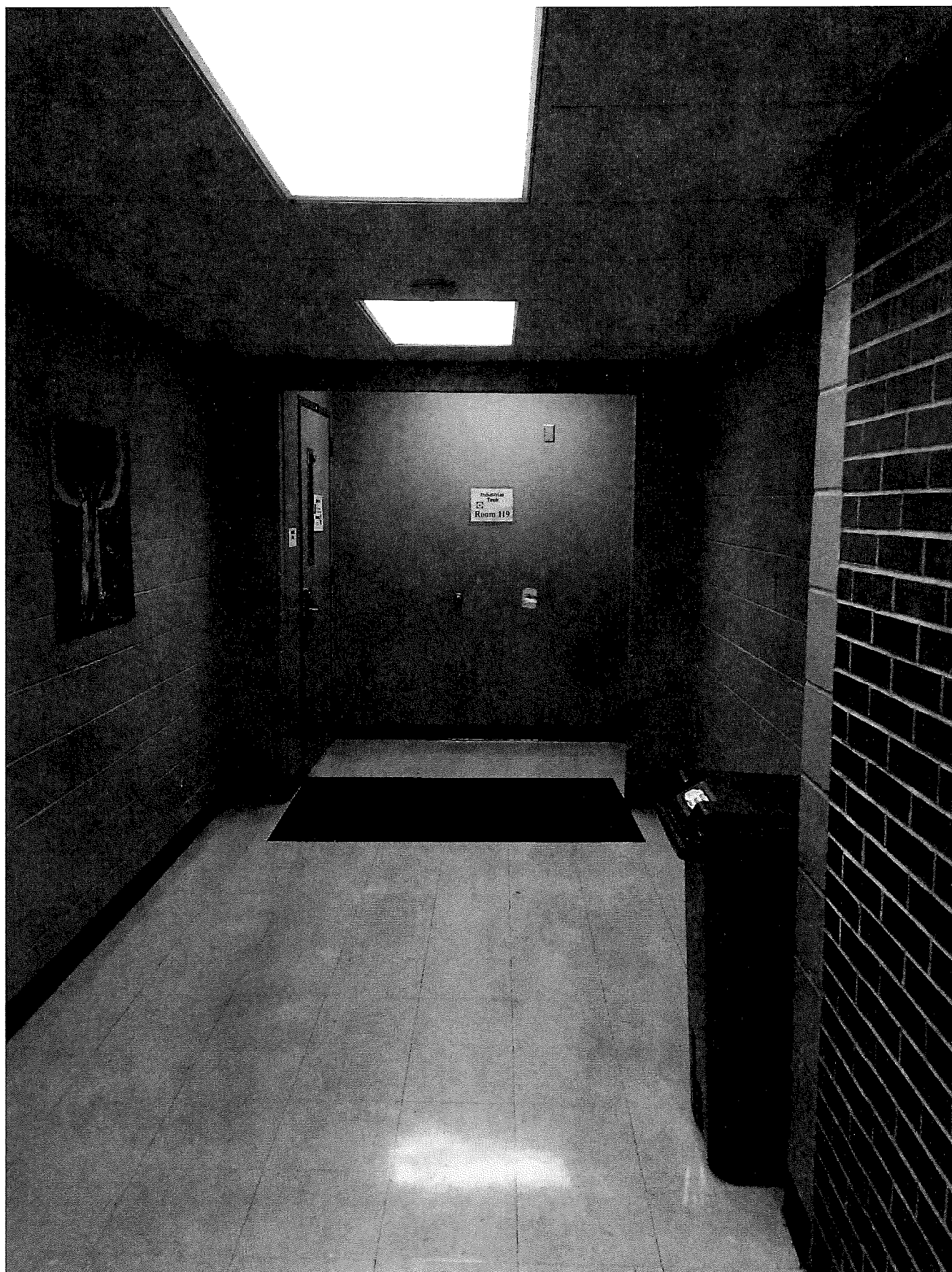
E-05_South & East Elevations

64



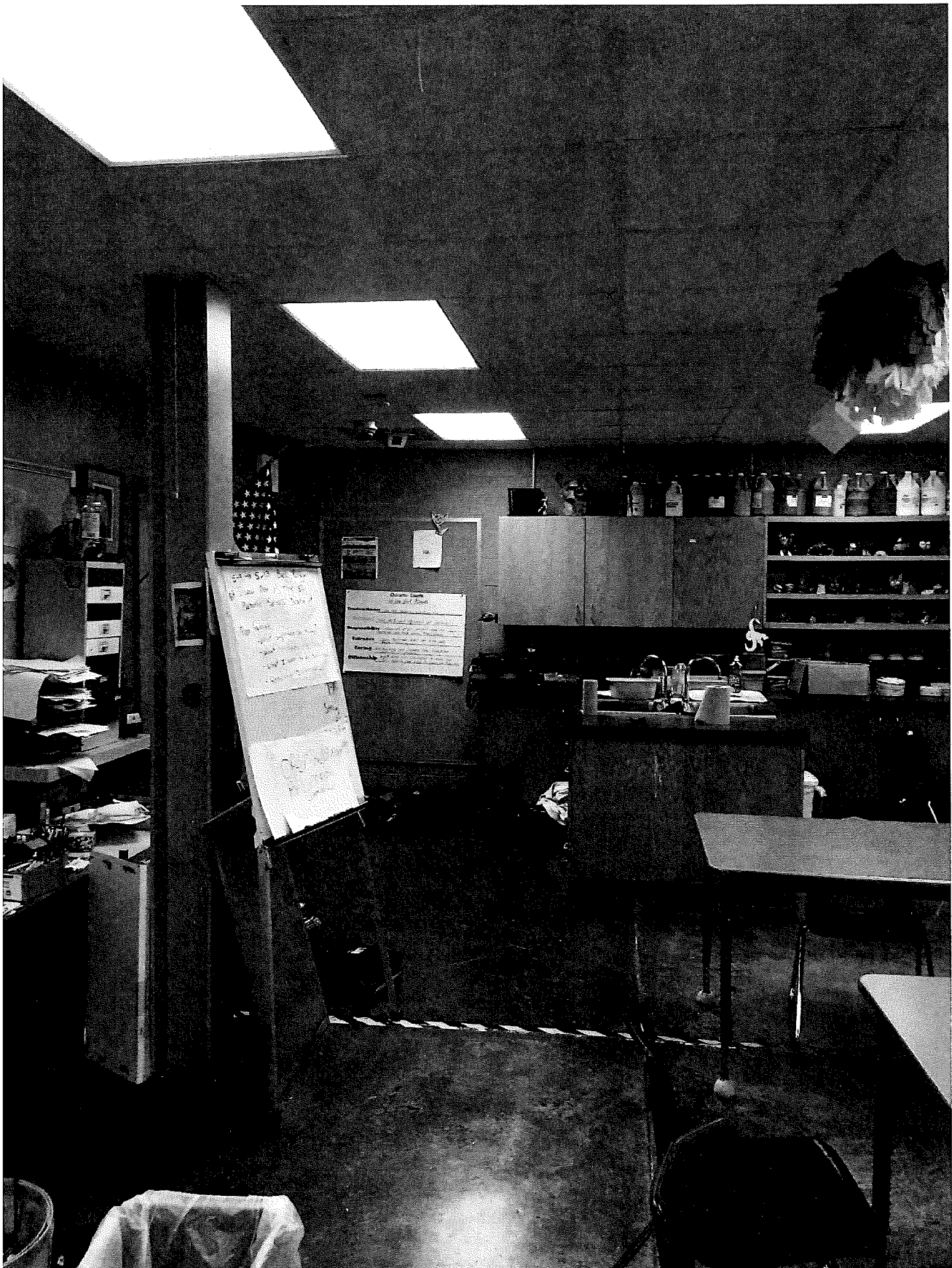
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A-02_First Floor Corridor_IMG_3098

b6



A-03_1st FI Classrm_IMG_3132

67



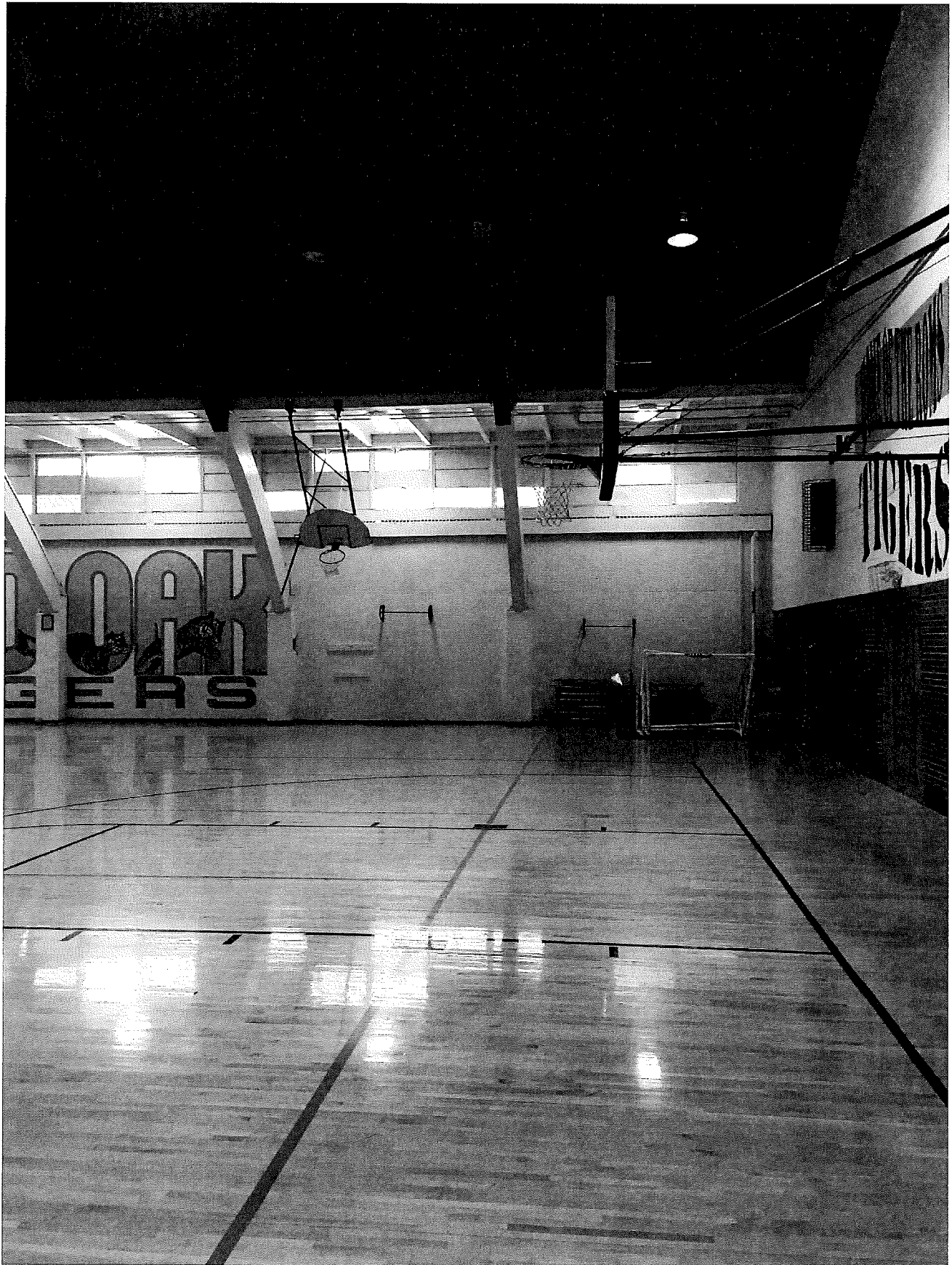
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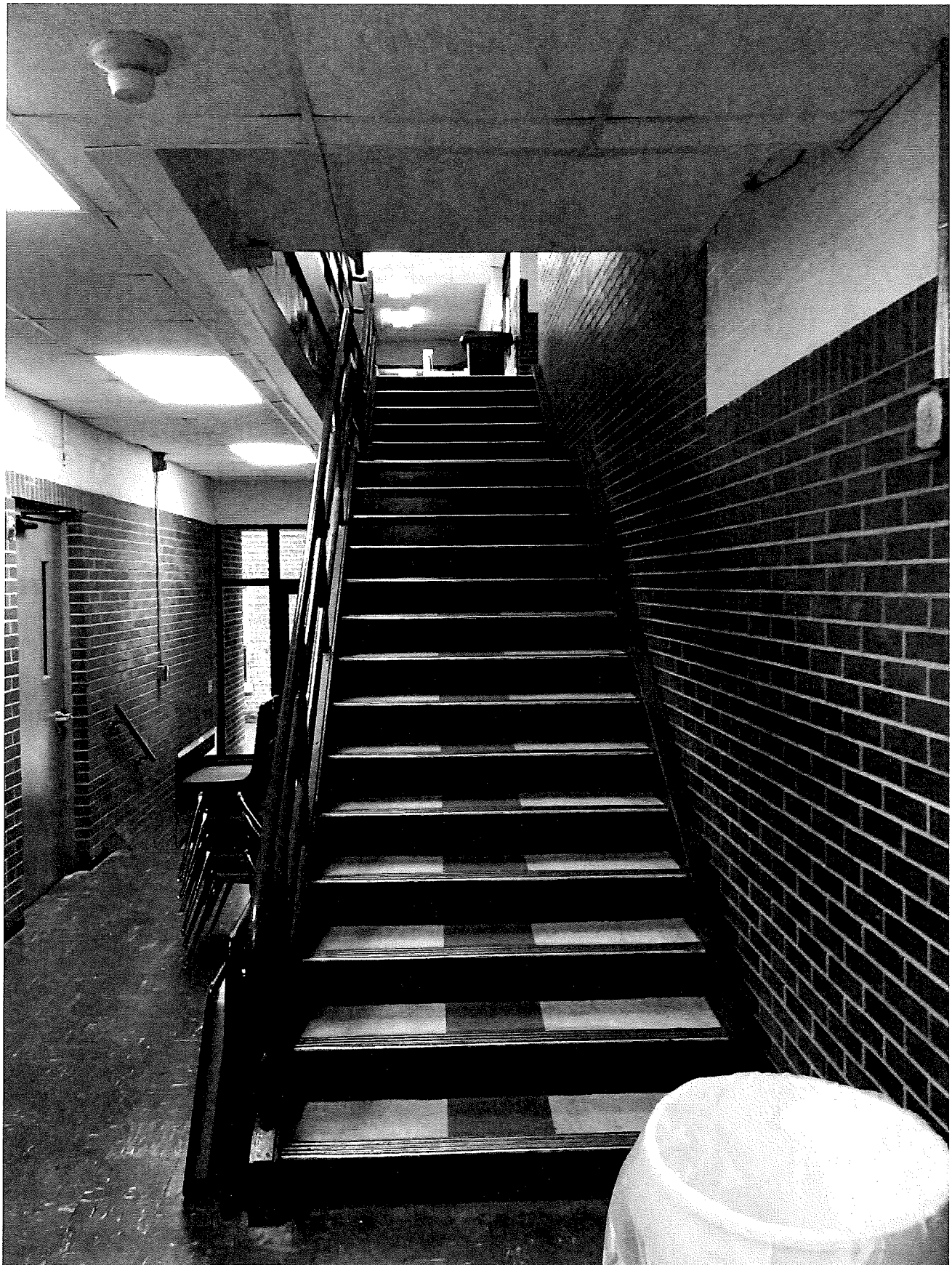
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A-05_1st Fl Gym_IMG_3118

69



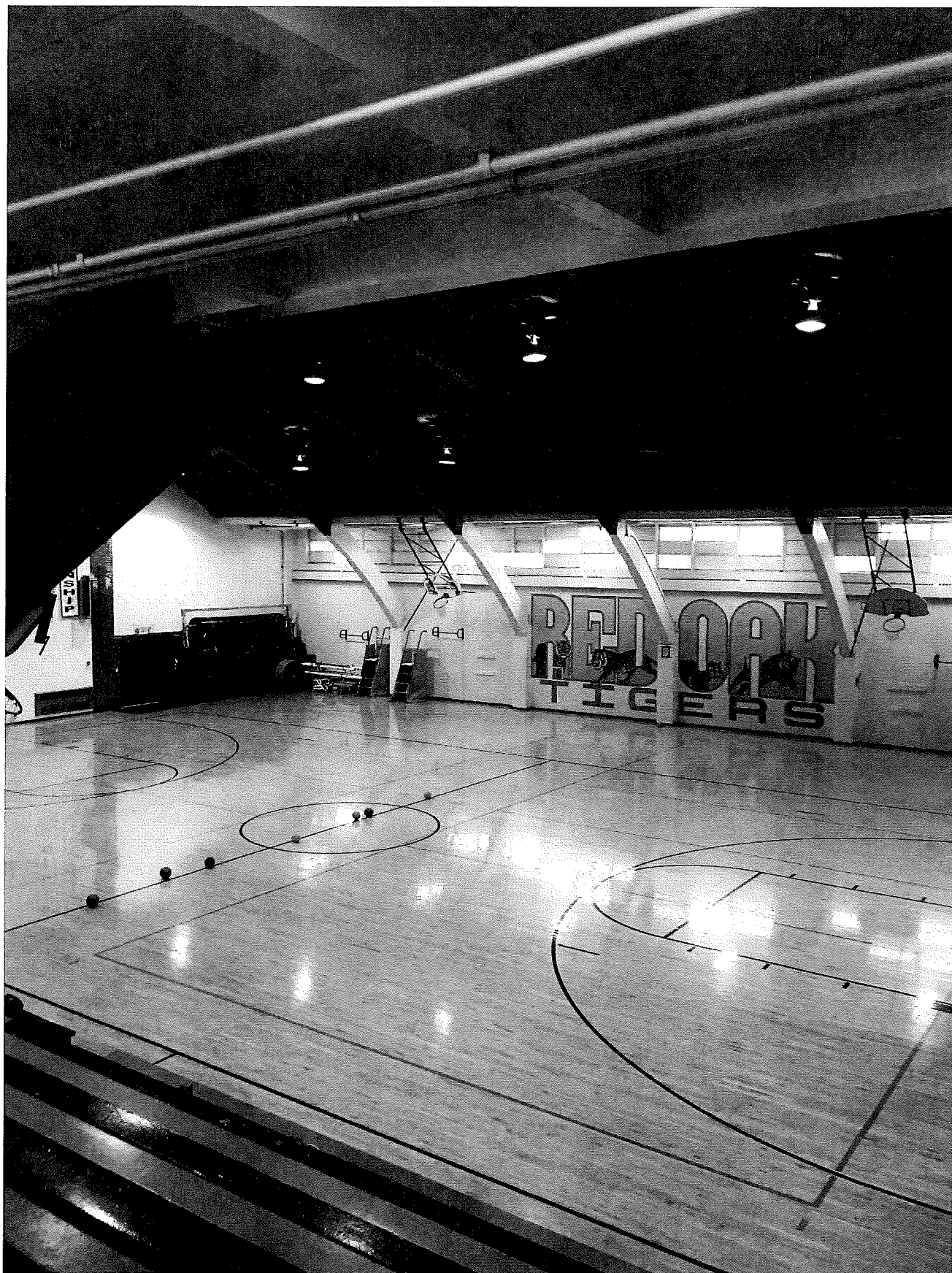


A-07_1st Fl Stair to 2nd Fl_IMG_3094

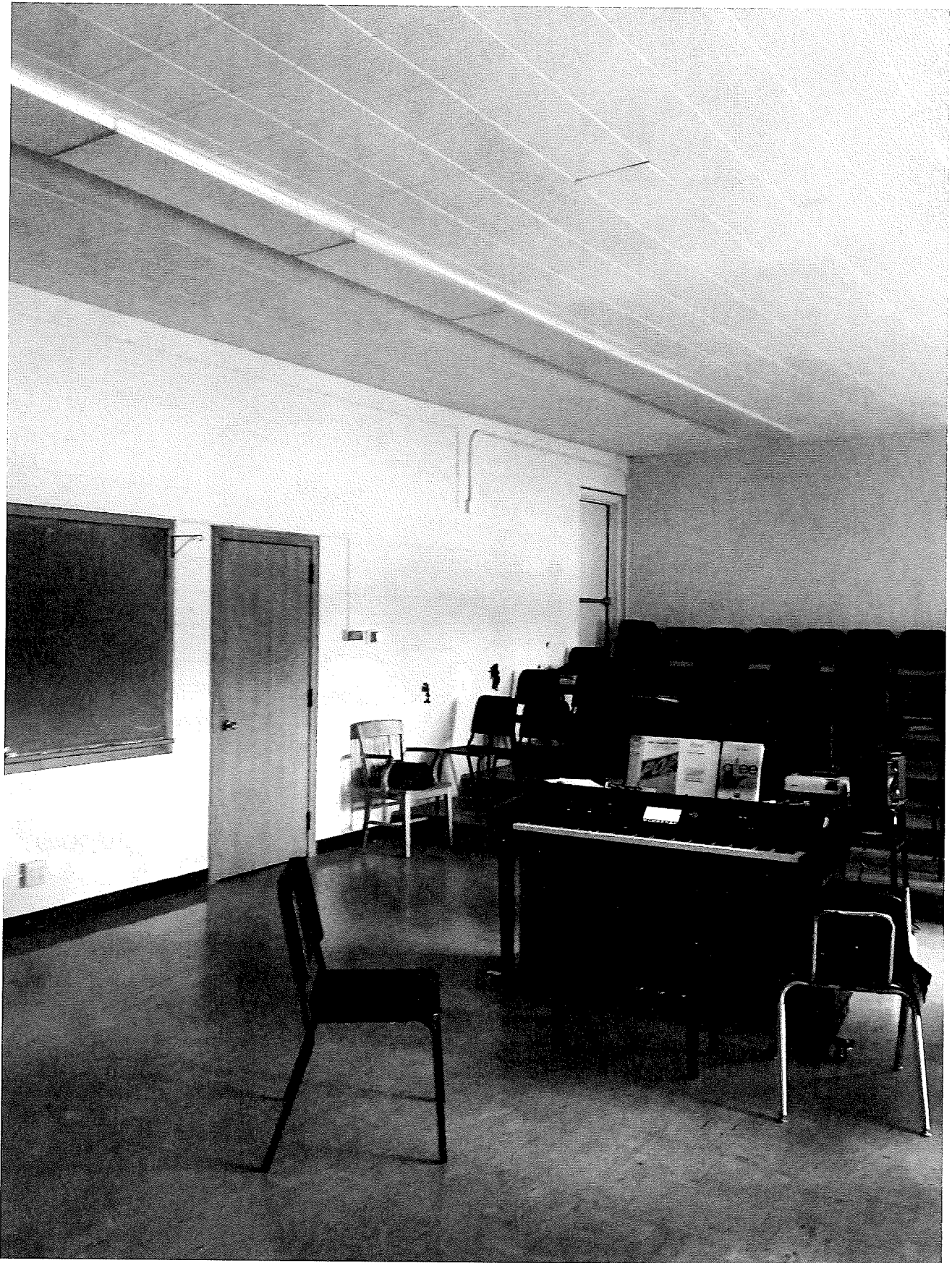


A-08_2nd Fl Corridor to Gym Bleachers_IMG_3140

12



A-09_Gym Bleachers at 2nd Fl_IMG_3143



A-10_2nd Fl Classrm_IMG_3147

Introduction to the Red Oak Community School District

The Red Oak Community School District is your organization to serve the learning needs of students from age 0 to 18 and beyond. The school district is governed by five members called the Board of Directors. The Board's vision statement is: Excellence for All . . . Whatever It Takes! The Board's belief statement is: The Red Oak Community School District enables itself to provide the best opportunities for all students to academically, socially, and ethically prepare themselves for global citizenship.

Culture of the Red Oak Community School District

Our culture is a belief and value system that defines the public's perception of us, as well as our perceptions of each other. It influences how we work, how we treat students and each other, and it is something we all have an important role in defining and implementing regardless of our job description. Some important aspects of our culture include but are not limited to:

- We keep students as our central focus.
- We expect hard work, risk-taking and continuous growth.
- We desire to work and live as a professional learning community.
- We create an environment for students and staff that promotes understanding, respect, and a celebration of individuality and diversity.
- We engage the Red Oak Community in achieving our vision - Excellence for All!
- We promote teamwork throughout the district to achieve our vision.
- We incorporate joy, fun, humor, and celebration in what we do.
- We develop leadership skills at all levels.
- We include stakeholders in our decision-making processes.
- We practice effective communication throughout the district.
- We encourage innovation but practice the effective and efficient use of our limited resources.

Statement on Human Dignity and Diversity

As an Iowa public school district, the Red Oak Community School District recognizes and respects the dignity of each individual regardless of age, culture, religion, color, ethnicity, race, national origin, gender, sexual orientation, language, disability, economic status, creed, marital status, handicap, military or veteran status, ancestry, political affiliation, homeless status, or any other factor provided for by state and federal laws and regulations.

Non-Discrimination Policy

It is the policy of the Red Oak Community School District not to discriminate on the basis of race, creed, color, sex, sexual orientation, gender identity, marital status, national origin, religion, age, socio economic status or physical or mental disability in its programs, activities, or employment practices as required by the Iowa Code sections 216.9 and 19B.11, Titles VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000d and 2000e), the Equal Pay Act of 1973 (29 U.S.C. 206, et seq.), Title IX (Educational Amendments, 20 U.S.C. 1681-1688), Section 504 (Rehabilitation Act of 1973, 29 U.S.C. 794), and the Americans with Disabilities Act (42 U.S.C. 12101, et seq.). Inquiries or grievances regarding compliance may be directed to the Educational Equity Coordinators, Brian Orr and Tracy Vannausdle, Student

Support Services, Red Oak Community School District, Administrative Center, 2011 N 8th Street, Tech Bldg., Red Oak, Iowa, 51566.

Learning Centers in the Red Oak Community School District

- Inman Primary School - The Red Oak Early Childhood Center which includes: The Right Start Four Year Old Program, the Kaleidoscope Four Year Old Program, Red Oak Early Childhood Special Education Pre-school, and grades K to three
- Washington Intermediate School - grades four and five
- Red Oak Middle School - grades six to eight
- Red Oak High School - grades nine to twelve and the Alternative School
- The Technology Center Building which includes the District Administrative Center, classes for the Southwestern Community College, the ICN Room, and several Career/Technical Education classes for Red Oak High School.

Organizational Structure for the Red Oak Community School District

As the Chief Operating Officer, the District Superintendent reports to the Board of Directors, which oversees the primary governance of the District. The Board governs by the philosophy of policy governance and establishes the District's vision, goals and strategic leadership. The Superintendent is responsible for administrative operations in accordance with the Board's overall vision.

Operational areas of the Red Oak Community School District include:

- Business Services
- Human Resource Services
- Curriculum & Instruction
- Special Education
- Technology and Information Services
- Maintenance and Operations
- Food Service
- Transportation

Administrative Regulations and Procedures

The Red Oak Community School District reserves the right to establish and carry out specific administrative regulations and procedures which, in accordance with the applicable federal, state and local laws, are utilized and adhered to in the conduct of the legitimate business of the district. The Red Oak CSD Employee Manual is a resource document for the established business, employment and general operating policies currently in place. A copy of this manual can be located in each school building, in each administrative/leadership office of the school district, and on the District's website at www.redoakschooldistrict.com. The manual will be updated on a periodic basis as needed. Any questions about the manual or specific regulations may be addressed to Mrs. Deb Drey, Human Resources, at the District Office, Red Oak Community School District, 712.623.6600, ext. 5605 or dreyd@roschools.org.

Services, Facilities, and General Information

Passes to District Events/Activities - The Director of Activities for the Red Oak Schools will provide a pass in exchange for volunteering for duties at various functions. This is an opportunity to assist the school district while gaining free admission to all of the district