



## ***Red Oak Community School District***

***1901 N. Broadway Street, Suite A***

***Red Oak, Iowa 51566***

***712.623.6600***

***www.redoakschooldistrict.com***

### **Regular Board of Directors Meeting**

Meeting Location: Red Oak Inman Primary  
Red Oak Inman Primary School Campus

Monday, September 9, 2019 – 7:00 pm

#### **- Agenda -**

- 1.0 Call to Order – Board of Directors President Mark Johnson
- 2.0 Roll Call – Board of Directors Secretary Deb Drey
- 3.0 Approval of the Agenda – President Mark Johnson
- 4.0 Public Presenters/Guest and Visitors Addressing the Board
- 5.0 Communications
  - 5.1 Good News from Red Oak Schools
  - 5.2 Visitors and Presentations
    - 5.2.1 Recognition of Volunteers
    - 5.2.2 August Board Bites from Taher's Mindy Riibe *pg 1*
  - 5.3 Affirmations and Commendations
  - 5.4 Correspondence
  - 5.5 Public Comments
- 6.0 Consent Agenda
  - 6.1 Review and Approval of Minutes from August 26, 2019 *pg 2-3*
  - 6.2 Review and Approval of Monthly Business Reports *pg 4-9*
  - 6.3 Open Enrollment Requests Consideration
    - 6.3.1 Open Enrollment for 3<sup>rd</sup> grader Audrina Lopez from Red Oak Community Schools to Iowa Virtual Academy for the 2019-2020 school year due to a move on 8-30-2019
    - 6.3.2 Open Enrollment for 5<sup>th</sup> grader Maddison Lopez from Red Oak Community Schools to Iowa Virtual Academy for the 2019-2020 school year due to a move on 8-30-2019
    - 6.3.3 Open Enrollment for 1<sup>st</sup> grader Zachary Lopez Red Oak Community Schools to Iowa Virtual Academy for the 2019-2020 school year due to a move on 8-30-2019
    - 6.3.4 Open Enrollment for 5<sup>th</sup> grader Zoe Claspil from Red Oak Community Schools to Iowa Virtual Academy for the 2019-2020 school year due to a move on 8-30-2019

6.3.5 Open Enrollment for 7<sup>th</sup> grader Korbyn Claspill from Red Oak Community Schools to Iowa Virtual Academy for the 2019-2020 school year due to a move on 8-30-2019

7.0 General Business for the Board of Directors

7.1 Old Business

7.1.1 Discussion/Approval of 2019-2020 Board Goals; Presentations from Inman Elementary Principal Gayle Allensworth and JR/SR High Principal Nate Perrien pg 10-11

7.2 New Business

7.2.1 Discussion/Approval of the purchase of 2-10 passenger vans for the 2019-2020 school year

7.2.2 Discussion/Approval of hiring a Maintenance Position for the 2019-2020 school year

7.2.3 Discussion/Update on Facilities

7.2.4 Discussion on Transportation for the 2019-2020 school year

Personnel Considerations

7.2.5 Discussion/Approval of Substitute Bus Driving Contracts for Robert Peterson, Michele Cockburn, Rosanne Vorhies, Nate Perrien and Tammi VanMeter for the 2019-2020 school year p 18

7.2.6 Discussion/Approval of the Resignation of Home School Assistance Program Assistant Andrea Spencer effective immediately

7.2.7 Discussion/Approval of hiring Mark Erickson as High School Student Council for the 2019-2020 school year pg 19

8.0 Reports

8.1 Administrative

8.2 Future Conferences, Workshops, Seminars

8.3 Other Announcements

8.4 Board Member Requested Item(s) for next meeting agenda

9.0 Next Board of Directors Meeting: Monday, September 23, 2019 – 7:00 pm  
Red Oak Inman Primary  
Red Oak CSD Inman Primary Campus

10.0 Adjournment



# Board Bites

A Monthly Food Service Report  
Mindy Riibe August 2019

## Program Updates

✓ 2019/2020

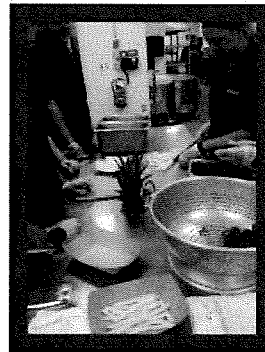
➤ School Return

- Staff Involvement
- Chef Training
- Gift Bags
- Open House



➤ Promotions

- Ala Carte Items



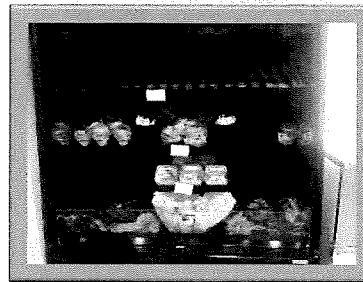
➤ HOM

- Blackberry
- Summer Squash
- Savory

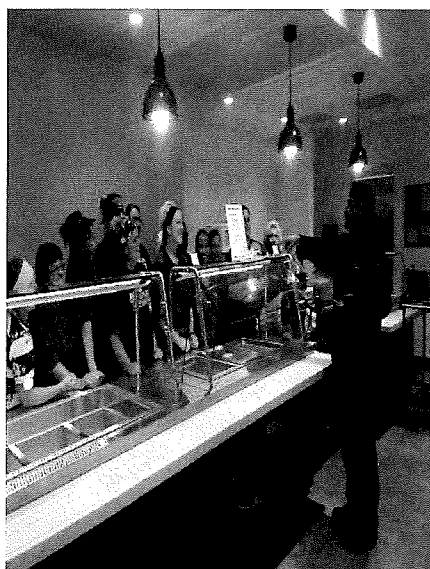


➤ Catering

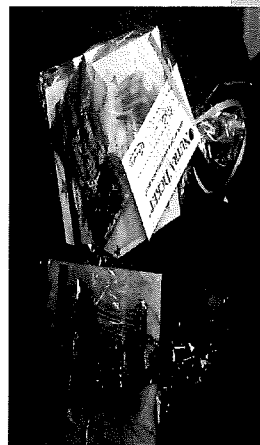
- Board Meetings



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**Taher Food Service can provide your catering needs!**



Red Oak Community School District  
Meeting of the Board of Directors  
Meeting Location: Red Oak Inman Elementary Cafeteria  
Red Oak Inman Elementary Campus  
August 26, 2019

The regular meeting of the Board of Directors of the Red Oak Community School District was called to order by President Mark Johnson at 7:00 p.m. at the Red Oak Inman Elementary Cafeteria.

**Present**

Directors: Bret Blackman, Roger Carlson, Bryce Johnson, Mark Johnson, Kathy Walker  
Superintendent Tom Messinger, Business Manager Deb Drey

**Approval of Agenda**

Motion by Director Walker, second by Director Bryce Johnson to approve the agenda with the order of agenda items at the discretion of the meeting chair. Motion carried unanimously.

**Good News from Red Oak Schools**

First day of school went smoothly considering all that happened over the summer.

**Consent Agenda**

Motion by Director Carlson, second by Director Blackman to approve the consent agenda consisting of meeting minutes, business reports, and an open enrollment request as presented. Motion carried unanimously.

**Early Childhood Center Bid Documents**

Motion by Director Walker, second by Director Bryce Johnson to approve the specifications and bid documents as presented for the renovation of the Red Oak Early Childhood Center. Motion carried unanimously.

**Inter Tech Property Purchase**

Motion by Director Carlson, second by Director Blackman to amend the purchase offer for the Inter Tech property to include: decrease accepted purchase price by \$4500 and District will be responsible for the north septic system, seller will hold in escrow 1.5 times cost of updating the south septic system, and District will cooperate with the 1031 Exchange. Motion carried unanimously.

**Early Childhood Center Dirt Work**

Motion by Director Carlson, second by Director Walker to accept the bid of \$8500 from Green Tree to do dirt work at the Red Oak Early Childhood Center in preparation of installation of concrete and fencing. Motion carried unanimously.

**2019-2020 Board Goals**

Discussion on process for the Board to set goals for the 2019-2020 school year. More information and possible action will be on the next agenda.

**Extended Contract Days**

Information was shared on certified staff with extended contract days and the cost. This was an informational item only.

**Continuation of August 26, 2019 Board Meeting Minutes-Page 2**

**Daycare Center Update**

Director Kathy Walker shared updated information regarding the Daycare Center. This was an informational item only.

**Personnel Considerations**

Motion by Director Blackman, second by Director Bryce Johnson to accept the resignation of John Hewett from the Middle School Instrumental Music Supplemental Contracts. Motion carried unanimously.

Motion by Director Walker, second by Director Blackman to approve issuing Junior/Senior High School Instrumental Contracts to John Hewett for the 2019-2020 school year. Motion carried unanimously.

Motion by Director Blackman, second by Director Walker to accept the resignation of Kendall Candor as Junior High Assistant Football Coach. Motion carried unanimously.

Motion by Director Carlson, second by Director Bryce Johnson to issue a contract to Kendall Candor as Junior High School Head Football Coach for the 2019-2020 school year. Motion carried unanimously.

Motion by Director Walker, second by Director Carlson to approve hiring Weston Rolenc as a volunteer Cross Country Coach for the 2019-2020 school year. Motion carried unanimously.

Motion by Director Blackman, second by Director Walker to hire Chelsie Helm as a para professional for the 2019-2020 school year. Motion carried unanimously.

Motion by Director Carlson, second by Director Bryce Johnson to hire Angela Kruse as a para professional for the 2019-2020 school year. Motion carried unanimously.

Motion by Director Blackman, second by Director Walker to hire Miranda Vannausdle as a para professional for the 2019-2020 school year. Motion carried unanimously.

**Adjournment**

Motion by Director Blackman, second by Director Bryce Johnson to adjourn the meeting at 8:53 p.m. Motion carried unanimously.

Next Board of Directors Meeting

Monday, September 9, 2019 – 7:00 p.m.  
Red Oak Inman Elementary Cafeteria  
Red Oak CSD Inman Elementary Campus

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Mark Johnson, President

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Deb Drey, Board Secretary

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Checking Account ID 1	Fund Number 10	OPERATING FUND
BARR TIRE & SERVICE CENTER	255488	31.47
10 0020 2700 000 0000 434	Dodge Caravan Oil Change/Service	31.47
Vendor Name BARR TIRE & SERVICE CENTER		<u>31.47</u>
BATTEN SANITATION SERVICE	083119BS	2,635.45
10 0010 2600 000 0000 421	Districtwide Sanitation Services	2,635.45
Vendor Name BATTEN SANITATION SERVICE		<u>2,635.45</u>
BI STATE ELECTRONICS	780	120.00
10 0020 2700 000 0000 434	Service Call BB Radios	120.00
Vendor Name BI STATE ELECTRONICS		<u>120.00</u>
BILLINGS, MESHELL	090419MB	400.20
10 0418 1000 100 8001 612	REIMBURSEMENT FOR CLASSROOM SUPPLIES	400.20
Vendor Name BILLINGS, MESHELL		<u>400.20</u>
CAPITAL SANITARY SUPPLY CO.	37120	0.90
10 0010 2600 000 0000 618	Soap/Toilet Paper Dispenser	0.90
CAPITAL SANITARY SUPPLY CO.	38110	322.17
10 0010 2600 000 0000 618	Urinal Treatments, Toilet Paper	322.17
Vendor Name CAPITAL SANITARY SUPPLY CO.		<u>323.07</u>
CARL JARL LOCKSMITH	203185	422.85
10 0109 2410 000 0000 618	Locksmith for Vault	422.85
Vendor Name CARL JARL LOCKSMITH		<u>422.85</u>
CENTURY LINK	082519CL	512.31
10 0010 2410 000 0000 532	Districtwide Long Distance 9/2019	512.31
Vendor Name CENTURY LINK		<u>512.31</u>
CITY OF RED OAK	90119CORO	942.55
10 0010 2600 000 0000 411	Districtwide Water/Sewer Svcs	942.55
Vendor Name CITY OF RED OAK		<u>942.55</u>
CORE TECH	132793	130.00
10 0010 2490 000 0000 532	IPedge Messaging Support	130.00
Vendor Name CORE TECH		<u>130.00</u>
COURT OF HONOR	695904	45.00
10 0109 2600 000 0000 618	US Flag	45.00
Vendor Name COURT OF HONOR		<u>45.00</u>
DICKEL DUIT OUTDOOR POWER, INC.	38446	72.06
10 0010 2600 000 0000 618	Hustler Mower Blade (3)	72.06
Vendor Name DICKEL DUIT OUTDOOR POWER, INC.		<u>72.06</u>
FAREWAY FOOD STORES	127611	12.66

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Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 0109 1300 340 0000 612	SUPPLIES	12.66
Vendor Name FAREWAY FOOD STORES		<u>12.66</u>
FARMERS MUTUAL TELEPHONE	083019FMTC	200.00
10 0010 2236 000 0000 536	Admin Office Internet - 9/2019	200.00
Vendor Name FARMERS MUTUAL TELEPHONE		<u>200.00</u>
FASTENAL COMPANY	IARED75012	34.16
10 0010 2600 000 0000 618	Epoxy Adhesive	34.16
Vendor Name FASTENAL COMPANY		<u>34.16</u>
FBG SERVICE CORPORATION	856312	31,867.25
10 0010 2600 000 0000 340	August 2019 Janitorial Services	31,867.25
Vendor Name FBG SERVICE CORPORATION		<u>31,867.25</u>
GLENWOOD COMMUNITY SCHOOLS	090619GCSD	2,991.69
10 0010 1200 217 3303 320	19-20 Apex x 2 - 8/2019	2,991.69
Vendor Name GLENWOOD COMMUNITY SCHOOLS		<u>2,991.69</u>
ISFIS, INC.	1749	3,050.00
10 0109 2240 116 4648 618	Edify Assessment Platform	3,050.00
Vendor Name ISFIS, INC.		<u>3,050.00</u>
JOSTENS	23076485	327.97
10 0109 2410 000 0000 618	Honor Cords for Graduation	327.97
Vendor Name JOSTENS		<u>327.97</u>
KCSI FM/KOAK AM	786190839899	240.00
10 0010 2572 000 0000 540	Employment Radio Ads - 8/2019	240.00
Vendor Name KCSI FM/KOAK AM		<u>240.00</u>
LAKESHORE LEARNING CO.	3912660719	590.97
10 9334 1000 420 3238 612	Pre-School Classroom Supplies	590.97
Vendor Name LAKESHORE LEARNING CO.		<u>590.97</u>
MERCER HEALTH & BENEFITS ADMIN LLC	083019Mercer	3,379.65
10 0010 1000 100 8018 270	October 2019 Retiree Insurance Premium	3,379.65
Vendor Name MERCER HEALTH & BENEFITS ADMIN LLC		<u>3,379.65</u>
NASCO	461114	526.23
10 0109 1000 100 0000 612	Lab Supplies - Science Curriculum	526.23
Vendor Name NASCO		<u>526.23</u>
NOLTE, CORNMAN & JOHNSON P.C.	082619NCJ	4,600.00
10 0010 2310 000 0000 320	Fall 2019 Audit Fees	4,600.00
Vendor Name NOLTE, CORNMAN & JOHNSON P.C.		<u>4,600.00</u>

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Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
ONESOURCE THE BACKGROUND CHECK COMPANY	IASB3330-20190831	22.50
10 0010 2310 000 0000 320	August 2019 Background Checks	22.50
Vendor Name	ONESOURCE THE BACKGROUND CHECK COMPANY	<u>22.50</u>
OREILLY AUTO PARTS	083119ORAP	44.78
10 0020 2700 000 0000 618	Automotive Fuses, Capsules	44.78
OREILLY AUTO PARTS	495883	7.49
10 0010 2600 000 0000 618	Impact Adaptor	7.49
Vendor Name	OREILLY AUTO PARTS	<u>52.27</u>
PROMOTIONAL CONCEPTS	403187	4,065.93
10 0418 1000 100 8001 612	1st Day of School T-Shirts	4,065.93
Vendor Name	PROMOTIONAL CONCEPTS	<u>4,065.93</u>
R.K. BELT AND SONS, INC.	78572	172.77
10 0020 2700 000 0000 434	Bus #15 Chasis Inspection	172.77
R.K. BELT AND SONS, INC.	78815	59.20
10 0020 2700 000 0000 434	Enclosed Trailer Repair	59.20
Vendor Name	R.K. BELT AND SONS, INC.	<u>231.97</u>
RED OAK DO IT CENTER	090119RODC	492.66
10 0010 2600 000 0000 618	Credit for Maintenance Return	(9.29)
10 0445 2600 000 0000 618	Paint for ECC	486.66
10 0418 2600 000 0000 618	Concrete Slab for IES	15.29
Vendor Name	RED OAK DO IT CENTER	<u>492.66</u>
RED OAK HARDWARE HANK	59170	21.58
10 0109 2222 000 0000 618	Laminating pouch	21.58
RED OAK HARDWARE HANK	59588	21.58
10 0109 2222 000 0000 618	Laminating Pouches	21.58
RED OAK HARDWARE HANK	67472	46.20
10 0445 2600 000 0000 432	Commercial Fans (ECC)	53.20
10 0445 2600 000 0000 432	Deposit Refund	(7.00)
RED OAK HARDWARE HANK	82919ROHH	16.13
10 0445 2600 000 0000 618	Key, Lock, Lubricant (ECC)	7.18
10 0020 2700 000 0000 618	Nuts, Bolts, Gromets (Trans)	8.95
Vendor Name	RED OAK HARDWARE HANK	<u>105.49</u>
RICK ENGEL, ATTY.	Aug2019	1,250.00
10 0010 2310 000 0000 342	Legal Fees - August 2019	1,250.00
Vendor Name	RICK ENGEL, ATTY.	<u>1,250.00</u>
ROGERS PLUMBING & HEATING	30879	191.35
10 0418 2600 000 0000 432	Toilet Repair w/Supplies	191.35
Vendor Name	ROGERS PLUMBING & HEATING	<u>191.35</u>
SCHOOL SPECIALTY LATTA DIV.	208123134077	83.18
10 0418 1000 100 0000 612	IES Classroom Supplies	83.18
SCHOOL SPECIALTY LATTA DIV.	208123708616	323.86
10 0109 2120 000 0000 618	CARTRIDGE LAMINATED TAPE .5 IN BLK/WH BR	35.61

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Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 0109 2120 000 0000 618	METAL TOP GUIDE FILE A-Z GRAY GREEN SMD5	133.35
10 0109 2120 000 0000 618	GUIDE FILE LETTER A-Z MANILA SMD50176 SE	76.80
10 0109 2120 000 0000 618	LABEL - LASER 2 X 4 BSN26116 1000-PK.	33.00
10 0109 2120 000 0000 618	ENVELOPE DIAG SEAM REG #10- PACK OF 500-B	17.61
10 0109 2120 000 0000 618	ENVELOPE DIAG SEAM WINDOW #10-PACK OF 50	27.49
SCHOOL SPECIALTY LATTA DIV.	308103328844	621.43
10 9334 1000 420 3238 612	Pre-K Classroom Supplies	621.43
SCHOOL SPECIALTY LATTA DIV.	308103330011	1,005.98
10 0010 1000 460 3117 612	Pre-K Classroom Supplies	1,005.98
SCHOOL SPECIALTY LATTA DIV.	30810333012	810.86
10 0010 1000 460 3117 612	Pre-K Classroom Supplies	810.86
SCHOOL SPECIALTY LATTA DIV.	53962970	483.39
10 0418 1000 100 0000 612	IES Classroom Supplies	483.39
Vendor Name SCHOOL SPECIALTY LATTA DIV.		<u>3,328.70</u>
SOCS/FES	10845	405.00
10 0010 2236 000 0000 536	September 2019 Web Hosting	405.00
Vendor Name SOCS/FES		<u>405.00</u>
STERBICK, REBECCA	090419RS	72.88
10 0418 1000 100 8001 612	REIMBURSEMENT FOR CLASSROOM SUPPLIES	72.88
Vendor Name STERBICK, REBECCA		<u>72.88</u>
SW IA TIRE & SERVICE	94610	47.00
10 0020 2700 000 0000 434	Bus #11 Tire Repair	47.00
Vendor Name SW IA TIRE & SERVICE		<u>47.00</u>
TOTAL FUNDS BY HASLER	082719HAS	15.00
10 0010 2410 000 0000 531	Postage Subscription	15.00
Vendor Name TOTAL FUNDS BY HASLER		<u>15.00</u>
UNITED PARCEL SERVICE	537022349	155.27
10 0010 1000 100 8017 641	Science Curriculum Shipping	155.27
Vendor Name UNITED PARCEL SERVICE		<u>155.27</u>
VAN METER, TAMMI	090619TV	46.16
10 0020 2700 000 0000 340	Sub Driver's License	20.00
10 0020 2700 000 0000 580	Travel Reimbursement	26.16
Vendor Name VAN METER, TAMMI		<u>46.16</u>
WESTLAKE ACE HARDWARE	09019WAH	325.51
10 0020 2700 000 0000 618	Cleaning Supplies and Caulk	107.12
10 0010 2600 000 0000 618	Fasteners, Drill Bits, Tape	55.60
10 0010 2235 000 0000 618	HDMI Cables	59.99
10 0109 2600 000 0000 618	Locker Tool, Tape, Keys	36.89
10 0418 2600 000 0000 618	Batteries, Air Filters	46.92
10 0445 2600 000 0000 618	Air Filters	18.99
WESTLAKE ACE HARDWARE	10524773	55.92
10 0109 2600 000 0000 618	Parking Lot Paint	55.92



Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Vendor Name WESTLAKE ACE HARDWARE		381.43
Fund Number 10		64,319.15
Checking Account ID 1	Fund Number 22	MANAGEMENT FUND
SPECIALTY UNDERWRITERS LLC	SW3601-2	23,667.50
22 0010 2310 000 0000 520	2nd Qtr Insurance Premium 19-20	23,667.50
Vendor Name SPECIALTY UNDERWRITERS LLC		23,667.50
Fund Number 22		23,667.50
Checking Account ID 1	Fund Number 33	CAPITAL PROJECTS - LOST
AHLERS & COONEY	082319AC	560.50
33 0010 2317 000 8218 342	Legal Services - Construction	560.50
Vendor Name AHLERS & COONEY		560.50
ANDERSON, MICKEY	090119MA	1,200.00
33 0010 4700 000 8218 450	Admin Office Rent - 9/2019	1,200.00
Vendor Name ANDERSON, MICKEY		1,200.00
DREY, DEB	082919DD	65.00
33 0010 2317 000 8218 342	Title Fees/Postage Legal	65.00
Vendor Name DREY, DEB		65.00
Fund Number 33		1,825.50
Checking Account ID 1	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
MIRACLE RECREATION EQUIPMENT COMPANY 815469		965.75
36 0418 2600 000 0000 739	Wire Mesh Enclosure - Playground IES	965.75
Vendor Name MIRACLE RECREATION EQUIPMENT COMPANY		965.75
Fund Number 36		965.75
Checking Account ID 1		90,777.90
Checking Account ID 2	Fund Number 61	SCHOOL NUTRITION FUND
HOUSTON, NATACIA	090319NH	24.55
61 483 000 0000 000	Reimbursement for Overpay on Lunch Acct	24.55
Vendor Name HOUSTON, NATACIA		24.55
Fund Number 61		24.55
Checking Account ID 2		24.55
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
ATLANTIC HIGH SCHOOL	081919AHS	80.00
21 0010 1400 920 6815 340	VB CLINIC ENTRY FEE	80.00
Vendor Name ATLANTIC HIGH SCHOOL		80.00
BONDURANT-FARRAR HIGH SCHOOL	082619BF	100.00
21 0010 1400 920 6815 340	VB ENTRY FEE	100.00
Vendor Name BONDURANT-FARRAR HIGH SCHOOL		100.00
BSN SPORTS	905815074	14,535.25
21 0010 1400 920 6720 618	HOME/AWAY FB UNIFORMS	14,535.25
BSN SPORTS	905881285	133.75

RED OAK BOARD REPORT

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
21 0010 1400 920 6720 618	FB BELTS	133.75
Vendor Name BSN SPORTS		<u>14,669.00</u>
GLENWOOD HIGH SCHOOL	081619GHS	120.00
21 0010 1400 920 6645 320	CROSS COUNTRY ENTRY FEE	120.00
Vendor Name GLENWOOD HIGH SCHOOL		<u>120.00</u>
HOWARD'S SPORTING GOODS	08230-00	642.00
21 0010 1400 920 6815 618	VB CARTS	642.00
HOWARD'S SPORTING GOODS	08286-00	555.90
21 0010 1400 920 6815 618	VB HAMMOCKS	555.90
HOWARD'S SPORTING GOODS	8224-00	810.00
21 0010 1400 920 6720 618	FBF FIELD STENCILS	810.00
Vendor Name HOWARD'S SPORTING GOODS		<u>2,007.90</u>
PEPPER & SON, INC.	172027962	506.59
21 0109 1400 910 6210 618	Dear Evan Hansen	140.00
21 0109 1400 910 6210 618	Hamilton	199.60
21 0109 1400 910 6210 618	Wicked	140.00
21 0109 1400 910 6210 618	S & H	26.99
Vendor Name PEPPER & SON, INC.		<u>506.59</u>
SOUTHEAST POLK COMMUNITY SCHOOL DISTRICT	80919ALCSD	100.00
21 0010 1400 920 6835 320	VAR.VOLLEYBALL ENTRY FEE	100.00
Vendor Name SOUTHEAST POLK COMMUNITY SCHOOL DISTRICT		<u>100.00</u>
WOOD, RAY	090119RW	80.00
21 0010 1400 920 6730 320	UMPIRE SCHEDULING FEE	80.00
Vendor Name WOOD, RAY		<u>80.00</u>
Fund Number 21		<u>17,663.49</u>
Checking Account ID 3		<u>17,663.49</u>



## Inman Elementary School: Report to School Board – September 9, 2019

### Topic: School Improvement/ Building Professional Development Plan

#### What is working?

- “High Performing” Ranking on Spring 2019 Iowa School Performance Profile
- Use of frameworks for collaborative inquiry process: Iowa Department of Education Differentiated Accountability and Self-Assessment of MTSS Implementation SAMI
- Time and Tools: Unit Planners and Pacing Calendars

#### What are our goals for continued improvement?

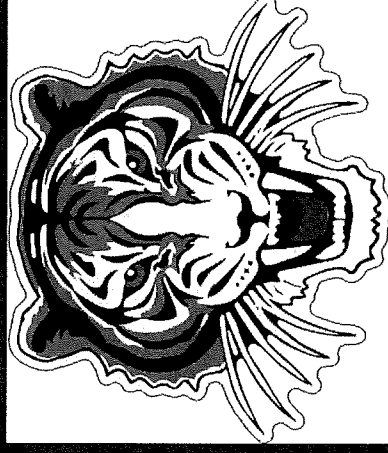
- ALL students in grades PK-6 (as measured by IGDIs, FAST Assessments and Iowa Statewide Assessment of Student Performance)
  - CASA goals, ESSA Designation
- Achieve 80% Strongly Agree or Agree on Baseline Data (Reference: Marzano’s Leading High Reliability Schools™)
  - Safe, Supportive and Collaborative Schools (Staff, Students, Parents)
    - School wide social emotional learning (SEL) system
  - Effective Teaching in Every Classroom (Staff)
    - TLC role clarification
    - Instructional Model
  - Guaranteed and Viable Curriculum (Staff)
    - Unit Planners, Unit Reflections
    - Weekly Data Templates
    - Interventions for literacy and math aligned with Universal Instruction
- Fully implement Instructional Model (Reference: Marzano’s Art and Science Teaching)
- Use Quick Look Data Template: Weekly to align with multi-tiered system of supports

#### What the board can do to support the elementary building and staff?:

- Continued support for the TLC process; teacher developed professional development
- Understand the need for continued systems development, staffing and professional for Social Emotional Learning (ESSA/SAMI, Safe Supportive and Collaborative Schools)
- Support additional training and implementation of Instructional Model for all classrooms at the elementary level (beyond grade level/literacy and math)
- Visit us in any format you can: classrooms, professional development, TLC planning meetings, etc ☺

# Secondary Update

2019-2020  
ESSA and Professional Development Plan



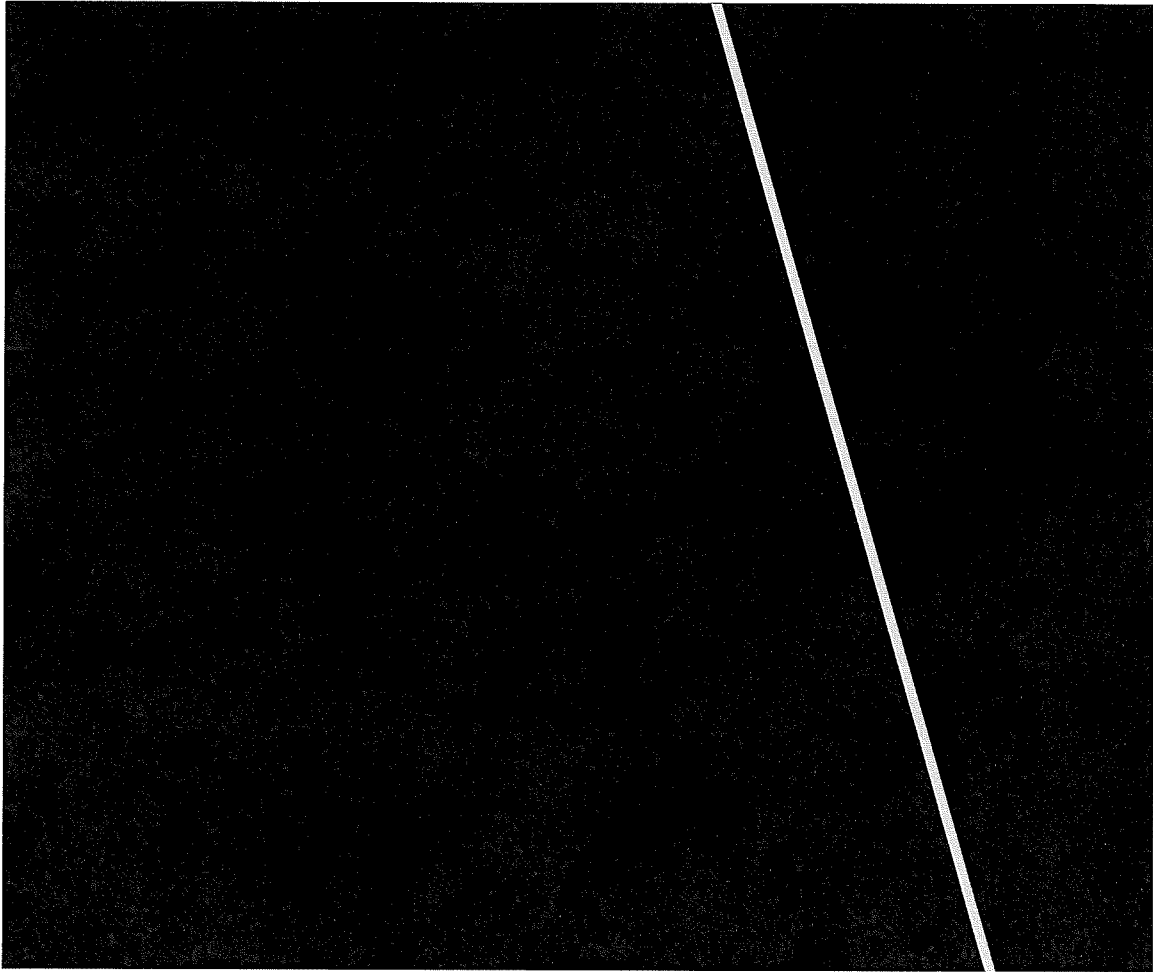
# ESSA - Where are we?

- **Goal 1:** By January 2021, the Lead Team and staff will increase special education reading and math proficiency scores to at least the state average.
  - Co-Taught classrooms in literacy and math
  - Centralized assessment and data collection system (Edify and data coach)
- **Goal 2:** By January 2021, the Leadership Team and staff will have the foundational knowledge and skills to lead MTSS and provide support with a SAMI score of at least 50%.
  - Lead Team has completed the C4K Assessment Basics and C4K Intro to MTSS Modules
  - We have built consensus around MTSS with literacy, math and special education staff and have begun discussions around MTSS with all staff
  - We have structured the schedule around providing Tier II and Tier III interventions
  - We have protected academic time so that student learning is not interrupted

# Culture & Climate

- **Conditions for Learning Survey Data**
  - Composite Score 38/35
  - Adult/Student Relationship 48/36
  - Emotional Safety 24/36
  - Expectations/Boundaries 44/28
  - Physical Safety 50/50
  - Student/Student Relationship 19/20
- **Tiger Link Crew - Improved & expanded in an effort to address conditions for learning data.**
  - Goals
  - Big picture
  - 7 Habits of Effective Teens lessons
  - First week of school

TIGER LINK CREW  
IMAGES GO HERE





# Professional Development Focus

- Red Oak Jr-Sr. High School staff engage in weekly content team curricular work, developing unit plans and assessment maps, utilizing the Iowa Core and the six characteristics of effective instruction.
- Special Education teachers and Secondary Math and Reading teachers will engage in ongoing co-teaching professional development and training throughout the year with AEA staff and TLC instructional coaches.
- Staff will also be trained on the International Society for Technology in Education standards as a means to better instruct and engage their students in the classroom.
  - GSuite & Schoology learning opportunities will be embedded in this structure

# Student Achievement Data

- Through the guidance of the Iowa Core, six characteristics of effective instruction and the ISTE standards, staff will collaborate two times a week to assess student progress and examine/ reflect on their instruction.
- Teachers will progress monitor using teacher developed formative assessments and benchmark assessments on Edify assessment platform.
- Technology integration will be monitored by administration through student and staff surveys, unit designs and staff technology integration assignment completion/presentations.

# Instructional Practice Improvement

Administrative walkthroughs and formal classroom observations include evaluation of planning and instruction on the secondary Instructional Structure Essential Elements also known as our I-SEEs. These include the following:

1. Opening/Anticipatory Set/ Entry Event
2. Teacher/Student Modeling
3. Guided learning time
4. Independent learning time
5. Formative assessment
6. Student feedback time & student reflection time.

Andrea Spencer

2340 220<sup>th</sup> Street | Stanton, Iowa 51573 | Phone: 515.460.5559 |  
andrea.b.clarkspencer@gmail.com



8/28/2019

Red Oak Community Schools

1901 N Broadway Street, Suite A  
Red Oak, IA 51566

Please accept this letter as notice of my resignation from my position as Home School Assistance Program Assistant. At the time of signing the contract for this year it was yet undermined as to whether the program would continue.

Thank you for the opportunity to serve in this capacity.

Sincerely,

A handwritten signature in cursive script that reads "Andrea Spencer".

Andrea Spencer

Red Oak Community School District  
Staff Selection Recommendation

Date: 9.6.19

Building: Admin

HS MS WIS IPS ECC  
(Please Circle All That Apply)

Trans

Position: HS Student Council

Name: MARK ERICKSON

Certified:

Lane:

Step:

Salary: 4% of Supplemental Base

Classified:

Hourly Rate:

Hours Per Day:

N/A

Comments:



Principal/Director

Please send form to Superintendent for Board Approval

