

COVID-19 Return-to-Learn Plan Summary  
 Red Oak Community School District  
 July 27, 2020

The Red Oak Community School District will offer a continuum of instructional delivery models to provide flexibility in the midst of the COVID-19 pandemic. Instructional models will be implemented according to regular risk assessments conducted by the Montgomery County Public Health Department. More restrictive delivery models will be utilized as risk levels increase.

On-site, face-to-face instruction will be provided when risk levels are low. Hybrid models featuring a combination of face-to-face and virtual instruction will be employed during moderate and high-risk situations. Continuous remote learning will be provided in severe risk scenarios. Students and families will have the option to participate in remote learning according to their unique needs regardless of risk determinations.

Risk determinations will be based on the number of confirmed COVID-19 cases in the county, potential exposure at the local level, and other relevant factors as determined by the Montgomery County Health Department. The Red Oak CSD will continue to follow the directives and guidance of the county health department throughout the pandemic.

All instruction will be provided by highly qualified teachers, licensed and endorsed by the Iowa Board of Educational Examiners, who are assigned to instruct courses in a manner which meets the requirements set forth in Iowa Code 256.41. Course content will be aligned with the applicable grade and subject area Iowa academic standards. All courses will meet the credit and content requirements established in Iowa Code 256.7(26)(a).

**Instructional Delivery Models**

<i>Risk Level</i>	<i>Instructional Delivery</i>	<i>Precautions</i>
<b>Low Risk</b>	<p><b>On-Site Instruction: Traditional Schedule</b></p> <ul style="list-style-type: none"> <li>• All students physically attend school five days per week.</li> <li>• All students receive face-to-face instruction in a traditional classroom setting.</li> <li>• A normal daily schedule is utilized</li> <li>• Accommodations will be made for students with serious health concerns</li> </ul>	<p><u>Physical Distancing</u></p> <ul style="list-style-type: none"> <li>• No restrictions regarding group sizes</li> <li>• Students will be encouraged to respect the physical space of others</li> </ul> <p><u>Face Coverings</u></p> <ul style="list-style-type: none"> <li>• Students, staff and visitors are not required to wear face coverings, but may do so if they wish</li> <li>• Students, staff and visitors use proper cough and sneeze etiquette</li> </ul> <p><u>Mitigation Strategies</u></p> <ul style="list-style-type: none"> <li>• Cleaning protocols implemented throughout the day</li> </ul> <p><u>Prevention Strategies</u></p> <ul style="list-style-type: none"> <li>• Students and staff are encouraged to wash their hands frequently for at least 20 seconds, particularly after sneezing, coughing or touching their face or prior to eating</li> <li>• Alcohol-based hand sanitizer will be available when hand washing is not feasible</li> </ul> <p><u>Pre-Screening Students</u></p> <ul style="list-style-type: none"> <li>• Parents screen their children at home for fever (over 100.4 F) or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea</li> </ul>

		<ul style="list-style-type: none"> <li>● If symptomatic, students may not report to school and parents will be encouraged to consult a medical professional</li> <li>● Teachers and staff who experience symptoms that are unusual or more pronounced than typical indicators of allergies, cold and flu, or other chronic medical conditions should stay home and consult a medical professional</li> </ul> <p><u>Response to Symptoms</u></p> <ul style="list-style-type: none"> <li>● If a student or staff member becomes sick with COVID-19 symptoms during the school day, he/she will be sent home</li> <li>● Families will be contacted per IDPH guidelines</li> <li>● Classroom will be thoroughly cleaned</li> <li>● ROCSD will follow the recommendations and direction of the Montgomery County Public Health Department</li> </ul>
<p><b>Moderate Risk</b></p> <p><b>(Current State)</b></p>	<p><b>Blended Instruction: Remote (Asynchronous) Wednesday Schedule</b></p> <ul style="list-style-type: none"> <li>● Most students physically attend school four days per week (i.e. Monday, Tuesday, Thursday and Friday)</li> <li>● Students who are unable to physically attend classes due to COVID-19 concerns must participate remotely via Google Meet, teacher created videos or other technology four days per week (i.e. Monday, Tuesday, Thursday and Friday)</li> <li>● No face-to-face classes will be held on Wednesdays, but students are expected to engage in asynchronous or independent learning activities for approximately half the day. Students physically attending school will not be allowed in buildings without prior authorization.</li> <li>● Students who are not attending regular classes throughout the week receive direct support from teachers on Wednesday mornings. This includes individualized instruction, instructional support, progress monitoring and communication with caregivers.</li> <li>● Wednesday afternoons will be reserved for professional development, teaming, lesson development, assessment design and deep cleaning.</li> </ul>	<p><u>Physical Distancing</u></p> <ul style="list-style-type: none"> <li>● Designated traffic flow(s) will be marked in hallways</li> <li>● Signage recommending physical distancing will be displayed prominently throughout buildings</li> <li>● Groups sizes will be limited to 30 people whenever possible</li> <li>● Students will be restricted to classrooms as much as possible</li> <li>● Preschool and Elementary students will eat breakfast and lunch in their classrooms; secondary students will be dispersed throughout the commons area, surrounding hallways, and classrooms</li> <li>● Elementary students will follow designated traffic flow guidelines; Jr/Sr High students will walk down the right-hand side of the hallway; Jr/Sr High students will carry all supplies in backpacks as locker use will not be permitted</li> <li>● Water fountains will be turned off or covered to prevent use; bottle fillers and sink faucets are available for students to fill personal water bottles</li> <li>● Parents are required to remain in their vehicles during pick-up and drop off; no congregating near building entrances or common areas</li> <li>● Visitors are discouraged and will not be allowed in classrooms; when picking up student(s) who need to leave school early (e.g. appointments, illness, etc.) parents will call the school office upon arrival to the building and their student(s) will be released</li> </ul> <p><u>Face Coverings</u></p> <ul style="list-style-type: none"> <li>● Staff and approved visitors are required to wear face coverings</li> <li>● Students will be encouraged to wear face coverings</li> </ul> <p><u>Mitigation Strategies</u></p> <ul style="list-style-type: none"> <li>● Enhanced cleaning protocols implemented throughout the day</li> <li>● High touch areas will be sanitized daily; buildings will be deep cleaned twice a week</li> </ul> <p><u>Prevention Strategies</u></p> <ul style="list-style-type: none"> <li>● Students and staff must wash or sanitize their hands upon entering the building (i.e. first classroom a student enters), when entering and exiting individual classrooms, before and after eating, and when exiting building</li> </ul> <p><u>Pre-Screening Students</u></p> <ul style="list-style-type: none"> <li>● Parents will screen their children at home for fever (over 100.4 F) or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea</li> </ul>

		<ul style="list-style-type: none"> <li>• Students exhibiting any of these symptoms may not report to school; parents are encouraged to consult a medical professional</li> </ul> <p><u>Response to Symptoms</u></p> <ul style="list-style-type: none"> <li>• If a student or staff member exhibits symptoms of COVID-19 during the school day, (s)he will be sent home and encouraged to see a medical professional</li> <li>• Students will be isolated while waiting for a parent to pick them up from school</li> <li>• Families of classmates will be contacted per IDPH guidelines</li> <li>• Classrooms will be cleaned and sanitized</li> <li>• ROCSD will follow the recommendations and direction of the Montgomery County Public Health Department</li> </ul>
<p><b>High Risk*</b></p>	<p><b>Blended Instruction: Alternating Face-to-Face (Synchronous) Schedule</b></p> <ul style="list-style-type: none"> <li>• Students are divided into two groups (e.g., Group A and Group B) according to household. Each group attends school in their assigned classroom/ building two days a week (i.e. Monday/Tuesday or Thursday/Friday).</li> <li>• Groups will alternate attending half-day classes on Wednesday</li> <li>• (i.e., Group A attends school on the first and third Wednesday of each month and Group B attends school on the second and fourth Wednesday of each month).</li> <li>• When not on-site, groups participate in asynchronous or independent learning on Wednesday mornings.</li> <li>• Students follow their normal daily schedule when they are in the buildings.</li> </ul>	<p><u>Physical Distancing</u></p> <ul style="list-style-type: none"> <li>• Physical Distancing will be enhanced by decreasing the number of students and staff in classrooms at any given time</li> <li>• Designated traffic flow(s) will be marked in hallways</li> <li>• Signage recommending physical distancing will be displayed prominently throughout buildings</li> <li>• Students will remain at least six (6) feet apart when physically possible: if distancing is not possible students will be seated in pods of 2 and separated from other students as much as possible</li> <li>• Transitions/Passing periods will be staggered to limit interactions amongst students and staff</li> <li>• Groups sizes will be limited to 15 people whenever possible</li> <li>• Students will be restricted to classrooms as much as possible</li> <li>• Preschool and Elementary students will eat breakfast and lunch in their classrooms; secondary students will be dispersed throughout the commons area, surrounding hallways, and classrooms</li> <li>• Elementary students will follow designated traffic flow guidelines; Jr/Sr High students will walk down the right-hand side of the hallway; Jr/Sr High students will carry all supplies in backpacks as locker use will not be permitted</li> <li>• Water fountains will be turned off or covered to prevent use; bottle fillers and sink faucets are available for students to fill personal water bottles</li> <li>• Parents are required to remain in their vehicles during pick-up and drop off; no congregating near building entrances or common areas</li> <li>• Visitors will not be allowed beyond the building office; when picking up student(s) who need to leave school early (e.g. appointments, illness, etc.) parents will call the school office upon arrival to the building and their student(s) will be released</li> </ul> <p><u>Face Coverings</u></p> <ul style="list-style-type: none"> <li>• All students, staff and visitors will be required to wear face coverings.</li> <li>• Staff will wear disposable gloves when interacting with the public and handling material/supplies that have been in the possession of others</li> </ul> <p><u>Mitigation Strategies</u></p> <ul style="list-style-type: none"> <li>• Enhanced cleaning protocols implemented throughout the day</li> <li>• High touch areas will be sanitized daily; buildings will be deep cleaned twice a week</li> </ul> <p><u>Prevention Strategies</u></p>

		<ul style="list-style-type: none"> <li>● Students and staff must wash or sanitize their hands upon entering the building (i.e. first classroom a student enters), when entering and exiting individual classrooms, before and after eating, and when exiting building</li> </ul> <p><u>Pre-Screening Students</u></p> <ul style="list-style-type: none"> <li>● Parents screen their children at home for fever (over 100.4 F) or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea</li> <li>● If symptomatic, students may not report to school and parents will consult a medical professional</li> </ul> <p><u>Response to Symptoms</u></p> <ul style="list-style-type: none"> <li>● If a student or staff member becomes sick with COVID-19 symptoms during the school day, he/she will be sent home and encouraged to see a medical professional</li> <li>● Families will be contacted per IDPH guidelines</li> <li>● Students will be isolated while waiting for a parent to pick them up</li> <li>● Classrooms will be sanitized</li> <li>● ROCSD will follow the recommendations and direction of the Montgomery County Public Health Department</li> </ul>
<b>Severe Risk</b>	<p><b>Remote Learning</b></p> <p>All district facilities will be closed, and students will participate in remote learning from home.</p>	

\*Students who are unable to attend in person will be allowed to use synchronous and asynchronous learning using

**Calendar**

The Red Oak CSD will employ a school calendar that provides the flexibility to offer both face-to-face and virtual instruction according to the needs of individual students. The calendar also enables the district to transition quickly to more or less restrictive delivery models as risk assessments shift. Over 1100 hours of instruction will be provided during the 2020-21 school year. Classes will begin on August 24, 2020 and conclude on May 26, 2021.

It is important to note that on-site classes will not be held on Wednesdays to start the school year. Wednesday classes will resume when risk levels are downgraded or the district is required to move to a *Alternating Face-to-Face (Synchronous) Schedule*, in accordance with state mandates. When Wednesday classes are not in session, students participating in face-to-face instruction are expected to engage in asynchronous or independent learning activities on Wednesday mornings. Wednesdays will otherwise be devoted to providing synchronous instruction to remote learners, professional development and deep cleaning activities.

This does not apply to apply to preschool which will continue to provide face-to-face instruction Monday through Friday from 8:00 a.m. to 1:15 p.m.

# Red Oak CSD 2020-21 District Calendar

Start: Aug 24 – Finish: May 26









## Summary of Calendar

Days in classroom:

First Semester . . . . .	83
Second Semester . . . . .	94
First Quarter . . . . .	44
Second Quarter . . . . .	39
Third Quarter . . . . .	48
Fourth Quarter . . . . .	46

TOTAL CALENDAR DAYS **177**  
TEACHER WORK DAYS **190**

## CALENDAR LEGEND

Preservice Days	
Begin Semester	
End Quarter	
Holidays	
Vacation Days	
PD/Workday	
Asynchronous Learning (2 hr. early dismiss)	
P/T Conferences	

## HOLIDAYS:

Labor Day	(09/07)
Thanksgiving Day	(11/26)
Christmas Day	(12/25)
New Year's Day	(01/01)
Good Friday	(04/02)

## Typical Instructional Day= 6.6 hrs.

Approximately 8:10 a.m. to 3:15 p.m.  
(7 hrs. 5 min.)  
-25 min. lunch

## Asynchronous/Independent Learning Day = 4.6 hrs.

Approximately 8:00 a.m. to 12:40 p.m. (4 hrs. 40 min.)

## Typical Instructional Week= 31.3 hrs.

M	T	W	Th	F	Days/Hours
<b>August</b>					
3	4	5	6	7	
10	11	12	13	14	
17	18	19*	20*	21*	
24	25	26	27	28	5 31.3
31				6	38.0
<b>September</b>					
31	1	2	3	4	10 62.6
7*	8	9	10	11	14 87.2
14	15	16	17	18	19 118.5
21	22	23	24	25	24 149.8
28	29	30			27 171.3
<b>October</b>					
28	29	30	1	2	29 181.5
5	6	7	8	9	34 210.8
12	13	14	15	16	39 242.1
19	20	21	22	23	44 271.4
26	27	28	29	30	49 302.7
<b>November</b>					
2	3	4	5	6	54 334.0
9	10	11	12	13	59 365.3
16	17	18	19	20	64 396.6
23	24	25*	26*	27	66 409.9
30					67 416.6
<b>December</b>					
30	1	2	3	4	71 441.2
7	8	9	10	11	76 472.5
14	15	16	17	18	81 503.8
21	22	23	24	25*	83 517.1
28	29	30	31		83 517.1
<b>January</b>					
28	29	30	31	1*	83 517.1
4	5	6	7	8	87 541.8
11	12	13	14	15	92 573.1
18	19	20	21	22	97 604.4
25	26	27	28	29	102 635.7
<b>February</b>					
1	2	3	4	5	107 667.0
8	9	10	11	12	112 698.3
15	16	17	18	19	117 729.9
22*	23	24	25	26	121 754.5
<b>March</b>					
1	2	3	4	5	126 785.8
8	9	10	11	12	131 817.1
15	16	17	18	19	131 817.1
22	23	24	25	26	136 848.4
29	30	31			139 866.4
<b>April</b>					
29	30	31	1	2*	140 873.1
5*	6	7	8	9	144 897.7
12	13	14	15	16	149 929.0
19	20	21	22	23	154 960.3
26	27	28	29	30	159 991.6
<b>May</b>					
3	4	5	6	7	164 1022.9
10	11	12	13	14	169 1054.2
17	18	19	20	21	174 1085.5
24	25	26	27*	28*	177 1103.5
31					
<b>June</b>					
31	1	2	3	4	
7	8	9	10	11	
12	13	14	15	16	

## Date Events

Aug. 17	New Staff Report
Aug. 17-18	New Staff Orientation
Aug. 19	Veteran Teachers Report
Aug. 19-21	Preservice Days
Aug. 24	Begin 1 <sup>st</sup> Semester
Sept. 7	Labor Day: No School
Sept. 29	Parent/Teacher Conferences
Oct. 1	Parent/Teacher Conferences
Oct. 2	No School
Oct. 9	2 Hr. Early Dismissal: Homecoming
Oct. 23	End 1 <sup>st</sup> Quarter (44 days)
Oct. 26	Begin 2 <sup>nd</sup> Quarter
Nov. 25	No School: Teacher Flex Day
Nov. 26	Thanksgiving
Nov. 27	No School
Dec. 22	End 2 <sup>nd</sup> Quarter (39 days)
Dec. 23- Jan 1	Christmas Break
Dec. 25	Christmas Day
Jan. 1	New Year's Day
Jan. 4	No School: Teacher Workday
Jan. 5	Begin 3 <sup>rd</sup> Quarter
Feb. 16	Parent/Teacher Conferences
Feb. 18	Parent/Teacher Conferences
Feb. 19	No School
Feb. 22	No School: Teacher Flex Day
Mar. 12	End 3 <sup>rd</sup> Quarter (48 Days)
Mar. 15-19	No School: Spring Break
March 22	Begin 4 <sup>th</sup> Quarter
Apr. 2	No School: Good Friday
Apr. 5	No School: Teacher Flex Day
May 23	Graduation: 2:00 p.m.
May 26	End 4 <sup>th</sup> Quarter (46 days) Last Day of School
May 27	Teacher Workday
May 28	Teacher Flex Day
May 31	Memorial Day

\* Additional Paid Teacher Contract Day

## **Instructional Framework**

The Red Oak CSD will utilize a Teaching and Learning Framework that provides a universal instructional platform, consistent levels of thinking for students and a common vocabulary for teachers. This framework will enable teachers to provide robust instruction regardless of the delivery model being used. Teachers will use this framework to develop content and deliver instruction in both face-to-face and virtual settings. They will create Google Classrooms and sites to post video lessons, course content and assignments. Teachers may also use these sites to facilitate class discussions and share information with students and parents. Google Classrooms and sites will allow students to manage their coursework and work collaboratively at a distance. The universal framework will also enable parents to easily access and understand student learning expectations.

## **Technology**

The Red Oak CSD will provide all students Chromebooks or other devices to enable them to participate in virtual or remote learning. The district will also provide mobile “hot spots” to families with limited internet access or bandwidth. District personnel will be available to assist parents in resolving school related access and functionality issues.

## **Equity**

The Red Oak CSD will ensure that all students with disabilities receiving services under the Individuals with Disabilities Act (IDEA) continue to be provided with a Free, Appropriate, Public Education (FAPE) in the Least Restrictive Environment (LRE) in accordance with each student’s Individualized Education Program (IEP), regardless of the delivery model that is implemented. It is important to note that FAPE may look different in face-to-face, virtual and hybrid models.

The amount of special education, specific accommodations and modifications, and types of related services may vary by delivery, but they must be outlined in each student’s IEP for each instructional model. The IEP will be developed by a team of individuals who are knowledgeable of the child. All IEP team decisions will be based on an objective assessment of the entitled child’s physical, cognitive, social, emotional and health needs. IEP teams will consider the child’s present level of functioning, goals needed to make progress in the general education curriculum and meet other needs resulting from their disability, the type(s) of special education, accommodations and modifications and related services required by the student to make academic progress and participate in nonacademic and extracurricular activities.

All English learners receiving services under Title III of the Elementary and Secondary Education Act (ESEA) will continue to receive equitable services.

All students living in poverty will receive equitable access to educational services.

All students qualifying as homeless under the McKinney-Vento Act will receive equitable access to educational services.

## **Social Emotional Behavioral and Health (SEBH) Needs**

The Red Oak CSD will utilize regular “check-ins” to assess the social, emotional, behavioral and health needs of students. On-site learners will be assessed on a daily basis while remote learners will be assessed during weekly face-to-face interactions with teachers. Teachers will document any concerns they may have regarding students’ well-being. They will refer students to the school counselor or student support coordinator if concerns arise. Students may also consult with teachers and other adults whom they trust. If additional support is needed, students they will be referred to the Student Assistance Team (SAT). Parents will be involved throughout this process.

The ROCSD will also strive to support parents and families throughout the COVID-19 pandemic. The district will provide parents with information regarding community-based and online resources. It will also provide direct supports through confidential conversations with guidance counselors or student support coordinators. Parents are encouraged to go to [COVID Recovery Iowa](#) if they require assistance.

Administrators and members of the District Leadership Team (DLT) will interact with teachers and staff on a regular basis to gauge their SEBH needs and provide necessary supports. They will provide staff a list of resources and offer professional development activities to address these needs.

## **Transportation**

The Red Oak CSD will adhere to Iowa Department of Education guidelines regarding the transportation of students during the COVID-19 pandemic. Seating will be limited to one child per seat, in every other seat and alternating rows. Siblings will be required to sit with one another. Students requiring specialized transportation will be spaced as far apart as possible.

Students will be encouraged to wear face coverings. Drivers will be required to wear masks. Students will be encouraged to wash or sanitize their hands prior to boarding busses.

All busses and vans will be cleaned and disinfected on a daily basis. Particular attention will be paid to high touch surfaces, such as handrails, seatbelts, steering wheels and door handles.

Due to physical distancing constraints the district will no longer be able to provide transportation to students residing within two miles of their school attendance center, with the exception of students residing north of Highway 34. This area will be served by regular rural bus routes. A shuttle bus will also be provided from the Early Childhood Center to Inman Elementary School for students who attend the daycare.

## **Facility Usage by Outside Organizations**

Outside organizations will be required to follow district requirements regarding physical distancing, pre-screening and response to symptoms.

## **Monitoring and Evaluation**

The Red Oak CSD will monitor the implementation and effectiveness of the “return-to-learn” plan throughout the 2020-2021 school year. In doing so, it will use a variety of data sources to adjust the plan as needed.

## **Extracurricular Activities**

The Red Oak CSD will adhere to guidance provided by the Iowa High School Athletic Association, Iowa Girls High School Athletic Union, Iowa High School Music Association, Iowa Department of Education and Iowa Department of Public Health.